

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
September 15, 2020 9:00 A.M.
Marshall County Meeting Room One

The Pledge of Allegiance was given.

Chairperson Borowicz called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, Rolland Miller, Jim Duckstad and Auditor-Treasurer Scott Peters present.

The Board approved the September 15, 2020 meeting agenda. **M/S/C – Kiesow, Miller (5,0)**

The minutes from the September 1, 2020 meeting were approved with corrections. **M/S/C – Bring, Duckstad (5,0)**

RESOLUTION 09-15-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor’s office.

Auditor Warrants	
9/4/2020	\$1,634,119.54
9/4/2020	\$100,000.00
9/11/2020	\$135,000.00
Commissioner Warrants	\$345,243.98

M/S/C – Duckstad, Miller (5,0)

RESOLUTION 09-15-02

PER DIEMS

Kenneth Borowicz	\$140.00
Sharon Bring	\$140.00
Gary Kiesow	\$70.00
Total	\$350.00

M/S/C – Kiesow, Bring (5,0)

Public Health Director Fran Tougas and Emergency Manager Josh Johnston provided a Covid-19 Update.

1. Marshall County has had 48 total Covid cases, with 3 currently active, one death and 2 hospitalizations.
2. Regionally, numbers have been up and down for case numbers.
3. Statewide cases are increasing, but not at as high a level as August.
4. Ms. Tougas described quarantine guidelines – 10 days if tested positive. Close contacts are suggested to quarantine for 14 days.
5. Schools have started last week and are mostly all in person with distance learning options available. No cases have been identified in any of the

- schools.
6. Long Term Health Facilities test staff monthly, dependent on Statewide positivity rates.
 7. Case investigation and contact tracing is conducted through a plan with Quin County. Ms. Tougas indicated that CARES funds to pay for these costs to provide this service would be appreciated. The Board approved to allocate \$30,000 of CARES Funds to Public Health to provide for costs for these Covid related services. **M/S/C – Duckstad, Bring (5,0)**
 8. Guidelines for staff travel and personal activities and return to work safety was discussed.

Social Services Director Chris Kujava met with the Board.

General Business

- A. Foster Care/Daycare Licensing Audit – The Board and Director Kujava commended Krissi McMahon for her efforts in attaining this positive Audit Report. **M/S/C – Miller, Bring (5,0)**
- B. School Thank you letters on recent donations was shared.

Personnel

- A. The Board approved reduction in time from 40 to 32 hours for Office Support Specialist Lisa Sorenson. **M/S/C – Bring, Kiesow**

Director’s Administrative Report

- A. COVID Plan Update

Authorizations

Case Activity, Bills of \$57,104.72, and Director Actions received Board approval. **M/S/C – Miller, Duckstad (5,0)**

Sheriff Jason Boman met with the Board. The Board approved a Memorandum of Agreement and Understanding between the Board and the Sheriff’s Office was approved. **M/S/C – Duckstad, Miller (5,0)** Mr. Boman provided an office update.

County Engineer Lon Aune addressed the Board.

1. The Interim Engineer Agreement for October with Kittson County was approved. **M/S/C – Miller, Bring (5,0)**
2. Purchase of 2 – One half ton pickups was approved by resolution.
3. A Land Rental Quotes Resolution was approved.
4. Summer Projects are mostly completed.
5. No action could be taken on a ditch request on County Road 5 east of Stephen due to undercutting.
6. Mr. Aune indicated that a field crossing on County Ditch 32 was installed by a landowner with no cost to the County.
7. Information from the Transportation Advisory committee was discussed.

RESOLUTION 09-15-03

BE IT RESOLVED, that Marshall County does accept the bid for land rent, effective 2020 through 2022 as listed:

Parcel No.	Total Acres	Price/Acre/Year	Amount/Year	Proposed By
29-0172-000	160			
29-0204-000	160			

32-0126-001	40.81	\$.59	\$24.08	Joshua Olson
32-0124-000	80	\$1.15	\$92.00	Joshua Olson
32-0133-009	40			
32-1093-001	210	\$1.90	\$399.00	Joshua Olson
37-0039-000	80			
48-0192-001	34.50	\$2.89	\$100.00	John Wawrzyniak

M/S/C – Bring, Miller (5,0)

RESOLUTION 09-15-04

WHEREAS, the following quotes were received for the purchase of two (2) ½ Ton, 4x4 pickups from Dahlstrom Motors:

2 – ½ Ton 2021 Chevrolet Silverado 1500	\$51,098.00
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AND WHEREAS, the quote of Dahlstrom Motors for \$51,098.00 has been determined to be the best quote.

NOW THEREFORE, be it resolved that the quote of Dahlstrom Motors be accepted for furnishing two (2) ½ Ton 4x4 2021 Chevrolet Silverado 1500 pickups and the County Highway Engineer be authorized to purchase two (2) ½ Ton 4x4 2021 Chevrolet Silverado 1500 pickups for \$51,098.00. **M/S/C – Miller, Duckstad (5,0)**

RESOLUTION 09-15-05

2021 Proposed Tax Levy

WHEREAS, the departments within the County Government of Marshall County have submitted proposed budgets for 2021, and

WHEREAS, the Marshall County Board of Commissioners have reviewed and considered said budgets,

NOW THEREFORE BE IT RESOLVED, that the proposed budgets for 2021 are hereby approved for proposed net levies in the following amounts:

Revenue Fund	\$4,681,080
Road & Bridge Fund	\$1,100,000
<u>Social Services Fund</u>	<u>\$1,200,000</u>
NET LEVY	<u>\$6,981,080</u>

M/S/C – Bring, Duckstad (3,2) Aye – Bring, Duckstad, Miller. Nay – Borowicz, Kiesow

The Board accepted the resignation of County Park Manager Alek Lexvold, effective at the end of the 2020 season, thanking him for his service. **M/S/C – Kiesow, Duckstad (5,0)**

Auditor-Treasurer Peters provided the following for his report.

1. 5-year Financial Report through August
2. Election Update – Ballots have been ordered. Mail ballots will be mailed out around October 1.

3. CARES Funding Report – no new action taken at this time on new Business Grants due to allocated funds being exhausted.
4. Liz Dustin reported on progress of CARES Technology Expenses
5. Ditch Report – Con Con Area Disbursement
6. The Board accepted a letter of retirement from Ag Services Director Bill Craig, on 10/16/20, thanking Mr. Craig for his service to the County and further approved to move forward filling this open position. **M/S/C – Bring, Miller (5,0)**
7. Forfeited Tax Update
8. Warren Living at Home thank you was shared.
9. The Board decided to not move forward with purchase of adjacent courthouse lot.
10. Courthouse National Register eligibility notice.
11. Front doors refinishing project has began.
12. Veteran’s Memorial progression
13. MST Watershed Report
14. Employee Personnel Policy revision progress was discussed.
15. 2021 Budget Discussion
16. The Board approved a 2% increase to the 2021 Northwest Regional Library County allocation, for a total increase of \$1,772. **M/S/C – Bring, Kiesow (5,0)**

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Transportation Advisory Committee, Mar-Kit, Extension Committee
Kiesow	Middle Snake Tamarac Watershed, Mar-Kit, Northwest Regional Development Committee
Miller	Mar-Kit
Duckstad	Northwest Regional Communications Board

Chairperson Borowicz adjourned the meeting at 2:00 p.m.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER