

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**Regular Board Meeting**  
**April 6, 2021 - 9:00 A.M.**  
**COURTHOUSE MEETING ROOM ONE – WARREN, MN**  
**Meeting is available by Zoom at I.D. 812 1622 6091 and**  
**Passcode 350984 or by Phone at 218-686-3507**

The Pledge of Allegiance was given.

Commissioner Miller called the meeting to order at 9 a.m. with Commissioners Rolland Miller, Gary Kiesow, Sharron Bring, Larry Nybladh, Jim Duckstad and Auditor-Treasurer Scott Peters present.

Social Services Director Chris Kujava met with the Board. The Board approved to accept the retirement of Social Worker Larry Tweten, effective 5/31/21 and further authorized to advertise to replace this position. **M/S/C – Kiesow, Bring (5,0)** The Board thanked Mr. Tweten for his years of dedicated service with the County and wished him well in his retirement.

The Board approved hiring Sarah Noble as Financial Assistance Supervisor at D-61-4, effective 4/19/21. **M/S/C – Bring, Duckstad (5,0)**

The Board approved the April 6, 2021 meeting agenda. **M/S/C – Bring, Kiesow (5,0)**

The minutes from the March 16, 2021 Regular Board Meeting were approved with corrections. **M/S/C – Kiesow, Nybladh (5,0).**

**RESOLUTION 04-06-01**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

**Auditor Warrants**

March 30, 2021 \$17,461.14

**Commissioner Warrants \$194,368.09**

**M/S/C – Kiesow, Bring (5,0)**

Extension Educator Alysa Tulibaski provided a 4-H Extension Impact Report to the Board on events and program developments over the past year. The challenges with Covid caused many opportunities for virtual programs and projects, with good numbers of participation with County Youth. Future plans of programming were also discussed as more in person activities resume. Currently we have 118 youth enrolled in 4H, 26 volunteers and 6 clubs active in the County. After school programs for Youth Development are being expanded each year.

Public Health Director Fran Tougas provided a Regular Bi-monthly Public Health Update to the Board.

1. Public Health has been notified that they will be receiving additional Federal Assistance in response to Covid this year. They are not sure as to amounts at this time.
2. Public Health has received a donation from the Northwest Minnesota Healthcare Purchasing Alliance and is planning to use this for a summer kids Feeling Fit N Fine program.
3. Statewide Health Improvement Plan (SHIP) Update – Warren Safe Routes to Schools will be moving forward.
4. Covid Update – Vaccinations have increased with 40% of the State over the age of

16 being vaccinated. Cases are better in the County than previously with 5 current active cases and a County Positivity Rate of 5.3%.

5. Hepatitis A-128 – There is a slow outbreak in Minnesota with no cases currently in the County.
6. Footcare Clinics restarted March 1 with Clinics offered in each community. This will be re-evaluated for scheduling in mid-April.

Building Maintenance Engineer Rodger Haugtvedt and County Park Manager Jim Stafford met to discuss the County Park Enhancement Project. A number of start-up work projects have begun and are on timelines to be completed before the park opens this year. Mr. Stafford indicated that staffing needs seem to be adequate. Mr. Haugtvedt will continue to explore options and costs to complete the water and electric enhancements at the Park, including consulting with Project Designers and Engineers.

Mr. Haugtvedt is recommending that final replacement of the existing Courthouse Heating and Cooling units be completed this year if Rescue Plan Funds can be utilized.

Middle River Veterans Outdoors Officer Wayne Kilen presented a Solar Panel Proposal to be utilized on their facility to the Board, requesting for partnering and support in some manner from the County to assist with meeting requirements with a University of Minnesota Project Grant for this project. The Board approved to provide a letter of support, including a financial pledge of support of up to \$500 for this project. **M/S/C – Bring, Nybladh (5,0)**

Highway Engineer Lon Aune and Assistant Engineer Rodney Teigen met with Board regarding Highway and Ditch Authority Business.

Bids for the Moose River Bridge Replacement Project 045-599-156 were opened as follows:

Gladen Construction	\$554,720.00
Olson Construction TRF Inc.	\$497,274.00
Davidson Construction, LLC	\$570,160.00
Triple D Construction	\$508,363.00

- 1) Resolutions/Agreements
  - a. Authorization to award bids for SAP 045-599-156 Moose River Bridge
- 2) Highway Department Updates
  - a. The New Technician Ethan Haley started work Monday.
  - b. A Minnesota DOT Highway Users Tax Distribution Fund hand out was shared.
  - c. MST One Watershed One Plan Letter requesting planning input from the County was shared.
- 3) General Discussion
  - a. The Five Year Road Plan meeting is being held today at 1:00 p.m. in Meeting Room 1.
  - b. Mr. Aune will be taking vacation April 12 to 16.
  - c. MnDOT will be conducting Aerial Photography in Northwestern Minnesota.
  - d. County Highway Engineer sharing needs with Kittson County may continue on a lessened basis dependent on their candidate's licensure.

4) Ditch Items

The Board recessed the Regular Meeting and opened the Ditch Authority Meeting.

**M/S/C – Duckstad Bring (5,0)**

The Board approved a ditch cleaning request for one mile on the North Branch of County ditch 43 in Section 13 of Eagle Point Township. **M/S/C – Nybladh, Bring (5,0)**

The Board closed the Ditch Authority Meeting and reopened the Regular Board Meeting. **M/S/C – Kiesow, Nybladh (5,0)**

**RESOLUTION 04-06-02**

BE IT RESOLVED, that pursuant to advertisement for bids for SAP 045-599-156, Bridge Replacement with 3 Lines 12' X 12' Precast Concrete Box Culvert, the following bids were received:

Olson Construction TRF Inc	\$497,274.00
Triple D Construction	\$508,363.00
Gladen Construction	\$554,724.00
Davidson Construction, Inc	\$570,160.00

NOW THEREFORE BE IT RESOLVED that the bid of Olson Construction TRF Inc. in the amount of \$497,274.00 be accepted. **M/S/C – Bring, Kiesow (5,0)**

Ag Services Position Discussion/Consideration – The Board appointed Dave Clark to fill the County Ag Services Director position as a half time position and to continue as Assessor Appraiser as needed on a transitional plan. **M/S/C – Duckstad, Bring (5,0)**

Assessor Position Discussion – The Interview Committee will conduct interviews before the next County Board Meeting.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Kiesow	Red River Basin Executive Committee, JD 11/21, Northern Counties Land Use Coordinating Board, TRF One Watershed One Plan Policy Committee, Joint Powers Natural Resource Board
Miller	Personnel Policy Committee, Middle Snake Tamarac Watershed, Employee Benefits Committee, JD 11/21, Counties Providing Technology
Duckstad	Northwest Mental Health-Alluma, Middle Snake Tamarac Watershed, Personnel Policy Committee, Area Emergency Managers Meeting
Nybladh	Employee Benefits Committee, JD 11/21

Chairperson Miller recessed the Regular Board Meeting and opened the 5 Year Road and Bridge Plan Meeting at 1:00 p.m. Minutes from the 5 Year Road Plan are on file at the Marshall County Highway Department.

Chairperson Miller closed the 5 Year Road and Bridge Plan Meeting and reopened the Regular Board Meeting at 1:45 p.m.

Engineer Aune informed the Board that the Highway Department would not be in favor of any sale of land owned by the County in New Solum Township due to fulfilling the gravel needs of the County.

Auditor-Treasurer Peters provided the following for his report:

1. Ditch Report through March
2. Five Year Financial Report
3. Board of Health Update
4. Warren, Stephen And Strandquist Parcel Demo projects were approved to move forward, including covering Landfill Costs for the City of Warren for the old Laundromat Building, to move forward with demolition of a mobile home in the City Of Stephen and demolition of the old post office site in Strandquist, utilizing

- Demolition Cleanup Funds for these projects. **M/S/C – Nybladh, Bring (5,0)**
5. The Warren Snocat Club Sponsorship Resolution was approved.
  6. The Revised Personal Property Tax Collection Plan received Board approval.  
**M/S/C – Nybladh, Bring (5,0)**
  7. Personnel Policy Committee Report
  8. Tax Collection Report
  9. American Rescue Plan Update
  10. Con Con State Ditch Report
  11. Enbridge Tax Court Update

**RESOLUTION 04-06-03 – Warren Snocat Sponsorship**

**BE IT RESOLVED**, that the Marshall County Board of Commissioners will act as legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance of snowmobile/ski trails managed by the Warren Snocat Club.

**BE IT FURTHER RESOLVED**, that upon approval of its application by the State, the Marshall County Board of Commissioners may enter into an agreement with the State of Minnesota for the above referenced project and that with all applicable laws and regulations as stated in the agreement.

**BE IT FURTHER RESOLVED**, that Marshall County is hereby authorized to serve as the fiscal agent for the above referenced project.

**BE IT FURTHER RESOLVED**, that the sponsorship will be in effect and continue until rescinded. **M/S/C – Bring, Duckstad (5,0)**

Chairperson Miller adjourned the meeting at 2:30 p.m.

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CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER