

**MARSHALL COUNTY BOARD OF COMMISSIONERS
WARREN, MN
REGULAR BOARD MEETING
SEPTEMBER 7, 2021 - 9:00 A.M.
COMMISSIONER'S BOARDROOM**

The Pledge of Allegiance was given.

Chairperson Miller called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Rolland Miller, Jim Duckstad, Larry Nybladh and Auditor-Treasurer Scott Peters present.

Nelson Park Resident and Township Supervisor Julian Stusynski met with the Board during open forum to discuss culvert sizing requirements and watershed levy value. Highway Engineer Lon Aune was available during this time to provide some clarity to the issues raised by Mr. Stusynski. Repair of damaged township roadway was discussed from County use. The Board will review this with Mr. Aune for consideration later in the meeting.

The Board approved the September 7, 2021 meeting agenda **M/S/C – Duckstad, Kiesow (5,0)**

The minutes from the August 17, 2021 Board Meeting were approved. **M/S/C – Nybladh, Kiesow (5,0)**

RESOLUTION 09-07-01

Auditor Warrants

8/18/2021	\$9,390.68
8/20/2021	\$80,783.70
8/23/2021	\$2,422,441.67

Commissioner Warrants **\$440,378.27**

M/S/C – Kiesow, Bring (5,0)

American Rescue Plan Update and Consideration was provided by Revenue Employees Sue Peterson, Krista East, Alison Grzadzieski, Liz Dustin and Alicia Spilde. The Board approved to utilize American Rescue Plan Funds and accept a quote from Norby's, allowing for variances as to final options, to provide separation desk units for the revenue floor stations. **M/S/C – Bring, Duckstad (5,0)**

Sheriff Jason Boman and Deputy Mark Ellerbusch met with the Board to provide a jail door project update. The Board approved to accept the bid from TF Powers Construction Company for \$435,200 for this project, utilizing American Rescue Funds. **M/S/C – Nybladh, Kiesow (5,0)** The Board approved to promote Jailer/Dispatcher Justin Yutzenka to Deputy Sheriff at C43, step 2, effective 10/1/21. **M/S/C – Duckstad, Bring (5,0)** The 2022 Sheriff Budget was reviewed. Commissioner Nybladh commended Sheriff Boman for his offices efforts in public communication in Stephen with substance abuse related enforcement.

The 2022 County Levy and Budget was reviewed by the Board.

Highway Engineer Lon Aune met with the Board on the following.

1. Project updates were given – CSAH 20, CSAH 2/14, CSAH 26/27 and CSAH 4 maintenance overlay are completed. CSAH 47 & 49 is in process. The Bridge Project on CSAH 22 will have a preconstruction meeting on Friday, September 10.
2. The Board approved to hire Angie Hougard as Administrative Assistant at B31, step 3. **M/S/C – Bring, Duckstad (5,0)**
3. The Board approved to hire Jim Haugtvedt as Sign Tech/Maintenance Worker at B31, step 2. **M/S/C – Nybladh, Bring (5,0)**

4. Interviews are beginning for the Assistant Engineer position.
5. Surveyor and Engineering Tech positions are currently not filled and on hold.
6. Gravel Road Policy – should include language to repair damages that the County caused to other roads. The Board approved to pay half of a quote for road repair to Nelson Park Township for recent township road damages. **M/S/C – Nybladh, Kiesow (5,0)**
7. Discussion on JD 8 and a Lateral of JD 27 along CSAH 22 permits.
8. The Board approved the following resolution for Agreement to State Transportation Fund Local Bridge Replacement Program Grant Terms and Conditions SP 045-622-004.

RESOLUTION 09-07-02

WHEREAS, Marshall County has applied to the Commissioner of Transportation for a grant from the Minnesota State Fund for construction of New Bridge No. 45579; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$404,619.01 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Marshall County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund and amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant. **M/S/C – Nybladh, Bring (5,0)**

Auditor/Treasurer Peters provided a report on the Marshall County SWCD 2022 Budget and allocation. No changes are requested by the SWCD for 2022 funding from the County.

Environmental Services Technician Scott Jorgenson met with the Board to consider Demo Landfill cell covering options. The Board approved to utilize Gravel Tax Restoration Funds and County Highway assistance as can be provided for this project, not to exceed \$50,000. **M/S/C – Bring, Nybladh (5,0)**

Assessor’s Office employees Russ Steer, Alison Grzadzieski and Ryan Larson met with the Board to review the Assessor’s Office 2022 Budget Review and Consideration of the same.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Kiesow	Mar-Kit, Northwest Community Action
Duckstad	Alluma
Bring	Northwest Community Action, Mar-Kit
Nybladh	Stephen Drug Town Hall Meeting, NW Minnesota Hazardous Waste
Miller	Counties Providing Technology, Mar-Kit

Auditor-Treasurer Scott Peters provided the following report:

1. Ditch and Five Year Financial Reports through August
2. The Board set the Truth in Taxation meeting for December 2, 2021 at 6:00 pm. in the County Boardroom. **M/S/C – Kiesow, Bring (5,0)**
3. Forfeited Tax and Mobile Home/Personal Property Tax Update – The Board approved forfeitures of property for failure to pay real estate on parcel 51-0029-000 in Grygla, parcels 56-0050-000 and 56-0364-000 in Stephen and parcel 59-0323-000 in Warren. Additionally, all parcels listed above are declared as non conservation properties, with basic sale price set at \$100 each. Use of County Property Cleanup Funds and sale to the respective city or to move forward with a Forfeit

- Tax Sale on these parcels is authorized. **M/S/C – Duckstad, Bring (5,0)**
4. Investment Report
 5. Enbridge Report – Local abatement amount paid on 2012-2018 settlement. 2019 Southern Lights settlement paid.
 6. DMV/Revenue Rover Approval Consideration – The Board approved to change classification of position and paygrade of Jessie Clark to B32, step 4, effective 1/1/22. **M/S/C – Duckstad, Bring (5,0)**
 7. Blighted Property Report – The Board approved to move forward with use of Cleanup Funds for demolition of three mobile home properties in the city of Stephen trailer court. **M/S/C – Nybladh, Kiesow (5,0)**
 8. Elections Data and Redistricting Report

The Board authorized 50% of salary of Deputy Auditor/Treasurer Sue Peterson to be paid from American Rescue Plan Funds for administration of this program. **M/S/C – Kiesow, Nybladh (5,0)**

The Board declared unused courthouse desks and the John Deere Mower Bagger as excess property and authorized Building Maintenance Engineer Rodger Haugtvedt to sell on best price, first come basis as able. **M/S/C – Duckstad, Kiesow (5,0)**

The Board approved a Memorandum of Understanding for Assistant County Attorney. **M/S/C – Kiesow, Nybladh (5,0)**

The meeting was adjourned at 4:05 p.m. by Commissioner Miller.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER