

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
March 16, 2021 9:00 A.M.
COURTHOUSE MEETING ROOM 1 – WARREN, MINNESOTA
Meeting is Available by Zoom at I.D. 897 2263 7019 and
Passcode 703508 or by Phone at 218-686-3507

The Pledge of Allegiance was given.

Chairperson Miller called the meeting to order with Commissioners Gary Kiesow, Larry Nybladh, Jim Duckstad, Sharon Bring, Rolland Miller and Auditor-Treasurer Scott Peters present.

County Resident Greg Hestekind was present during open forum to request consideration of a land sale for a new residence in New Solum Township. The Board will look into this further to ascertain possibilities.

The Board approved the March 16, 2021 agenda. **M/S/C – Kiesow, Bring (5,0)**

The Board approved the March 2, 2021 Regular Meeting Minutes with corrections. **M/S/C – Bring, Nybladh (5,0)**

RESOLUTION 03-16-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor’s office.

Auditor Warrants

March 5, 2021	\$14,939.42
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Commissioner Warrants **\$213,995.68**

M/S/C – Duckstad, Bring (5,0)

RESOLUTION 03-16-02

PER DIEMS

Sharon Bring	\$280.00
Jim Duckstad	\$630.00
Gary Kiesow	\$210.00
Larry Nybladh	\$140.00

Total	\$1,260.00
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M/S/C – Bring, Kiesow (5,0)

Court Administrator Pamala Shaw joined the meeting via Zoom.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Council on Aging, Mar-Kit, Minnesota Rural Counties, Extension Committee, West Valley Township Annual Meeting
Kiesow	Mar-Kit, Minnesota Joint Powers of the Red River Basin, Northwest Regional Development Commission, Holt Township Annual Meeting, Red Lake Watershed Inter-Agency Meeting
Duckstad	Tri-Valley Opportunity Council, Joint Northwest Regional Emergency Communications Board, Dancing Sky Area

Miller
Nybladh

Agency on Aging
Mar-Kit, MST Watershed
Extension Committee, Lincoln Township Annual Meeting,
Nelson Park Drainage Meeting

Social Services Director Chris Kujava addressed the Board and received acceptance and approval on the following:

General Business

- A. Department of Human Service Reporting – All requirements met.
- B. UCare MSHO Audit – The Board commended Social Services Staff for receiving excellent reviews from the State on these two required reports. **M/S/C – Kiesow, Bring (5,0)**

Personnel

- A. Covid Update on staffing and vaccinations.
- B. New phones are now in and operational.

Director’s Administrative Report

- A. Social Services Expenditures and Grant Reconciliation Reports (SEAGR) Reports
- B. Out of Home Placement Report

Authorizations

Case Activity, Bills of \$101,956.50 and Director Actions received Board approval.
M/S/C – Duckstad, Nybladh (5,0)

Marshall County Public Health Administrator Fran Tougas provided a COVID Update.

- 1. There are 11 active cases in the County with 21 new cases in March and none currently hospitalized. Marshall County has had 801 total reported cases, 42 total hospitalizations and 17 total deaths.
- 2. Marshall County Positivity Rate is now under 10%.
- 3. Governor restrictions have lessened in all areas.
- 4. CDC has issued new guidance for persons fully vaccinated not needing to quarantine if exposed and to waive mask recommendations when around other fully vaccinated persons.
- 5. There is a new vaccine from Johnson & Johnson that is a single dose vaccine.
- 6. Vaccinations are now available to more individuals as new phases are opened up to allow more persons eligible to receive them. The Nursing Service is making vaccination appointments for businesses throughout the County. 22.5% of the County population has now received the vaccine.
- 7. All Schools are back to in person learning.

County Highway Engineer Lon Aune addressed the Board and received approval on the following Resolutions.

- 1) Resolutions/Agreements
 - a. Authorization to acquire right of way for the installation of box culverts in McCrea and Comstock Townships SAP 045-599-158
 - b. Authorization to accept equipment rental bids.
 - c. Authorization to accept crack sealing bids. Opened on Friday March 12.
 - d. Authorization to accept calcium chloride bids. Opened on Friday March 12.
- 2) Highway Department Updates
 - a. Bid letting at 11:00 a.m. today for SAP 045-620-006.
- 3) General Discussion

- a. The Five Year Road Plan Meeting is scheduled for April 6th at 1:00 pm in Meeting Room 1.

RESOLUTION 03-16-03

WHEREAS, the Marshall County Highway Department proposes to replace an existing box culvert on 270th Ave. NW, with bridge 45J61, known as SAP 045-599-158; located between TH 1 and CSAH 35, between the Southwest Corner of Section Thirty-one (31), T155N, R46W and the Northwest Corner of Section Thirty-one (31), T155N, R46W.

WHEREAS, the improvement consists of a bridge replacement of said roadway as herein determined necessary to provide for the safety of the traveling public, and

WHEREAS, in addition to the existing highway easement, certain lands in fee are required to provide for said reconstruction, and

WHEREAS, pursuant to Minnesota Statutes, the Marshall County Highway Department will prepare a right of way plan. The plan will be on file at the Engineers Office at 447 S. Main, Warren, MN 56762 and made part hereof, and which lands will be more particularly described therein as follows:

PARCEL NO.	NAME
1	Jeffrey & Alise Monroe 23726 260th Ave. NW Warren, MN 56762
2	Brent Monroe 22100 270th Ave. NW Warren, MN 56762

NOW THEREFORE BE IT RESOLVED, that the County Board of Commissioners hereby authorize the County Highway Engineer to proceed to acquire the permanent and temporary highway easements over said lands in accordance with Minnesota Statutes,

BE IT FURTHER RESOLVED, that those land described herein, which cannot be acquired by direct negotiation, shall be acquired by eminent domain and the County hereby requests the County Attorney to file the necessary petition therefore and to prosecute such action to a successful conclusion or until it is abandoned, dismissed, or terminated by the County or Court. **M/S/C – Duckstad, Nybladh (5,0)**

RESOLUTION 03-16-04

WHEREAS, the Marshall County Highway Department proposes to replace Bridge No. 45509 on CSAH 22, with Bridge No. 45579, known as SP 045-622-004; located between CSAH No. 5 and the North County Line, located 2.5 miles North of the Jct. of CSAH 5, Sec. 23, T158 N, R49W, and

WHEREAS, the improvement consists of a bridge replacement of said roadway as herein determined necessary to provide for the safety of the traveling public, and

WHEREAS, in addition to the existing highway easement, certain lands in fee are required to provide for said reconstruction, and

WHEREAS, pursuant to Minnesota Statutes, the Marshall County Highway Department will prepare a right of way plan. The plan will be on file at the Engineers Office at 447 S. Main, Warren, MN 56762 and made part hereof, and which lands will be more particularly described therein as follows:

PARCEL NO.	NAME
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- 1 Scott Field
38755 US Hwy. 75 NW
Stephen, MN 56757

- 2 The Woods Family Revocable Trust
C/O: David L. Woods, Trustee
390 Ashwood Lane
Fairview, TX 75069

- 3 Mavis Benson
42412 US Hwy. 75 NW
Stephen, MN 56757

- 4 Thomas & Sheila Peterson
38837 430th Ave. NW
Stephen, MN 56757

NOW THEREFORE BE IT RESOLVED, that the County Board of Commissioners hereby authorize the County Highway Engineer to proceed to acquire the permanent and temporary highway easements over said lands in accordance with Minnesota Statutes,

BE IT FURTHER RESOLVED, that those land described herein, which cannot be acquired by direct negotiation, shall be acquired by eminent domain and the County hereby requests the County Attorney to file the necessary petition therefore and to prosecute such action to a successful conclusion or until it is abandoned, dismissed or terminated by the County or Court. **M/S/C – Nybladh, Bring (5,0)**

RESOLUTION 03-16-05

BE IT RESOLVED, that Marshall County does accept all bids for equipment rental as listed:

- | | |
|--------------------------------|---------------------------------|
| Anderson Bros Const LLC | Art Laudal & Son, Inc. |
| Anderson Services | Anderson Excavating |
| Beito Repair | Blawat Construction, Inc. |
| Conn Trucking, LLC | Danni Jarshaw |
| Gowan Construction, Inc. | Holthuson Construction, Inc. |
| Higher Ground | Holter Repair & Trucking |
| Jeff Olson Construction | Kraulik Excavating, Inc. |
| K & K Trucking Inc. | Lunke’s, Inc. |
| Misselhorn Tiling & Excavation | Moses Valley Road Maintenance |
| Nelson Excavating, LLC | Olson Construction |
| R.J. Zavoral & Sons, Inc. | Simmons Contracting, LLC |
| Thygeson Construction, Inc. | Triple D Construction & Leasing |
| Weleski Excavating LLC | Wright Construction TRF |
| Davidson Construction, Inc. | |
- M/S/C – Kiesow, Bring (5,0)**

RESOLUTION 03-16-06

BE IT RESOLVED, that pursuant to advertisement for bids for C.P’s 21-006, 21-011, 21-012, 21-015, 21-017, 21-046, 21-060, and 21-064, Bituminous Rout and Seal, the following bids were received:

- MP Asphalt Maintenance LLC\$65,760.00
- Lot Pros, Inc.....\$67,952.00
- Fahrner Asphalt Sealers, LLC.....\$88,228.00
- Northwest Asphalt & Maintenance.....\$117,820.00

NOW THEREFORE BE IT RESOLVED, that the bid of MP Asphalt Maintenance LLC in the amount of \$65,760.00 be accepted. **M/S/C – Duckstad, Nybladh (5,0)**

RESOLUTION 03-16-07

BE IT RESOLVED, that pursuant to advertisement for bids for furnishing and applying calcium chloride, the following bids were received:

Knife River	\$1.37/gallon
Envirotech Services	\$1.39/gallon

NOW THEREFORE BE IT RESOLVED, that the bid of Knife River in the amount of \$1.37/Gallon be accepted. **M/S/C – Nybladh, Bring (5,0)**

The following bids for Project SAP 045-620-006 were opened.

Davidson Construction, Inc.	\$1,303,634.80
Gladen Construction, Inc.	\$1,280,328.67
Knife River Materials	\$1,493,892.75
R.J. Zavoral and Sons, Inc.	\$1,251,318.40
Kern & Tabery, Inc.	\$1,297,157.68

Representatives for the bidding entities were present for this Bid Opening. The Bids will be tabulated and brought back for consideration.

The Board discussed options for the open Ag Services Position. The Extension Committee suggests that this position should be filled and all sharing options be explored. The Board agreed with the Committee’s suggestions and will continue to explore options. Extension Committee member Carolyn Matz was present for this discussion.

Auditor-Treasurer Scott Peters provided the following items for his report:

1. 2021 Tax Update
2. Forfeited Tax/Delinquent Tax Update
3. The 2021 Mobile and Personal Property Tax Collection Plan received Board and Auditor/Treasurer approval. **M/S/C – Nybladh, Kiesow (5,0)**
4. Township Meeting Discussion
5. Assessor Hiring Progress Update
6. American Rescue Plan Discussion – GIS Administrator Liz Dustin and Highway Engineer on Aune were present and Auditor/Treasurer Deputy Susan Peterson was available via Zoom for this discussion.
7. 2020 County Audit Update
8. 2 Lost Warrant Resolutions Consideration

RESOLUTION 03-16-08

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #303104 dated December 1, 2020 issued to the City of Strandquist, in the amount of \$4,733.72.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number. **M/S/C – Bring, Nybladh (5,0)**

RESOLUTION 03-16-09

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #304211 dated January 19, 2021 issued to Lance Woinarowicz, in the amount of \$148.50.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number. **M/S/C – Bring, Nybladh (5,0)**

RESOLUTION 03-16-10

BE IT RESOLVED, that pursuant to advertisement for bids for SAP 045-620-006, Grading, Aggregate Base and Aggregate Surfacing, the following bids were received:

R.J. Zavoral and Sons, Inc.	\$1,251,318.40
Gladen Construction, Inc.	\$1,280,328.67
Kern & Tabery, Inc.	\$1,297,157.68
Davidson Construction, Inc.	\$1,303,634.80
Knife River Materials	\$1,493,892.75

NOW THEREFORE BE IT RESOLVED that the bid of R.J. Zavoral and Sons, Inc. in the amount of \$1,251,318.40 be accepted. **M/S/C – Duckstad, Bring (5,0)**

The meeting was adjourned at 1:55 p.m. by Chairperson Miller.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER