

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
April 20, 2021 – 9:00 A.M.
COURTHOUSE MEETING ROOM ONE – WARREN, MN
Meeting is available by Zoom at I.D. 852 3141 9073 and
Passcode 025286 or by Phone at 218-686-3507

The Pledge of Allegiance was given.

Chairperson Miller called the meeting to order with Commissioners Gary Kiesow, Sharon Bring, Larry Nybladh, Rolland Miller and Jim Duckstad Auditor-Treasurer Scott Peters present.

The Board met with Environmental Services Administrator Josh Johnston. Mr. Johnston received Board approval on the following Emergency Management Grant Agreement.

RESOLUTION 04-20-01

WHEREAS, the Marshall County Environmental Services Office is responsible for operating the Office of Emergency Management; and

WHEREAS, grant dollars are available to offset operating expenses of the Marshall County Office of Emergency Management through the Emergency Management Performance Grant through the Minnesota Department of Public Safety Division of Homeland Security and Emergency Management; and

WHEREAS, this grant money is available to provide salary and benefits, the associated expenses related to Emergency Management training, and expenses with operating the Emergency Operations Center; and

WHEREAS, the Marshall County Environmental Services Office has successfully participated in this grant for several years in the past.

NOW, THEREFORE BE IT RESOLVED that Marshall County Environmental Services may enter into agreements with the Minnesota Department of Public Safety Division of Homeland Security Emergency Management for EMPG Grant Agreements. Environmental Services Administrator Josh Johnston and County Auditor/Treasurer Scott Peters are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the program(s). **M/S/C – Bring, Kiesow (5,0)**

The Board approved the April 20, 2021 meeting agenda. **M/S/C – Bring, Duckstad (5,0)**

The minutes from the April 6, 2021 meeting were approved with corrections. **M/S/C – Duckstad, Nybladh (5,0)**

RESOLUTION 04-20-02

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Commissioner Warrants

\$150,581.11

M/S/C – Nybladh, Duckstad (5,0)

RESOLUTION 04-20-03

PER DIEMS

Jim Duckstad	\$350.00
Gary Kiesow	\$420.00
Domita Mack	\$140.00
Rolland Miller	\$700.00
Larry Nybladh	\$350.00

Total **\$1,960.00**

M/S/C – Kiesow, Nybladh (5,0)

Argyle Fire and Rescue Department Chief Tony Deschene met with the Board and presented a report on the need for a new Fire Hall for his Department and is requesting any possible funding sources the County may have available. Mr. Deschene has given the same presentation to all the townships they serve.

Social Services Director Chris Kujava met with the Board.

General Business

A. Expedited Supplemental Nutrition Assistance Program (SNAP) Processing Award – 96% of timelines have been completed. The Board commended Social Services Staff for receiving the positive SNAP Expedited and 30-Day Processing Recognition from the State. **M/S/C – Bring, Kiesow (5,0)**

Personnel

A. Mr. Kujava introduced New Financial Assistance Supervisor Sarah Noble to the Board. The Board welcomed Ms. Noble to County Employment and wished her well in this position.

Director’s Administrative Report

- A. Annual Report
- B. Budget Report
 - 1. Out of Home Placement (OHP) Report
 - 2. Quarterly Budget Report

Authorizations

Case Activity, Bills of \$88,936.95 and Director Actions received Board approval.

M/S/C – Duckstad, Nybladh (5,0)

Assistant County Engineer Rodney Teigen addressed the Board for the following Highway and Ditch Authority Business.

- 1) Resolutions/Agreements
 - a. Resolution for Authorization Payment for Right of Way on SAP 045-598-158
 - b. Resolution to accept Five Year Road and Bridge Plan
- 2) Highway Department Updates
 - a. Bid Letting on May 4, 2021 For Mill and Overlay Projects on CSAH 2 & 14
- 3) General Discussion

RESOLUTION 04-20-04

BE IT RESOLVED that the County Auditor be authorized to issue warrants for the following right of way easements along 270th Ave. NW, located between Trunk Highway 1 and County State Aid Highway 35, from a point 865 feet north of the Southwest Corner of Section Thirty-one (31), T155N, R46W, to a point 1,065 feet north of the Southwest Corner of Section Thirty-one (31), T155N, R46W, for the purpose of replacing a box Culvert with Bridge No. 45J61 (State Aid Project 045-599-158).

<u>Parcel No.</u>	<u>Name & Address</u>	<u>Payment</u>
1	Jeffrey & Alise Monroe 23726 260 th Ave. NW Warren, MN 56762	\$837.00
2	Brent Monroe 22100 270 th Ave. NW Warren, MN 56762	\$837.00

M/S/C – Duckstad, Bring (5,0)

RESOLUTION 04-20-05

WHEREAS, the adopted Action Plan for the State of Minnesota states that all counties shall adopt a 3-5 Year Road & Bridge Construction Program, and

WHEREAS, it appears to the County Board of the County of Marshall that the plan attached hereto correctly depict the proposed 5 Year Road & Bridge Construction Program for Marshall County.

NOW THEREFORE BE IT RESOLVED by the County Board of the County of Marshall that the plan attached hereto is hereby approved and accepted as the proposed 5 Year Road Construction Program for Marshall County for the years 2021 through 2025. **M/S/C – Nybladh, Bring (5,0)**

Auditor/Treasurer Deputy Sue Peterson presented an American Rescue Plan and County Veterans Park Update to the Board. More information will be gathered as it becomes available for Rescue Plan requests and eligible uses. The County Veterans Park Group will be placing plinths and benches on the outside site and will also begin the inside audio and education portion of this park in the basement of the courthouse and on a website basis. The Recognition Wall inside the courthouse for this project received Board approval, working in conjunction with the Maintenance Department and with the understanding that the County will incur no costs for this. **M/S/C – Nybladh, Bring (5,0)**

Auditor-Treasurer Peters provided the following for his report:

1. 2020 Audit – 2019 State Audit Review
2. Tax Collection – 11.5 % Collected to Date
3. Mobile Home Personal Property Tax Collection Report
4. Forfeited Tax Property Report
5. Demolition/Property Cleanup Activity – Moving forward with Demolition of a Parcel in the City of Strandquist.
6. 2019 Enbridge Tax Refund – 2012 to 2104 and 2015 to 2016 Enbridge Tax Court Case Updates.
7. Policy Committee Discussion
8. Five 2020 Local Disaster Abatements received Board approval. **M/S/C – Bring, Kiesow (5,0)**
9. The Board authorized advertising for two MST Watershed Manager Positions. **M/S/C – Duckstad, Nybladh (5,0)**
10. Assessor Position Discussion – Assessor Russ Steer, Lead Appraiser Alison Grzadzieski and Appraisers Ryan Larson and Korina Woinarowicz were present for this discussion.
11. Ag Services/Assessor Appraiser Transition Plan Discussion

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Nybladh	Quin County
Bring	Northwest Community Action, Mar-Kit, Minnesota Rural Counties
Kiesow	Northwest Community Action, Red River Basin Executive

Board, Northwest Regional Development Commission, A
Number of Township Appeal and Equalization Meetings,
Mar-Kit
Miller 2 Personnel Policy Committee Meetings, Assessor Interviews,
Middle Snake Tamarac Watershed, Mar-Kit
Duckstad Tri-Valley, Tri-Valley Headstart Meeting, Radio Board Public
Safety Answering Point Committee, Northwest Mental
Health, 2 Personnel Policy Committee Meetings, Assessor
Interviews

The meeting was adjourned at 2:07 p.m. by Chairperson Miller.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER