

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
July 21, 2020 - 9:00 A.M.
Marshall County Courthouse – Meeting Room One

The Pledge of Allegiance was given.

Vice Chairperson Miller called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Rolland Miller, Jim Duckstad, and Auditor-Treasurer Scott Peters present. Zoom was available for participants at I.D. 881 3084 1479 with password 063506.

The July 21, 2020 agenda was approved with additions. **M/S/C – Kiesow, Duckstad (4,0)**

The Board approved the July 7, 2020 County Board meeting minutes with corrections. **M/S/C – Duckstad, Kiesow (4,0)**

RESOLUTION 07-21-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor’s office.

Auditor Warrants	
7/10/2020	\$5,000.00
Commissioner Warrants	
M/S/C – Kiesow, Bring (4,0)	\$888,321.50

RESOLUTION 07-21-02

PER DIEMS

Sharon Bring	\$280.00
James Duckstad	\$350.00
Gary Kiesow	\$140.00
Total	\$770.00

M/S/C – Duckstad, Bring (4,0)

Employee Benefits Committee members Katie Benson, Pam Hesse, Chris Kujava and Kiley Hamrick met with Board for review and possible consideration for the 2021 Employee Benefits Proposal as follows.

1. Wage Adjustment using philosophy of average of neighboring counties of 1.8% and \$.13 per hour.
2. Asking to consider philosophy of covering highest single health insurance premium and the lowest family health insurance premium.
3. Increase Deferred Comp Match by \$5 per 24 pay periods.
4. Pay time and a half for required work on holidays.
5. Christmas Eve as a full holiday.

No Action was taken on this proposal at this time. Budgets will be reviewed to determine actions that can be taken on this proposal.

Social Services Director Chris Kujava met with the Board.

General Business

- A. Indian Child Welfare Act Compliance Audit Report – The Board commended Social Service Staff for their work in receiving this positive compliance report. **M/S/C – Bring, Kiesow (4,0)**
- B. Minnesota Association of County Social Services Agencies Legislative Update

Personnel

- A. The Board commended and thanked Stacy Laudal and Stacey Pagnac on 30 years of dedicated Public Service at Marshall County Social Services. **M/S/C – Duckstad, Bring (4,0)**

Director’s Administrative Report

- A. Working at Home Statistics were presented
- B. COVID Phase 2 Plan – other counties – electronic In/Out Board
 - 1. 2020 Budget Report/ Quarterly Report – with Jeff Radeke
- C. 2021 Budget Discussion

Authorizations

Case Activity, Bills of \$77,099, and Director Actions received Board approval. **M/S/C – Bring, Duckstad (4,0)**

Public Health Director Fran Tougas and Emergency Manager Josh Johnston presented a Covid-19 Update. County Highway Engineer Lon Aune was available for this presentation.

- 1. Marshall County Covid numbers are now at 25 with 8 still considered active.
- 2. One death in Pennington is reported, and most counties are seeing an increase in numbers regionally.
- 3. State numbers are also increasing at this time.
- 4. No new changes in current guidelines from the state currently. While there is no mandate on mask orders, some businesses have enforced masks to be worn in their stores. Some are being reported on compliance with the Governor’s Order in bars and restaurants across the state.
- 5. Testing is continuing on the jail population – no positive cases to date.
- 6. Testing Labs are overwhelmed with numbers of tests being administered.
- 7. No cases currently in Marshall County long term care facilities. Residents are allowed outdoor visits now.
- 8. Looking at a regional model on how to conduct contact tracing.
- 9. Quin County Nursing is continuing to work on regional data sharing.

Mr. Johnston received Board approval on the following State of Emergency Declaration Resolution due to the recent weather event on Friday evening and provided an office update.

RESOLUTION 07-21-03

WHEREAS, the high winds on July 17th of 2020, impacted the population of Marshall County and its cities; and

WHEREAS, the event has caused a significant amount of public property damage; and

WHEREAS, the Marshall County Department of Emergency Management requests the Marshall County Board of Commissioners to declare Marshall County in a STATE OF EMERGENCY for the high wind event of July 17th, 2020.

NOW THEREFORE BE IT RESOLVED, that the Marshall County Board of Commissioners declares Marshall County in a State of Emergency for conditions resulting from the high wind event of July 17th, 2020. **M/S/C – Duckstad, Bring (4,0)**

1. The Flood Damage Report from the spring is now at the Governor's office for consideration.
2. Pembina County is asking for consideration on a mutual aid agreement for working together on common border issues. This will be referred to County Attorney Aandal for legal review and brought to a future meeting for approval.
3. A County Landfill permit has been submitted to the State for approval consideration.
4. The Strandquist septic system issue is being looked at for a possible resolve in conjunction with the State.

The Board recessed the regular meeting and opened the Ditch Authority Meeting. **M/S/C – Bring, Duckstad (4,0)**

The Board held a Public Hearing regarding Petitions by landowners to be added to the benefitted area on ditch systems on County Ditches 3, 21 and 32 at 11:00 a.m. Highway Engineer Lon Aune led this hearing. Those present for comments on the Ditch 32 system included Pennington County Engineer Mike Flaagan, Pennington County Commissioner Don Jenson, and Marshall County residents Douglas and Virginia Cullen. Those present for comment on the Ditch 21 system included residents and landowners Floyd Johnson, Doug Carlson, Jeremy Misselhorn, Dean Peterson and Derek Peterson. Jeremy Misselhorn provided comments of support on the Ditch 3 system petition. Engineer Aune read a letter of support from John Morberg on the Ditch 3 system. Engineer Aune presented information on all petitions and the process for consideration. Comments will be allowed to be heard or received through Friday, July 24th. Consideration to approve or deny the petitions will occur at the August 4, 2020 County Board meeting.

The Board closed the Public Hearing and Ditch Authority Meeting and reopened the regular meeting. **M/S/C – Duckstad, Bring (4,0)**

Highway Engineer Lon Aune addressed the Board.

1. The Board approved an Agreement Extension with Kittson County for Interim County Engineer Services. **M/S/C – Kiesow, Bring (4,0)**
2. Paving of CSAH 11 – On Hold
3. CSAH 15 and 17 – All completed except paperwork
4. CSAH 6,12 and 46 – Estimate start of July 27th
5. CSAH 53 – Public Meeting on July 28
6. The new loader has now arrived at the Highway Shop.
7. Band Adjustment consideration for Tyler Olson from B32 to C41 was approved due to job classification change to Senior Technician. **M/S/C – Duckstad, Bring (4,0)**
8. Cattail Maps were requested to be completed.

Sheriff Jason Boman and Jail Administrator/Deputy Mark Ellerbusch met with the Board. The Board approved to accept the resignations of Dispatcher/Jailors Kaitlin Peterson and Jeffrey Wright and additionally approved hiring of Austin Johnson and Ashton Brunt as replacements for these positions at B31 start step beginning July 14, 2020. **M/S/C – Duckstad, Bring (4,0)** The Board thanked Mr. Wright and Ms. Peterson for their years of dedicated service with the County.

Dangerous Dog Ordinance possibilities were discussed with the Board. Less Lethal Equipment needs were discussed. The 2021 Sheriff's Budget was reviewed.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Mar-Kit, Marshall County Park Board, Quin County, Counsel on Aging
Kiesow	NWRDC, NWRDC Personnel Committee, Red River Basin Executive Committee, Thief River One Watershed One Plan
Miller	Mar-Kit, MST Watershed, Marshall County Park Board,
Duckstad	Dancing Sky Area Agency on Aging, AMC Economic Development Workforce and Policy Subcommittee

Auditor-Treasurer Peters provided the following for his report:

1. 2021 Budget Review
2. Forfeited Tax Update
3. Data Practice Information
4. Election Report – Resolution for Election CARES Funds was approved.
5. Counties Providing Technology Joint Powers Agreement Consideration was approved by the Board. **M/S/C – Kiesow, Bring (4,0)**
6. Board of Health Update
7. CARES Act Funding Usage Planning
8. A Minnesota Department of Veterans Affairs Grant Resolution was approved.
9. The Board approved the following County Park Board recommendations:
 - a. Increase Seasonal Primitive Camping Fees from \$450 in 2020 to \$550 in 2021.
 - b. Increase Seasonal with Electric Only Camping Fees from \$650 in 2020 to \$775 in 2021.
 - c. Increase Golf Cart permits from \$5 in 2020 to \$10 in 2021.
 - d. Park Rules Violation Fees of \$25 for first offense, \$100 for second offense and no longer permitted to enter the park for third offense.
 - e. Increase wage of Stephen Budziszewski and Jim Stafford by \$1 per hour due to supervisory responsibilities with these positions, beginning 7/5/20. **M/S/C – Bring, Kiesow (4,0)**
10. The Board approved a Certificate of Support for the City of Newfolden on their Rural Development Community Facilities Application. **M/S/C – Bring, Duckstad (4,0)**
11. Investment Update

RESOLUTION 07-21-04

BE IT RESOLVED, WHEREAS, the COVID-19 Pandemic requires additional efforts to make the election process safe, sanitary and effective; and the Office of the Minnesota Secretary of State is currently soliciting grant applications from counties, the grants will be provided to each county pursuant to a formula set forth in Section H of the grant application provided by the Office of the Secretary of State; and the funds provided by the Office of the Secretary of State are provided for the purpose of the uses, and those purposes are primarily for the protection of persons involved with the election process including voters, as well as certain other purchases set forth in law; and

WHEREAS, the county will work with the municipalities within the county to determine a fair, equitable, and mutually agreeable allocation of the funds within the County and between municipalities, and if an agreement cannot be reached, the funds will be distributed pursuant to the OSS identified default allocation as determined by

the Secretary and provided in Section G of the grant application; and WHEREAS, the grant application must be completed, certified by a county official, returned to the Office of the Secretary of State and a grant agreement executed prior to the receipt of the funds to which the county is entitled; and Laws 2020, Chapter 77, section 4 requires a 20% match for the grant, with a 25% match for electronic roster purchases; and the grant agreement will reflect the grant application for each county; and additional assistance may be forthcoming later in this election cycle from state and federal funds, and there are continuing needs throughout the election cycle for both COVID-19 and election security efforts and concomitant costs; and time is of the essence;

THEREFORE, BE IT RESOLVED that the grant application in the form presented to this board and to be submitted to the Office of the Secretary of State is hereby approved; and that the Board directs the spending of existing county funds in an amount equivalent to the required match indicated in the application on the purposes for which the grant is received

BE IT FINALLY RESOLVED, that the chief elections officer of the county is hereby authorized to apply for any additional funds made available by the state for the defrayment of costs of efforts to combat COVID-19 in the election process and for the enhancement of election security, and to execute any grant agreements required to access those funds from this date until the general election on November 3, 2020.

Adopted by the Marshall County Board of Commissioners this 21st day of July, 2020.

M/S/C – Kiesow, Duckstad (4,0)

RESOLUTION 07-21-05

BE IT RESOLVED by the Marshall County Board of Commissioners, that the County enter into the attached Grant Contract with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: County Veterans Service Office Operational Enhancement Grant Program. The grant must be used provide outreach to the county's veterans; to assist in reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance operations of the county veterans service office as specified in Minnesota Laws 2019 Chapter 10 Article 1, Section 37, Subdivision 2. This grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Marshall County Board of Commissioners that Brett Brandon, the Marshall County Veteran Service Officer, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

WHEREUPON the above resolution was adopted at a regular meeting of the Marshall County Board this 21st day of July, 2020. **M/S/C – Bring, Duckstad (4-0)**

The meeting was recessed at 2:55 p.m. to July 30, 2020 at 9:00 a.m. by Vice Chairperson Miller.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER