

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
October 17, 2017 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Commissioner Miller called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, Rolland Miller, LeRoy Vonasek, and Auditor-Treasurer Scott Peters.

The Board approved the October 17th, 2017 meeting agenda with additions. **M/S/C – Borowicz, Bring (5,0)**

The minutes from the October 3rd, 2017 meeting were approved with corrections. **M/S/C – Kiesow, Bring (5,0)**

SWCD Managers Darren Carlson and Dan Thorstad addressed the Board regarding matching funds requirements from BWSR for technical assistance.

RESOLUTIONS 10-17-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants 10/05/2017	\$10,407.24
Commissioner Warrants	\$526,188.50
M/S/C – Bring, Vonasek (5,0)	

RESOLUTION 10-17-02

PER DIEMS

Gary Kiesow	\$300.00
Domita Mack	\$60.00
LeRoy Vonasek	\$180.00
Total	\$540.00

M/S/C – Bring, Kiesow (5,0)

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Mar-Kit, Quin
Bring	Mar-Kit
Kiesow	NWRDC, One Watershed One Plan, Norris Camp DNR Meeting On Land Use Projects
Miller	MST Watershed, Enbridge Line 3 Public Utilities Commission meeting, One Watershed One Plan
Vonasek	Mar-Kit, Land of the Dancing Sky Area Agency on Aging, MST Watershed, Tri-Valley

Social Services Director Chris Kujava met with the Board.

General Business

- A. Fraud Prevention Specialist Marc Cardinal provided a Fraud Prevention Presentation to the Board.
- B. Mr. Kujava provided a Volunteer Driver Report to the Board.

Personnel

Director's Annual Performance Review.

Licensing and Contracts

- A. Approval was given to the IV-D Child Support Program Interagency Cooperative Agreement. **M/S/C – Bring, Borowicz (5,0)**
- B. The Tri-Valley BUS Contract received Board approval. **M/S/C – Vonasek, Kiesow (5,0)**

Director’s Administrative Report

- A. Quarterly Financial Report
- B. Out of Home Placement Report

Authorizations

Case Activity, Bills \$69,841.75, and Director Actions received Board approval. **M/S/C – Vonasek, Bring (5,0)**

The Board viewed a Payroll/HR/E-Time presentation from CPUI. County Employees Liz Dustin, Lon Aune, Chis Kujava, Leanne Novacek, Mandy Rosendahl, Katie Weber, and Jackie Maurstad were available for this presentation. The Board approved to move forward with CPUI with the 4 modules for Payroll, HR, and Etime. **M/S/C – Bring, Borowicz (5,0)**

Highway Engineer Lon Aune addressed the Board with the following updates:

- A. MnDOT Public Hearing on right of way mowing/haying.
- B. Petition for drainage discussion
- C. Two Rivers Watershed Rule Hearing on Buffer Law Enforcement Information
- D. Beaver Control Discussion
- E. County Ditch 3 and 19 Discussion

Lee Meier and Darby Boe of the Rural Business Enterprise Grant (RBEG) Committee addressed the Board to review a RBEG application. The Board denied the application. **M/S/C – Kiesow, Bring (5,0)**

Auditor-Treasurer Peters provided the following for his report:

- 1. 5 Year Financial Report
- 2. 2017 Budget vs Actual Review
- 3. 2018 Budget Revision Report
- 4. Benefits Update – Open Enrollment is October 24th and 25th
- 5. Position Consideration – The Board approved hiring Krista East as Auditor/Treasurer Administrative Assistant at B-23, Step 1. **M/S/C – Borowicz, Kiesow (5,0)**
- 6. Position Adjustment Consideration – The Board approved a Job Classification Change of Katie Weber as Payroll/Benefits Supervisor, with corresponding Band adjustment to B-32, Start Step. **M/S/C – Bring, Vonasek (4-1) Aye – Miller, Bring, Vonasek, Borowicz. Nay - Kiesow**
- 7. Wage Review/Consideration
- 8. Enbridge Discussion
- 9. MCIT-AMC Correspondence – AMC Regional meeting set for October 26 at 8 am at Mahnomen.
- 10. Law Library Reorganization Update
- 11. Extension Position Update – The University of Minnesota Extension is now accepting applications for the Marshall County 4H Coordinator position.
- 12. Tax Collection Update
- 13. Forfeited Tax Report
- 14. Fair Grandstand Update
- 15. Cost Allocation Update

The meeting was adjourned at 2:14 p.m. by Chairman Miller.

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER