

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
March 17, 2020 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Borowicz called the meeting to order with Commissioners Gary Kiesow, Kenneth Borowicz, Jim Duckstad, Sharon Bring, and Auditor-Treasurer Scott Peters present.

The Board met with Environmental Services Administrator Josh Johnston. Mr. Johnston gave an update on possible flooding concerns. The Board approved the following Spring Flooding State of Emergency Declaration Resolution.

RESOLUTION 03-17-01

WHEREAS, the spring flooding of 2020 is expected to impact the population of Marshall County and its cities; and

WHEREAS, the event is expected to cause a significant amount of public property damage; and

WHEREAS, the Marshall County Department of Emergency Management requests the Marshall County Board of Commissioners to declare Marshall County in a STATE OF EMERGENCY for the spring flooding event of 2020;

NOW THEREFORE BE IT RESOLVED, that the Marshall County Board of Commissioners declares Marshall County in a State of Emergency for conditions resulting from the spring flooding event of March 2020. **M/S/C – Bring, Duckstad (4,0)**

The Board approved the March 17, 2020 agenda with additions. **M/S/C – Kiesow, Duckstad (4,0)**

The Board approved the March 5, 2020 Regular Meeting Minutes, the March 12, 2020 Emergency Board Minutes and the March 16, 2020 Emergency Board Minutes with corrections. **M/S/C – Duckstad, Kiesow (4,0)**

Social Services Director Chris Kujava addressed the Board and received acceptance and approval on the following:

General Business

A. Alternative Work Schedule Agreements – in response to COVID 19

Personnel

A. The Board accepted a resignation letter from Kylie Ogorek and authorized the position to be filled by Director Kujava. **M/S/C – Bring, Duckstad (4,0)** The Board thanked Ms. Ogorek for her service with the County and wished her well with future endeavors.

Licensing and Contracts

A. The Board authorized to waive Marshall County's portion of Licensing Fees for Daycares. **M/S/C – Kiesow, Bring (4,0)**

Director's Administrative Report

A. Mr. Kujava presented the 2019 Marshall County Social Services Year End Report.

Authorizations

Case Activity, Bills of \$114,897.63 and Director Actions received Board approval.
M/S/C – Duckstad, Kiesow (4,0)

Marshall County Public Health Administrator Fran Tougas and Environmental Services Administrator Josh Johnston address the Board and provided a COVID 19 (Coronavirus) update. One change from yesterday includes the Governor’s Statewide shutdown for Bars and Restaurants in Minnesota starting today, with takeout orders only allowed. Ms. Tougas is providing all information that comes forth to affected entities to all medians as often as changes come forth. Fran indicated that Coronavirus updates on total statewide numbers are given daily at 11:00 a.m. Mr. Johnston brought forth the following State of Emergency Declaration Resolution that was approved by the Board.

RESOLUTION 03-17-02

WHEREAS, the COVID-19 pandemic event is impacting the population of Marshall County and its cities; and

WHEREAS, the event is expected to cause a significant amount of disruption to public and private services; and

WHEREAS, the Marshall County Department of Emergency Management requests the Marshall County Board of Commissioners to declare Marshall County in a STATE OF EMERGENCY for the COVID-19 pandemic event of 2020;

NOW, THEREFORE BE IT RESOLVED, that the Marshall County Board of Commissioners declares Marshall County in a State of Emergency for conditions resulting from the COVID-19 pandemic event of 2020. **M/S/C – Bring, Duckstad (4,0)**

County Highway Engineer Lon Aune addressed the Board and received approval on the following Resolutions.

RESOLUTION 03-17-03

BE IT RESOLVED, that pursuant to advertisement for bids for C.P. 20-006, C.P. 20-007, and C.P. 20-024, C.P. 20-056, & C.P.20-061, Bituminous Rout and Seal, the following bids were received:

Lot Pros, Inc	\$72,590.00
Northwest Asphalt & Maintenance	\$79,300.00
MP Asphalt Maintenance LLC	\$84,180.00
ASTECH Corp	\$87,230.00

NOW THEREFORE BE IT RESOLVED, that the bid of Lot Pros, Inc. in the amount of \$72,590.00 be accepted. **M/S/C – Bring, Kiesow (4,0)**

RESOLUTION 03-17-04

BE IT RESOLVED, that pursuant to advertisement for bids for furnishing and applying calcium chloride, the following bids were received:

Envirotech Services Inc	\$1.35/Gallon
Knife River Corporation	\$1.38/Gallon

NOW THEREFORE BE IT RESOLVED that the bid of Envirotech Services Inc. in the amount of \$1.35/Gallon be accepted. **M/S/C – Duckstad, Bring (4,0)**

RESOLUTION 03-17-05

BE IT RESOLVED, that Marshall County does accept all bids for equipment rental as listed:

Anderson Services	Art Laudal & Sons, Inc.
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Anderson Excavating	Beito Repair
Blawat Const Inc.	Blue Sky Blading
Conn Trucking, LLC	Davidson Construction, Inc.
Danni Jarshaw	Gowan Construction, Inc.
Higher Ground	Holter Repair & Trucking
KB Enterprises Inc.	Kraulik Excavating, Inc.
K & K Trucking Inc.	Misselhorn Tiling & Excavation
Lunke's Inc.	Nelson Excavating, LLC
Moses Valley Road Maintenance	R.J. Zavoral & Sons, Inc.
Olson Construction	Thygeson Construction, Inc.
Simmons Contracting, LLC	Weleski Excavating LLC
Triple D Construction & Leasing	
Wright Construction TRF	

M/S/C – Kiesow, Duckstad (4,0)

RESOLUTION 03-17-06

WHEREAS, County State Aid 54 from the Marshall/Roseau County Line to Marshall/Pennington County Line has a speed limit of 55 mph per MN Statute 169.14:

WHEREAS, State Statutes and the Minnesota Department of Transportation regulation govern speed zone on local roads.

WHEREAS, Marshall County believes the speed limits on County State Aid Highway 54 should be increased to 60 mph outside the city limits of Grygla from the Marshall/Roseau County Line to the Marshall/Pennington County Line.

NOW THEREFORE BE IT RESOLVED, By the Board of County Commissioners of Marshall County that the Minnesota Department of Transportation restudy the posted limits on CSAH 54. **M/S/C – Kiesow, Bring (4,0)**

The Board accepted a resignation letter from Surveyor Tim Buss and authorized Engineer Aune to fill this position. **M/S/C – Bring, Duckstad (4,0)** The Board thanked Mr. Buss for his service to the County and wished him well in his future endeavors.

The Board approved to move forward with filling the open technician position at the Highway Department. **M/S/C – Bring, Duckstad (3,1) Aye – Bring, Duckstad, Borowicz. Nay - Kiesow**

The Five Year Road Plan Meeting is scheduled for 5:30 pm on April 7th at Newfolden.

Bids for Project SAP 045-615-005 & SAP 045-617-016 were opened by Engineer Aune and Assistant County Engineer Rodney Teigen as follows:

R.J. Zavoral and Sons, Inc.	\$593,517.41
Knife River Materials	\$613,135.96
Agassiz Asphalt, LLC	\$677,152.25

RESOLUTION 03-17-07 Payment of Bills

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants:
3/9/2020 \$15,868.17

Commissioner Warrants: \$229,101.76
M/S/C – Duckstad, Bring (4,0)

RESOLUTION 03-17-08 Per Diems

Sharon Bring	\$350.00
James Duckstad	\$420.00
Gary Kiesow	\$210.00
Rolland Miller	\$70.00
Totals	\$1,050.00

M/S/C – Kiesow, Duckstad (4,0)

The Board approved to hire Alek Lexvold as County Park Manager at a \$26,000 yearly salary. **M/S/C – Bring, Kiesow (4,0)**

The Board met with Grant Writer Susan Peterson. The Board accepted the Minnesota Historical and Cultural Society Grant for \$6,000 and approved to accept the Marshall County Courthouse Historic Property Evaluation proposal from Architect Steve Martens for \$5,400. **M/S/C – Bring, Duckstad (4,0)**

RESOLUTION 03-17-09

BE IT RESOLVED, that pursuant to advertisement for bids for SAP 045-615-005 and SAP 045-617-016, Bituminous Milling and Overlay, the following bids were received:

R.J. Zavoral and Sons, Inc	\$593,517.41
Knife River Materials	\$613,135.96
Agassiz Asphalt, LLC	\$677,152.25

NOW THEREFORE BE IT RESOLVED that the bid of R.J. Zavoral and Sons, Inc. in the amount of \$593,517.41 be accepted. **M/S/C – Bring, Kiesow (4,0)**

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Minnesota Rural Counties, West Valley Annual Township Meeting, Marshall County Township Association Annual Meeting, Park Board
Kiesow	Northwest Regional Development Commission, NWRDC Personnel Committee, One Watershed One Plan, 6 Annual Township Meetings, Marshall County Township Association Annual Meeting
Duckstad	Extension 4-H Steering Committee, 2 Annual Township Meetings, Northwest Mental Health Committee on Community Relations, Radio Board, Dancing Sky Area Agency on Aging, Tri-Valley Opportunity, Warren Fire Department Annual Meeting

Auditor-Treasurer Scott Peters provided the following items for his report:

1. 2020 Tax Update
2. Forfeited Tax/Delinquent Tax Update
3. Office Hiring Consideration
4. Abandoned Cemetery Maintenance
5. Ag Services Director Sharing/Future
6. Marshall County Township Association Annual Meeting
7. Attendance at 8 Individual Township Annual Meetings

The meeting was adjourned at 1:40 p.m. by Chairperson Borowicz.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER