

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
September 20, 2016 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Kiesow called the meeting to order with the following present: Commissioners Ken Borowicz, Sharon Bring, Gary Kiesow, LeRoy Vonasek, Rolland Miller, and Auditor-Treasurer Scott Peters.

MST Watershed Board Manager Roger Mischel addressed the Board during open forum, expressing his support for current Watershed Board member John Nelson, citing his knowledge of watershed business as an asset to that position.

The September 20, 2016 meeting agenda was unanimously approved with additions.
M/S/C – Bring, Vonasek

The Board unanimously approved the September 6, 2016 meeting minutes with corrections. **M/S/C – Vonasek, Bring**

The Board met with County Sheriff Jason Boman and Victim Services Director Judy Bernat to review program funding, grant, wages, and costs. Mr. Boman requested to set this position wage at a negotiated rate of \$26.53/hour for 2017. The Board took no action on this request at this time.

RESOLUTION 09-20-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Batch	\$121,126.63
Auditor Batch	\$8,474.85

Commissioner Warrants	\$1,044,976.22
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M/S/C – Borowicz, Miller

The Board unanimously approved Resolution 09-20-01.

RESOLUTION 09-20-02

	PER DIEMS
Kenneth Borowicz	\$300.00
Sharon Bring	\$120.00
Gary Kiesow	\$180.00
Rolland Miller	\$60.00
LeRoy Vonasek	\$240.00
Domita Mack	\$60.00

Total	\$960.00
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M/S/C – Vonasek, Bring

The Board unanimously approved Resolution 09-20-02.

Social Services Director Chris Kujava addressed the Board.

General Business

Reports on Child Support Numbers for Marshall County and Child Welfare Workforce Stability were shared.

Personnel

The Board unanimously approved hiring Janelle Huerd as Eligibility Worker at B-31,

starting step. **M/S/C – Bring, Borowicz**

The Board unanimously approved hiring Alison Quincer and Elle White as Social Workers at C-43, starting step. **M/S/C – Miller, Vonasek**

Authorizations

The Board unanimously approved Case Activity, Bills of \$71,758.20, and Director Actions. **M/S/C – Miller, Borowicz**

The Board conducted interviews for MST Watershed Board Manager with Brad Blawat, John Nelson, and Orrin Knutson.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	MST Watershed Project Work Team
Miller	MST Watershed (2 meetings) and Project Work Team, Markit, Wage Adjustment Policy Committee
Vonasek	MST Watershed (two meetings), Wage Adjustment Policy Committee, Tri Valley, Land of the Dancing Sky Grant Review Committee
Bring	MST Watershed Project Work Team, Transportation Advisory Committee, Extension Committee, MRCC, Markit, Living at Home Network, AMC Department of Human Services,
Kiesow	NWRDC, Radio Board

County Engineer Lon Aune addressed the Board.

RESOLUTION 09-20-03 – Grant Agreement with MnDOT for SAP 045-592-002 – Ericco Road

WHEREAS, Marshall County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Local Road Improvement; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$144,129.05 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Marshall County does hereby agree to the terms and conditions of the grant and Amendment No. 1 consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant. **M/S/C – Vonasek, Miller**

Resolution 09-20-03 received unanimous Board approval.

Mr. Aune will be meeting with the watershed districts and Marshall SWCD tomorrow to develop strategies for public communication regarding the new buffer laws.

Bids for SAP 045-599-149 – Box Culvert installation on the border of Bloomer and Middle River Townships, were received as follows:

Davidson Construction	\$277,698.00
Gladen Construction	\$281,487.75
Spruce Valley Corp.	\$338,194.24
Olson Construction TRF Inc.	\$284,415.00

The regular meeting was recessed by unanimous vote and the Ditch Authority Meeting

was convened. **M/S/C – Borowicz, Vonasek**

The Board unanimously approved a cleaning request for 1 mile on JD 9 on the north side of Section 33 in Donnelly Township. **M/S/C – Borowicz, Bring**

A cleaning request on Lateral 1, Marshall County Ditch 25 for ½ mile on the north side of Section 31 in Cedar Township was unanimously approved. **M/S/C – Bring, Miller**

A cleaning request on County Ditch 44 for 1.5 miles on the north side of Sections 15 and 16 in Oak Park Township was unanimously approved. **M/S/C – Miller, Vonasek**

A cleaning request on Lateral 1 of State Ditch 90 on the north side of sections 1 through 6 in Lincoln Township was unanimously approved. **M/S/C – Borowicz, Miller**

The Board met with resident Jim Safranski and MST Watershed employee Daniel Omdahl regarding drainage concerns from a tiling project on the southwest quarter of section 3 in Tamarac Township. The Board asked that the County Engineer work with affected landowners to alleviate water concerns.

The Board closed the Ditch Authority Meeting and reconvened the regular meeting unanimously. **M/S/C – Vonasek, Bring**

RESOLUTION 09-20-04 – Award of Bid of SAP 045-599-149

BE IT RESOLVED, that pursuant to advertisement for bids for SAP 045-599-149, Bridge Replacement on T-231 at Middle River, 4.75 miles northwest of Argyle MN the following bids were received:

Davidson Construction Inc.	\$277,698.00
Gladen Construction Inc.	\$281,487.75
Olson Construction TRF Inc.	\$284,415.00
Spruce Valley Corporation	\$338,194.24

NOW THEREFORE BE IT RESOLVED that the bid of Davidson Construction Inc. in the amount of \$277,698.50 be accepted. **M/S/C – Vonasek, Bring**
Resolution 09-20-04 received unanimous Board approval.

Mr. Aune shared AMC committee updates.

The Board approved Brad Blawat and John Nelson to a three year term as a Board Manager for the Middle Snake Tamarac Watershed District. Aye – Borowicz, Kiesow, Bring, Vonasek. Nay - Miller **M/S/C – Borowicz, Bring**

RESOLUTION 09-20-05 – 2017 Proposed Tax Levy

WHEREAS, the departments within the County government of Marshall County have submitted proposed budgets for 2017, and

WHEREAS, the Marshall County Board of Commissioners have reviewed and considered said budgets,

NOW THEREFORE BE IT RESOLVED, that the proposed budgets for 2017 are hereby approved for proposed levies in the following amounts:

Revenue Fund	\$4,583,298
Road & Bridge Fund	\$975,000
<u>Social Services Fund</u>	<u>\$900,000</u>
TOTAL	\$6,458,298
Less State Paid Aids	\$133,483
NET LEVY	<u>\$6,324,815</u>

M/S/C – Bring, Borowicz

All Commissioners voted in favor of Resolution 09-20-05.

Auditor-Treasurer Scott Peters provided the following items for his report:

1. Five year Financial Report
2. Procurement Policy Resolution Consideration
3. Review Draft Wage Adjustment Policy
4. County Program Aid Working Group Update and Strategy
5. Forfeited Tax Declaration Resolution Consideration
6. Consider Basic Sale Price of Tax Forfeited Parcels – The Board set the Basic Sale Price for all Tax Forfeited Parcels at \$100 by unanimous vote. **M/S/C – Miller, Vonasek**
7. Investment Strategy Review
8. Valley Med Flight Proposal Discussion – no action taken at this time.
9. 2 Lost Warrant Resolutions Consideration
10. 2017 Health Insurance Review
11. Minnesota Heartland Tourism Association Dues Consideration
12. Motor Vehicle Reporting Change Update

RESOLUTION 09-20-06 – Procurement Policy

WHEREAS, Marshall County is required to establish a procurement policy in conformance with applicable Federal Law and Uniform Guidance Standards, and Minnesota State Statutes, and

WHEREAS, This policy shall apply to all procurement procedures for all departments of the County, and

WHEREAS, Marshall County shall maintain a policy of full and open competition with procurement procedures.

NOW THEREFORE BE IT RESOLVED, That the Marshall County Board of Commissioners declare that the procurement policy followed by all employees of the County shall follow the guidelines and requirements as set forth by all pertinent current and future Federal Laws and State Statutes for all County procurements. **M/S/C – Miller, Vonasek** Resolution 09-20-06 was unanimously approved by the Board.

RESOLUTION 09-20-07 – Classification of Tax Forfeited Land

WHEREAS The County Board of Commissioners of the County of Marshall, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes, and

WHEREAS, Said parcels of land have been viewed by the County Board of Commissioners and have been classified as non-conservation lands as provided for in Minnesota Statutes 282.01.

NOW, THEREFORE, BE IT RESOLVED That the Marshall County Board of Commissioners hereby certify that all parcels of land listed below have been viewed and comply with the provisions of Minnesota Statutes 85.012; 92.461; 282.01, Subd. 8; and 282.018; and other statutes that require the withholding of tax-forfeited lands from sales.

City of Stephen

BLK-5 EAST RIVERSIDE ADDN City PART OF LOT 10, DEED BK 143 PP 108

THAT PART OF LOT TEN (10) WHICH LIES WESTERLY OF A LINE ACROSS SAID LOT FOUND BY PROJECTING THE EAST BOUNDARY OF LOT ONE (1) IN BLOCK FIVE (5) OF EAST RIVERSIDE ADDITION, IN A STRAIGHT LINE AND PARALLEL TO THE EAST BOUNDARY OF SAID LOT TWO (2), IN A SOUTHERLY DIRECTION TO ITS INTERSECTION WITH THE TAMARAC RIVER, ALL IN BLOCK FIVE (5) OF EAST RIVERSIDE ADDITION TO THE VILLAGE OF STEPHEN, ACCORDING TO THE PLAT THEROF ON FILE IN THE REGISTER OF DEEDS OFFICE IN AND FOR SAID COUNTY AND STATE.

Parcel #56-0372-000

Lincoln Township

SECT-09 TWP-158 RANG-45

THE ELY 300' OF THE SE4 NE4

Parcel #22-0040-001

City of Alvarado
LOT-4 BLK-2
ALVARADO ORIGINAL
Parcel #49-0029-000

City of Stephen
LOT-8
RIVERSIDE SUBD
Parcel #56-0274-000

City of Warren
LOT-4 BLK-29
WARREN ORIGINAL
Parcel #59-0220-000

City of Warren
LOT-7 BLK-20
HARWOOD & BRINKERHOFF'S ADDN
Parcel #59-0563-000

BE IT FURTHER RESOLVED That the Marshall County Board of Commissioners hereby request approval from the Minnesota Department of Natural Resources for the sale of said lands.

The question was on the adoption of the resolution, and there were 5 YEAS and 0 NAYS.

M/S/C – Bring, Miller

RESOLUTION 09-20-08 – Lost Warrant Resolution

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #263773 dated 7/19/2016 issued to Dave Rux, in the amount of \$45.89.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number. **M/S/C – Bring, Borowicz** Resolution 09-20-08 received unanimous Board approval.

RESOLUTION 09-20-09 – Lost Warrant Resolution

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #263854 dated 7/19/2016 issued to Dave Rux, in the amount of \$119.45.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number. **M/S/C – Bring, Borowicz** Resolution 09-20-09 received unanimous Board approval.

The meeting was adjourned at 2:45 pm by Chairperson Kiesow.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER