

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
January 5, 2021 – 9:00 A.M.
Marshall County Meeting Room One

The Pledge of Allegiance was given.

Auditor/Treasurer Scott Peters called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Rolland Miller, Jim Duckstad and Larry Nybladh present.

Auditor/Treasurer Peters called for nominations for 2021 Chairperson. Commissioner Kiesow nominated Commissioner Miller as Board Chair for 2021. Commissioner Bring called for nominations to cease and cast a unanimous ballot for Commissioner Miller as 2021 Marshall County Board Chairperson. This motion was seconded by Commissioner Duckstad and unanimously carried.

Commissioner Miller presided over the meeting and called for nominations for 2021 Vice Chairperson. Commissioner Duckstad nominated Commissioner Bring as Vice Chairperson. Commissioner Kiesow called for nominations to cease and cast a unanimous ballot for Commissioner Bring as 2021 Marshall County Board Vice Chairperson. This motion was seconded by Commissioner Nybladh and unanimously carried.

The Board approved the January 5, 2021 meeting agenda with additions. **M/S/C – Duckstad, Bring (5,0)**

The minutes from the December 15, 2020 meeting were approved as written. **M/S/C – Kiesow, Bring (5,0)**

Bids for County Paper for 2021 were opened as follows:

	<u>1st Publication</u>	<u>2nd Publication</u>
Stephen Messenger	\$4.00/inch	\$6.00/inch
Warren Sheaf	No Bid	\$6.00/inch

The Board awarded the 1st publication to the Stephen Messenger and the 2nd publication to the Warren Sheaf. **M/S/C – Bring, Kiesow (5,0)**

RESOLUTION 01-05-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants

December 15, 2020	\$78,373.01
December 23, 2020	\$20,000.00
December 30, 2020	\$342,212.70
December 31, 2020	\$22,691.90

Commissioner Warrants

\$349,705.25

M/S/C – Kiesow, Duckstad (5,0)

The Board approved to set the 2021 County Board Regular Meetings on the 1st and 3rd Tuesdays of each month at 9:00 a.m. with the exception of the meeting of December 7, 2021 being moved to Thursday, December 2, 2021, due to conflicts with the AMC Annual Conference. The County Ditch Authority and County Board of Health meetings will be held during the Regular County Board Meeting times. **M/S/C – Bring, Nybladh (5,0)**

The Board approved to set the 2021 mileage rate at the IRS recommended rate, currently at 56 cents per mile, and meal rates at \$25.00 per day for overnight, out of County travel with receipts. **M/S/C – Bring, Kiesow (5,0)**

RESOLUTION 01-05-02 – Depository Resolution

BE IT RESOLVED, that the following will be listed as depositories for Marshall County in 2021:

American Federal Savings and Loan – Warren
American State Bank – Grygla
United Valley Bank – Argyle
Border Bank – Middle River
Bremer Bank – Warren
Marshall County State Bank – Newfolden
Frandsen Bank and Trust – Warren/Oslo
KodaBank – Stephen
Magic Fund – Ambec
Wachovia Bank
A.G. Edwards
Wells Fargo

M/S/C – Duckstad, Bring (5,0)

The 2021 Beaver Bounty was set at \$60.00 per Beaver with prior approval by the appropriate County Commissioner. **M/S/C – Kiesow, Bring (5,0)**

The Board approved to set the 2021 Gopher Bounty at \$1.00 per Gopher. **M/S/C – Duckstad, Bring (5,0)**

The Board reviewed and unanimously approved the following 2021 County Committee appointment listing which will be on file with the Auditor, posted on the County Bulletin Board and available on the County website.

American Disability Administration Sharon Bring, Scott Peters, Don Aandal or his designee

Area Agency on Aging Committee Jim Duckstad, (Sharon Bring – alternate)

Association of MN Counties Members Five Commissioners, County Auditor/Treasurer, County Engineer, Director of Social Services

Association of MN Counties Economic Development Subcommittee Jim Duckstad

ATV Trails on Con Con Land Gary Kiesow, Randy Larson, Jack Beito, Tony Moe, Danny Haack

Bike Trail Committee Larry Nybladh, Sharon Bring, Ron Ueland, Tom Neibauer, Lon Aune, Troy Schroeder

Building Committee Josh Johnston, Chris Kujava, Mark Ellerbusch, Lon Aune, Russ Steer, Rodger Haugtvedt, Domita Mack, Jim Duckstad, Scott Peters, Kim Haugtvedt

Committee on Health Jim Duckstad

Community Justice Advisory Committee Larry Nybladh, Jason Boman

County Agency on Aging Sharon Bring, Joni Anderson, Shirley Inman, Bernice McKeever, Joyce Magner, Karen Michalski, Caroline Matz

County Extension Committee Larry Nybladh, Sharon Bring, Scott Peters, Ryan Griffen 12/31/2023, Gail Larson 12/31/2022, Steve Gast 12/31/2021, Bruce Field 12/31/2023, Caroline Matz 12/31/2022, Travis Anderson 12/31/2021

County Park Larry Nybladh, Sharon Bring, Alysa Tulibaski - term expires 1/1/22, Kristi Evans - term expires 1/1/22, Jeff Kroll-term expires 1/1/23, Loren Lusignan - term expires 1/1/23, Brandon Tougas - term expires 1/1/24, (Rolland Miller – alternate)

Counties Providing Technology Rolland Miller, (All Commissioners, Scott Peters – alternates)

DNR/Land Issues Committee Scott Peters, Gary Kiesow, Larry Nybladh

Drug Task Force Scott Peters, Larry Nybladh, Jason Boman, Chris Kujava, Don Aandal, Fran Tougas

Employee Benefit Committee Larry Nybladh, Scott Peters, Pam Hesse, Chris Kujava, Mark Ellerbusch, Kiley Hamrick, Tyler Olson, Rolland Miller, Katie Benson

Feedlot Committee Gary Kiesow (Sharon Bring – alternate)

Household Hazardous Waste Joint Powers Larry Nybladh,(Jim Duckstad - alternate, Josh Johnston - ex-officio)

Investment Committee Scott Peters, Rolland Miller, Larry Nybladh
Joint County Natural Resources Board Gary Kiesow, (Scott Peters – alternate)
Kittson-Marshall Rural Water Users Tom Peterson, Luther Johnson
Law Library Rolland Miller, Don Aandal, Scott Peters, Mandy Rosendahl – Law Librarian
MST Watershed Advisory Committee Jim Duckstad, Rolland Miller, (Sharon Bring, Larry Nybladh, Gary Kiesow - alternates)
Mar-Kit Gary Kiesow, Sharon Bring, Rolland Miller, LeRoy Vonasek (Ex-officio), (Jim Duckstad & Larry Nybladh, alternates)
Marshall-Beltrami JD 11 Gary Kiesow, Rolland Miller, Larry Nybladh, (Jim Duckstad & Sharon Bring, alternates)
Marshall-Beltrami JD 21 Gary Kiesow, Rolland Miller, Larry Nybladh, (Jim Duckstad & Sharon Bring, alternates)
Marshall-Roseau JD 19 Rolland Miller, Larry Nybladh, Sharon Bring, Gary Kiesow, (Jim Duckstad – alternate)
Marshall-Kittson State Ditch 90 Larry Nybladh, (Rolland Miller – alternate)
Marshall-Roseau JD 63 Gary Kiesow, (Larry Nybladh – alternate)
Marshall-Kittson JD 27 Larry Nybladh, (Rolland Miller – alternate)
Marshall County Affordable Loan Program Committee Rolland Miller
Marshall County Board of Health All Commissioners
Marshall County Board of Adjustment Josh Johnston-Coordinator, Brad Blawat, Wallace Bengtson, Joseph Ose, Eric Johnson, Don Matz
Marshall County Emergency Management Advisory Josh Johnston, Scott Peters, Jason Boman, Lon Aune, Bob Thompson, Fran Tougas, Mark Jones, LeRoy Vonasek, Leroy Nelson, Heather Lee, Chris Kujava, Stacy Laudal, Jennifer Olson, Jim Duckstad
Marshall County Family Service Collaborative Larry Nybladh, (Social Services), Rolland Miller (Corrections), Jim Duckstad (NW Mental Health Center)
Marshall County Con Con Fund 20 Committee Scott Peters, Gary Kiesow, Larry Nybladh
Marshall County Economic Development Scott Peters, Sharon Bring, Larry Nybladh, Cindy Anderson, Glen Bergeron, Betty Pikop, Loren Lusignan
Marshall County Victim Services Board Jim Duckstad
Marshall-Pennington JD 30, JD 13, JD 18 Larry Nybladh, Gary Kiesow, (Sharon Bring – alternate)
Medical Examiner Dr. Mary Sens
Middle-Snake-Tamarac River Watershed Open – end date 8/23, David Bakke, Roger Mischel, John Nelson, Brad Blawat, Bill Peterson
MN Rural Counties Sharon Bring, (Gary Kiesow – alternate)
Northern Counties Land Use Coordinating Board Gary Kiesow (Rolland Miller – alternate)
Northwest Community Action Gary Kiesow, (Sharon Bring – alternate)
Northwest Mental Health Center Jim Duckstad, (Rolland Miller – alternate)
Noxious Weeds Appeal Board Larry Nybladh, Virgil Wagner, Neil Kruger
NW MN Multi-County Housing & Development Authority Tammy Johnson
NW MN Counties Joint Powers Board of the Red River Basin in MN Gary Kiesow
NW Private Industry Council Mary Jo Larson, Virginia Kiviaho
NW Regional Development Arts Council Betty Pikop, Amy Filpula
NW Regional Development Commissioner- Region 1 Gary Kiesow, (Larry Nybladh – alternate)
NW Regional Library Connie Moe, Sam Winger, Darlene Bates
NW Regional Communications Board Jim Duckstad, (Larry Nybladh & Steve Johnson, alternates)
NW Regional Communications Advisory Committee Josh Johnston, Mark Ellerbusch, (Steve Johnson – alternate)
NW Regional Transportation Coordination Council Advisory Board Sharon Bring, (Jim Duckstad & Brett Brandon, alternates)
Personnel Policy Committee Rolland Miller, Jim Duckstad, Mary Hamm, Chris Kujava, Jason Boman, Don Aandal, Scott Peters, Lon Aune, Krista East, Josh Johnston
Quin County Advisory Board Fran Tougas
Quin County Board of Health Larry Nybladh, (Sharon Bring – alternate)
Recorder's Compliance Committee Mary Hamm, Russ Steer, Scott Peters, Rolland Miller, Lon Aune, Liz Dustin
Red Lake Watershed Board LeRoy Ose
Red River Valley Development Association Curt Haugen
Regional Development Transportation Advisory and Bridge Committee Lon Aune, Sharon

Bring, (Rolland Miller – alternate)

Regional Land of the Dancing Sky Jim Duckstad, (Sharon Bring – alternate)

Safety Committee Rodger Haugtvedt (Coordinator), Scott Jorgenson, Steve Johnson, Domita Mack, Don Aandal, Chris Kujava, Lisa Sorenson, Korina Longsdorf, Jim Duckstad

Technology Committee Sharon Bring, Scott Peters, Jeff Radeke, Leanne Novacek, Liz Dustin, Mary Hamm, David Lansing, Mark Ellerbusch, Josh Johnston, Domita Mack

Tri-Valley Opportunity Council Jim Duckstad, Domita Mack

Veterans Service Officer Brett Brandon Assistant - Domita Mack

Water Resources Advisory Committee Josh Johnston (Coordinator), Gary Kiesow, Rolland Miller, Lon Aune, Julian Stusynski, Danny Thorstad, Jason Hillman, MST Watershed

Administrator, Matt Waterworth, LeRoy Ose, Kyle Jore, Grygla Area (Open), Joel Heuner, Craig Mowry, Denise Oakes, Matt Fischer, Corey Hanson, Stephanie Klamm

Wellness Committee Lisa Sorenson, Cindy Anderson, Krista East, Sam Winger

M/S/C – Bring, Nybladh (5,0)

The Board will consider changes to the Committee List as needed throughout 2021.

Public Health Director Fran Tougas provided a Covid Update.

1. There have been 682 cases in the County to date, 133 in December, and 15 in last 2 weeks. There are 6 active cases. 35 persons have been hospitalized with 2 currently in the hospital. The County has seen 13 Covid related deaths.
2. There is a downward trend for active cases with positivity rate in the State at 5.95%, down from a high of 15-20%. Marshall County has a positivity rate at less than 10% currently.
3. Vaccine Planning and Administration is underway with 174 vaccinations given to Phase 1A recipients, including hospital staff, EMS and 1st Responders. Phase 1B and 1C recipients are now being identified for priority. The vaccine will be administered as supply allows.
4. Schools are back in session. Sports are resuming at schools as well.
5. The Governor will be making an announcement this week on new guidelines.

Environmental Services Administrator Josh Johnston met with the Board and received approval on a Hazard Mitigation Plan Grant Resolution. **M/S/C – Bring, Nybladh (5,0)** Mr. Johnston informed the Board that the County Landfill permit has been approved by the State through 2030. Josh has been working on updating County Ordinances.

Highway Engineer Lon Aune addressed the Board.

RESOLUTION 01-05-03

BE IT RESOLVED that the County Auditor be authorized to issue warrants for the following right of way easements along County State Aid Highway 20, located between Trunk Highway 75 and County State aid Highway 3, from the point at or near the junction of Trunk Highway 75 centerline and the South line of Section Eleven (11), T155N, R48W, to a point at or near the Southeast Corner of Section Ten (10), T155N, R47W.

<u>PARCEL NO.</u>	<u>NAME & ADDRESS</u>	<u>Payment</u>
1	Edward and Judy St. Germain PO Box 172 Argyle, MN 56713	\$7,596.70
2 & 26	Edward and Judy St. Germain PO Box 172 Argyle, MN 56713	\$8,071.03
2 & 26	Joel and Renae St. Germain PO Box 252 Argyle, MN 56713	\$8,071.02

3	Mark and Elaine Pederson 33888 260 th St. NW Warren, MN 56762	\$722.00
4 & 24	Don and Gail Yutrzenka 32656 320 th St. NW Argyle, MN 56713	\$9,546.85
4 & 24	Mark and Laurie Yutrzenka 32639 320 th St. NW Argyle, MN 56713	\$9,546.85
5	Charles and Rosemary Berget 70 139 th Ave. NW Andover, MN 55304	\$3,182.29
	John and Victoria Berget 12354 Zumbrota Drive NE #Unit A Minneapolis, MN 55449	\$3,182.28
	Ann and Patrick Zavoral 210 11 th St. N. Apt. 104 Fargo, ND 58102-4668	\$3,182.28
6	Eileen Baird et al. 2208 River Road NW Apt#109 East Grand Forks, MN 56721	\$4,773.43
	Michael and Kay Baird 195 5 th St. S. Warren, MN 56762	\$4,773.42
7	Virginia and Jerry Kruger 31794 260 th St. NW Warren, MN 56762	\$6,541.00
8	Billy Potucek 30100 300 th St. NW Argyle, MN 56713	\$7,684.85
9	Tracy Anderson 28298 260 th St. NW Warren, MN 56762	\$5,418.24
	Gene and Connie Anderson 12426 69 th Lane NE Otsego, MN 55330	\$5,418.23
	Loren and Marian Anderson 1011 Victoria Greens Blvd. Victoria, MN 55386	\$5,418.23
10	Deanne Kay Schroeder 30154 260 th St. NW Warren, MN 56762	\$1,064.00
11	Tracy Anderson 28298 260 th St. NW Warren, MN 56762	\$5,649.59

	Dayle Anderson-Scherber 685 North 4 th St. Warren, MN 56762	\$1,129.92
11	Spencer Anderson 705 Kaiser Dr. Lafayette, LA 70508	\$1,129.92
	Teri and Phillip Webb 8356 Kentuckey Ave. N. Brooklyn Park, MN 55445	\$1,129.92
12,13,15	Cynthia Anderson 29168 260 th St. NW Warren, MN 56762	\$17,139.50
14	Jacob and Ashley Anderson 29114 260 th St. NW Warren, MN 56762	\$ 266.00
16	Cris Johnson 340 White Pine St. Robins, IA 52328	\$4,812.10
	Lori Johnson and James Mackay 14901 Woodruff Road Wayzata, MN 55391	\$4,812.10
17 & 22	Jimmie and Linda Potucek 26576 270 th St. NW Warren, MN 56762	\$18,753.05
18	Rodney and Darla Myrfield (33.33%) 25754 310 th Ave. NW Warren, MN 56762	\$3068.43
	James and Patti Myrfield (33.33%) 25766 310 th Ave. NW Warren, MN 56762	\$3068.43
	Marc and Bethany Kurz (16.67%) 2288 6 th Ave. NE Thompson, ND 58278	\$1,534.67
	Tricia and Todd Crawford (16.67%) 344 Lowery Rd. Fayetteville, GA 30215	\$1,534.67
19	Arlyn and Marilyn Stroble 13825 320 th Ave. NW Angus, MN 56762	\$3,860.75
20	Theodore and Ethel Safranski 408 2 nd St. E Argyle, MN 56713	\$3,860.75
21	Earl and Bernadette Pawlowski 23609 310 th Ave. NW Warren, MN 56762	\$7,684.85

23	Dean and Margaret Dahlman 31549 State Hwy. 1 NW Warren, MN 56762	\$9,546.85
25	Backstrom Farms Inc 2409 W. 21 st St. Minneapolis, MN 55405	\$9,622.85

M/S/C – Nybladh, Duckstad (5,0)

Mr. Aune provided a general discussion on Highway Department activities.

GIS Coordinator Liz Dustin provided a Technology Update to the Board. The Board approved a Memorandum of Agreement regarding Wage Adjustments with the GIS/IT Department. **M/S/C – Kiesow, Bring (5,0)**

The Board met with County Attorney Don Aandal regarding statute interpretation.

County Park Manager Jim Stafford met with the Board on various Park Business.

The Board approved to rejoin the Northern Counties Land Use Coordinating Board (NCLUCB), to appoint Commissioner Kiesow as our County Representative, with Commissioner Miller as alternate and to pay the first \$1,000 in membership dues from Con Con Funds. **M/S/C – Bring, Duckstad (5,0)**

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Kiesow	Northwest Community Action, Red River Basin Executive Committee
Miller	Counties Providing Technology, Assessor Meeting, MST Watershed
Bring	Minnesota Rural Counties, Northwest Community Action
Duckstad	Northwest Mental Health – 4 meetings, MST Watershed, Assessor Meeting

Auditor/Treasurer Peters presented the following in his report:

1. December and Year-End Ditch Report
2. Tax Delinquency Report
3. Year End Budget vs Actual Costs for 2020
4. Minnesota Business Assistance Grant criteria was reviewed. Assistant Deputy Jessie Clark was available to this discussion. Application forms will be finalized and sent to businesses that qualify.
5. County Investment Discussion – The Board appointed Auditor/Treasurer Peters, Commissioner Nybladh and Commissioner Miller to serve on the County Investment Committee. **M/S/C – Bring, Kiesow (5,0)**
6. Unclaimed Property Resolution
7. Land Swap Discussion
8. 2020 Forfeited Tax Final Disposition Report

RESOLUTION 01-05-04

Unclaimed Property Statute 345.31

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #268003 dated December 20-2016 issued to Terry Nowacki, in the amount of \$10.00

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #267059 dated November 15-2016 issued to Allison Quincer, in the amount of \$ 252.51

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #260886 dated April 5-2016 issued to Justin Johnson Farms Inc., in the amount of \$9.00

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue new warrants in the above amounts using new warrant numbers.

M/S/C – Kiesow, Duckstad (5,0)

The meeting was adjourned at 3:25 p.m. by Chairperson Miller.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER

