

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
July 7, 2020 - 9:00 A.M.
Marshall County Courthouse – Meeting Room One

The Pledge of Allegiance was given.

Vice Chairperson Miller called the meeting to order with Commissioners Gary Kiesow, Sharon Bring, Rolland Miller and Auditor/Treasurer Scott Peters present and Commissioner Kenneth Borowicz present via Zoom at meeting I.D. 881 3084 1479 with password 063506.

Social Services Director Chris Kujava met with the Board during open forum. The Board approved a Minnesota DEED Contract. **M/S/C – Bring, Kiesow (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.** CARES Act Funding uses were discussed. Mr. Kujava received Board approval hiring Brock Jenkins as an Eligibility Worker at B 32 Step 5, starting July 13 and Kristina Stenson as a Child Protection/Mental Health Worker at C 51 Step 3, starting August 10, 2020. **M/S/C – Kiesow, Bring (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

The Board approved the July 7, 2020 meeting agenda with additions. **M/S/C – Duckstad, Kiesow (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

The Board approved the June 16, 2020 Regular Board minutes and the June 16, 2020 County Appeal and Equalization minutes. **M/S/C – Kiesow, Duckstad (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

County Public Health Director Fran Tougas and Emergency Manager Josh Johnston provided a Public Health/Covid-19 Update. Social Services Director Chris Kujava and Assessor Russ Steer were available for this presentation. Engineer Aune was available via zoom.

1. No new cases in Marshall County. Roseau County has a slight increase and other neighboring counties are fairly stable.
2. Hospitalizations statewide are decreasing with total cases staying stable.
3. There is more testing on asymptomatic persons being completed if they have had significant exposures.
4. Youth and adult sports guidelines have changed to allow outdoor activities.
5. Schools are developing 3 plans for fall classes including full, distant and hybrid learning scenarios.
6. Outdoor gathering size is at 25 persons unless a Covid plan is in place then 250 persons are allowable.
7. The jail population will now be tested.
8. Ms. Tougas is providing business outreach for Covid related assistance.
9. Quin Counties are sharing Covid related information.

The courthouse will be open to the public using social distancing and sanitization guidelines as suggested by the CDC and utilizing local Public Health for specific situational guidelines beginning 7/8/20. **M/S/C – Duckstad, Kiesow (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

RESOLUTION 07-07-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants

6/23/2020

\$9,527.65

6/26/2020

\$36,379.62

Commissioner Warrants

\$294,563.75

M/S/C – Duckstad, Bring (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.

County Engineer Lon Aune addressed the Board for the following Highway and Ditch Authority Business.

The Board recessed the Regular Meeting and opened the Ditch Authority Meeting. **M/S/C – Duckstad, Bring (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

Middle River Township Supervisor Cecil Deschene and Warrenton Township Supervisor David Nelson met with the Board to discuss undercutting and sloughing issues on County Ditch 3, located on the two townships border. Signs will be placed on the roadway of this affected area to caution travel due to the sloughing. The Board approved to provide temporary repairs on the sloughing areas and to work with the townships to develop long term plans for funding and permanent repairs throughout this area for the ditch and affected roadway. **M/S/C – Duckstad, Kiesow (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

Mr. Aune reported that cattail spraying will commence to aide with the previous issues that were brought up on County Ditch 8.

The Board closed the Ditch Authority Meeting and resumed the Regular Board Meeting. **M/S/C – Bring, Duckstad (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

Mr. Aune received Board approval on an Agreement for Highway Engineering Services between Marshall and Kittson Counties beginning July 1, 2020. **M/S/C – Bring, Kiesow (5,0) – Roll Call Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.**

- 1) Highway Department Updates
 - A. County 11 paving through Viking will now begin as the city has completed their water break issues and the curbing is finished.
 - B. CSAH 15 – Paving and Shouldering completed.
 - C. CSAH 17 – Paving and Shouldering will now commence.
 - D. CSAH 6, 12 and 46 – Preconstruction meeting to be held next Tuesday.
 - E. CSAH 20 – Right of Ways are being addressed.
 - F. CSAH 53 Gravel Project – Repair options are being discussed.
 - G. 5 Year Road Plan meeting possibilities were discussed.
 - H. Public Hearing on appeal for land to be added to Ditches 3, 21 and 32 will be held on July 21, 2020 at 11:30 a.m. at the County Board meeting.
 - I. Wheelage Tax information was shared for 2020.

Tri-Valley Opportunity Council Transportation Programs Director Cynthia Pic addressed the Board via Zoom to provide information on this program and the 2021 budget needs. Ms. Pic is requesting the same \$2300 County allocation for 2021 to replace and enhance the existing bus fleet. Usage is down in 2020 due to the Pandemic but all who need rides are still being served.

Court Administrator Pamala Shaw addressed the Board to discuss suggested alterations to old courtroom for greater usage for social distancing enhancement requirements during the Covid-19 pandemic. Maintenance Supervisor Rodger Haugtvedt was available for this presentation. The Board approved to obtain quotes for upgrading the courtrooms for sound and visual needs and utilize CARES Act funds for this purpose with a \$15,000 cap. **M/S/C – Duckstad, Bring (5,0) – Roll Call**
Vote Taken: Aye – Kiesow, Miller, Duckstad, Bring, Borowicz. Nay – 0.

County Park Manager Alek Lexvold provided an update on Park activities. Deb Benson, Krista East and Mandy Rosendahl were also available during this presentation. It has been a busy year thus far and all in all things are going well. Accounting and how to best move forward with possible credit card usage at the park was discussed.

Commissioner Borowicz left the meeting at 1:10 p.m.

The Board approved to move forward with a new savings account and to utilize a credit card system for the park to be managed by Mr. Lexvold and Debbie Benson. **M/S/C – Duckstad, Kiesow (3,1) – Aye – Duckstad, Miller, Kiesow. Nay – Bring.**

Grant Writer Sue Peterson presented a Minnesota Historical Society Property Evaluation and Election Report to the Board.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Employee Benefits Committee, JD11 and 21 Ditch Meetings
Bring	Northwest Community Action
Kiesow	Northwest Community Action, Red River Basin Executive Committee, JD 11 and 21 Ditch Meetings
Miller	Middle Snake Tamarac Watershed, Employee Benefits Committee, Counties Providing Technology, JD 11 and 21 Ditch Meetings
Duckstad	2 Northwest Mental Health Meetings, Middle Snake Tamarac Watershed

CARES Act Funding was discussed. Mr. Peters will get more information on options moving forward.

Auditor-Treasurer Peters provided the following for his report:

1. 5 Year Financial Report
2. Ditch Report through June

3. 2021 Budget Discussion
4. Board of Health Update – Stephen Properties
5. 50% Actual versus 2020 Budget Report
6. Agassiz Revenue Sharing Resolution Consideration
7. The Counties Providing Technology Joint Powers Agreement was shared.
This will be reviewed by Attorney Aandal and brought back to the Board for consideration.
8. Five County 2020 Wage Comparison Report
9. Assessor Reappointment Letter from Department from Revenue
10. Investment Information
11. Letter of commendation received on Brett Brandon was shared
13. Marshall and Polk Rural Water System 2019 Financial Statement
14. Covid Sick Hours Report
15. Forfeited Tax Report – Publications, Postings and Certified letters have now been sent – Sheriff Service forthcoming

RESOLUTION 07-07-02

BE IT RESOLVED, that the County Auditor-Treasurer is directed to distribute \$ 31,237.00 received in Revenue Sharing from the Agassiz National Wildlife Refuge.

Road & Bridge 15%	\$4,685.55
Twp. & City 25%	7,809.25
School Districts 60%	18,742.20
	<u>\$31,237.00</u>

Greenbush/Middle River School Dist. # 2683	\$4,993.98
Grygla School Dist. # 447	8,204.20
Goodridge School Dist. # 561	5,544.02
	<u>\$18,742.20</u>

Townships 45 Sections @ 173.54

Whiteford (13 sections)	\$2,256.00
East Valley (13 sections)	2,256.00
Cedar (6 sections)	1,041.25
Agdar (5 sections)	867.69
Eckvoll (5 sections)	867.69
Rollis (3 sections)	520.62
	<u>\$7,809.25</u>

M/S/C – Kiesow, Duckstad (4,0)

The meeting was adjourned at 3:40 p.m. by Vice Chairperson Miller.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER