

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**Regular Board Meeting**  
**November 5, 2019 - 9:00 A.M.**  
**Marshall County Boardroom**

The Pledge of Allegiance was given.

Commissioner Kiesow called the meeting to order at 9 a.m. with Commissioners Sharon Bring, Kenneth Borowicz, Jim Duckstad, Rolland Miller, Gary Kiesow, and Auditor-Treasurer Scott Peters present.

Assessor Russ Steer met with the Board during open forum to provide information on a Regional Assessor's meeting that will include the local legislators this Thursday at the courthouse. Mr. Steer also gave a progress report on the County Veteran's Memorial.

Environmental Services Administrator Josh Johnston met with Board during open forum to provide a County wide Damage Assessment Report showing damages of over \$178,000 from the recent heavy rainfall events.

The Board approved the November 5, 2019 meeting agenda with one deletion. **M/S/C - Borowicz, Miller (5,0)**

The minutes from the October 15, 2019 Regular Board Meeting were approved with corrections. **M/S/C - Duckstad, Bring (5,0)**

The minutes from the October 21, 2019 Special Board Meeting were approved as written. **M/S/C - Bring, Duckstad (5,0)**

**RESOLUTION 11-05-01**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

**Auditor Warrants**

10/24/2019	\$750,643.72
10/25/2019	\$6,031.90

**Commissioner Warrants** **\$168,196.55**

**M/S/C - Duckstad, Borowicz (5,0)**

Ag Services Director Bill Craig met with Board for an Annual Performance Review.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Quin County, JD 11/21 Meeting
Bring	AMC Regional Meeting
Kiesow	JD 11/21 Meeting, Northwest Regional Development Commission, Red River Executive Committee, Northwest Community Action
Miller	MST Watershed Meeting, JD 11/21 Meeting
Duckstad	Northwest Mental Health, 2 MST Watershed Meetings, AMC Regional Meeting, Land of the Dancing Sky Area Agency on Aging

The Board met with Sheriff Jason Boman and approved a Joint Powers Agreement with the Pine to Prairie Drug and Violent Crime Task Force. **M/S/C - Bring, Duckstad (5,0)**

Highway Engineer Lon Aune reported on the following information with the Board.

- a. Authorization final payment Resolutions on project completion.
- b. CSAH 11 project pipe work is being completed. There will not be any paving or concrete work done in 2019.
- c. Overtime pay discussion for flood events.

#### **RESOLUTION 11-05-02**

WHEREAS, the Engineer in charge has filed his final certificate setting forth that the Contractor on SAP 045-606-030 & SAP 045-624-004 has completed the contract in accordance with plans and specifications and the total cost of said job was \$746,416.35 and the balance due to the Contractor is \$37,320.82.

NOW THEREFORE, BE IT RESOLVED that said certificate be and the same is hereby approved and the County Auditor is hereby authorized to issue a warrant on the Road & Bridge Fund in the amount of \$37,320.82 to Knife River Materials.

**M/S/C – Borowicz, Duckstad (5,0)**

#### **RESOLUTION 11-05-03**

WHEREAS, the Engineer in charge has filed his final certificate setting forth that the Contractor on SAP 045-661-003 has completed the contract in accordance with plans and specifications and the total cost of said job was \$310,057.96 and the balance due to the Contractor is \$15,502.90.

NOW THEREFORE, BE IT RESOLVED that said certificate be and the same is hereby approved and the County Auditor is hereby authorized to issue a warrant on the Road & Bridge Fund in the amount of \$15,502.90 to Agassiz Asphalt, LLC.

**M/S/C – Bring, Miller (5,0)**

The Board recessed the Regular Meeting and opened the Ditch Authority Meeting.

**M/S/C – Borowicz, Duckstad (5,0)**

The Board approved a temporary repair on County Ditch 16 in Section 4 of Tamarac Township with future repairs to be considered upon review of acceptable options. **M/S/C – Borowicz, Bring (5,0)**

County Ditch 3 cleaning options and timelines were discussed.

The Board closed the Ditch Authority Meeting and reopened the Regular Board Meeting. **M/S/C – Borowicz, Miller (5,0)**

Auditor-Treasurer Peters provided the following for his report:

1. Ditch Reports through September
2. 2020 Ditch Levy Consideration
3. 2020 Benefits Signup
4. Review Out-of-State Travel Policy – no changes to policy
5. Property Clean-up Report
6. Public Data Information
7. Public Health Update
8. 2020 Budget Review
9. Counties Providing Technology Meeting Report
10. Truth in Taxation Notices - being mailed around the 15<sup>th</sup> of November

The Board opened 4 Bids for the County Park Prowler Side by Side ATV. The Board accepted the high bid of \$1057. **M/S/C – Borowicz, Bring (5,0)**

The Board appointed LeRoy Ose to a three year term as Red Lake Watershed Board of Managers. **M/S/C – Bring, Miller (5,0)**

The Board reviewed Marshall County Park Board and Park Manager applications and discussed other park business. The Board appointed Loren Lusignan to the open Marshall County Park Board position. **M/S/C – Bring, Borowicz (5,0)**

Commissioner Duckstad informed the Board that he has now been appointed to the Association of Minnesota Counties Economic Development, Workforce and Housing Policy Subcommittee.

The meeting was adjourned at 12:17 pm. **M/S/C – Duckstad, Miller (5,0)**

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CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER