

**OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
HELD VIRTUALLY THROUGH ZOOM
NOVEMBER 17, 2020 - 9:00 A.M.**

The Pledge of Allegiance was given.

Chairperson Borowicz called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, Rolland Miller, Jim Duckstad and Auditor-Treasurer Scott Peters, present via Zoom. Deputy-Auditor Sue Peterson was present in the County Board Room.

Assessor Russ Steer appeared during open forum and requested that the 240 hour vacation maximum through the end of the year be extended this year due to unforeseen circumstances related to COVID. The Board will gather more information and decide on this issue at the next meeting.

The Board approved the November 17, 2020 meeting agenda. **M/S/C – Bring, Kiesow (5,0) Unanimously approved by roll call vote**

The minutes from the November 5, 2020 meeting were approved with corrections. **M/S/C – Bring, Miller (5,0) Unanimously approved by roll call vote**

RESOLUTION 11-17-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Commissioner Warrants	\$179,020.56
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M/S/C - Miller, Duckstad (5,0) Unanimously approved by roll call vote

RESOLUTION 11-17-02

PER DIEMS

Sharon Bring	\$280.00
James Duckstad	\$350.00
Gary Kiesow	\$140.00
Total	\$770.00

M/S/C – Duckstad, Kiesow (5,0) Unanimously approved by roll call vote

RESOLUTION 11-17-03

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #283896 dated September 4, 2018 issued to Jeff Kroll, in the amount of \$93.79.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number. **M/S/C – Bring, Duckstad (5,0) Unanimously approved by roll call vote**

RESOLUTION 11-17-04

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #283137 dated August 7, 2018 issued to Jeff Kroll, in the amount of \$93.79.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number. **M/S/C – Bring, Duckstad (5,0) Unanimously approved by roll call vote**

RESOLUTION 11-17-05

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #299270 dated June 16, 2020 issued to Jeff Kroll, in the amount of \$173.35.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number. **M/S/C – Bring, Duckstad (5,0) Unanimously approved by roll call vote**

Public Health Director Fran Tougas provided the following COVID Update via Zoom.

1. Marshall County has had a total of 353 cases since April with 133 in November to date, 121 in the past 2 weeks and 160 in the month of October. There are currently 42 active cases, with 4 currently in hospital and 5 deaths in the County.
2. On November 13th the Governor's Executive Order put forth more targeted restrictions across the state pertaining to gathering limitations and restaurant and bar capacities.
3. Local schools – MCC elementary students are in person at Viking Elementary, with the high school doing hybrid. WAO was hybrid and just announced they will be going to distance learning until at least December 1. Stephen/Argyle and Grygla Schools are currently in person.
4. The State is providing a free nasal swab testing site set up at the Crookston Armory that will be available 2-3 days per week.
5. The CARES funds received to date by Public Health will be exhausted soon. The Board approved an additional \$30,000 CARES fund allocation to North Valley Public Health. **M/S/C – Duckstad, Miller (5,0) Unanimously approved by roll call vote.**

Environmental Services Administrator Josh Johnston met with the Board via Zoom.

1. A pallet of Personal Protection Equipment is being held in their office for local Emergency Services use.
2. The Board approved Hazard Pay for Ag Services Coordinator, Kyle Jore, effective upon hire. **M/S/C – Bring, Duckstad (5,0) Unanimously approved by roll call vote.**
3. The courthouse will remain open at this time, with appointments being encouraged and all safety guidelines followed.

Social Services Director Chris Kujava met with the Board.

General Business

- A. Performance Report - Child Support/Adult Protection – Overall report was good. The Board congratulated Social Service Staff for their work on receiving a positive Child Support/Adult Protection Report. **M/S/C – Kiesow, Miller (5,0) Unanimously approved by roll call vote.**

Personnel

- A. COVID-19 Update – Staff is currently working flex hours and taking all precautions necessary to ensure a safe work environment.

Licensing and Contracts

- A. Northwestern Mental Health Center
- B. TriMin Systems. Inc
- C. Tri-Valley Transportation
- D. DHS Mental Health Grant
- E. Work Force Center-MFIP/DWP (Minnesota Family Investment Program and Diversionary Work Program)

The Board approved all contracts listed above. **M/S/C – Duckstad, Bring (5,0) Unanimously approved by roll call vote.**

Authorizations

- A. Case Activity, Bills of \$120,720.12, and Director Actions received Board approval. **M/S/C – Duckstad, Kiesow (5,0) Unanimously approved by roll call vote**

County Highway Engineer Lon Aune provided the following Highway and Ditch Authority Business Report via Zoom.

1. The Interim Engineering Agreement with Kittson County was approved on an ongoing basis. **M/S/C – Bring, Miller (5,0) Unanimously approved by roll call vote**
2. Engineering Tech Position – One Interview conducted to date.
3. Surveyor Position – Applications being accepted.

The Board accepted a letter of retirement from Marshall County Recorder Linda Hamrick, effective December 31, 2020, thanking her for many years of dedicated service. **M/S/C – Bring, Duckstad (5,0) Unanimously approved by roll call vote.**

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	MST Watershed Advisory Board, Mar-Kit
Kiesow	Canvass Board
Duckstad	NW Mental Health, Association of MN Counties Transportation and Infrastructure Committee, Canvass Board
Miller	MST Watershed, MST Watershed Advisory Board

Auditor-Treasurer Scott Peters provided the following for his report via Zoom.

1. The Board approved a Joint Powers Agreement with the Northwest Workforce Service Area. **M/S/C – Bring, Miller (5,0) Unanimously approved by roll call vote.**
2. The AMC Annual Meeting will be held virtually on 12/7/2020.
3. The Board approved a Subordination Agreement for Tim and Diane Waterworth. **M/S/C – Bring, Miller (5,0) Unanimously approved by roll call vote.**
4. The MNUSA/DNR Warren SnoCat riders grant for this season has been returned with signatures,
5. Truth and Taxation notices will be sent on the 19th of November with the a meeting to be held on December 1st at 6 p.m. in the County Boardroom or virtually through Zoom,
6. A \$1,500 payment from Midco for the park tower lease has now been received.
7. Elections are nearly complete with a few uploads to the state remaining. All went well despite the COVID restraints. Mr. Peters thanked all personnel involved in this process for their time and effort through this Election season.
8. Policy revisions will be forth coming relating to 2021 changes.
9. Larry Nybladh is the new Commissioner for District 3 and will be invited to sit in on Board meetings through the end of the year to familiarize himself with County protocol.
10. Tax Collections Update – going well, near completion.
11. Hans Lian Post in Middle River sent a Thank You for the \$5,000 CARES Grant received from Marshall County.
12. The Board approved the Marshall County CARES Funds Final Disposition Plan. **M/S/C – Kiesow, Duckstad (5,0) Unanimously approved by roll call vote.**

The meeting was adjourned at 11:40 a.m. by Chairperson Borowicz.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER