

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**October 15, 2019 9:00 A.M.**  
**Marshall County Boardroom**

The Pledge of Allegiance was given.

Chairperson Kiesow called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, Rolland Miller, Jim Duckstad, and Auditor-Treasurer Scott Peters.

The Board approved the October 15, 2019 meeting agenda with additions. **M/S/C – Miller, Borowicz (5,0)**

The minutes from the October 1, 2019 meeting were approved as written. **M/S/C – Miller, Bring (5,0)**

**RESOLUTIONS 10-15-01**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

**Auditor Warrants**

10/4/2019	\$13,533.76
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**Commissioner Warrants**

**\$401,824.90**

**M/S/C – Borowicz, Miller (5,0)**

**RESOLUTION 10-15-02**

PER DIEMS

Kenneth Borowicz	\$240.00
Sharon Bring	\$240.00
James Duckstad	\$180.00
Gary Kiesow	\$240.00
Domita Mack	\$120.00
Rolland Miller	\$120.00
Samantha Winger	\$120.00

<b>Total</b>	<b>\$1,260.00</b>
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**M/S/C – Duckstad, Bring (5,0)**

The Board recessed the Regular Board Meeting and opened the Public Health Board meeting. **M/S/C – Bring, Duckstad (5,0)**

The Public Health Board discussed a Public Health Issue with a private parcel in Grygla. Social Services Director Chris Kujava, Social Worker Krissy McMahon, Sheriff Jason Boman and Chief Deputy Jon Tinnes were present for this meeting. The Board approved to have Auditor Peters work with Attorney Aandal and Board Chair Kiesow for a resolution on this issue. **M/S/C – Bring, Borowicz (5,0)**

The Board closed the Public Health Board Meeting and reopened the Regular Board Meeting. **M/S/C – Miller, Duckstad (5,0)**

Social Services Director Chris Kujava met with the Board.

### **General Business**

- A. The UCare Audit was satisfactorily completed. The Board commended Social Service Staff for their work receiving this positive Audit review. **M/S/C – Bring, Miller (5,0)**
- B. The County Service Policy was reviewed

### **Licensing and Contracts**

- A. The Minnesota Department of Employment and Economic Development (DEED) Joint Powers Contract was approved. **M/S/C – Bring, Borowicz (5,0)**
- B. The Minnesota Family Investment Program (MFIP) Biennial Service Agreement was approved by the Board. **M/S/C – Miller, Duckstad (5,0)**
- C. The Child Support Interagency Cooperative IVD Agreement received Board approval. **M/S/C – Bring, Duckstad (5,0)**

### **Director's Administrative Report**

- A. Yearly Evaluation for Director Chris Kujava
- B. Budget Report
  - 1 Out of Home Placement Report
  - 2 Quarterly Reports

### **Authorizations**

Case Activity, Bills of \$83,095.26, and Director Actions received Board approval.  
**M/S/C – Miller, Duckstad (5,0)**

Veterans Service Officer Brett Brandon met with the Board for an Annual Performance Review.

County Engineer Lon Aune met with the Board for Highway Business and an Annual Performance Review. Mr. Aune gave updates on projects, discussed road and sandbagging needs from flooding and provided input on the proposed DNR Border to Border Trail and the impact on local roads.

### **RESOLUTION 10-15-03**

WHEREAS, the Engineer in charge has filed his final certificate setting forth that the Contractor on SAP 045-653-006 has completed the contract in accordance with plans and specifications and the total cost of said job was \$386,517.48 and the balance due to the Contractor is \$19,325.87.

NOW THEREFORE, BE IT RESOLVED that said certificate be and the same is hereby approved and the County Auditor is hereby authorized to issue a warrant on the Road & Bridge Fund in the amount of \$19,325.87 to Thygeson Construction, Inc.

**M/S/C – Borowicz, Miller (5,0)**

Middle Snake Tamarac Watershed Administrator Joel Praska provided a flood and water impact update to the Board from the recent excessive moisture, including impoundment levels and management of the same.

Marshall County Historical Society Director Sherlyn Meiers met with the Board to provide an update on Historical Society activities and functions. Ms. Meiers thanked the Board for the donation of the old Sheriff's UFO squad car at the museum.

The Board met with Assessor Russ Steer for an Annual Performance Review.

Environmental Services Administrator Josh Johnston met with the Board for an Annual Performance Review.

DNR Representatives Tim Williamson and Greg Dahlin provided a Border to Border Touring Project presentation to the Board, showing the modified proposed route through the County. Highway Engineer Lon Aune was also available for this presentation. Mr. Aune indicated that his department has no objections to the proposed route. The Board approved

to continue to support the DNR Border to Border project. **M/S/C – Borowicz, Bring (5,0)**

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Mar-Kit, Minnesota Rural Counties, Regional Transportation Coordinating Council
Kiesow	Mar-Kit, NWRDC
Miller	MST Watershed Meeting
Duckstad	MST Watershed Meeting, Tri- Valley

Auditor-Treasurer Scott Peters provided the following for his report:

1. 5-year Financial Report
2. Ditch Report through September
3. 2019 Budget vs. Actual Review
4. 2020 Benefits Plan Sign-up Information
5. The Board approved utilizing property clean up funds on a parcel in Argyle (50-0300-000) and in Grygla (51-0081-000) as can be arranged. **M/S/C – Bring, Duckstad (5,0)**
6. AMC Regional Meeting Reminder – 10/24/19 - Fosston
7. The Board appointed Krista East and Josh Johnston to the Personnel Policy Committee. **M/S/C – Miller, Duckstad (5,0)**
8. Advertisement Discussion for Park Board Member, Park Manager, Red Lake Watershed Board Member and Prowler ATV Side by Side
9. 2020 Budget Update/Review
10. 2020 Utilities Devaluation Information

The meeting was adjourned at 2:20 p.m. **M/S/C – Bring, Duckstad (5,0)**

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CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER