

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
May 19, 2020 - 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Borowicz called the meeting to order with Commissioners Gary Kiesow, Kenneth Borowicz, Rolland Miller and Jim Duckstad present via Zoom at meeting I.D. 898 2938 4998 and password 382015 and Commissioner Bring present via phone, per MN Statute 13D.021. Auditor-Treasurer Scott Peters was present in the Boardroom. Social Services Director Chris Kujava, Environmental Services Administrator Josh Johnston, Public Health Director Fran Tougas and Highway Engineer Lon Aune were present via Zoom as well.

The Board approved the May 19, 2020 meeting agenda with additions. **M/S/C – Kiesow, Duckstad (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

The minutes from the May 5, 2020 meeting were approved with corrections. **M/S/C – Duckstad, Kiesow (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

RESOLUTION 05-19-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Commissioner Warrants

\$277,900.26

M/S/C – Kiesow, Miller (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.

RESOLUTION 05-19-02

PER DIEMS

Sharon Bring	\$280.00
James Duckstad	\$560.00
Gary Kiesow	\$140.00

M/S/C – Duckstad, Kiesow (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.

County Public Health Director Fran Tougas and Emergency Manager Josh Johnston joined the meeting via Zoom and provided a COVID-19 Update.

1. There are now 8 confirmed COVID cases in Marshall County. 5 persons have recovered. Polk County has 56 cases, Grand Forks County has 342 and Walsh County has 10, with one or two in other neighboring counties. The State Health Department can only share data on positive cases by County and not by Community due to privacy issues.
2. One Public Health staff is now trained to do contact tracing.
3. Ms. Tougas is continuing to work with long term care facilities on extra testing.

4. The Governors Stay At Home order has been replaced by a new Stay Safe Order, allowing more businesses to open with restrictions.
5. More guidance on reopening is being developed by the State. If a person can work from home they must still do so, but if protocols are followed with extra cleaning, social distancing, personal barriers, less than 10 persons gathering, and strongly encouraging use of masks, the County will allow the public to enter County buildings by appointment with screening requirements.
6. Covid Disaster Federal and State Funding was discussed.

The Board approved the Covid Preparedness Plan for Marshall County and authorized the Emergency Manager to modify this plan as needed as future developments occur. **M/S/C – Duckstad, Miller (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

Mr. Johnston presented a Middle Snake Tamarac One Watershed One Plan Memorandum of Agreement. The Board approved the Memorandum of Agreement. **M/S/C – Duckstad, Bring (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

Commissioner Duckstad was approved as an alternate County Board Representative for the Middle Snake Tamarac One Watershed One Plan. **M/S/C – Kiesow, Miller (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

Well Sealing costs and Flood Damage discussion incurred with Mr. Johnston.

Social Services Director Chris Kujava addressed the Board on the following.

General Business

- A. COVID-19 update
- B. COVID-19 Waivers for Services

Director’s Administrative Report

- A. Update on going paperless

Authorizations

Case Activity, Bills of \$157,760.23 and Director Actions received Board approval. **M/S/C – Kiesow, Duckstad (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

County Engineer Lon Aune addressed the Board for the following Highway and Ditch Authority Business.

- a. Flood Work – all paved roads are open. Cleaning of debris is ongoing. Stubble is main issue currently.
- b. Work Schedule Update – Office Social Distancing and working from home is continuing. Maintenance Employees are working in their shops or respective pieces of equipment. Appointments for the public will be initiated now.
- c. CR 11 through Viking – paving is occurring now.
- d. Other paving projects being bid soon.
- e. Right of way issues are being addressed on projects.

- f. Interviews will be set up to fill open positions.
- g. Beaver permit for trapping was discussed.

The Board recessed the Regular Meeting and opened the Ditch Authority Meeting. **M/S/C – Duckstad, Kiesow (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

Removal of a Beaver Dam on County Ditch 32, lateral 1 was discussed.

The Board approved Public Hearings for addition to benefitted areas of ditch systems for County Ditches 3, 21 and 32 to be set for July 21, 2020 at 11:30 a.m. **M/S/C – Miller, Kiesow (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

Erosion and natural widening on County Ditch 3 was discussed for possible options for remedy.

Solutions on erosion on a segment of County Ditch 20 were proposed by reshaping the problem area was discussed.

A problem with water not flowing properly in one of our ditches along County Road One in Alma Township was discussed. Mr. Aune will assess the road plan in this area to see what can be done to alleviate this issue.

The Board closed the Ditch Authority Meeting and reconvened the Regular Board Meeting. **M/S/C – Kiesow, Duckstad (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

Marshall County 4H Extension Educator Alysa Tulibaski joined the meeting via Zoom.

The Board reviewed Public comments and discussed the current Ag Services position and considered options for future sharing of this position with Pennington upon the retirement of Ag Services Administrator Bill Craig. The Board approved to continue with the position with Pennington County. **M/S/C – Duckstad, Bring – (3,2) – Roll Call Vote Taken: Aye – Bring, Duckstad, Borowicz. Nay – Kiesow, Miller**

County Park Board member Jeff Kroll joined the meeting via Zoom.

The Board removed a tabled item from the previous Board meeting regarding a proposed purchase of a utility tractor with loader, blade, and mower from True North Equipment for the park. **M/S/C – Kiesow, Duckstad (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Borowicz, Bring . Nay – 0.** The Board approved to not move forward with this purchase at this time. **M/S/C – Kiesow, Duckstad (3,2) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad. Nay – Bring, Borowicz.**

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Mar-Kit
Bring	Mar-Kit
Kiesow	Mar-Kit, Northwest Regional Development Commission

Miller
Duckstad

Counties Providing Technology
Dancing Sky Area Agency on Aging, Tri-Valley,
Northwest Regional Communications Board, Northwest
Mental Health

Commissioner Bring left the meeting at 12:40 p.m.

Auditor-Treasurer Peters provided the following for his report:

1. 2020 Tax Collection Report – over 61% collected to date
2. Lost Warrant Consideration - approved
2. MST Watershed Advertisement Information
3. Office Update
4. County Financial Discussion
5. Enbridge Line 3 Replacement Update
6. Covid Emergency Sick Time Usage Report
7. Election Update

RESOLUTION 05-19-03

BE IT RESOLVED, Marshall County Officials are directed to cancel a lost warrant #290715 dated June 13, 2019 issued to the Roseau River Watershed, in the amount of \$321.19.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number.
M/S/C – Kiesow, Duckstad (4,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Borowicz. Nay – 0.

The meeting was adjourned at 1:00 p.m. by Chairperson Borowicz.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER