

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
November 15, 2016 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairman Kiesow called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, LeRoy Vonasek, Ken Borowicz and Auditor-Treasurer Scott Peters present.

The Board unanimously approved the November 15th, 2016 Board Agenda with additions. **M/S/C – Vonasek, Bring**

The minutes from the November 1st, 2016 meeting were approved unanimously by the Board. **M/S/C – Vonasek, Bring**

RESOLUTION 11-15-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Batch

11-1-16	\$800.00
11-4-16	\$8,295.14

Commissioner Warrants

11-15-16	\$541,069.21
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M/S/C – Vonasek, Borowicz

All Commissioners voted in favor of Resolution 11-15-01.

RESOLUTION 11-15-02

	PER DIEMS
Kenneth Borowicz	\$180.00
Gary Kiesow	\$300.00
Rolland Miller	\$300.00
LeRoy Vonasek	\$180.00
Sharon Bring	\$300.00
Total	\$1,260.00

M/S/C – Borowicz, Bring

All Commissioners voted in favor of Resolution 11-15-02.

Environmental Services Administrator Josh Johnston addressed the Board for a SSTS Grant Amendment Consideration for Randy Knutson by Newfolden. Unanimous approval was given to this amendment. **M/S/C – Bring, Vonasek** Mr. Johnston reviewed statutes regarding cemetery maintenance for abandoned cemeteries. Modified flood plain maps were reviewed.

Maintenance Engineer Rodger Haugtvedt addressed the Board to provide a Safety Update and discuss Old Courtroom chair options. Tornado drill, safety training, AED/CPR classes, and landfill training have been completed for 2016. The sidewalk was replaced in the northwest corner of the Courthouse property. The building has moved significantly this year with the excessive moisture. The sidewalk was mud jacked to level the path. The highway shops were inspected with satisfactory results. There have been 5 minor accidents on the grounds this year with no county liability. Rodger was awarded 3 AED grants for the Highway Department. Safety Data Sheets have been updated for the year. Mr. Haugtvedt has attended Safety and OSHA training his year. The fire alarms have been scheduled to be cleaned as some have had malfunctions. The Safety Committee will have rotating members beginning next year.

Courtroom chair and table options were reviewed to help prevent scratching of the courtroom floor and that would fit with the old courtroom decor. The Board went to the

courtroom to examine the situation. The Board asked that all be aware of the situation and try to utilize existing furniture in a manner that minimizes floor scratching and by trying to use various chair and table pads.

Rodger will be applying for a grant for some type for a flower garden for the west lawn of the courthouse lawn.

Social Services Director Chris Kujava met with the Board on the following items.

General Business

Mr. Kujava provided a video presentation of the Marshall County Resource Group Website to the Board. This site shows all the services and non-profit resources available in the County. Persons that want to view or utilize this site are encouraged to view at marshallcountyresources.org.

Office remodeling plans were reviewed. Project bids will be obtained soon. The move to the new rental area will occur on the 23rd of this month.

Licensing and Contracts

Unanimous approval was given to the Tri-MIN Contract. **M/S/C – Bring, Vonasek**

The Minnesota Family Investment Program Contract received unanimous Board approval. **M/S/C – Bring, Borowicz**

The Lakes and Prairies Child Care Assistance Program Services Contract received unanimous Board approval. **M/S/C – Borowicz, Bring**

Director’s Administrative Report

The Board reviewed costs on the proposed vehicle trades for 2017. The Board unanimously approved the purchase of 2 Impala and 2 Traverse vehicles from Dahlstrom Motors in the amount of \$83,800 after trades. **M/S/C – Borowicz, Vonasek**

Authorizations

Case Activity, Bills of \$156,536.21 and Director Actions received unanimous Board approval. **M/S/C – Vonasek, Borowicz**

County Highway Engineer Lon Aune addressed the Board. Beaver problem areas were discussed. A crossing replacement project east of Stephen was discussed. An update was given on the State Ditch 90 cleaning project. Buffer legalities were discussed. Wetland replacement for road projects were reviewed. The availability of replacement acres are tightening.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Veterans Day Service
Kiesow	NWRDC, Red River Basin
Vonasek	MST Watershed, Area Agency on Aging

Auditor Treasurer Peters presented the following in his report:

1. 5-year Financial Report was shared
2. Tax Collection Update
3. Election Update
4. MNUSA Meeting Announcement
5. Lost Warrant Resolution
6. TNT Meeting Information
7. 2017 Benefits Update
8. Investment Update

RESOLUTION 11-15-03

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #244064 dated July 15, 2014 issued to Linda Donarski, in the amount of \$360.00.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number.

M/S/C – Bring, Vonasek

Resolution 11-15-03 received unanimous Board approval.

The meeting was adjourned at 11:59 a.m. by Chairman Kiesow.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER