

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**Regular Board Meeting**  
**February 6, 2018 - 9:00 A.M.**  
**Marshall County Boardroom**

The Pledge of Allegiance was given.

Chairperson Bring called the regular meeting to order at 9 a.m. with Commissioners Sharon Bring, Kenneth Borowicz, LeRoy Vonasek, Rolland Miller, Gary Kiesow, and Auditor-Treasurer Scott Peters present.

Environmental Services Administrator Josh Johnston met with the Board to discuss proposed modifications to the County Buffer Ordinance. Mr. Johnston will bring a finalized version to a future meeting for consideration.

Social Services Director Chris Kujava met with the Board and received approval to hire Shari Swanson as a temporary part time position to cover vacancies. **M/S/C – Borowicz, Miller (5,0)**

The Board approved the February 6, 2018 meeting agenda with additions. **M/S/C – Kiesow, Vonasek (5,0)**

The minutes from the January 16, 2018 Regular Board Meeting were approved with corrections. **M/S/C – Kiesow, Miller (5,0)**

**RESOLUTION 02-06-01**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

**Auditor Warrants**

<b>1/12/2018</b>	<b>\$953.25</b>
<b>1/17/2018</b>	<b>\$30,745.40</b>
<b>1/23/2018</b>	<b>\$71,089.87</b>
<b>1/25/2018</b>	<b>\$55,744.54</b>

**Commissioner Warrants \$182,462.63**

**M/S/C – Vonasek, Miller (5,0)**

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Employee Benefit Committee
Bring	Marshall County Park
Kiesow	Joint Powers Natural Resources, Minnesota Rural Counties (MRC)
Miller	Employee Benefit Committee, MST Watershed, JD 25-1 Removal of Property Petition Hearing
Vonasek	Northwest Mental Health, MST Watershed, Marshall County
Posse Annual Meeting	

Sheriff Boman met with the Board to discuss Enbridge Line 3 Security and County Equipment needs relating to the same. Sheriff Boman received approval to fill the upcoming Victim Services and Jail Administrator position vacancies. **M/S/C – Vonasek, Miller (5,0)** Mr. Boman provided an update on the installation of the new 800 Radio System, which is currently being installed.

Public Health Director Fran Tougas provided the following Bimonthly Update:

1. Community Health Assessment update – Regional Survey – 25% return rate in Marshall County

2. New Commissioner of Health – Jan Malcolm
3. Opioid prevention handout was shared
4. Tobacco Corrective Statement – Ads started running by Tobacco Companies in November
5. Education/Collaboration with North Valley Health Center Clinic Activity Update
6. Influenza Activity – Quite active this year – Provided prevention information
7. Chicken Pox – Some outbreaks in Stearns and Hennepin Counties this year
8. Bed Bugs – have been getting calls on this issue – recommend utilizing specialists for handling – not a Public Health Threat
9. Family Assistance Center and Family Reunification Plans for Disaster Preparedness
10. Added Foot Care Clinic in Newfolden for 2 months

Maintenance Supervisor Rodger Haugtvedt provided a facility/office tour with the Board.

County Engineer Lon Aune addressed the Board. Assistant Engineer Rodney Teigen and Administrative Assistant Alicia Spilde also attended the bid opening.

Mr. Aune opened the following bids for CP 104-17

R.J. Zavoral and Sons, Inc	\$281,252.02
Gowan Construction	\$358,958.11
Gladen Construction	\$503,358.04
Knife River Materials	\$433,658.90
Olson Construction TRF Inc.	\$358,908.00
Davidson Construction	\$382,449.30

#### **RESOLUTION 02-06-02**

WHEREAS, the following gross bids were received from the State of Minnesota cooperative Purchasing Agreement for one (1) motor grader with specified snow removal equipment:

RDO Equipment Co. (1-2018 770 GP)	\$259,495.00
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AND WHEREAS, the bid of RDO Equipment Co. in the amount of \$259,495.00 has been determine to be the best bid based on initial price (\$293,495.00), minus trade-in value of \$34,000.

AND WHEREAS, Marshall County will be trading a 2006 John Deere 870D motor grader S/N DW870DX602200 toward the purchase of the new machine.

NOW THEREFORE, be it resolved that the bid of RDO Equipment Co. be accepted for furnishing one (1) motor grader with specified snow removal equipment, and the County Highway Engineer be authorized to enter into a corresponding contract. **M/S/C – Borowicz, Vonasek (5,0)**

Mr. Aune updated the Board on the following:

- a. Ordering a Motor grader
- b. Rock Hauling Information
- c. Bid letting on February 20 for the Bridge Northeast of Alvarado

General Discussion:

- a. Engineer Vacation March 12-16 received Board approval. **M/S/C – Vonasek, Borowicz (5,0)**
- b. Motor grader Replacement Plan Discussion
- c. Rinke Noonan Drainage Conference on February 15 - St. Cloud
- d. Legislative Conference- February 28 - March 1
- e. Border to Border Trail - DNR Informational Meeting
- f. Buffer Funds Usage Discussion
- g. Gravel Tax Funds Usage Discussion

**RESOLUTION 02-06-03**

BE IT RESOLVED, that pursuant to advertisement for bids for CP 104:17, Grading and Surfacing, on County Road 104 between the South County Line and T.H. 1, the following bids were received:

R.J. Zavoral and Sons, Inc.	\$281,252.02
Olson Construction TRF Inc.	\$358,908.00
Gowan Construction, Inc.	\$358,958.11
Davidson Construction Inc.	\$382,449.30
Knife River Materials	\$433,658.90
Gladen Construction Inc.	\$503,358.04

NOW THEREFORE BE IT RESOLVED that the bid of R.J. Zavoral and Sons Inc. in the amount of \$281,252.02 be accepted.

**M/S/C – Miller, Kiesow (5,0)**

**RESOLUTION 02-06-04**

WHEREAS, the Engineer in charge has filed his final certificate setting forth that the Contractor on SAP 045-599-155 has completed the contract in accordance with plans and specifications and the total cost of said job was \$154,795.00 and the balance due to the Contractor is \$10,019.75.

NOW THEREFORE, BE IT RESOLVED that said certificate be and the same is hereby approved and the County Auditor is hereby authorized to issue a warrant on the Road & Bridge Fund in the amount of \$10,019.75 to Davidson Construction, Inc. **M/S/C – Kiesow, Miller (5,0)**

**RESOLUTION 02-06-05**

IT IS RESOLVED that Marshall County enter into MnDOT Agreement No. 1030371 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County State Aid Highway No. 44 and No. 2 as a detour route during the contract construction to be performed upon, along and adjacent to Trunk Highway (T.H.) No. 1 from T.H. No. 32 to 150<sup>th</sup> Avenue under State Project No. 5702-44 (T.H. 1=170).

IT IS FURTHER RESOLVED that the Marshall County Engineer and the Marshall County Auditor-Treasurer are authorized to execute the Agreement and any amendments to the Agreement. **M/S/C – Kiesow, Vonasek (5,0)**

**RESOLUTION 02-06-06**

WHEREAS, the following quote was received for the purchase of one (1) 2018 One-Ton Double Cab Pickup Truck:

Dahlstrom Motors Inc	\$31,290.00
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NOW THEREFORE, be it resolved that the quote of Dahlstrom Motors Inc. be accepted for furnishing one (1) 2018 One-Ton Double Cab Pickup Truck, and the County Highway Engineer be authorized to enter into a corresponding contact. **M/S/C – Miller, Vonasek (5,0)**

Sheriff Boman reviewed a Law Enforcement Mutual Aid Agreement with the Board. Mr. Boman will have the County Attorney review this agreement and bring to the Board for consideration at a subsequent meeting.

Auditor-Treasurer Peters discussed the following for his report:

1. 2018 Forfeiture Report – The Board declared forfeited property parcel 22-0040-001 in Lincoln Township, parcel 49-0029-000 in the city of Alvarado, parcel 56-0274-

000 in the city of Stephen, parcels 59-0220-000 and 59-0563-000 in the city of Warren, and parcel 53-0117-000 in the city of Middle River as non conservation properties, set the basic sale price on all parcels at \$100 each, approved to offer properties for sale to corresponding cities for the Basic Sale Price plus all costs if requested by the appropriate city, and to hold a public Forfeited Tax Sale on all remaining properties. **M/S/C – Borowicz, Kiesow (5,0)**

2. Investment Update – Reviewed Investment Strategy
3. Board of Health/Property Cleanup Update – The Board approved to accept the low quote for demolition of two Elevators at the March Elevator site from Gowan Construction for \$19,950 and to proceed with the demolition process. **M/S/C – Miller, Vonasek (5,0)**
4. Legislative Conference Information was shared
5. Consider Minutes Correction of 12/19/17 Board Meeting – The Board approved to clarify the 12/19/2017 Marshall County Board Minutes to reflect that Brad Berg was present at that meeting representing himself and not as a Marshall County Soil, Water, and Conservation District Board Manager. **M/S/C – Kiesow, Miller (5,0)**
6. Penalty abatement Consideration for Earl Myhre Estate on Parcels 44-0022-000 and 38-0001-000 was denied by the Board. **M/S/C – Kiesow, Vonasek (5,0)**
7. The Board set the 2018 County Appeal and Equalization Meeting for 6/19/2018 at 6 pm in the Marshall County Boardroom. **M/S/C – Vonasek, Borowicz (5,0)**
8. The Board approved a three year maintenance contract with Frontier Communications for a maximum of \$10,786.83 total. **M/S/C – Borowicz, Vonasek (4,1)** Aye – Kiesow, Borowicz, Bring, Vonasek. Nay - Miller

Chairperson Bring adjourned the meeting at 1:55 pm.

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CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER