

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
January 21, 2020 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Borowicz called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Rolland Miller, Kenneth Borowicz, Jim Duckstad, and Auditor/Treasurer Scott Peters present.

The Board approved the January 21, 2020 meeting agenda with additions. **M/S/C – Duckstad, Kiesow (5,0)**

The minutes from the January 7, 2020 meeting were approved with corrections. **M/S/C – Bring, Duckstad (5,0)**

RESOLUTIONS 01-21-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor’s office.

Auditor Warrants

| | |
|-----------|-------------|
| 1/10/2020 | \$89,535.86 |
|-----------|-------------|

Commissioner Warrants

\$543,409.15

M/S/C – Miller, Kiesow (5,0)

RESOLUTION 01-21-02

PER DIEMS

| | |
|------------------|----------|
| Kenneth Borowicz | \$300.00 |
| Sharon Bring | \$360.00 |
| James Duckstad | \$450.00 |
| Gary Kiesow | \$300.00 |
| Domita Mack | \$60.00 |
| Rolland Miller | \$360.00 |

| | |
|--------------|-------------------|
| Total | \$1,830.00 |
|--------------|-------------------|

M/S/C – Miller, Duckstad (5,0)

The following Commissioner/Committee Reports were shared:

| <u>Commissioner</u> | <u>Meeting/Report</u> |
|---------------------|---|
| Borowicz | Mar-Kit, JD 19 & State Ditch 90, Quin |
| Bring | Council on Aging, Northwest Regional Transportation Council Advisory Board, Technology Meeting, Mar-Kit, Marshall County Park |
| Kiesow | Mar-Kit, JD 19 & 63, Northwest Regional Development Commission |
| Duckstad | Northwest Regional Communications Board, Tri Valley |
| Miller | Marshall County Park |

Social Services Director Chris Kujava met with the Board.

General Business

- A. Lead Eligibility Worker Tammy Johnson was presented with a certificate of appreciation for 30 years of service with Marshall County Social Services.
- B. Family Based Worker Discussion – possibly contracting with Kittson County

Personnel

A. Various

B. Payroll changes – Deanna Swendseid and Lisa Sillanpaa will begin payroll duties, working with the Auditor’s office with this process. The Board approved to adjust Lisa Sillanpaa and Deanna Swendseid by two steps on the pay structure chart as long as the payroll functions remain in effect, effective 2/1/20. **M/S/C – Bring, Duckstad (5,0)**

Director’s Administrative Report

A. Year End Budget Report

B. Quarterly Report

C. Out of Home Placement Report

D. Social Services Expenditures and Grant Reconciliation Report (SEAGR) Report

E. Data Privacy Signature Sheets

Authorizations

Case Activity, Bills of \$127,172.73 and Director Actions received Board approval.

M/S/C – Miller, Kiesow (5,0)

Marshall County Environmental Services Administrator Josh Johnston met with the Board to cover the Thief River One Watershed One Plan Project Process Consideration and Exempt Employee Overtime Consideration. The Board approved to submit the draft Thief River One Watershed One Plan to the Board of Water and Soil Resources for consideration. **M/S/C – Kiesow, Duckstad (5,0)** Marshall County has been approved for State Disaster Funding from last fall’s rain events. The Board approved the following resolution relating to disasters and exempt employee overtime.

RESOLUTION 01-21-03

WHEREAS, future disasters are expected to impact the population of Marshall County and its cities; and

WHEREAS, these events are expected to cause a significant amount of public property damage; and

WHEREAS, the Marshall County Department of Emergency Management requests the Marshall County Board of Commissioners to approve overtime for all staff as needed and all exempt employees once Marshall County is in a STATE OF EMERGENCY;

NOW THEREFORE BE IT RESOLVED, that the Marshall County Board of Commissioners declares to approve overtime for all staff as needed and all exempt employees once Marshall County is in a STATE OF EMERGENCY. **M/S/C – Bring, Miller (5,0)**

The 2019 Emergency Management Performance Grant is now being submitted. Josh provided an update on the Federal Healthcare Coalition Response Leadership Course that he recently attended.

The Board met with Assistant Highway Engineer Rodney Teigen for the following Highway and Ditch Authority Business.

1. Municipal Snow Removal Allotment Report
2. Resolutions Consideration
3. The Board accepted a letter of resignation from Highway Maintenance person Lance Moen, thanking him for his number of years of service with the County since 1984. **M/S/C – Bring, Duckstad (5,0)**

RESOLUTION 01-21-04

IT IS RESOLVED that Marshall County enter into MnDOT Agreement No. 1036078 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County State Aid Highway No. 2, No. 12 and No. 44 as a detour route during the construction to be performed upon, along and adjacent to Trunk Highway No. 1 from Pennington County State Aid Highway No. 18 to Minnesota State Highway No. 219 under State Project No. 5702-47 (T.H. 1 = 170).

IT IS FURTHER RESOLVED, that the County Board Chair and the County Engineer are authorized to execute the Agreement and any amendments to the Agreement. **M/S/C – Bring, Kiesow (5,0)**

RESOLUTION 01-21-05

WHEREAS, the Marshall County Highway Department proposes to reconstruct and improve a portion of County State aid Highway No. 53, known as S.A.P. 045-653-005; located between County State Aid Highway 2 and T.H. 89, from a point at or near the Southwest Corner of Section Twenty-one (21), T155N, R39W, to a point at or near the Northwest Corner the Southwest Quarter (SW1/4) of Section Twenty-eight (28), T156N, R39W.

WHEREAS, the improvement consists of reconstructing and realigning of said roadway as herein determined necessary to provide for the safety of the traveling public, and

WHEREAS, in addition to the existing highway easement, certain lands in fee are required to provide for said reconstruction, and

WHEREAS, pursuant to Minnesota Statutes, the Marshall County Highway Department has prepared a right of way plan which plan is attached hereto and which lands are more particularly described therein as follows:

| <u>Parcel No.</u> | <u>Name</u> |
|-------------------|--|
| 1 | Andrew and Lindsay Oslund |
| 2 & 5 | Lyle and Joni Anderson |
| 3 | Keith and Roseanne Sandland, Arlene and Diane Sandland, Timothy Sandland |

NOW THEREFORE BE IT RESOLVED, that the County Board of Commissioners hereby authorize the County Highway Engineer to proceed to acquire the fee simple, absolute and temporary highway easements over said lands in accordance with Minnesota Statutes,

BE IT FURTHER RESOLVED, that those lands as described herein, which cannot be acquired by direct negotiation, shall be acquired by eminent domain and the County hereby requests the County Attorney to file the necessary petition therefore and to prosecute such action to a successful conclusion or until it is abandoned, dismissed or terminated by the County or Court. **M/S/C – Kiesow, Miller (5,0)**

The Board discussed County Park Business including Manager and Park Board recommendations. The Board approved to set the Marshall County Park 2021 Seasonal Camping Rate at \$1,150 per year with a \$250 deposit required by September 1, 2020. **M/S/C – Miller, Kiesow (5,0)**

Auditor-Treasurer Peters provided the following for his report:

1. Con Con Disbursement Resolution Consideration
2. 2020 Ditch Assessment Resolution Consideration
3. Payroll Changes
4. Election Update – 2020 Canvass Board - Duckstad and Kiesow
5. Enbridge PUC Upcoming Meeting – January 31
6. State Auditor Listening Session
7. Mar-Kit financial Report
8. Department of Commerce Census Correspondence
9. The Board approved to add Kiley Hamrick to the Employee Benefit committee as Revenue Floor representative, replacing Alison Wall in this capacity. **M/S/C –**

Duckstad, Miller (5,0)

10.MCIT correspondence on Board position opening

RESOLUTION 01-21-06

WHEREAS, Minnesota Statute 84A.51, Subd. 4 allows for 30% of the funds received by a County from the State Consolidated Account from State lands in a County’s Consolidated Conservation Area to be apportioned to a County Development Fund, which is created and expenditures from which are directed by the County Board for the rehabilitation and development of the portion of the County within the conservation area, and

WHEREAS, Marshall County accepts applications for disbursement of these funds anytime between January 1st through December 31st of a fiscal year and reviews all applications annually in January of the following year by a County established Con Con committee, and

WHEREAS, the Con Con committee reviews and makes funding recommendations to the County Board for consideration at the second regular meeting of the County Board,

THEREFORE BE IT RESOLVED, that the following appropriations from the County Development Con Con Fund are hereby approved by the Marshall County Board:

| | | |
|---|--------------------------------|-----------------|
| Marshall County Sheriff’s Posse | Training Costs | \$1,000 |
| MRTL Living at Home Program | Volunteer/Transportation Asst. | \$2,500 |
| Grygla City | Building Demo | \$12,500 |
| Eckvoll Township | Tree/Brush Removal | \$5,000 |
| Grygla Senior Program | Program Expenses | \$3,000 |
| Gatzke Senior Program | Building Repairs | \$1,000 |
| Marshall County Highway Department | Backhoe Trailer | \$15,000 |
| Grygla Fire | Radio Upgrades | \$10,000 |
| Grygla Community Center | Operating/Maintenance Costs | \$7,000 |
| Grygla Early Childhood Family Education | Book Costs | \$2,000 |
| Total | | \$59,000 |

M/S/C – Kiesow, Miller (5,0)

RESOLUTION 01-21-07

BE IT RESOLVED, that the following ditches be levied for the **2020** payable tax year. On a motion by Commissioner Kiesow, Seconded by Commissioner Miller, the following resolution was adopted:

Middle-Snake-Tamarac WISD

| | | |
|--------------------|------|----------|
| County #39 | 1039 | \$1,244 |
| County #39 Improve | 1139 | \$1,073 |
| Judicial #1 | 9001 | \$24,064 |
| Judicial #14 | 9014 | \$29,516 |
| Judicial #15 | 9015 | \$42,230 |
| Judicial#16 | 9016 | \$4,646 |
| Judicial #17 | 9017 | 0 |
| Judicial #20 | 9020 | \$40,033 |
| Judicial #21 | 9521 | \$5,037 |
| Judicial #24 | 9024 | \$1,855 |
| Judicial #25-1 | 9125 | \$15,546 |
| Judicial #25-2 | 9225 | \$2,832 |
| Judicial #28 | 9028 | \$11,198 |
| Judicial #29 | 9029 | \$55,947 |
| PL 566 Maintenance | 6661 | \$17,480 |
| PL 566 Rebuild | 6662 | \$3,380 |
| State #3 | 5003 | \$11,812 |
| Watershed #2 | 9002 | \$498 |
| Watershed #4 | 1004 | \$968 |

Commissioner District #3

| | | |
|-----------------|------|----------|
| County #7 | 1007 | \$6,000 |
| County #10 | 1010 | \$2,000 |
| County #12 | 1012 | \$6,000 |
| County #14 | 1014 | \$2,000 |
| County #16 | 1016 | \$6,000 |
| County #42 | 1042 | \$6,000 |
| County #43 | 1043 | \$6,000 |
| County #45 | 1045 | \$6,000 |
| County #45 BR 1 | 1145 | \$5,000 |
| County #45 BR 2 | 1245 | \$5,000 |
| State #2 | 5002 | 0 |
| State #90 | 5090 | \$3,557 |
| Judicial #8 | 9008 | \$2,500 |
| Judicial #9 | 9009 | \$6,000 |
| Judicial #27 | 9027 | \$10,000 |

Commissioner District #5

| | | |
|-----------|------|----------|
| County #2 | 1002 | \$10,000 |
| County #6 | 1006 | \$192 |

| | | |
|------------------|------|--------|
| Watershed #7 | 1704 | \$1522 |
| Watershed #7 Imp | 1744 | \$570 |

Red Lake WTSD

| | | |
|-----------|------|----------|
| State #83 | 5183 | \$25,850 |
|-----------|------|----------|

Roseau WTSD

| | | |
|-----------|------|-------|
| State #51 | 5051 | \$642 |
|-----------|------|-------|

Two River WTSD

| | | |
|--------------|------|---------|
| Judicial #3 | 9003 | \$1,600 |
| Judicial #10 | 9010 | \$1,000 |

Commissioner District #1

| | | |
|------------|------|---------|
| County #8 | 1008 | \$3,000 |
| County #22 | 1022 | \$5,000 |

Commissioner District #2

| | | |
|------------|------|----------|
| County #3 | 1003 | \$10,000 |
| County #13 | 1013 | \$3,000 |
| County #21 | 1021 | 0 |
| County #38 | 1038 | \$10,000 |
| County #41 | 1041 | \$5,000 |
| County #44 | 1044 | \$5,000 |

Commissioner District #4

| | | |
|------------|------|---------|
| County #18 | 1018 | \$3,000 |
| County #23 | 1023 | \$2,000 |

| | | |
|-----------------------|------|----------|
| County #15 | 1015 | \$3,000 |
| County #20 | 1020 | \$10,000 |
| County #24 | 1024 | \$2,300 |
| County #25 | 1025 | \$7,500 |
| County #27 | 1027 | \$8,000 |
| County #27 Lateral 2 | 1127 | \$1,000 |
| County #28 | 1028 | \$6,000 |
| County #30 | 1030 | \$5,000 |
| County #31 | 1031 | \$3,000 |
| County #32 | 1032 | \$10,000 |
| County #33 | 1033 | \$4,000 |
| County #35 | 1035 | \$2,000 |
| County #40 | 1040 | \$2,000 |
| County #46 | 1046 | \$2,000 |
| County #20 Lat 1 & 2 | 1120 | \$1,827 |
| | | |
| State #83 | 5083 | \$2,000 |
| Judicial #11 | 9011 | \$40,000 |
| Judicial #13 | 9013 | \$1,000 |
| Judicial #18 | 9018 | \$1,000 |
| Judicial #19 | 9019 | \$10,000 |
| Judicial #19 Lateral | 9519 | 0 |
| Judicial #23 | 9023 | \$7,500 |
| Judicial #30 | 9030 | \$1,000 |
| Judicial #63 | 9063 | \$1,500 |
| Judicial #11 BR 55 | 9111 | \$1,500 |
| Judicial #21 Beltrami | 9121 | \$30,000 |
| Judicial #11 BR 172 | 9211 | \$1,000 |
| Judicial #11 BR 179 | 9311 | \$2,000 |

Aye: 5
 Nay: 0
 Dated: 1/21/20

 Kenneth Borowicz, Chairman

M/S/C – Bring, Miller (5,0)

The meeting was adjourned at 1:20 p.m. by Chairperson Borowicz.

 CHAIRPERSON,
 MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
 MARSHALL COUNTY AUDITOR-TREASURER