

**OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
COURTHOUSE MEETING ROOM ONE – WARREN, MN
MAY 18, 2021 – 9:00 A.M.**

The Pledge of Allegiance was given.

Chairperson Miller called the meeting to order with Commissioners Gary Kiesow, Sharon Bring, Larry Nybladh, Rolland Miller, Jim Duckstad and Auditor-Treasurer Scott Peters present.

Environmental Services Josh Johnston appeared during open forum. Masks will no longer be required in the building, but the County will continue to follow CDC guidelines as they change. Mr. Johnston would like to be considered for use of American Rescue Plans Funds for water monitoring wells at the landfill. Mr. Johnston indicated he will be on vacation from July 29 through August 6.

The Board approved the May 18, 2021 meeting agenda. **M/S/C – Duckstad, Kiesow (5,0)**

The minutes from the May 4, 2021 meeting were approved with corrections. **M/S/C – Bring, Nybladh (5,0)**

RESOLUTION 05-18-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor’s office.

Auditor Warrants

May 4, 2021 \$9,892.06

Commissioner Warrants \$267,539.04

M/S/C – Bring, Duckstad (5,0)

RESOLUTION 05-18-02

PER DIEMS

Sharon Bring	\$350.00
James Duckstad	\$350.00
Gary Kiesow	\$140.00
Domita Mack	\$70.00

Total \$910.00

M/S/C – Nybladh, Kiesow (5,0)

A Marshall County Fair Report was provided by Fair Secretary/ Manager Cindy Anderson. Handouts on Fair events were shared. The County Fair will be held from July 21-25th. Ms. Anderson indicated there is great enthusiasm over the fair this year due to last year’s absence. All normal activities are currently being planned, including the Todd Armstrong Carnival, for a full County Fair for all to enjoy.

Social Services Director Chris Kujava addressed the Board on the following.

General Business

A. Child Protection Intake Statistics

Personnel

- A. The Board accepted the Retirement Notice of Child Support Officer Carol Kilen, effective 6/30/21. **M/S/C – Kiesow, Bring (5,0)** The Board thanked Ms. Kilen for her many years of dedicated service with Marshall County Social Services and wished her well in retirement.
- B. Hazard Pay for Social Workers and Supervisors was approved. **M/S/C – Bring, Duckstad (5,0)**

Authorizations

Case Activity, Bills of \$116,964.77 and Director Actions received Board approval. **M/S/C – Nybladh, Bring (5,0)**

Maintenance Engineer Rodger Haugtvedt, County Park Manager Jim Stafford and County Park Board Member Alysa Tulibaski provided a County Park Project Update. A meeting on the proposed project was held on May 17th at the Park with good attendance from campers. The Park Committee is recommending that this Electric and Water Enhancement Project move forward. The Board approved to accept the low quotes from Johanneck Plumbing Inc. and Huffy Excavation and Hudson Electric, moving forward with this Water and Electric Enhancement project this year, following State guidelines, with funds to be allocated from the American Rescue Plan if possible. **M/S/C – Bring, Nybladh (5,0)**

County Engineer Lon Aune and Assistant County Engineer Rodney Teigen addressed the Board for the following Highway and Ditch Authority Business. The Bid Openings for SP 045-626-003/045-627-006- Paving of CSAH 26 and 27 are as follows.

Agassiz Asphalt, LLC	\$595,830.27
Knife River Materials	\$593,704.26
R.J. Zavoral and Sons, Inc.	\$608,233.08

- 1. An Interim Highway Engineering Agreement with Kittson County was approved. **M/S/C – Bring, Kiesow (5,0)**
- 2. The CSAH 20 Road Project is now commencing.
- 3. The 5 Year Road and Bridge Plan Document was shared.
- 4. The Board accepted the retirement notice of Blade Operator Daniel Pietruszewski, effective 6/30/21. **M/S/C – Nybladh, Bring (5,0)** The Board thanked Mr. Pietruszewski for his dedicated service with the Highway Department and wished him well in his retirement.

Deputy Auditor/Treasurer Sue Peterson provided an American Rescue Plan Report. The first half of these federal funds have been applied for. Treasury guidance on proper use of funds was reviewed. There will be upcoming State and local meetings on how Counties will be utilizing this funding source. More information will be gathered to help identify eligible priorities and future planning.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Nybladh	Park Board
Bring	Mar-Kit, Park Board
Kiesow	Mar-Kit, Minnesota Joint Powers Board, Northwest Regional Development Commission
Miller	Mar-Kit, Middle Snake Tamarac Watershed
Duckstad	Tri-Valley, Northwest Regional Emergency Communications Board, Public Safety Answering Point (PSAP) Committee, Middle Snake Tamarac Watershed

Human Resources Director/Chief Deputy Auditor-Treasurer Krista East presented a Benefits Plan Value Package Statement and proposed modified Personnel Policy Manual. No decisions on the modifications were made at this time and will be brought back for consideration at a future meeting after the Commissioners review the manual.

The Board approved the following Highway Project Resolution.

RESOLUTION 05-18-03

BE IT RESOLVED, that pursuant to advertisement for bids for SP 045-626-003 & SP 045-627-006, Minn. Project No. STPF 4521 (184), Bituminous Milling & Overlay, the following bids were received:

Knife River Materials	\$593,704.26
Agassiz Asphalt, LLC	\$595,830.27
R.J. Zavoral and Sons, Inc.	\$608,233.08

NOW THEREFORE BE IT RESOLVED that the bid of Knife River Materials in amount of \$593,704.26 be accepted. **M/S/C – Duckstad, Bring (5,0)**

Auditor-Treasurer Peters provided the following for his report:

1. 2021 Tax Collection Report – 67% Collected to date. Good progress on Forfeited Tax payments and Mobile Home Delinquent Tax Collection
2. Lost Warrant Consideration
3. Enbridge Court Update
4. GASB 75 Actuarial Report
5. Investment Update
6. Future Board Meetings will be held in Boardroom
7. The Annual Marshall County Association of Townships meeting will be held at the Humblee’s Restaurant in Newfolden on Wednesday, June 2, 2021at 6:30 p.m.
8. Employee Appreciation Picnic to be held June 15th on east side of Sheriff’s Office.
9. Extension Educator MOA

RESOLUTION 05-18-04

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #298752 dated May 26, 2020 issued to Linsell Township, in the amount of \$19,997.07.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number. **M/S/C – Kiesow, Bring (5,0)**

The meeting was adjourned at 1:45 p.m. by Chairperson Miller.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER