

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
December 18, 2018 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Bring called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, Rolland Miller, LeRoy Vonasek, Commissioner-elect Jim Duckstad and Auditor-Treasurer Scott Peters.

The Board approved the December 18, 2018 meeting agenda with additions. **M/S/C – Kiesow, Vonasek (5,0)**

The minutes from the December 6, 2018 Regular meeting were approved with corrections. **M/S/C – Borowicz, Miller (5,0)**

The minutes from the December 6, 2018 Truth in Taxation meeting were approved with corrections. **M/S/C – Miller, Vonasek (5,0)**

RESOLUTION 12-18-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants

12/14/18	\$8,578.91
12/14/18 PILT Distribution	\$11,508.44

Commissioner Warrants

\$273,012.14

M/S/C – Vonasek, Borowicz (5,0)

RESOLUTION 12-18-02

PER DIEMS

Sharon Bring	\$60.00
Gary Kiesow	\$180.00
LeRoy Vonasek	\$120.00
Total	\$360.00

M/S/C – Vonasek, Borowicz (5,0)

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Extension Committee, Mar-Kit
Bring	Extension Committee, Mar-Kit, Truth in Taxation, Transportation Advisory Committee
Kiesow	Truth in Taxation, Joint Powers Natural Resources, One Watershed One Plan
Miller	MST Watershed, Truth in Taxation
Vonasek	Truth in Taxation

Social Services Director Chris Kujava met with the Board.

General Business

- A. Fraud Report – favorable report that showed savings to the County
- B. Substance Use Disorder Reform Report
- C. Mr. Kujava provided a Thank You to the Board from Social Services Employees on the recent full day holiday approval for Christmas Eve for 2018.

Personnel

- A. Mr. Kujava recognized and congratulated Fiscal Supervisor Jeff Radeke by presenting him a certificate of Appreciation. The Board thanked Mr. Radeke for his dedicated Public Service with Marshall County Social Services.

- B. The Board approved hiring Kylie Ogorek as Child Protection Social Worker at C-51, Step 1. **M/S/C – Kiesow, Miller (5,0)**
- C. The Board approved hiring Deanna Swendseid as Account Technician at B-32, Step 2. **M/S/C – Borowicz, Miller (5,0)**
- D. Discussion on Employment Incentives, Educational Requirements/Rewards, and Licensing.
- E. The Board thanked Stacey Urbaniak and all the volunteers for their work with the Sharing Tree Christmas Project and Gift Baskets.

Licensing and Contracts

- A. The Lakes and Prairies Contract for the Child Care Assistance program was approved. **M/S/C – Vonasek, Borowicz (5,0)**
- B. The TriMin Agreement for AS400 services was approved. **M/S/C – Vonasek, Borowicz (5,0)**
- C. The Board accepted \$8,140 from the Department of Human Services Child Welfare/Juvenile Justice Screening Grant. **M/S/C – Miller Kiesow (5,0)**

Director's Administrative Report

Mr. Kujava thanked Commissioner Vonasek for his positive work as County Commissioner over the last 16 years and best of luck as he moves to retirement.

Authorizations

Case Activity, Bills \$144,122.34, and Director Actions received Board approval. **M/S/C – Vonasek, Borowicz (5,0)**

Assessor Russ Steer provided a Year-End report to the Board.

1. Passports – have completed 137 through November 2018.
2. Special Ag – 250 applications with 100% return on eligible parcels
3. Office Education Requirements – 50 hours needed for Certified Minnesota Assessor (CMA) and 60 hours for Accredited Minnesota Assessor (AMA) and Senior Accredited Minnesota Assessor (SAMA) levels
4. Assessments – 70% completed, ahead of last year's pace. Goal is to be completed by February 2nd
5. Report Card – Handout of Highlights from the Department of Revenue regarding State requirements
6. Clerical Error Report – Submitted to the Board as required by Statute
7. Abatements for 2018 – Railroad abatement information shared – 11 total abatements for homestead, clerical, and disaster
8. Mr. Steer thanked the Board for allowing the Christmas Eve Holiday and thanked Commissioner Vonasek for his service as County Commissioner

Veterans Service Officer Brett Brandon provided a Year-End Report to the Board. Business is going very well with numbers up for the year in all areas of the county and significant accomplishments on increased benefits for Veterans and their spouses. Mr. Brandon explained the extensive process for how services are obtained. Scanning issues were discussed. Mr. Brandon thanked the Board for their support by increasing his Assistant Domita Mack's time to help provide the best service possible to County Veterans.

The Board and Auditor/Treasurer Scott Peters held a Forfeited Tax Sale on a one acre Foldahl Township Parcel 17-0079-001 in Section 14. The high bid of \$1000 plus costs from Mark Stoltman was accepted.

County Engineer Lon Aune addressed the Board on the following:

Resolutions/Agreements

- a. The Detour Resolution and Agreement for US Highway 75 for the 2019 construction season was approved. **M/S/C – Borowicz, Miller (5,0)**

RESOLUTION 12-18-03

IT S RESOLVED that Marshall County enter into MnDOT Agreement No. 103912 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to Marshall County for the use of County State Aid Highway No. 5 and No. 13 as a detour route during the contract construction to be performed upon, along and adjacent to Trunk Highway No. 75 from 80 feet north of 450th Street N.W. to 1,850 feet north of 420th Street N.W. under State Project No. 4507-53 (T.H. 75=6).

IT IS FURTHER RESOLVED that the Board Chair and the County Engineer are authorized to execute the Agreement and any amendments to the Agreement. **M/S/C – Borowicz, Miller (5,0)**

General Discussion:

- a. The MnDOT Capital Highway Investment Plan map was shared.
- b. A letter from the County Board to the Environmental Quality Board requesting that they put the rule making discussion to an Administrative Hearing was approved, authorizing Engineer Aune to sign on behalf of the Board. **M/S/C – Miller, Kiesow (5,0)**
- c. Board of Soil and Water Resources-Discussion on Wetland Banking
 - i. Local Ag Bank Applications
 - ii. Stromlund Application – timeline extended

Auditor-Treasurer Peters provided the following for his report:

- 1. AMC Demographics Survey
- 2. Property Cleanup Discussion
- 3. Governor-elect Walz letter and meeting
- 4. Marshall Polk Rural Water System Board Appointment – The Board appointed Paul Bergeron for a three year term. **M/S/C – Vonasek, Miller (5,0)**
- 5. Library Board Appointment Discussion/Consideration
- 6. Forfeited Tax Update
- 7. Investment Report
- 8. Buffer Riparian Aid Discussion
- 9. The Board accepted a letter of retirement from Auditor/Treasurer Fiscal Supervisor Jackie Maurstad. The Board thanked Ms. Maurstad for her exceptional Public Service career with Marshall County that began in 1976. Auditor/Treasurer Scott Peters gave accolades to Jackie for her steady dedication and all she has done for Marshall County and wished her well with her retirement. **M/S/C – Kiesow, Miller (5,0)**
- 10. The Board approved to promote Mandy Rosendahl to Auditor/Treasurer Fiscal Supervisor at C-43- Step 7, effective January 1, 2019. **M/S/C – Vonasek, Miller (5,0)**
- 11. Minnesota Campaign Finance Board Public Disclosure correspondence was shared.

The Board approved the following resolution for Final 2019 Tax Levy and County Budget

RESOLUTION 12-18-04

WHEREAS, Department Administrators within the County Government of Marshall County have presented proposed budgets to the County Board for 2019, and

WHEREAS, said proposed budgets have been reviewed by the County Board and amended to a final budget amount for the following funds;

Revenue	\$6,943,179
Road & Bridge	\$10,083,959
Social Services	\$3,937,500
TOTAL	<u>\$20,964,500</u>

This provides for a Tax Levy for taxes to be collected in 2019 in the amount of \$6,644,850.

NOW THEREFORE BE IT RESOLVED, that the budget for 2019 is hereby approved for the tax levy amounts as follows:

Revenue Fund	\$5,079,856
Road & Bridge Fund	\$1,100,000
Social Services Fund	<u>\$950,000</u>
TOTAL	\$7,129,856
Less State Paid Aids	<u>\$485,006</u>
NET LEVY	<u>\$6,644,850</u>

M/S/C – Vonasek, Borowicz (5,0)

Chairperson turned the meeting over to Vice Chair Vonasek.

The meeting was adjourned at 12:20 p.m. by Vice Chair Vonasek.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER