

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
Regular Board Meeting
Courthouse Meeting Room One
November 2, 2021 - 9:00 A.M.

The Pledge of Allegiance was given.

Commissioner Miller called the meeting to order at 9 a.m. with Commissioners Sharon Bring, Larry Nybladh, Jim Duckstad, Rolland Miller and Auditor-Treasurer Scott Peters present. Commissioner Gary Kiesow attended via Zoom.

The Board approved the November 2, 2021 meeting agenda. **M/S/C – Duckstad, Nybladh (4,0)**

The minutes from the October 19, 2021 Regular Board Meeting were approved with corrections. **M/S/C – Bring, Nybladh (4,0)**

RESOLUTION 11-02-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants	
10/20/2021	\$102,806.61
10/25/2021	\$814,651.80
Commissioner Warrants	\$184,804.51

M/S/C – Bring, Duckstad (4,0)

Sheriff Jason Boman and Jail Administrator/Deputy Mark Ellerbusch met with the Board to discuss Department of Corrections jail operating requirements, suggestions on best practices to meet these requirements, staffing changes and Sheriff Office activities.

Environmental Services Administrator Josh Johnston met with the Board to discuss Solid Waste Landfill future planning. The Board approved to pursue grants as needed to meet future demo needs, with matching requirements to come from American Rescue Funds if allowed. **M/S/C – Bring, Nybladh (4,0)**

Highway Engineer Lon Aune met with the Board regarding Highway and Ditch Authority Business.

- 1) Resolutions/Agreements
 - a. Approve final payment the SP 045-626-003/ SP 045-627-006 Paving Project
- 2) Highway Department Updates
 - a. Projects
 - i. Bridge on CSAH 22 – piers being worked on
 - ii. Moose River Bridge – box culverts in place, road has been relocated. Road may not be allowed to be open until spring.
- 3) General Discussion
 - a. Staffing – The Board approved to hire Andy Cedergren as Highway Technician, effective 11/15/21 at B-32-start step. **M/S/C – Bring, Nybladh (4,0)**
 - b. Buffer Letters have been sent for compliance.

RESOLUTION 11-02-02

WHEREAS, the Engineer in charge has filed his final certificate setting forth that the Contractor on SP 045-626-03 & SP 045-627-006 has completed the contract in accordance with plans and specifications and the total cost off said job was \$618,719.21 and the balance due the Contractor is \$30,935.96.

NOW THEREFORE, BE IT RESOLVED that said certificate be and the same is hereby approved and the County Auditor is hereby authorized to issue a warrant on the Road & Bridge Fund in the amount of \$30,935.96 to Knife River Materials. **M/S/C – Nybladh, Bring (4,0)**

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Northwest Community Action
Kiesow	Northwest Community Action, JD 13
Miller	MST Watershed
Duckstad	State/Federal Representative Nursing Home Meeting, Alluma, MST Watershed, County Safety Committee, Radio Board State Telecommunications Workgroup
Nybladh	State/Federal Representative Nursing Home Meeting, JD 13

Veteran Service Officer Brett Brandon met with Board via Zoom for an Annual Performance Review.

Auditor-Treasurer Peters provided the following for his report via Zoom.

1. Ditch Levy Consideration
2. Review Out-of-State Travel Policy – no changes
3. 2022 Benefits Signup went well. Entering all in the system now
4. Election Report – School Elections today for some districts
5. 5 Year Financial and Ditch Monthly Reports
6. Blighted Property Status – All properties in process of cleanup
7. AMC County Achievement Award Nomination
8. MST Advisory Meeting – November 15, 1:30 p.m. at Bremer Bank
9. A Joint Powers Resolution # 11-02-03 and Agreement with the State Department of Public Safety Bureau of Criminal Apprehension (BCA) for Connectivity for Criminal Justice Data on behalf of the County Attorney and Sheriff was approved below.
10. An Unclaimed Property/Lost Warrant Resolution # 11-02-04 was approved for payment below.
11. The Board approved a Memorandum of Understanding with the County Sheriff's Office. **M/S/C – Duckstad, Bring (4,0)**

RESOLUTION 11-02-03

WHEREAS, the county of Marshall on behalf of its County Attorney and Sheriff desire to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the state's criminal justice data communications network for which the County is eligible. The Joint Powers Agreements further provide the County with the ability to add, modify and delete connectivity, systems and tools over the five-year life of the agreement and obligates the County to pay the costs for the network connections.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Marshall County, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension, and the County of Marshall on behalf of its County Attorney and Sheriff are hereby approve.
2. That the County Sheriff, Jason Boman, or his successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment of agreement that may be required by the State of

Minnesota to maintain the County's connection to the systems and tools offered by the State.

3. That the County Attorney Don Aandal, or his successor, is designated the Authorized Representative for the County Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
4. That Rolland Miller, the Chair of the Marshall County Board of Commissioners, and Auditor/Treasurer Scott Peters, the County Board Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements. **M/S/C – Duckstad, Nybladh (4,0)**

RESOLUTION 11-02-04

BE IT RESOLVED, Marshall County Officials are directed to cancel the following lost warrants in accordance with Unclaimed Property Statute 345.31.

Check Number	Amount	Name
268784	\$51.10	Warren Pharmacy
268872	\$19.10	Christina Sargent
270096	\$180.85	Nelson Ink Promotional
272408	\$69.64	Troy Brekke
273308	\$546.97	Allan Kuck
275845	\$842.40	Traci Pollestad
278450	\$870.48	Traci Pollestad
279306	\$75.00	Newfolden Evangelical
279796	\$2160.00	Marshall County Sheriff
280819	\$42.00	SRS Farms
281956	\$242.88	Robert Blackwell
282825	\$72.38	Ben Thorstad
283680	\$322.64	Denise Holthusen
288647	\$22.04	Allison Quincer
291553	\$5.00	Alan Severts
291578	\$135.50	Arnold Bauer
291923	\$134.42	Treasurer Ind School Dist. 561
293374	\$582.00	David Jungwirth
294936	\$47.00	Bradley Nelson

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue new warrants in the above amounts using new warrant numbers. **M/S/C – Nybladh, Bring (4,0)**

The meeting was adjourned at 12:39 p.m. by Commissioner Miller.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER