

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
Regular Board Meeting
May 7, 2019 - 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Commissioner Kiesow called the meeting to order at 9 a.m. with Commissioners Sharon Bring, Kenneth Borowicz, Jim Duckstad, Rolland Miller, Gary Kiesow and Auditor-Treasurer Scott Peters present.

The Board unanimously approved the May 7, 2019 meeting agenda with additions.
M/S/C – Miller, Borowicz (5,0)

The minutes from the April 16, 2019 Regular Board Meeting were approved with corrections. **M/S/C – Miller, Bring (5,0)**

RESOLUTION 05-07-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants

4/29/19	\$17,814.22
4/30/19	\$600.00

Commissioner Warrants **\$154,498.78**

M/S/C – Duckstad, Miller (5,0)

Environmental Services Administrator Josh Johnston addressed the Board to provide an Emergency Management/Flood Report. Marshall County will have enough flood damages to reach the FEMA Federal Disaster Declaration threshold. Mr. Johnston estimates damages at over \$500,000 County wide. Josh will be working with Townships and FEMA officials to obtain Federal funding for repairs. Mr. Johnston indicated that his office will be looking at options of doing some inspections on new septic systems this year from his office. An update on the recent Water Recent Advisory Committee (WRAC) meeting was given.

RESOLUTION 05-07-02

WHEREAS, the spring flooding of 2019 is expected to impact the population of Marshall County and its cities; and

WHEREAS, the event is expected to cause a significant amount of public property damage; and

WHEREAS, the Marshall County Department of Emergency Management requests the Marshall County Board of Commissioners to approve overtime for all staff as needed and all exempt employees once Marshall County is in a STATE OF EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED, that the Marshall County Board of Commissioners declares to approve overtime for all staff as needed and all exempt employees once Marshall County is in a STATE OF EMERGENCY.

Adopted by the Marshall County Board of Commissioners this 7th day of May 2019, retroactive to the original motion from the March 19, 2019 County Commissioner Board Meeting.

M/S/C – Bring, Duckstad (5,0)

Assessor Russ Steer and Appraiser Alison Wall addressed the Board. Local Equalization meetings were fairly quiet overall this year, with minor adjustments made. Future planning of the Assessor's Office with upcoming retirements and other employee transitions were discussed. Mr. Steer feels that there is a need to hire an appraiser sometime this year to aid with a smooth transition in this process.

The Board appointed David Bakke to fill the vacant two year position as Middle Snake Tamarac Watershed Board Manager. **M/S/C – Bring, Duckstad (5,0)**

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Rural Transit Committee, Minnesota Rural Counties, MST Watershed Newfolden Flood Mitigation Project Public Hearing
Kiesow	MST Watershed Newfolden Flood Mitigation Project Public Hearing, JD 11/21 Meetings, Northwest Community Action, Red River Basin Executive Committee, One Watershed One Plan - 2 Meetings, Water Resources Advisory Committee
Miller	Swift Coolie Landowner Meeting, Counties Providing Technology Meeting, Water Resources Advisory Committee Meeting, One Watershed One Plan - 2 Meetings, JD 11/21 Meetings
Duckstad	MST Watershed, Dancing Sky Area Agency on Aging

County Engineer Lon Aune addressed the Board on the following.

1. Highway Department Updates
 - a. Employee Status – Technician Nate Koland has resigned from his position due to taking another position elsewhere. The Board thanked Mr. Koland for his service to the County and wished him well in his new endeavors. **M/S/C – Miller, Borowicz (5,0)** Mr. Aune wants to keep this position open but evaluate the Highway Department needs before advertising for any modified position.
 - b. 10 Hour Work Days will be implemented at the Highway Department as needed through the summer and fall months.
 - c. Five Year Plan Reports were shared and distributed to the Board.
2. General Discussion Items
 - a. Flood Activities – still have some roads under water. There will be extensive debris cleanup after waters subside.
 - b. SWCD – Buffer Transition – There are 342 parcels currently that are not compliant. Letters will be sent to ask landowners to contact the SWCD to work out compliance plans.
3. Ditch Items
 - a. None
4. Bid Lettings for:
 - a. SAP 045-653-006 – Gravel Surfacing of CSAH 53 from TH 89 to 4.4 miles North
 - b. SAP 045-606-030 – Mill and Overlay of CSAH 6 from US 75 to CR 109
 - c. SAP 045-607-012 – Mill and Overlay of CSAH 7 from US 59 to TH 32
 - d. SP 045-607-011 – Mill and Overlay of CSAH 7 from TH 32 to CSAH 12
5. Resolutions:
 - a. Award of Bids for:
 - i. SAP 045-653-006 – CSAH 53
 - ii. SAP 045-606-030 – CSAH 6
 - iii. SAP 045-607-012 – CSAH 7 –US 59 to TH 32
 - b. Award of Bids for: SP 045-653-006 – CSAH 7 –TH32 to CSAH 12

Bids were opened for projects as follows.

SAP 045-653-006

Thygeson Construction	\$386,686.43
Mark Sand and Gravel	\$542,292.40
Davidson Construction	\$478,971.30

SAP 045-607-012

Knife River Materials	\$620,445.55
Mark Sand and Gravel	\$701,279.11
R.J. Zavoral and Sons	\$589,417.84
Agassiz Asphalt	\$532,313.99

SP 045-607-011

Knife River Materials	\$590,647.47
Mark Sand and Gravel	\$703,526.75
R.J. Zavoral and Sons	\$585,755.64
Agassiz Asphalt	\$527,218.20

SAP 045—606-030 & SAP 045-624-004

Agassiz Asphalt	\$742,219.46
Knife River Materials	\$722,540.72
R.J. Zavoral and Sons	\$770,500.18

RESOLUTION 05-07-03

BE IT RESOLVED, that pursuant to advertisement for bids for SAP 045-606-030 & SAP 045-624-004, Bituminous Pavement Milling and Bituminous Surfacing, the following bids were received:

Knife River Materials	\$722,540.72
Agassiz Asphalt, LLC	\$742,219.46
R.J. Zavoral and Sons, Inc	\$770,500.18

NOW THEREFORE BE IT RESOLVED that the bid of Knife River Materials, Inc. in the amount of \$722,540.72 be accepted.

M/S/C – Bring, Duckstad (5,0)

RESOLUTION 05-07-04

BE IT RESOLVED, that pursuant to advertisement for bids for SAP 045-607-012, Bituminous Pavement Milling and Bituminous Surfacing, the following bids were received:

Agassiz Asphalt, LLC	\$532,313.99
R.J. Zavoral and Sons, Inc	\$589,417.84
Knife River Materials	\$620,445.55
Mark Sand & Gravel Co.	\$701,279.11

NOW THEREFORE BE IT RESOLVED that the bid of Agassiz Asphalt, LLC in the amount of \$532,313.99 be accepted. **M/S/C – Miller, Borowicz (5,0)**

RESOLUTION 05-07-05

BE IT RESOLVED, that pursuant to advertisement for bids for SAP 045-653-006, Subgrade Preparation & Aggregate Base, the following bids were received:

Thygeson Construction	\$386,686.43
Davidson Construction Inc	\$478,971.30
Mark Sand & Gravel Co	\$542,292.40

NOW THEREFORE BE IT RESOLVED that the bid of Thygeson Construction in the amount of \$386,686.43 be accepted. **M/S/C – Bring, Duckstad (5,0)**

RESOLUTION 05-07-06

BE IT RESOLVED, that pursuant to advertisement for bids for SP 045-607-011, Minn. Project No. STPF 4519(197), Bituminous Milling and Overlay, the following bids were received:

Agassiz Asphalt, LLC	\$527,219.50
R.J. Zavoral and Sons, Inc.	\$585,755.64
Knife River Materials	\$590,647.47
Mark Sand and Gravel Co.	\$703,526.75

NOW THEREFORE BE IT RESOLVED that the bid of Agassiz Asphalt in the amount of \$527,219.50 be accepted, contingent upon DBE approval from the State of Minnesota Department of Transportation EEO Office. **M/S/C – Borowicz, Miller (5,0)**

The Board met with Sheriff Jason Boman regarding our Records Management System. To save money to implement with this reporting requirement, Marshall County will share space with Polk County for this system.

Auditor-Treasurer Peters provided the following for his report:

1. 5 Year Financial Report
2. 2018 Annual Audit Update
3. The Board approved to advertise to fill MST Watershed Manager Positions. **M/S/C – Duckstad, Miller (5,0)**
4. Investment Update
5. Ditch Report through April
6. 2019 State Land Con Con Ditch Assessment update
7. Tax collection Information – 18% of Collections are completed
8. Law Library self help clinic information
9. AMC District 3 Meeting Notice for 6/13/19 in Red Lake Falls
10. Chief Deputy Consideration – The Board approved the Memorandum of Understanding for appointment of the Marshall County Chief Deputy Auditor/Treasurer. **M/S/C – Duckstad, Miller (4,1) Aye – Miller, Duckstad, Bring, Kiesow Nay - Borowicz**
11. The Board approved the State Certifications of Motor Vehicle Technician Jessie Clark and to adjust this position to B-24-1. **M/S/C – Borowicz, Miller (5,0)**
12. Enbridge Strategies – The Board approved the Board Chair and Auditor Treasurer develop and issue statements and articles of support for the Enbridge Line 3 replacement project relating to County views on excessive process requirements, safety, the environment and economics, and to provide Board views relating to issues with process of the State Assessment appeals by Enbridge and Tax Court proceedings on the same and how this negatively affects Marshall County Taxpayers. **M/S/C – Bring, Duckstad (5,0)**
13. Vision Planning – The Board will consider creating a vision committee.

Chairperson Kiesow adjourned the meeting at 1:15 pm.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER