

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
October 19, 2021 – 9:00 A.M.
Marshall County Meeting Room One

The Pledge of Allegiance was given.

Vice Chairperson Bring called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Larry Nybladh, Jim Duckstad, and Auditor-Treasurer Scott Peters present.

The Board approved the October 19, 2021 meeting agenda with additions. **M/S/C – Kiesow, Duckstad (4,0)**

The minutes from the October 5, 2021 meeting were approved with corrections. **M/S/C – Nybladh, Kiesow (4,0)**

RESOLUTIONS 10-19-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants

10/5/2021 **\$34,450.44**

Commissioner Warrants

\$928,933.94

M/S/C – Duckstad, Kiesow (4,0)

RESOLUTION 10-19-02

PER DIEMS

Jim Duckstad	\$630.00
Gary Kiesow	\$350.00
Larry Nybladh	\$210.00
Total	\$1,190.00

M/S/C – Duckstad, Nybladh (4,0)

The Board met with Warren Economic Development Association (WEDA) Chairman Phil Thompson and Warren City Administrator Shannon Mortenson to discuss ongoing concerns with Covid related financial issues with the North Star Manor Nursing Home. Deputy Auditor/Treasurer Sue Peterson was available for this presentation. 38-39 residents are needed for the facility to break even. Currently, the nursing home is situated at 29 persons, with much of this decline due to Covid. The County will participate with Federal, State and Local leaders to discuss options for resolving this for the short and long term and welcomed open communication on how the County address this issue.

Social Services Director Chris Kujava met with the Board on the following.

General Business

A. Cost Report

Personnel

A. Covid Coverage

B. The Board approved to hire Betsy Stone as a County Eligibility Worker at B-32, step 2, effective 11/1/21. **M/S/C – Duckstad, Nybladh (4,0)**

C. Annual Director Performance Review was conducted.

Licensing And Contracts

A. The 2022 Tri-Valley Bus Contract was approved. **M/S/C – Kiesow, Duckstad (4,0)**

Director’s Administrative Report

A. Budget Report – Out of Home Placement, Quarterly Report

Authorizations

Case Activity, Bills of \$77,292.38, and Director Actions received Board approval.

M/S/C – Kiesow, Nybladh (4,0)

Recorder Mary Hamm’s Annual Performance Review was conducted.

County Engineer Lon Aune – Highway and Ditch Authority Business – Annual Performance Review. RDO Equipment Employee Jared Harshwan was available for this presentation.

- 1) Resolutions/Agreements
 - a. Approve final payment for the following projects.
 - i. SAP 045-602-022/ SAP 045-614-007 Paving – Resolution 10-19-04.
 - b. Approve purchase of loader – Resolution 10-19-03.
- 2) Highway Department Updates
 - a. Projects
 - i. Bridge on CSAH 22 – pouring one wall now
 - ii. Moose River Bridge – 3 culverts are in place
 - iii. JD 23 – FEMA work being done
- 3) General Discussion
 - a. Staffing
 - i. Assistant Engineer – The Board approved to promote current Engineering Technician Tyler Olson to this position at D-62-4, effective 10/25/21.
M/S/C – Duckstad, Nybladh (4,0)
 - ii. Surveyor – On Hold
 - iii. Engineering Tech – On Hold – will be talking to candidate on this
 - b. Engineer Evaluation
- 4) Ditch Items
 - a. County Ditch 45 – Nelson Park 31- spot cleaning

RESOLUTION 10-19-03

WHEREAS, the following gross bids were received from the State of Minnesota Cooperative Purchasing Agreement for one (1) 3.5 C.Y. Loader:

RDO Equipment Co. (1-2022 J.D. 624 P).....	\$166,893.00
Ziegler, INC. (1-2022 CAT 938 M).....	\$190,255.00

AND WHEREAS, the bid of RDO Equipment Co. in the amount of \$166,893.00 has been determined to be the best bid based on initial price (\$185,893.00), minus trade-in value of \$19,000.00.

AND WHEREAS, Marshall County will be trading a 1979 CAT 930 Loader S/N 41K8582 toward the purchase of the new Loader.

NOW THEREFORE, be it resolved that the bid of RDO Equipment Co. be accepted for furnishing one (1) 3.5 C.Y. Loader, and the County Highway Engineer be authorized to enter into a corresponding contract. **M/S/C –Duckstad, Kiesow (4,0)**

RESOLUTION 10-19-04

WHEREAS, the Engineer in charge has filed his final certificate setting forth that the Contractor on SAP 045-602-022 & SAP 045-614-007 has completed the contract in accordance with plans and specifications and the total cost of said job was \$2,042,302.19 and the balance due the Contractor is \$102,115.11.

NOW THEREFORE, BE IT RESOLVED that said certificate be and the same is hereby approved and the County Auditor is hereby authorized to issue a warrant on the Road & Bridge Fund in the amount of \$102,115.11 to Knife River Materials. **M/S/C – Kiesow, Nybladh (4,0)**

The Board recessed the Regular Meeting and opened the Ditch Authority Meeting. **M/S/C – Kiesow, Nybladh (4,0)**

The Board approved spot cleaning on a segment of County Ditch 45 in Section 31 of Nelson Park Township. **M/S/C – Nybladh, Kiesow (4,0)**

Culvert replacements west of Strandquist and in Eagle Point township were discussed. Water flow issues by the Englund Store were discussed for clarity. Intersection visibility concerns discussed.

The Board closed the Ditch Authority Meeting and reopened the Regular Board Meeting. **M/S/C – Duckstad, Nybladh (4,0)**

Ag Services Director Dave Clark provided an Ag Update and conducted the Annual Performance Review.

1. The Board approved the Minnesota PCA Feedlot Program Delegation Agreement Work Plan. **M/S/C – Nybladh, Kiesow (4,0)**
2. Dave is conducting feedlot inspections now along with the State and trying to complete all necessary Feedlot Registrations.

Environmental Services Administrator Josh Johnston met with the Board for an Annual Performance Review.

GIS Administrator Liz Dustin met with the Board for an Annual Performance Review.

Assessor Russ Steer’s Annual Performance Review was conducted with the Board.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Mar-Kit, Minnesota Rural Counties
Kiesow	Mar-Kit, Northwest Regional Development Commission, Northern Counties Land Use Coordinating Board
Duckstad	Dancing Sky Area Agency on Aging, 3 Northwest Region Radio Board Meetings, Tri-Valley, Alluma
Nybladh	Mar-Kit, Quin

Auditor-Treasurer Scott Peters provided the following for his report:

- A. 2022 Benefits Plan Sign-up Information
- B. Property Cleanup Update – 1 Stephen property completed, 3 more in progress
- C. AMC Regional Meeting Reminder - November 4, 2021 in Thief River Falls
- D. Tax Collection Report
- E. Forfeit Tax Sale will be held this year.
- F. Electric Vehicle Charging Station Grant has been applied for.
- G. Chronic Wasting Disease Concerns Discussion – no action taken at this time.
- H. Jail Regulation Discussion – a committee will be set up and meet with the Department of Corrections on this matter.

The meeting was adjourned by Commissioner Bring at 1:45 p.m.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER