

**MARSHALL COUNTY BOARD OF COMMISSIONERS
WARREN, MN
REGULAR BOARD MEETING
SEPTEMBER 21, 2021 - 9:00 A.M.
COURTHOUSE MEETING ROOM 1**

The Pledge of Allegiance was given.

Vice-Chairperson Sharon Bring called the meeting to order with Commissioners, Gary Kiesow, Jim Duckstad, Larry Nybladh, Sharon Bring, Deputy Auditor-Treasurer Sue Peterson, GIS Administrator Liz Dustin and Auditor-Treasurer Scott Peters present by Zoom.

The Board approved the September 21, 2021 meeting agenda. **M/S/C – Kiesow, Nybladh (4,0)**

The minutes from the September 7, 2021 Board Meeting were approved with corrections. **M/S/C – Duckstad, Kiesow (4,0)**

RESOLUTION 09-21-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Commissioner Warrants	\$1,504,606.23
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M/S/C – Duckstad, Bring (4,0)

RESOLUTION 09-21-02

Jim Duckstad	\$ 490.00
Gary Kiesow	\$ 210.00
Domita Mack	\$ 70.00
Rolland Miller	\$ 350.00
Samantha Winger	\$ 420.00
Per Diems Total	\$1,540.00

M/S/C – Kiesow, Nybladh (4,0)

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Kiesow	Mar-Kit, Northwest Regional Development Commission, Environment and Natural Resource Policy Committee, Northern Counties Land Use Coordinating Board, Mud river Project work Team
Duckstad	3 Northwest Regional Radio Board Meetings, Tri-Valley, MST Watershed, AMC Fall Policy Conference
Bring	Mar-Kit, Park Board, Extension Committee, NWRDC Transportation Advisory Committee, Council on Aging, Enbridge Meeting, Minnesota Rural Counties, AMC Health and Human Services Policy Committee
Nybladh	Northwest Minnesota Multi-County Housing - Strandquist, Park Board

Social Services Director Chris Kujava met with the Board.

General Business

- A. Government WorkForce 2021
- B. IT Policy
- C. Supplemental Nutritional Assistance Program (SNAP) Evaluation.

Personnel

- A. Introductions were given to new Social Worker Kayla Safranski. The Board welcomed her to County employment and wished her well.
- B. The Board approved to hire Cassie Hermanson as Social Worker at C51, Step 3, beginning 9/27/2021. **M/S/C – Duckstad, Nybladh (4,0)**

Licensing and Contracts

- A. The Board approved the Minnesota Family Investment Program (MFIP) Agreement. **M/S/C – Kiesow, Duckstad (4,0)**

Authorizations

- A. Case Actions, Bills of \$78,438.14 and Director Actions were approved. **M/S/C – Nybladh, Bring (4,0)**

Highway Engineer Lon Aune addressed the Board.

- A. Resolutions/Agreements – The Board rescinded Resolution 09-07-02 and further authorized to approve Resolution 09-21-03.

RESOLUTION 09-21-03

WHEREAS, Marshall County has applied to the Commissioner of Transportation for a grant from the Minnesota State Fund for construction of New Bridge No. 45579; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$383,278.25 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Marshall County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund and amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant. **M/S/C – Nybladh, Bring (4,0)**

B. Highway Department Updates

1. Projects
 - a. CSAH 47 and 49 – Done except for the paint markings.
 - b. Bridge on CSAH 22 – PreCon was on September 10 with the removal beginning on September 13. Removal of deck is completed. They are working on the removal of abutments and piers.
 - c. Moose River Bridge – Precon was on Tuesday, September 14th. Contractor has some equipment on site and is planning on starting the removal the week of September 20.
 - d.

C. General Discussion

1. Staffing
 - a. Introductions were given to new Administrative Assistant Angie Hougard, who began working at the Highway Department on September 20. The Board welcomed Ms. Hougard to County employment and wished her well.
 - b. Assistant Engineer – Interviews were held on September 20.
 - c. Sign Tech/Maintenance Worker – Started on September 20.
 - d. Surveyor – On Hold
 - e. Engineering Tech – On Hold

Minnesota DNR, Thief Lake Wildlife Supervisor, Kyle Arola met via Zoom with the Board to request approval for State purchase of a private 72 acre parcel, listed as Tract 126A in Thief Lake Township in exchange for a forthcoming public sale of an 80 acre State owned parcel in Thief Lake Township, provided easements are in place for access to the 80 acre parcel. Assessor Russ Steer, County Appraiser Ryan Larson, GIS Administrator Liz Dustin, Thief Lake Township Representatives Gary and Arlette Pearson and Harry Scramstad were available for this presentation. Gary Pearson suggested waiting for the State property public sale prior to acquisition of the private sale by the State. Once appraisals are completed on these parcels, this will be reviewed for consideration at a subsequent Board Meeting.

The Board reviewed the 2022 Proposed Budget and Levy and approved the following resolution.

RESOLUTION 09-21-04

WHEREAS, the department within the County Government of Marshall County have submitted proposed budgets for 2022, and

WHEREAS, the Marshall County Board of Commissioners have reviewed and considered said budgets,

NOW THEREFORE BE IT RESOLVED, that the proposed budgets for 2020 are hereby approved for proposed net levies in the following amounts:

Revenue Fund	\$4,482,702
Road & Bridge Fund	\$1,100,000
<u>Social Services Fund</u>	<u>\$1,200,000</u>
NET LEVY	<u>\$7,120,702</u>

M/S/C Kiesow, Nybladh (4,0)

Auditor-Treasurer Scott Peters provided the following report:

1. American Rescue Plan Update – Working with Townships and Cities on Funding Applications. 911 Sign costs were reviewed. A request from the City of Stephen regarding Ambulance procurement was reviewed - eligibility requirements will be analyzed for allowable expenditures.
2. The Board approved a building lease agreement with the Minnesota Department of Vehicle Services. **M/S/C – Duckstad, Kiesow (4,0)**
3. Enbridge Update
4. The Board approved to adopt the Minnesota State Recommended Records Retention Schedule for Human Resource’s Records. **M/S/C – Nybladh, Duckstad (4,0)**
5. Blighted and Forfeited Property Update.

The meeting was adjourned at 12:55 p.m. by Vice-Chairperson Sharon Bring.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER