

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**October 18, 2016 9:00 A.M.**  
**Marshall County Boardroom**

The Pledge of Allegiance was given.

Chairman Kiesow called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Rolland Miller, LeRoy Vonasek, and Auditor-Treasurer Scott Peters present.

The Board unanimously approved the October 18<sup>th</sup> Board Agenda with additions.  
**M/S/C – Vonasek, Miller**

The minutes from the October 4<sup>th</sup>, 2016 meeting were approved unanimously by the Board with corrections. **M/S/C – Vonasek, Miller**

**RESOLUTION 10-18-01**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

**Auditor Batch \$11,939.84**

**Commissioner Warrants \$867,053.91**

**M/S/C – Miller, Bring**

All Commissioners voted in favor of Resolution 10-18-01.

**RESOLUTION 10-18-02**

	PER DIEMS
Kenneth Borowicz	\$120.00
Gary Kiesow	\$180.00
Rolland Miller	\$240.00
LeRoy Vonasek	\$300.00
Domita Mack	\$60.00
<b>Total</b>	<b>\$900.00</b>

**M/S/C – Bring, Miller**

All Commissioners voted in favor of Resolution 10-18-02.

Commissioner Borowicz joined the meeting at 9:10 am.

Maintenance Engineer Rodger Haugtvedt addressed the Board for a compliance fund request regarding wiring for the computer equipment room. The Board unanimously approved to pay the \$1459.13 expenditure from the compliance fund. **M/S/C – Miller, Bring** Rodger suggested to update the audience chairs in the Board room. This purchase will stay within budget if approved. The Board unanimously approved to update the chairs. **M/S/C – Borowicz, Bring** Mr. Haugtvedt shared a report on the electricity savings realized from the new L.E.D. lighting.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Quin, MarKit
Bring	Markit
Kiesow	NWRDC, JD 11/21, Markit
Miller	Multi County Housing Fund, MST Watershed
Vonasek	MST Watershed, Tri Valley, Markit, Land of the Dancing Sky

Social Services Director Chris Kujava met with the Board.

**General Business**

Mr. Kujava indicated that they will now be moving forward with the updating the Social Services vehicles.

The Board recognized the good work completed by Marshall County Eligibility Workers and Case Aides in conjunction with the October 19, 2016 State proclamation for County and Financial Worker and Case Aide Day by the State.

### **Personnel**

Mr. Kujava introduced new Social Services personnel Allison Quincer, Elle White, and Janelle Huerd. The Board welcomed them to County Employment and wished them well.

### **Licensing and Contracts**

A Contract with Tri Valley B.U.S. was unanimously approved. **M/S/C – Bring, Vonasek**

The Board unanimously approved the annual SNAP E & T Local Area Plan for 2017. **M/S/C – Bring, Borowicz**

### **Director's Administrative Report**

Mr. Kujava provided the Quarterly Financial, Out of Home Placement, and Revenue Expenditure reports for the Board.

### **Authorizations**

Case Activity, Bills of \$107,355.14 and Director Actions received unanimous Board approval. **M/S/C – Miller, Vonasek**

The Board conducted the Annual Social Services Performance Review with Mr. Kujava.

Public Health Director Gail Larson addressed the Board to provide an update from a Quin County meeting regarding grants and curriculum changes/accreditation and how this may affect Public Health staffing with lessened revenue.

Lee Meier and Darby Boe from the RBEG Committee addressed the Board to review and consider a RBEG Loan application from Waterworth's Workshop requesting funding to build a new building that will be utilized for assembly and storage. Waterworth's currently employs 11 people. The Board unanimously approved the RBEG loan for \$50,000.00 to Waterworth's Woodshop. **M/S/C – Bring, Borowicz**

County Highway Engineer Lon Aune addressed the Board. Updates were given on summer highway projects.

The Board recessed the regular meeting and opened the Ditch Authority Meeting by unanimous vote. **M/S/C – Vonasek, Bring**

The Board unanimously approved to clean an additional mile of Branch D of County Ditch 20 in Section 32 in Espelie Township. **M/S/C – Vonasek, Miller**

Mr. Aune provided Ditch Project updates to the Board.

The Board unanimously approved to close the Ditch Authority Meeting and reopen the Regular Board Meeting. **M/S/C – Bring, Vonasek**

County Attorney Don Aandal addressed the Board to discuss watershed issues, the possibility of a Public Hearing regarding watershed concerns, Buffer Law information procedures and concerns on the same, and provided a report on activities of his office. Engineer Aune participated in this discussion as well.

Auditor Treasurer Peters presented the following in his report:

1. 5-year Financial Report was shared
2. County Program Aid Working Group Update
3. BWSR Buffer Guidance Documents were shared
4. LAHBNP Thank you
5. Election Update

6. Benefits - Insurance Update
7. Consider reappointment of Assessor Russ Steer. The Board, all voting affirmative, reappointed Russ Steer as Marshall County Assessor for a 4 year term, beginning 1/1/2017. **M/S/C – Borowicz, Bring**
8. Investment Update

The meeting was adjourned at 12:20 p.m. by Chairman Kiesow.

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CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER