

**MARSHALL COUNTY BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
MAY 4, 2021 - 9:00 A.M.
COURTHOUSE MEETING ROOM ONE – WARREN, MN
Meeting is available by Zoom at I.D. 860 5118 1343 and
Passcode 154257 or by Phone at 218-686-3507**

The Pledge of Allegiance was given.

Chairperson Miller called the meeting to order with Commissioners Gary Kiesow, Sharon Bring, Larry Nybladh, Rolland Miller, Jim Duckstad and Auditor-Treasurer Scott Peters present.

The Board approved the May 4, 2021 meeting agenda with additions. **M/S/C – Bring, Nybladh (5,0)**

The minutes from the April 20, 2021 meeting were approved with corrections. **M/S/C – Bring, Duckstad (5,0)**

RESOLUTION 05-04-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Commissioner Warrants **\$93,744.37**

M/S/C – Duckstad, Kiesow (5,0)

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Nybladh	Employee Benefits Committee, Donnelly Township Meeting with Highway Department, Park Board
Bring	Park Board, Minnesota Rural Counties, Regional Transportation Committee
Kiesow	Northwest Regional Development Commission
Miller	Employee Benefits Committee, Counties Providing Technology, Middle Snake Tamarac Watershed, Middle Snake Tamarac One Watershed One Plan
Duckstad	Northwest Regional Radio Board, State Economic Development Workforce and Housing Subcommittee, Northwest Mental Health, Middle Snake Tamarac Watershed

GIS Administrator Liz Dustin met with the Board and received Board approval for use of Recorders Compliance Funds for purchase of a computer in the Auditor's Office for \$1,024.50 and for a purchase a computer for the Assessor's Office based on the best quote from our provider. **M/S/C – Bring, Kiesow (5,0)** Ms. Dustin discussed general technology needs including a future GIS server and Law Enforcement needs and possible eligible uses of American Rescue Plan Funds for these costs.

Assessor Russ Steer and Assessor Appraiser Ryan Larson met with the Board and received approval on an Assessor Continuation Contract Agreement. **M/S/C – Duckstad, Bring (5,0)**

Assessor Appraiser/Ag Services Director Dave Clark met with the Board and received approval on an Assessor Appraiser/Ag Services Director Transition Plan Agreement. **M/S/C – Nybladh, Kiesow (5,0)** Mr. Clark provided a brief Ag Services Update on how he is becoming acquainted with the duties of the Ag Services position. Mr. Clark is currently updating our

feedlot data, certifying all feedlots and has submitted the required advertisement on noxious weed management to the County Paper.

The following bids were opened for Highway projects SAP 045-602-022/045-614-007 by Engineer Aune and Assistant Engineer Rodney Teigen.

Knife River Materials	\$1,954,048.18
Agassiz Asphalt, LLC	\$2,019,223.02
R.J. Zavoral and Sons, Inc.	\$2,061,005.66

County Engineer Lon Aune addressed the Board on the following Highway and Ditch Authority Business.

- 1) Resolutions/Agreements
 - a. Resolution to Award bid for SAP 045-602-022/045-614-007

- 2) Highway Department Updates
 - a. CSAH 20 started this week (5/3/2021)
 - b. 5 Year Road and Bridge Plan Documented
 - c. Bid Letting is set on May 18th at 11:00 a.m. for projects SP 045-626-003 and 045-627-006

- 3) General Discussion
 - a. CRRSAA Funds – Cares Act Funds for Road Projects – Marshall County is slated to receive \$227,800.
 - b. Kittson County has now hired a Highway Engineer. This will modify the agreement for services we currently have with Kittson County for shared Engineer services.

RESOLUTION 05-04-02

BE IT RESOLVED, that pursuant to advertisement for bids for SAP 045-602-022 & SAP 045-614-007, Bituminous Milling and Overlay, the following bids were received:

River Materials	\$1,954,048.18
Agassiz Asphalt, LLC	\$2,019,223.02
R.J. Zavoral and Sons, Inc.	\$2,061,005.66

NOW THEREFORE BE IT RESOLVED that the bid of Knife River Materials in the amount of \$1,954,048.18 be accepted. **M/S/C – Kiesow, Duckstad (5,0)**

The Board approved to allow the Assessor to advertise for an Assessor-Appraiser position. **M/S/C – Nybladh, Bring (5,0)**

A County Park Enhancement Project Update was provided by Maintenance Engineer Rodger Haugtvedt, showing outlines of lots as required by the state with this project. A meeting with the current campers at the park will be held to update all persons affected with this project. Mr. Haugtvedt provided informational quotes for consideration for American Funds for removable walls in the Extension Office.

Auditor-Treasurer Peters provided the following for his report:

1. Enbridge Tax Court Update
2. Tax Collection Update
2. Investment Report
3. 2020 Audit/Fund Reserves Report – GASB 75 Requirements

4. American Rescue Plan Update
5. Personnel Policy Revision Update
6. Five Year Financial Report through April
7. Ditch Financial Report through April
8. Strandquist Building is now completed – other Demo projects being looked at
9. MST Watershed Manager Ad has been placed
10. State owned land in Con Con area Ditch Tax Report

The meeting was adjourned at 1:35 p.m. by Chairperson Miller.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER