

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
September 18, 2018 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Bring called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, Rolland Miller, LeRoy Vonasek, and Auditor-Treasurer Scott Peters present.

The Board approved the September 18, 2018 meeting agenda with additions. **M/S/C – Vonasek, Miller (5,0)**

The Board met with Sheriff Jason Boman during open forum to review quotes for a vehicle impoundment building at the landfill. The Board accepted the quote from Argyle Building Center for the building and authorized Sheriff Boman to proceed with the project. **M/S/C – Borowicz, Miller**

The Board met with Maintenance Supervisor/Safety Coordinator Rodger Haugtvedt during open forum, approving the 2018 Safety Program Policy. **M/S/C – Kiesow, Vonasek (5,0)**

The minutes from the September 4, 2018 meeting were approved with corrections. **M/S/C – Vonasek, Kiesow (5,0)**

RESOLUTIONS 09-18-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants

9/10/2018	\$13,731.64
-----------	-------------

Commissioner Warrants	\$317,517.33
------------------------------	---------------------

M/S/C – Borowicz, Kiesow (5,0)

RESOLUTION 09-18-02

PER DIEMS

Kenneth Borowicz	\$120.00
Gary Kiesow	\$240.00
LeRoy Vonasek	\$180.00
Total	\$540.00

M/S/C – Vonasek, Miller (5,0)

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Mar-Kit, Marshall County Park
Bring	Mar-Kit, Marshall County Park, Marshall County Council on Aging, Transportation Advisory Committee
Kiesow	NWRDC, Red River Basin Commission, Minnesota Rural Counties, AMC Environment and Natural Resources Policy Committee
Miller	MST Watershed, 2 Counties Providing Technology Meetings
Vonasek	Mar-Kit, Tri Valley, Area Agency on Aging

Social Services Director Chris Kujava met with the Board.

General Business

A. Children's Collaborative - Roseau has requested to join the Collaborative.

B. Child Protection Information

Personnel

A. Account Tech/Case Aide Position Update

Licensing and Contracts

A. The Board approved the Sequoia Security IT Contract. **M/S/C – Miller, Kiesow (5,0)**

Director’s Administrative Report

A. County Levy Review of Similar Counties for Social Services. Marshall County has one of the lowest levies for Social Services in the State.

Authorizations

Case Activity, Bills of \$80,586.87, and Director Actions received Board approval.

M/S/C – Borowicz, Kiesow (5,0)

County Engineer Lon Aune addressed the Board.

RESOLUTION 09-18-03

WHEREAS, the Engineer in charge has filed his final certificate setting forth that the Contractor on SAP 045-660-004 has completed the contract in accordance with plans and specifications and the total cost of said job was \$518,756.96 and the balance due to the Contractor is \$32,232.64.

NOW THEREFORE, BE IT RESOLVED that said certificate be and the same is hereby approved and the County Auditor is hereby authorized to issue a warrant on the Road & Bridge Fund in the amount of \$32,232.64 to Davidson Construction, Inc. **M/S/C – Kiesow, Borowicz (5,0)**

RESOLUTION 09-18-04

WHEREAS, the following gross bid was received from the State of Minnesota Cooperative Purchasing Agreement for two (2) motor graders with specified snow removal equipment:

RDO Equipment Co. (2 – 2019 770 G motor graders.....\$465,140.00

AND WHEREAS, the bid of RDO Equipment Co. in the amount of \$465,140.00 has been determined to be the best bid based on initial price (\$588,140.00), minus trade-in values of \$123,000.00.

AND WHEREAS, Marshall County will be trading in a 2005 Caterpillar 140 H motor grader S/N APM 02547 and a 2005 Caterpillar 140H motor grader S/N APM 01854 toward the purchase of the new machines.

NOW THEREFORE, be in resolved that the bid of RDO Equipment Co. be accepted for furnishing two (2) motor graders with specified snow removal equipment, and the County Highway Engineer be authorized to enter into a corresponding contract. **M/S/C – Vonasek, Miller (5,0)**

Mr. Aune provided the following for the Highway Department report.

- A. Johnson Avenue Project Schedule – Sidewalk work done – paving to begin in October
- B. Oslo Project – Starting with cement now to try disrupt businesses as minimally as possible
- C. County Road 100 Bridge – Building framing currently underway
- D. Pavement Patching Quotes – for areas on County Road 54 – The low quote from Knife River Materials was accepted by the Board. **M/S/C – Kiesow, Miller (5,0)**
- E. Information on bin floor damage – MCIT and Contractor have been contacted
- F. State Transportation Policy Committee Update

Park Manager Al Kuck met with the Board to discuss clarity on his end date with the County. Mr. Kuck would like to officially retire as of March 1, 2019, not as of 9/30/2018 as was accepted at the last meeting. The Board took no action on this request and upheld the original retirement date of 9/30/18.

The Board approved to hire John and Sandy Lubitz as mutual Marshall County Park Managers. **M/S/C – Borowicz, Kiesow (5,0)**

Auditor-Treasurer Peters provided the following for his report.

1. The Board approved the Board of Water and Soil Resources 2019 MPCA Septic Treatment Systems (SSTS) Program Grant Agreement. **M/S/C – Miller, Kiesow (5,0)**
2. 5-year Financial Report
3. Tax Forfeit/Property Cleanup Update
4. PEIP payment information/2019 Insurance Quotes
5. Investment Report
6. Election Update
7. Employee Personnel Policies Revision Consideration. The Board approved policy language changes under Section Five, Deferred Compensation, to reflect the County Matching Contribution change on 1/1/2019 from \$40/month to \$50/month. **M/S/C – Miller, Borowicz (5,0)**
8. Abatement Consideration – The Board approved abatements due to fire on parcels 56-0268-000, 09-0107-000, and 59-0658-000. **M/S/C – Miller, Kiesow (5,0)**
9. Review of the 2019 Marshall County Park Budget
10. Discussion of 2020 Presidential Primary
11. The Board approved to adjust Krista East to C-42-2, due to her becoming State Certified in Tax Calculation in compliance with Minnesota Statutes, Section 273.0755. **M/S/C – Borowicz, Miller (5,0)**
12. The Board ratified the Professional Services Agreement between TriMin Systems Inc. and the Minnesota Counties Computer Cooperative (MnCCC) for maintenance and support of IFS from 1/1/19 through 12/31/21 and commits the County to the term of the contact and the financial obligations associated with the agreement. **M/S/C – Kiesow, Miller (5,0)**
13. Levy Review

RESOLUTION 09-18-05

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #272193 dated May 27, 2017 issued to the City of Strandquist, in the amount of \$6447.19.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number.

M/S/C – Borowicz, Miller (5,0)

The meeting was adjourned at 12:20 p.m. by Chairperson Bring.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER