

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**July 20, 2021 - 9:00 A.M.**  
**Marshall County Courthouse Board Room**

The Pledge of Allegiance was given.

Chairperson Miller called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Rolland Miller, Jim Duckstad, Larry Nybladh, and Auditor-Treasurer Scott Peters present.

GIS Administrator Liz Dustin met with the Board during open forum and received Board approval to expend \$514.38 from Compliance funds for the CASHE creation for online mapping. **M/S/C – Bring, Kiesow (5,0)**

Resident Loren Zutz met with the Board during open forum to discuss what authority the Watershed has regarding tiling. Taxation concerns regarding JD 25-1 and 2, laterals were also discussed.

The July 20, 2021 agenda was approved with additions. **M/S/C – Bring, Nybladh (5,0)**

The Board approved the July 6, 2021 Regular County Board Meeting and July 14, 2021 Special Board Meeting minutes. **M/S/C – Kiesow, Bring (5,0)**

**RESOLUTION 07-20-01**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

<b>Auditor Warrants</b>	
July 7, 2021	<b>\$5,231.20</b>
<b>Commissioner Warrants</b>	<b>\$667,122.23</b>

**M/S/C – Kiesow, Bring (5,0)**

**RESOLUTION 07-20-02**

PER DIEMS

James Duckstad	\$280.00
Gary Kiesow	\$280.00
Rolland Miller	\$700.00
Larry Nybladh	\$280.00
<b>Total</b>	<b>\$1,540.00</b>

**M/S/C – Duckstad, Nybladh (5,0)**

Environmental Services Administrator Josh Johnston met with Board to review bids for installation of ground water monitoring wells at the landfill. The low quote of \$35,225 by Stantec was approved, with funds to come from American Rescue Plan Funds if possible. **M/S/C – Duckstad, Kiesow (5,0)**

Court Administrator Pamala Shaw was present at this time of the meeting.

Social Services Director Chris Kujava and Fiscal Supervisor Jeff Radeke met with the Board.

### **General Business**

A. Adult Protection On-call

### **Director's Administrative Report**

A. 2021 Budget Report

1. Quarterly Report

2. Out of Home Placement (OHP) Report

B. 2022 Budget Review

### **Authorizations**

A. Case Activity, Bills of \$80,408.52 and Director Actions received Board approval. **M/S/C – Kiesow, Nybladh (5,0)**

B. Frontier Bill

Highway Engineer Lon Aune addressed the following

1. Resolution to call for bids on the following projects:

a. SP 045-622-004 – Bridge on CSAH 22

b. SAP 045-647-004- Mill and Overlay on CSAH 47 from TH 32 to CSAH 12

c. SAP 045-649-007- Mill and Overlay on CSAH 49 from CSAH 6 to N. Co. Line

2. Projects Update

3. Cattail Spray Maps were collected

4. The Board accepted a notice of resignation from Alicia Spilde, effective August 13<sup>th</sup>, expressing thanks for her service at the Highway Department, and further authorized advertisement to fill the position.

**M/S/C – Duckstad, Nybladh (5,0)**

5. Mr. Aune is extending the advertisement to fill the open Sign Tech position as needed.

### **RESOLUTION 07-20-03**

BE IT RESOLVED, that the County Auditor be authorized to call for bids for:

1. SP 045-622-004: CSAH 22 Bridge Replacement, 2.5 miles North of JCT CSAH 5.

2. SAP 045-647-004: CSAH 47 Mill and Overlay, T.H. 32 to CSAH 12

3. SAP 045-649-007: CSAH 49 Mill and Overlay, CSAH 6 to North County Line.

BE IT FURTHER RESOLVED, that the County Auditor be authorized to set the time and date for receiving bids to comply with existing publication laws.

**M/S/C – Kiesow, Duckstad (5,0)**

County Attorney Don Aandal addressed the Board regarding 2022 County Attorney Budget needs with budgeting for an Assistant Attorney.

Sheriff Jason Boman provided an Office Update.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Mar-Kit, Park Board
Kiesow	Mar-Kit, NWRDC, Red River Basin Executive Committee
Miller	Mar-Kit, MST Watershed
Duckstad	Dancing Sky Area Agency on Aging, AMC Economic Development Workforce and Policy Subcommittee, MST Watershed, NW Radio Board
Nybladh	Park Board, Quin

The Board met with County Park Manager Jim Stafford to discuss staff changes and future needs for the remainder of the season. The Board approved a letter to campers in relation to the upcoming Water and Electric enhancement project as recommended by the Park Board. **M/S/C – Nybladh, Bring (5,0)**

The Board met with GIS Administrator Liz Dustin and approved a quote of \$8,300, utilizing American Rescue Plan Funds if possible, for final technology upgrades for safety and virtual enhancements. **M/S/C – Duckstad, Kiesow (4,0)** Commissioner Miller recused himself from this vote due to conflicts of interest.

Assessor Russ Steer and Chief Deputy Assessor Alison Grzadzieleski met with the Board and received approval to hire Alicia Spilde as Assessor Appraiser, effective August 14<sup>th</sup>, staying at same current band and grade. **M/S/C – Nybladh, Bring (5,0)**

Proposed MST Watershed rules were discussed.

Auditor-Treasurer Peters provided the following for his report:

1. 2022 Budget Review
2. Forfeited Tax Update
3. American Rescue Plan Discussion
4. Enbridge Tax Refund Updates
5. Lost Warrant Resolution Consideration
6. Karlstad Airport Support Resolution Consideration

#### **RESOLUTION 07-20-04**

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #278568 dated January 23, 2018 issued to the City of Strandquist, in the amount of \$474.59.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number.

**M/S/C – Bring, Nybladh (5,0)**

#### **RESOLUTION 07-20-05**

**WHEREAS**, the existing Karlstad Municipal Airport is a 2,600 foot turf runway that does not meet the needs of area businesses, public safety standards, and health care needs; and

**WHEREAS**, the existing Karlstad Municipal Airport is too short for all but the lightest aircraft, rendered unusable much of the year due to chronically wet conditions, and is obstructed by power lines and nearby towers; and

**WHEREAS**, MNDOT Aeronautics has provided funding for a site selection, airport layout, and feasibility study to evaluate the development of a new airport facility, which indicates that a new airport facility has the potential for at least eight additional aircraft, providing indirect economic impacts and multiplier effects that will benefit the entire region by \$1.7 million dollars annually and 23 additional jobs.

**WHEREAS**, the State of Minnesota has appropriated \$5.6 million dollars towards the design, purchase, and construction of a new airport; and

**WHEREAS**, new zoning ordinances and restrictions may be required by law.

**NOW, THEREFORE BE IT RESOLVED** that the Marshall County Board of Commissioners does hereby support the efforts of the City of Karlstad in the relocation and expansion of a new airport facility, and the City's efforts to acquire one-time and ongoing funding of State, Federal, and other available sources.

**BE IT RESOLVED** that the Marshall County Board of Commissioners does hereby waive the option to establish a joint airport commission and will coordinate, enforce, and assist with the development of applicable zoning requirements as directed by MNDOT Aeronautics and the Karlstad City Airport Commission.

**M/S/C – Duckstad, Bring (5,0)**

The meeting was adjourned at 3:15 p.m. by Chairperson Miller.

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CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER