

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
Regular Board Meeting
August 6, 2019 - 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Commissioner Kiesow called the regular meeting to order at 9 a.m. with Commissioners Sharon Bring, Kenneth Borowicz, Jim Duckstad, Rolland Miller, Gary Kiesow and Auditor-Treasurer Scott Peters present.

The Board approved the August 6, 2019 meeting agenda with additions. **M/S/C – Bring, Borowicz (5,0)**

The minutes from the July 16, 2019 Board Meeting were approved with corrections. **M/S/C – Duckstad, Miller (5,0)**

RESOLUTION 08-06-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants

PILT Aid Distribution	\$103,434.46
Auditor Batch	\$12,144.31

Commissioner Warrants **\$1,043,008.16**

M/S/C – Bring, Duckstad (5,0)

Veterans Service Officer Brett Brandon reviewed the 2020 Veterans Services Budget with the Board. The 2020 Veteran Services Operational Enhancement Grant Resolution was approved.

RESOLUTION 08-06-02

BE IT RESOLVED by the Marshall County Board of Commissioners, that the County enter into the attached Grant Contract with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: County Veterans Service Office Operational Enhancement Grant Program. The grant must be used to provide outreach to the county's veterans; to assist in reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance operations of the county veterans service office as specified in Minnesota Laws 2015 Chapter 77 Article 1, Subdivision 2. This grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Marshall County Board of Commissioners that Brett Brandon, the Marshall County Veteran Service Officer, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

M/S/C – Miller, Borowicz (5,0)

Public Health Director Fran Tougas addressed the Board with a Bimonthly Update and 2020 Budget Review. North Valley CEO Jon Linnell was also present during this time.

1. 2020 Budget Review – propose increase to County for additional services
2. Staff changes – hiring new office manager

3. SHIP update
4. Tobacco – applying for funding for youth tobacco work
5. 2018 Disease Summary reports
6. Measles Update – numbers are up nationally
7. Hepatitis A – outbreak in 25 states, including Minnesota – have vaccine available
8. Tuberculin Shortage – being rationed as best as possible
9. New grant period starting 7/1/19 for Disaster Preparedness – planning for Full Scale exercise in June 2020
10. Drug Testing – for child protection cases – working well with Social Services

Josh Johnston met with the Board for a 2020 Environmental Services Budget Review. Mr. Johnston provided a Water Resources Advisory Committee update.

Maintenance Supervisor Rodger Haugtvedt addressed the Board to review the 2020 Buildings and Grounds Budgets.

Highway Engineer Lon Aune addressed the Board.

RESOLUTION 08-06-03

BE IT RESOLVED that the County Auditor be authorized to issue warrants for the following right of way easements along County State Aid Highway No. 53, for the purpose of reconstructing said road. (SAP 045-653-005).

<u>Parcel No.</u>	<u>Name & Address</u>	<u>Payment</u>
4, 6, 15, 23	DNR/Division of Land and Minerals 500 Lafayette Road St. Paul, MN 55155-4045	\$2,473.12

M/S/C – Miller, Bring (5,0)

Mr. Aune updated the Board on the following:

1. Resolutions
 - a. Authorization for payment on Project SAP 045-653-005.
 - i. Purchase of Right of Way easements from DNR
2. Highway Department Updates
 - a. Project SAP 045-653-004
 - i. Culverts and some ditch work being done as maintenance by county forces and a contractor.
 - b. Project SP 045-598-021 Bridge on County Road 144.
 - i. Contractor is done and approach work is being completed by County Forces.
 - c. Paving projects
 - i. SAP 045-606-030 is done except shouldering.
 - ii. SAP 045-624-004 is done except shouldering.
 - iii. SAP 045-607-012 to begin this week.
 - iv. SP 045-607-011 to begin this week.
 - v. SAP 045-661-003 is done.
 - d. Box Culvert in Espelie Township is completed.
3. General Discussion/ Employee Items
 - a. A 32 hour work week for one employee has been approved by Lon.

- b. Sick Leave Donation for one Highway Employee was approved by the Board. **M/S/C – Duckstad, Miller (5,0)**
- c. Cattail Spraying Maps were collected from the Commissioners.

4. Bid Lettings

- a. None for today but have one scheduled for August 20 for County Road 11

County Assessor Russ Steer addressed the Board to review the 2020 Assessor Budget.

Leanne Novacek provided a 2020 Information Technology Budget Proposal to the Board.

Liz Dustin shared a 2020 GIS Budget with the Board. The Board approved to purchase a computer for the Assessor’s Office from Compliance Funds. **M/S/C – Bring, Duckstad (5,0)**

The overall 2020 County Budget was discussed and reports reviewed.

The Board met with Middle Snake Tamarac Watershed Administrator Joel Praska. Mr. Praska brought forth a request for support for Steve and Karen Klopp in Section 3 of Nelson Township to restore drainage to preexisting conditions from damages incurred by the DNR during the 2012 fire. The Board approved a resolution of support. Mr. Praska provided the Board with a 2018 Audit Report of the Watershed District.

RESOLUTION 08-06-04

BE IT RESOLVED that the Marshall County Board of Commissioners support Steve and Karen Klopp in efforts to return drainage of lands in Section 3 of Nelson Park Township in Marshall County and Section 34 and 35 of Deerwood Township in Kittson County to the Karlstad pre-fire (2012) conditions, and encourage the Minnesota Department of Natural Resources to help with efforts to alleviate the drainage issue. **M/S/C – Bring, Miller (5,0)**

The Board approved to reappoint Brad Blawat to a three year term as Middle Snake Tamarac Watershed Board of Managers. **M/S/C – Bring, Borowicz (5,0)**

The Board approved to reappoint John Nelson to a three year term as Middle Snake Tamarac Watershed Board of Managers. **M/S/C – Borowicz, Bring (3,2) Aye – Bring, Duckstad, Borowicz Nay – Miller, Kiesow**

Auditor-Treasurer Scott Peters provided the following for his report:

1. Forfeited Tax Update
2. 2018 County Audit Update
3. Policy Discussion/Consideration
4. Wage/ Theft Law and Compliance Requirements
5. Office Duties – DMV Coverage
6. MCIT Risk Management Workshop Information
7. 2019 PILT Payment Information
8. Revenue Restructuring and Appointment Memorandum Consideration
9. 5 Year Financial Report
10. Ditch Report
11. Investment Report
12. Night to Unite – 5:30 August 6 at Fairgrounds
13. Daycare Community Meeting Information

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	JD 14 Project Work Team, Marshall County Fair Senior Program
Kiesow	JD 19 Project Work Team, JD 11 and 21, JD 18, Joint Counties Natural Resource Board, Water Resource Advisory

Duckstad
Miller
Borowicz

Committee, One Watershed One Plan
MST Watershed
Counties Providing Technology, MST Watershed, JD 11 and
21, Water Resource Advisory Committee
JD 19 Project Work Team, JD 11 and 21

Chairperson Kiesow adjourned the meeting at 2:20 pm.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER