

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
July 19, 2016 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairman Kiesow called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Rolland Miller, Kenneth Borowicz, LeRoy Vonasek, and Auditor-Treasurer Scott Peters present.

Eric Johnson and Robin Johnson addressed the Board during open forum to discuss concerns with MST Watershed management on how local residents are treated improperly with little regard for residents' concerns with poor and at times agitating communication. This frustration, along with changes in watershed management disposition regarding resident concerns should be addressed. Eric suggests that the County Board step in and do what they can to find some positive resolves to this situation and to pushback with the watershed on these issues and also with the state to address concerns with the new buffer legislation. Robin feels there is inconsistency with how the watershed manages right of ways and is also concerned with how the new buffer strip legislation will be managed. Eric iterated that any type of pushback by residents is met by retribution by the watershed. MST Watershed employee Dan Omdahl and Marshall County resident Loren Zutz were also present for this discussion. Mr. Zutz will return at noon as an agenda item.

Social Services Director Chris Kujava met with the Board.

General Business

1. Rule 13 DHS Audit – Found to be substantially compliant, commending the County for the excellent work in this area. Mr. Kujava gave accolades to Krissy McMahon for her work in achieving this positive report.
2. Merit System Scales were reviewed.

Personnel

Mr. Kujava introduced new employees Paula Laudal and Kenzie Vettleson to the Board. The Board welcomed Ms. Laudal and Ms. Vettleson to the county and wished them well with their employment.

Licensing and Contracts

The Provision Plan Community Mental Health was unanimously approved. **M/S/C – Bring, Vonasek**

The Limited English Proficiency Plan was unanimously approved. **M/S/C – Vonasek, Borowicz**

The Comprehensive Civil Rights Plan was unanimously approved. **M/S/C – Bring, Miller**

The Health Partners SNBC Agreement was unanimously approved. **M/S/C – Bring, Vonasek**

The North Valley Public Health Agreement was unanimously approved by the Board. **M/S/C – Borowicz, Miller**

Director's Administrative Report

- 2016 Budget Report
 - Out of Home Placement Report
 - Quarterly Report
- 2017 Budget Report

The Board unanimously approved to move forward with the Electronic Document Imaging Regional County Plan. **M/S/C – Bring, Borowicz**

Authorizations

Case Activity, Bills of \$80,795.36 and Director Actions received unanimous Board approval. **M/S/C – Miller, Borowicz**

County Engineer Lon Aune, Assistant Engineer Rodney Teigen, and Fiscal Supervisor David Lansing met with the Board.

RESOLUTION 07-19-01

WHEREAS, the Engineer in charge has filed his final certificate setting forth that the Contractor on SP-045-591-002 has completed the contract in accordance with plans and specifications and the total cost of said job was \$251,417.65 and the balance due to the Contractor is \$14,532.63.

NOW THEREFORE, BE IT RESOLVED that said certificate be and the same is hereby approved and the County Auditor is hereby authorized to issue a warrant on the Road & Bridge Fund in the amount of \$14,532.63 to Paras Contracting Inc. **M/S/C – Miller, Bring**
All Commissioners voted in favor of Resolution 07-19-01.

Bids were opened for SAP 045-605-026 and SAP 045-629-004 as follows:

Minn-Dak Asphalt, Inc.	\$993,018.70
Anderson Brothers Conts.	\$1,117,196.30
Knife River Materials	\$955,342.94

The Highway Department 2017 Budget was reviewed.

RESOLUTION 07-16-02

WHEREAS, the following quotes were received for the purchase of one (1) ¾ Ton, 4X4 pickup from Dahlstrom Motors:

¾ Ton 2016 Chevrolet Silverado 2500.....	\$30,565.00
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AND WHEREAS, the quote of Dahlstrom Motors for \$30,565.00 has been determined to be the best quote.

NOW THEREFORE, be it resolved that the quote of Dahlstrom Motors be accepted for furnishing one (1) ¾ Ton 4X4 2016 Chevrolet Silverado 2500 pickup for \$30,565.00. **M/S/C – Borowicz, Vonasek** All Commissioners voted in favor of Resolution 07-16-02.

Highway Department Updates included:

- a. County Ditch 7 Meeting was held on July 18 at 3:00 p.m. at the Stephen Community Center
- b. Public Meeting for the Middle River paving project will be August 2nd at 2 pm at the Middle River Community Center

General Discussion

- a. Grygla Paving-completed by Knife River Materials last week
- b. AMC Buffer Strip Workshop times were shared.
- c. DNR removed cattail masses and blew beaver dams north of County Road 30
- d. Bid openings for SAP 045-617-015 and SAP 045-605-025/SP 045-070-003 on August 16th at 11:00 am.

The Board unanimously approved to recess the regular meeting and open the Ditch Authority Meeting. **M/S/C – Borowicz, Vonasek**

Mr. Aune received unanimous Board approval on a cleaning request on JD 9 in Section 31 and 32 of Donnelly and Section 36 of Eagle Point Township. **M/S/C – Borowicz, Bring**

The Board unanimously approved a cleaning request on JD 27 in sections 1, 2, 10, and 11 in Eagle Point Township. **M/S/C – Borowicz, Miller**

The Board closed the Ditch Authority Meeting and reopened the regular meeting by unanimous vote. **M/S/C – Bring, Vonasek**

Marshall County resident Loren Zutz met with the Board to discuss concerns on lack of progress regarding the recent lawsuit by the MST watershed against he and his brother and the Marshall County Attorney and Sheriff. He would like the Board to have more communication with Attorney Aandal regarding this issue. He also urged AMC and all counties to work together to make sense of the Buffer Legislation.

RESOLUTION 07-16-03

BE IT RESOLVED, that pursuant to advertisement for bids for SAP 045-605-026 & SAP 045-629-007 Bituminous Pavement Overlay, on CSAH 5 between CSAH 1 and USTH 59, the following bids were received:

Knife River Materials	\$955,342.94
Anderson Brothers Construction	\$993,018.70
Minn-Dak Asphalt, Inc	\$1,117,196.30

NOW THEREFORE BE IT RESOLVED that the bid of Knife River Materials in the amount of \$955,342.94 be accepted. **M/S/C – Borowicz, Bring**
All Commissioners voted in favor of Resolution 07-16-03.

The minutes from the July 5, 2016 meeting were approved unanimously by the Board with corrections. **M/S/C – Borowicz, Miller**

RESOLUTION 05-17-04

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Commissioner Warrants Batch 1	\$72,055.94
Commissioner Warrants Batch 2	\$382,967.13

M/S/C – Borowicz, Miller

All Commissioners voted in favor of Resolution 07-19-04.

RESOLUTION 06-21-05

	PER DIEMS
Kenneth Borowicz	\$240.00
Sharon Bring	\$360.00
Gary Kiesow	\$180.00
LeRoy Vonasek	\$360.00

Total \$1,140.00

M/S/C – Bring, Miller

All Commissioners voting in favor of Resolution 07-19-05

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Markit, County Ditch 7, Quin County Advisory
Bring	Markit, Northwest Community Action Little Brother-Little Sister Program, Senior Picnic
Kiesow	Water Resource Advisory Committee, Northwest Community Action Little Brother-Little Sister Program, Northwest Regional Communications Board, Agassiz Refuge meeting
Miller	Water Resource Advisory Committee, MST Watershed
Vonasek	MST Watershed, Markit

Leanne Novacek and Liz Dustin met with the Board to review the 2017 Information Technology Budget and to provide a Technology Report. Information on the new county

website, GIS, server capabilities, compliance fund utilization for technology updates, County Atlas status update, and future Technology and GIS planning were discussed.

Environmental Services Administrator Josh Johnston addressed the Board to review 2017 Budgets in his departments.

Maintenance Engineer Rodger Haugtvedt addressed the Board to review the 2017 Building and Grounds Budget and the 5 year building projects plan.

The Board met with BWSR representatives Matt Fisher and Dale Krystosek, Environmental Services Director Josh Johnston, and Marshall County SWCD Program Manager Darren Carlson to explain the Performance Review and Assistance Program with the County Water Plan and its implementation.

Assessor Russ Steer met with the Board to review the 2017 Assessor and Car Budgets.

The Board reviewed two letters of interest for two MST Watershed Manager Positions. The Board took no action for appointment at this time.

Auditor Treasurer Peters presented the following in his report:

1. 5-year Financial Report
2. 2017 Budget Review
3. 2016 PILT Report
4. Lost Warrant Resolution

RESOLUTION 07-19-06

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #259910 dated 2/16/2016 issued to NW MN Council of Collaboratives, in the amount of \$3,038.00.

The Board also approves to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number. **M/S/C – Bring, Miller** All Commissioners voted in favor of Resolution 07-19-06.

RESOLUTION 07-19-07

WHEREAS, the County of Marshall desires to improve efficiencies through participating in a more efficient court process with the Minnesota Judicial Branch; and,

WHEREAS, as the Minnesota Judicial Branch move towards a more efficient court process, the eCourtMN initiative is committed to ensuring that non-governmental agencies have appropriate access to court records and documents; and,

WHEREAS, the Marshall County Sheriff's Office desires to subscribe to the Minnesota Court Data Services Program.

NOW, THEREFORE, BE IT RESOLVED that the Marshall County Board of Commissioners approves and authorizes Jason D. Boman, Marshall County Sheriff, to sign the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies. **M/S/C – Bring, Borowicz** All Commissioners voted in favor of Resolution 07-19-07.

The meeting was adjourned at 4:10 p.m. by Chairman Kiesow.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER