

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
October 20, 2020 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Borowicz called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, Rolland Miller, Jim Duckstad, and Auditor-Treasurer Scott Peters present.

The Board approved the October 20, 2020 meeting agenda. **M/S/C – Kiesow, Miller (5,0)**

The minutes from the October 6, 2020 meeting were approved with corrections.
M/S/C – Bring, Duckstad (5,0)

RESOLUTIONS 10-20-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants

10/8/2020	\$37,092.81
10/8/2020	\$15,000.00
10/20/2020	\$465.17

Commissioner Warrants **\$289,783.42**

M/S/C – Miller, Duckstad (5,0)

RESOLUTION 10-20-02

Sharon Bring	\$350.00
Jim Duckstad	\$700.00
Gary Kiesow	\$210.00
Domita Mack	\$140.00

Total **\$1,400.00**

M/S/C – Miller, Bring (5,0)

RESOLUTIONS 10-20-03

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #301235 dated September 15, 2020 issued to Mary Kezar, in the amount of \$144.60.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number.

M/S/C – Kiesow, Bring (5,0)

Employee Benefits Committee members Chris Kujava, Katie Benson, Pam Hesse and Kiley Hamrick met with the Board and received approval on the following 2021 Benefits.

1. Wage Adjustments of 1.8% plus \$.13/hour
2. Increase Family Insurance Stipend by \$75 per month
3. Approve overtime at time and a half for employees working on a County Holiday
4. Increase County Match to Deferred Comp by \$5 for 24 pay periods

5. Establish Christmas Eve Day as a full day Holiday
M/S/C – Duckstad, Kiesow (5,0)

Social Services Director Chris Kujava met with the Board.

General Business

A. Covid 19 Update/Programs

Director’s Administrative Report

A. Budget Report – Out of Home Placement, Quarterly Report

Authorizations

Case Activity, Bills of \$95,234.45, and Director Actions received Board approval.

M/S/C – Kiesow, Miller (5,0)

Marshall County Park Manager Jim Stafford and Maintenance Engineer Rodger Haugtvedt met with the Board to discuss County Park business regarding excess property, electric, water and sewer enhancement planning and equipment and building needs. Mr. Stafford indicates that one mower should be traded and that a replacement plan for mowers be in place moving forward. Park Budgets and Actual Expenditures were reviewed. The Board approved Mr. Stafford and Mr. Haugtvedt to develop a plan for enhancements for the County Park Electric, Water, and Sewer systems. **M/S/C – Miller, Duckstad (5,0)**

Mr. Haugtvedt indicated there is a water line break on the south side of the courthouse that will be fixed this week. The exterior doors of the courthouse are now refinished and look excellent.

County Engineer Lon Aune met with the Board for Highway Business.

1. The Interim Engineering Agreement with Kittson County for November was approved. **M/S/C – Kiesow, Miller (5,0)**
2. The Board approved a resolution to purchase two Motor Graders. Jared Harshman from RDO was available for this discussion.
3. Mr. Aune indicated that all Summer Projects are now completed.

RESOLUTION 10-20-04

WHEREAS, the following gross bids were received from the State of Minnesota Cooperative Purchasing Agreement for two (2) motor graders with specified snow removal equipment:

RDO Equipment Co. (2 – 2021 770 G)	\$482,386.00
Ziegler, INC. (2 – 2021 140 M3)	\$533,735.00

AND WHEREAS, the bid of RDO Equipment Co. in the amount of \$482,386.00 has been determined to be the best bid based on initial price (\$663,386.00) minus trade-in value of \$181,000.00.

AND WHEREAS, Marshall County will be trading a CAT 160 M2 motor grader S/N OM9E00206 and a CAT 140M2 motor grader S/N OM9D00271 toward the purchase of the new machines.

NOW THEREFORE, be it resolved that the bid of RDO Equipment Co. be accepted for furnishing two (2) motor graders with specified snow removal equipment, and the County Highway Engineer be authorized to enter into a corresponding contract.

M/S/C – Bring, Duckstad (5,0)

The Board recessed the Regular Meeting and opened the Ditch Authority Meeting.
M/S/C – Bring, Miller (5,0)

The Board approved to move forward with a cleaning request on County Ditch 42

between Comstock and Foldahl Townships for 2.25 miles. **M/S/C – Bring, Duckstad (5,0)**

A cleaning request on County Ditch 44 – Lateral 3 on a 3.1 mile section in Oak Park Township was approved. **M/S/C – Miller, Kiesow (5,0)**

The Board closed the Ditch Authority Meeting and reopened the Regular Board Meeting. **M/S/C – Miller, Duckstad (5,0)**

The Board met with Assessor Russ Steer and Senior Appraiser Alison Wall regarding an Assessor Employee Licensure change and Office Update for future planning. The Board approved to adjust Appraiser Ryan Larson to C-42-2 due to State Licensure as a Certified Minnesota Assessor. **M/S/C – Bring, Miller (5,0)**

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Mar-Kit
Kiesow	Mar-Kit, Northwest Regional Development Commission, Red River Basin Executive Committee
Miller	MST Watershed, Employee Benefits Committee
Duckstad	Dancing Sky Area Agency on Aging, Northwest Region Radio Board, Tri-Valley
Borowicz	Mar-Kit, Employee Benefits Committee, Quin

Auditor-Treasurer Scott Peters provided the following for his report:

- A. 2021 Benefits Plan Sign-up Information
- B. Property Cleanup Update
- C. AMC Regional Meeting Reminder
- D. Election Update
- E. Office Report
- F. 2021 Budget Review
- G. Tax Collection Report
- H. Ag Coordinator Hiring Process Status
- I. CARES Funds Review

The meeting was adjourned by Commissioner Borowicz at 1:38 p.m.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER