

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**October 6, 2020 - 9:00 A.M.**  
**Marshall County Courthouse – Meeting Room One**

The Pledge of Allegiance was given.

Chairperson Borowicz called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, Jim Duckstad, and Deputy Auditor/Treasurer Sue Peterson present. Auditor/Treasurer Scott Peters was present via Zoom.

The October 15, 2020 agenda was approved with additions. **M/S/C – Kiesow, Duckstad (4,0)**

The Board approved the September 15, 2020 County Board Meeting Minutes with corrections. **M/S/C – Bring, Kiesow (4,0)**

**RESOLUTION 10-06-01**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

**Auditor Warrants**

<b>9/18/2020</b>	<b>\$75,000.00</b>
<b>9/18/2020</b>	<b>\$16,880.77</b>
<b>9/28/2020</b>	<b>\$7,886.14</b>
<b>10/1/2020</b>	<b>\$50.00</b>

**Commissioner Warrants**

**\$368,804.66**

**M/S/C – Bring, Kiesow (4,0)**

The Board met with Marshall County Soil and Water Managers Darren Carlson and Dan Thorstad to review the 2020 SWCD Programs and 2021 SWCD Budget. Mr. Carlson shared a map showing well sealings in the County for the last 4 years. They are requesting a 2021 County allocation of \$117,489 plus \$18,200 for GIS paid to county for a 10% adjustment to the base, due to increased costs with County ditch buffer compliance. The Board approved an increase in the SWCD Budget by \$5,000 for 2021. **M/S/C – Bring, Kiesow (4,0)**

Public Health Director Fran Tougas provided a Bi Monthly Public Health Update.

1. Covid Update – There has been an increase of 9 cases in the last week, bringing the total to 61 with 7 active cases, 1 hospitalization and 1 death. Public Health will continue to provide contact tracing,, utilizing CARES Act Funds to cover the extra payroll needs. Nursing Homes and Care Centers are being tested weekly, may go down as positivity rate is going down. Josh and Fran are working on wording to put into the County Plan regarding travel.
2. Tobacco Ordinance - Fran will update the County tobacco ordinance to be in line with the new State Statues and age changes.
3. Flu shot clinics start today. Public Health received a grant for influenza shots this year and is free to First Responders, Fire, EMS, Daycare Providers,

Jail Staff and County and City employees. County employees will have a drive through opportunity on October 20<sup>th</sup>, at North Valley Public Health Parking Lot.

Environmental Services Administrator Josh Johnston provided the following Report.

1. The County Flood Ordinance will be updated.
2. Mr. Johnston received Board approval on the County Emergency Operation Plan. **M/S/C – Bring, Duckstad (4,0)**
3. The Board approved to have Josh submit a letter to the State to request Emergency Assistance due to the high wind events in cities of Argyle and Holt this summer. **M/S/C – Duckstad, Bring, (4,0)**
4. Mr. Johnston is working on a 10 year Demolition Landfill Permit draft. 2021 Landfill fees will be reviewed during the off season.
5. Ag Services Coordinator interviews will begin within the next couple of weeks.

The Board approved the hiring of James Stafford as County Park Manager for the 2021 season with starting wage set at \$25,000. **M/S/C – Bring, Duckstad (4,0)**

The Board approved to purchase a used John Deere 2520 utility tractor and loader from a private seller for \$16,500 for the County Park. **M/S/C – Duckstad, Kiesow (4,0)**

The Board discussed other County Park Business including future Grounds Planning, Budget and Excess Equipment Management.

Auditor-Treasurer Peters provided the following for his report.

1. 5 Year Financial
2. Ditch Report through September
3. The Board moved to set Commissioners 2021 salaries at the same rate as 2020. **M/S/C – Duckstad, Kiesow (4,0)**
4. Property Cleanup Report – The Board approved to abate taxes and move forward with cleanup of property from Clean up Funds on Parcel 56-0067-000 in Stephen using County Cleanup Funds. **M/S/C – Kiesow, Duckstad (4,0)**
5. Forfeited Tax Update
6. Election Update – ballots have been mailed out with many coming back from voters already. Covid Safety is being addressed for all.
7. CARES Funds Status Report – Technology budget is now realized. The Board approved GIS Coordinator Liz Dustin to purchase items requested that may overextend the original budget given. **M/S/C – Duckstad, Kiesow, (4,0)**
8. Actual Expenditures versus Budget Report for 75% of Year was reviewed.
9. Ag Services Position Update – Josh Johnston will take lead on this with 2 from Marshall County and 2 from Pennington County serving on the interview committee.

The following Commissioner/Committee Reports were shared:

Commissioner

Bring

Kiesow

Meeting/Report

JD 14 Holding Project, Marshall County Park Board, Counties Providing Technology, Area Living At Home Programs, Minnesota Rural Counties

Red River Basin Executive Committee, Joint Powers Natural Resource Board

Duckstad

2 MST Watershed Meetings, Radio Board, 3 Meetings  
with NW Mental Health, Public Health Nursing Services

The meeting was adjourned at 1:15 p.m. by Chairperson Borowicz.

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CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER