

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
May 5, 2020 - 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Borowicz called the meeting to order with Commissioners Gary Kiesow, Sharon Bring, Kenneth Borowicz, Rolland Miller and Jim Duckstad present via Zoom at meeting I.D. 885-5051-3122 and password 325373, per MN Statute 13D.021. Auditor-Treasurer Scott Peters was present in the Boardroom. Social Services Director Chris Kujava, Environmental Services Administrator Josh Johnston, Public Health Director Fran Tougas and Highway Engineer Lon Aune were present via Zoom as well.

The Board approved the May 5, 2020 meeting agenda with additions. **M/S/C – Duckstad, Kiesow (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

The minutes from the April 21, 2020 meeting were approved with corrections. **M/S/C – Bring, Duckstad (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

RESOLUTION 05-05-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Commissioner Warrants **\$79,254.76**

M/S/C – Duckstad, Kiesow (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.

County Public Health Director Fran Tougas and Emergency Manager Josh Johnston joined the meeting via Zoom and provided a COVID-19 Update.

1. There are now 7 confirmed COVID cases in Marshall County. 2 persons have recovered. Polk County has 42 cases, while other Northwest Minnesota Counties are reporting one case each. Counties bordering North Dakota are seeing higher numbers. With North Dakota opening more, we will see how that affects us here.
2. The State Health Department can only share data on positive cases by County and not by Community due to privacy issues.
3. The Minnesota Department of Health is currently doing all case investigations on tracing with positive cases and making recommendations when the affected person can be released from isolation. The State is doing a pilot now for local agencies to assist with tracing.
4. North Valley is still performing COVID testing through their garage upon physician approval.
5. Ms. Tougas is working with long term care facilities on planning and steps needed for action if a case does develop in these facilities.
6. The Governors Stay At Home order has been extended until May 18th.
7. The County Park is reopening with some restrictions in place. Extra cleaning and stressing social distancing will occur there. County Attorney Don Aandal joined the meeting via phone to provide additional discussion on this matter.
8. A plan needs to be in place when county operations change upon expiration of the Stay at Home order.
9. Mr. Johnston has obtained 250 face shields for County Emergency Service entities.
10. Gloves and masks for the Sheriff's Office have also been obtained for their use.
11. 150 cloth masks are ordered for County Workers for possible use when reopening occurs.
12. Josh is working on best practices to track costs associated with the pandemic.

Mr. Johnston provided an office report.

1. One person in office daily.
2. Septic Inspections are still being provided.
3. Landfill is by appointment only. People are dumping their own loads.
4. Landfill permitting is moving forward.
5. Middle Snake Tamarac One Watershed One Plan County Board Representation Consideration.

The Board approved Commissioner Miller to serve as County Board Representative for the Middle Snake Tamarac One Watershed One Plan. **M/S/C – Duckstad, Kiesow (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

County Engineer Lon Aune addressed the Board for the following Highway and Ditch Authority Business.

1) Resolutions/Agreements

- a. Resolution to purchase loader - approved
- b. Resolution to pay right of way on CSAH 53 – approved

2) Highway Department Updates

- a. Flood Work – all paved roads are open. Cleaning of debris is ongoing. The Highway Department is currently looking for a location of their own to stockpile debris.
- b. Work Schedule Update – Office Social Distancing and working from home is being followed. Maintenance Employees are working in their shops or respective pieces of equipment.

3) General Discussion

- a. Applications for Surveyor – Applications extended until May 15th.
- b. Applications for Engineering Technician – Applications extended until May 15th.
- c. Buffer Letter – Being developed in conjunction with SWCD.
- d. Township Road in Boxville Township on 210th Street Northwest maintenance consideration was discussed.

RESOLUTION 05-05-02

WHEREAS, the following bids were received for one (1) 3.0 C.Y. Wheel Loader:

RDO Equipment	\$164,225.00
Ziegler Cat	\$187,220.00

AND WHEREAS, the bids are based and compared on the present day dollar value,

AND WHEREAS, the bid for one (1) John Deere 544L Wheel Loader in the amount of \$164,225.00 has been determined to be the best bid, based on warranty, availability, product specifications, and Engineer's recommendation.

NOW THEREFORE, be it resolved that the bid of RDO Equipment be accepted for furnishing one (1) 544L Wheel Loader, and the County Highway Engineer be authorized to enter into a corresponding agreement. **M/S/C – Duckstad, Bring (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

RESOLUTION 05-05-03

BE IT RESOLVED that the County Auditor be authorized to issue warrants for the following right of way easements along County State Aid Highway No. 53, located between County State Aid Highway 2 and T.H. 89, from a point at or near the Southwest Corner of Section Twenty-one (21), T155N, R39W, to a point at or near the Northwest Corner the Southwest Quarter (SW1/4) of Section Twenty-eight (28), T156N, R39W, for the purpose of reconstructing said road. (SAP 045-653-005),

<u>PARCEL NO.</u>	<u>NAME & ADDRESS</u>	<u>Payment</u>
1	Andrew and Lindsay Oslund P.O. Box 162 Grygla, MN 56727	\$1,753.25
2 & 8	Lyle and Joni Anderson 28341 400 th Ave. NE Grygla, MN 56727	\$11,975.50
6	Keith & Rosanne Sandland 27165 370 th Ave. NE Roseau, MN 56751	\$2,293.34
	Timothy Sandland 28346 370 th Ave. NE Grygla, MN 56727	\$2,293.33
	Arlen & Diane Sandland 5722 Patriot Lane Williston, ND 58801	\$2,293.33

M/S/C – Kiesow, Miller (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.

The Board recessed the Regular Board Meeting and opened the Ditch Authority Meeting. **M/S/C – Kiesow, Duckstad (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

The Board approved to accept a letter of petition requesting the addition of land into the benefitted area of County Ditch 21 on the north half of section 26 in Warrenton Township. **M/S/C – Duckstad, Miller (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.** The Board will discuss when to move forward with the Public Hearing concerning this petition at the next County Board meeting.

Commissioner Miller requested that County Ditch 21 be considered to be surveyed and to access and provide repairs for damage to County Road 101 from the overflow from the JD 16 system.

A JD 11, Branch 51 ditch repair request was reviewed. This repair will need to be completed and later be approved by the JD 11 Board.

It was discussed that Branch 30 of JD 11 has been surveyed in between sections 4 & 5, 4 & 9, and 5 & 8 in Eckvoll Township in 2019 by the Marshall County Highway Department. Brushing has also been completed on this area by the U.S. Fish and Wildlife.

The Board closed the Ditch Authority Meeting and reconvened the Regular Board Meeting. **M/S/C – Duckstad Bring (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

The Board discussed the current Ag Services position and considered options for future sharing of this position with Pennington upon the retirement of Ag Services Administrator Bill Craig. The Board agreed to invite input from the public and to set for discussion and possible consideration at 10:30 am at the next County Board meeting on May 19th.

Auditor-Treasurer Peters provided the following for his report:

1. Five Year Financial Report
2. Ditch Report
2. Investment Update
3. 2019 Audit Update
4. Office Update
5. The Board approved to advertise for the upcoming and open MST Watershed positions. **M/S/C – Duckstad, Miller (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**
6. 2020 Tax Collection Report
7. District 3 AMC Meeting Information was shared
8. Resolution Consideration for the Warren Snocat Club Sponsorship – approved
9. Election update – Argyle, Stephen and New Solum Township will now be mail ballot precincts .
10. The Warren Snocat Club Sponsorship Resolution was approved.

RESOLUTION 05-05-04

BE IT RESOLVED, that the Marshall County Board of Commissioners will act as legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance of snowmobile/ski trails managed by the Warren Snocat Club

BE IT FURTHER RESOLVED, that upon approval of its application by the state, the Marshall County Board of Commissioners may enter into an agreement with the State of Minnesota for the above referenced project and that with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that Marshall County is hereby authorized to serve as the fiscal agent for the above referenced project.

BE IT FURTHER RESOLVED, that this sponsorship will be in effect and continue until rescinded. **M/S/C – Duckstad, Borowicz (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

The Board discussed a proposed purchase of a utility tractor with loader, blade, and mower from True North Equipment for the park. This decision was tabled until the next Board Meeting so more information on need and financials can be considered. **M/S/C – Kiesow, Duckstad (4,1) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Borowicz. Nay – Bring.**

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Ag Services and Extension Meetings with Pennington County
Bring	Park Board, Ag Services and Extension Meetings with Pennington County and University of Minnesota
Kiesow	Northwest Regional Development Commission Personnel and Budget Committees, Judicial Ditch 13, 2 Local Board and Equalization Meetings

Miller Counties Providing Technology, Middle Snake Tamarac
Watershed, Park Board
Duckstad Dancing Sky Area Agency on Aging, Northwest Mental
Health, Middle Snake Tamarac Watershed

The meeting was adjourned at 12:55 p.m. by Chairperson Borowicz.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER