

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
May 21, 2019 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Kiesow called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, Jim Duckstad, and Auditor-Treasurer Scott Peters present.

The Board met with Sheriff Jason Boman to discuss a proposal for a state required new record management system. Total costs will be \$158,437 over 3 years with \$57,000 coming from 911 funds. This system is required to be in place by 2021. The Board approved the Sheriff to enter into a contract with Central Square Technologies for this system as proposed.
M/S/C – Bring, Duckstad (4,0)

The Board approved the May 21, 2019 meeting agenda with additions. **M/S/C – Bring, Duckstad (4,0)**

Social Services Director Chris Kujava met with the Board.

General Business

- A. Collaborative Update – This is a shared venture with Roseau County. A speaker on mental issues will be brought in on August 28th at the Warren School by the Collaborative.
- B. Child Care Assistance Program Report
- C. DAANES Reports showing County Drug and Alcohol Treatment Admission Data.

Personnel

- A. Lisa Sorenson was recognized for 30 years of service in her position as Social Services Office Support Specialist and presented with a plaque of appreciation.
- B. The Board approved to hire Bethany Ness for the Long Term Care Social Worker position. **M/S/C – Borowicz, Bring (4,0)** Ms. Ness was introduced to the Board. The Board wished her well with County employment.

Policy

- A. The Marshall County Social Services Drug Test Policy received Board approval.
M/S/C – Bring, Duckstad (4,0)

Licensing And Contracts

- A. The Drug Testing Agreement with North Valley Public Health was approved. **M/S/C – Duckstad, Borowicz (4,0)**

Director's Administrative Report

- A. Legislative Budget Report

Authorizations

Case Activity, Bills of \$93,477.75 and Director Actions received Board approval.
M/S/C – Borowicz, Bring (4,0)

Highway Engineer Lon Aune met with the Board on the following.

1. Flood Cleanup continues with removal of debris on roads and ditches by the Highway Department.
2. One older Motor grader has had a significant and costly breakdown. Quotes for repairs as well as options for trade and timelines for each are being explored for best resolve for this issue.
3. Summer projects have now started.

The minutes from the May 7, 2019 meeting were approved with corrections. **M/S/C –**

Borowicz, Duckstad (4,0)

RESOLUTION 05-21-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor’s office.

Commissioner Warrants **\$203,415.88**
M/S/C – Borowicz, Bring (4,0)

RESOLUTION 05-21-02

PER DIEMS

Kenneth Borowicz	\$60.00
Sharon Bring	\$240.00
James Duckstad	\$360.00
Gary Kiesow	\$180.00
Rolland Miller	\$300.00
Samantha Winger	\$120.00

Total **\$1,260.00**
M/S/C – Duckstad, Bring (4,0)

Assessor Russ Steer and Appraisers Alison Wall and Korina Woinarowicz met with the Board. The State did not have any changes to this year’s Assessment process. The Board approved advertising for a Property Appraiser position for the Assessor’s Office. **M/S/C – Bring, Duckstad (4,0)**

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Household Hazardous Waste, Mar-Kit, Park Board
Bring	Mar-Kit
Kiesow	Mar-Kit, Northwest Regional Development Commission, Red River Basin Executive Committee, Joint Counties Natural Resource Board
Duckstad	Northwest Regional Emergency Communications Board, Middle Snake Tamarac Watershed, Northwest Mental Health, 2020 Census Meeting

Commissioner Borowicz discussed Park needs and provided a sketch of possible expansion of campsites. The Park Board will gather more data on this proposal to bring to the County Board at a later date.

Auditor-Treasurer Peters reported on the following.

1. Tax Collection Update – 67% has been collected to date – Funds are being distributed
2. Census 2020 Meeting Update – Partnership Request
3. Building Committee Report – Highway 1 DOT Right of Way Easement
4. Department of Public Safety Lease
5. NACO Information
6. Enbridge Update
7. Family Homelessness Prevention and Assistance Program Resolution Consideration
8. MCIT Board Vacancy Announcement
9. County Providing Technology Meeting
10. MST Watershed Board of Manager Update
11. Office Update

RESOLUTION 05-21-03

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide funds for Family Homeless Prevention & Assistance Projects; and

WHEREAS, Tri-Valley Opportunity Council, Inc. in the nine county region of Northwest Minnesota has developed an application for the Minnesota Housing Finance Agency Family Homelessness Prevention and Assistance Program; and

WHEREAS, Tri-Valley Opportunity Council, Inc. have demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency Family Homelessness Prevention and Assistance Program;

NOW, THEREFORE, be it resolved that Tri-Valley Opportunity Council, Inc. is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency Family Homelessness Prevention and Assistance Program in the county of Marshall in Minnesota. **M/S/C - Bring, Duckstad (4,0)**

Commissioner Duckstad discussed concerns that have been related to him by members from the public regarding cramped office space for Veteran Services. This will be reviewed further at the next Board meeting.

The Board will continue to develop a Vision Committee for the County to include both County and Public members.

The meeting was adjourned at 1:07 p.m. by Chairperson Kiesow.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER