

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**July 18, 2017 9:00 A.M.**  
**Marshall County Boardroom**

The Pledge of Allegiance was given.

Commissioner Miller called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, Rolland Miller, LeRoy Vonasek, and Auditor-Treasurer Scott Peters.

The Board met with Josh Johnston and Rodger Haugtvedt during open forum to discuss the possibility of trading in the 5205 John Deere tractor and loader for a 5075 E Utility tractor and H240 loader with a cab for a trade cost of \$25,650. A motion was made by Commissioner Vonasek with a second by Commissioner Bring to approve this trade. Upon further discussion the Board tabled this motion until corresponding with Engineer Aune on other options.

Liz Dustin and Bev Lydeen met with the Board and received approval to utilize compliance funds to purchase a large format printer, HP T3500PS, from Marco for \$10,639.00. **M/S/C – Bring, Kiesow (5,0)**

The Board approved the July 18, 2017 meeting agenda with additions. **M/S/C – Bring, Vonasek (5,0)**

The minutes from the July 6, 2017 meeting were approved with corrections. **M/S/C – Vonasek, Bring (5,0)**

The Board met with Jail Administrator James Duckstad to review bills.

**RESOLUTIONS 07-18-01**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

**Auditor Warrants                    \$16,462.85**  
**Commissioner Warrants \$173,199.65**  
**M/S/C – Borowicz, Bring (5,0)**

**RESOLUTION 06-20-02**

PER DIEMS

Kenneth Borowicz	\$180.00
Sharon Bring	\$300.00
Gary Kiesow	\$300.00
LeRoy Vonasek	\$120.00
	<b>\$900.00</b>

**M/S/C – Vonasek, Kiesow (5,0)**

Social Services Director Chris Kujava met with the Board.

**General Business**

Mr. Kujava provided a Legislative Update to the Board.

**Personnel**

The Board accepted the resignation of Janelle Huerd and approved replacement of the position. **M/S/C – Kiesow, Bring (5,0)**

**Licensing and Contracts**

The Board approved a CD/Crisis Respite Care Agreement with North Valley Health Center. **M/S/C – Borowicz, Bring (5,0)**

**Director's Administrative Report**

- A. 2016 Budget Reports – Out of Home Placement – Quarterly Reports
- B. 2018 Budget Discussion
- C. Social Services Reorganization Plan

**Authorizations**

Case Activity, Bills of \$104,725.42, and Director Actions received Board approval.

**M/S/C – Bring, Borowicz (5,0)**

Tracee Bruggeman from Brady Martz addressed the Board to provide a 2016 Audit Exit Interview. Jackie Maurstad, Leanne Novacek, Lon Aune, and Chris Kujava were also present for this discussion. Ms. Bruggeman thanked the County for utilizing their firm to perform the County Audit and thanked all County staff involved for their assistance with information gathering. The County received a positive audit review for 2016, with stable balances and controls in place. The Board approved the Audit report and thanked Brady Martz for their services. **M/S/C – Bring, Borowicz (5,0)**

Highway Engineer Lon Aune, Assistant Engineer Rodney Teigen, and Fiscal Supervisor Dave Lansing provided the Board with a 2018 Budget Review.

Mr. Aune informed the Board that on August 15<sup>th</sup> will be a bid opening for an Espelie Township Box Culvert on County Ditch 20.

The Board approved a JD 19 Ditch agreement with Roseau County. **M/S/C – Bring, Kiesow (5,0)**

County Assessor Russ Steer addressed the Board to review the 2018 Assessor and Revenue Car Budgets.

Environmental Services Administrator Josh Johnson addressed the Board to review the 2018 Budgets for his department.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Quin, Mar-Kit
Bring	Mar-Kit, MST Watershed Project Tour, Old Mill Council on Aging Picnic
Kiesow	Water Resource Board, Northwest Regional Emergency Communication Board
Miller	Enbridge - 13 County Conference Call
Vonasek	Mar-Kit, MST Watershed

Auditor-Treasurer Peters provided the following for his report:

1. 2018 Budget Review
2. 5 Year Financial Report

The meeting was adjourned at 2:27 p.m. by Chairman Miller.

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CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER