

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**January 4, 2022 – 9:00 A.M.**  
**Marshall County Board Room**

The Pledge of Allegiance was given.

Auditor/Treasurer Scott Peters called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Rolland Miller, Jim Duckstad, Larry Nybladh, Auditor/Treasurer Scott Peters, Assistant County Highway Engineer Tyler Olson and Stephen Messenger Representative Nate Sustad present.

Auditor/Treasurer Peters called for nominations for 2022 Chairperson. Commissioner Kiesow nominated Commissioner Bring as Chairperson. Commissioner Kiesow called for nominations to cease and cast a unanimous ballot for Commissioner Bring as 2022 Board Chairperson. This was seconded by Commissioner Miller and unanimously approved.

Commissioner Bring presided over the meeting and called for nominations for 2022 Vice-Chairperson. Commissioner Miller nominated Commissioner Duckstad as Vice-Chairperson. Commissioner Kiesow moved to have nominations cease and cast a unanimous ballot for Commissioner Duckstad as Vice-Chairperson. This was seconded by Commissioner Nybladh and unanimously approved.

The Board approved the January 4, 2022 meeting agenda. **M/S/C – Duckstad, Miller (5,0)**

The minutes from the December 21, 2021 meeting were approved with corrections. **M/S/C – Nybladh, Kiesow (5,0)**

Bids for County Paper for 2022 were opened as follows:

	<u>1<sup>st</sup> Publication</u>	<u>2<sup>nd</sup> Publication</u>
Stephen Messenger	\$4.00/inch	\$6.00/inch
Warren Sheaf	No Bid	\$6.00/inch

The Board awarded the 1<sup>st</sup> publication to the Stephen Messenger and the 2<sup>nd</sup> publication to the Warren Sheaf. **M/S/C – Miller, Duckstad (5,0)**

**RESOLUTION 01-04-01**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

**Auditor Warrants**

12/22/2021	\$216,235.59
12/22/2021	\$20,294.36
12/30/2021	\$87,255.38

**Commissioner Warrants** **\$334,928.26**

**M/S/C – Nybladh, Duckstad (5,0)**

The Board approved to set the 2022 County Board Regular Meetings on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of each month at 9:00 a.m. with the exception of the meeting of December 6, 2022 being moved to Thursday, December 1, 2022, due to conflicts with the AMC Annual Conference. The County Ditch Authority and County Board of Health meetings will be held during the Regular County Board Meeting times. **M/S/C – Duckstad, Miller (5,0)**

The Board approved to set the 2022 mileage rate at the IRS recommended rate, currently at 58.5 cents per mile, and meal rates at \$30.00 per day for overnight, out of County travel with receipts. **M/S/C – Duckstad, Nybladh (5,0)**

**RESOLUTION 01-04-02 – Depository Resolution**

**BE IT RESOLVED**, that the following will be listed as depositories for Marshall County in 2022:

American Federal Savings and Loan – Warren  
American State Bank – Grygla  
United Valley Bank – Argyle  
Border Bank – Middle River  
Bremer Bank – Warren  
Marshall County State Bank – Newfolden  
Frandsen Bank and Trust – Warren/Oslo  
KodaBank – Stephen  
Magic Fund – Ambec/PFM  
Wachovia Bank  
A.G. Edwards  
Wells Fargo

**M/S/C – Miller, Kiesow (5,0)**

The 2022 Beaver Bounty is set at \$60.00 per Beaver with prior approval by the appropriate County Commissioner. **M/S/C – Kiesow, Nybladh (5,0)**

The Board approved to set the 2022 Gopher Bounty at \$1.00 per Gopher. **M/S/C – Nybladh, Duckstad (5,0)**

The Board reviewed and unanimously approved the following 2022 County Committee appointment listing, which will be on file with the Auditor, posted on the County Bulletin Board and available on the County website.

**American Disability Administration** Sharon Bring, Scott Peters, Don Aandal or his designee  
**Area Agency on Aging Committee** Jim Duckstad, (Sharon Bring – alternate)  
**Association of MN Counties Members** Five Commissioners, County Auditor/Treasurer, County Engineer, Director of Social Services  
**AMC Economic Development Workforce and Housing Subcommittee** Jim Duckstad  
**ATV Trails on Con Con Land** Gary Kiesow, Randy Larson, Jack Beito, Tony Moe, Danny Haack  
**Bike Trail Committee** Larry Nybladh, Sharon Bring, Ron Ueland, Tom Neibauer, Lon Aune, Troy Schroeder  
**Building Committee** Josh Johnston, Chris Kujava, Mark Ellerbusch, Lon Aune, Russ Steer, Rodger Haugtvedt, Domita Mack, Jim Duckstad, Scott Peters, Kim Haugtvedt  
**Committee on Health** Jim Duckstad  
**Community Justice Advisory Committee** Larry Nybladh, Jason Boman  
**County Agency on Aging** Sharon Bring, Joni Anderson, Shirley Inman, Bernice McKeever, Joyce Magner, Karen Michalski, Caroline Matz  
**County Extension Committee** Larry Nybladh, Sharon Bring, Scott Peters, Ryan Griffen 12/31/2023, Gail Larson 12/31/2022, Steve Gast 12/31/2024, Bruce Field 12/31/2023, Caroline Matz 12/31/2022, Travis Anderson 12/31/2024  
**County Park** Larry Nybladh, Sharon Bring, Open position- term expires 1/1/25, Open Position - term expires 1/1/25, Jeff Kroll-term expires 1/1/23, Loren Lusignan - term expires 1/1/23, Brandon Tougas - term expires 1/1/24, (Rolland Miller – alternate)  
**Counties Providing Technology** Rolland Miller, (Sharon Bring, Scott Peters – alternates)  
**DNR/Land Issues Committee** Scott Peters, Gary Kiesow, Larry Nybladh  
**Drug Task Force** Scott Peters, Larry Nybladh, Jason Boman, Chris Kujava, Don Aandal, Fran Tougas  
**Employee Benefit Committee** Larry Nybladh, Scott Peters, Pam Hesse, Chris Kujava, Mark Ellerbusch, Kiley Hamrick, Tyler Olson, Rolland Miller, Katie Benson  
**Feedlot Committee** Gary Kiesow (Sharon Bring – alternate)  
**Household Hazardous Waste Joint Powers** Larry Nybladh,(Jim Duckstad - alternate, Josh Johnston - ex-officio)  
**Investment Committee** Scott Peters, Rolland Miller, Larry Nybladh  
**Joint County Natural Resources Board** Gary Kiesow, (Scott Peters – alternate)

**Kittson-Marshall Rural Water Users** Tom Peterson, Luther Johnson  
**Law Library** Rolland Miller, Don Aandal, Scott Peters, Mandy Rosendahl – Law Librarian  
**MST Watershed County Board Representatives** Jim Duckstad, Rolland Miller, (Sharon Bring, Larry Nybladh, Gary Kiesow - alternates)  
**Mar-Kit** Gary Kiesow, Sharon Bring, Rolland Miller, LeRoy Vonasek (Ex-officio), (Jim Duckstad & Larry Nybladh, alternates)  
**Marshall-Beltrami JD 11** Gary Kiesow, Rolland Miller, Larry Nybladh, (Jim Duckstad & Sharon Bring, alternates)  
**Marshall-Beltrami JD 21** Gary Kiesow, Rolland Miller, Larry Nybladh, (Jim Duckstad & Sharon Bring, alternates)  
**Marshall-Roseau JD 19** Rolland Miller, Larry Nybladh, Sharon Bring, Gary Kiesow, (Jim Duckstad – alternate)  
**Marshall-Kittson State Ditch 90** Larry Nybladh, (Rolland Miller – alternate)  
**Marshall-Roseau JD 63** Gary Kiesow, (Larry Nybladh – alternate)  
**Marshall-Kittson JD 27** Larry Nybladh, (Rolland Miller – alternate)  
**Marshall County Affordable Loan Program Committee** Rolland Miller  
**Marshall County Board of Health** All Commissioners  
**Marshall County Board of Adjustment** Josh Johnston-Coordinator, Brad Blawat, Wallace Bengtson, Joseph Ose, Eric Johnson, Don Matz  
**Marshall County Emergency Management Advisory** Josh Johnston, Scott Peters, Jason Boman, Lon Aune, Bob Thompson, Fran Tougas, Mark Jones, LeRoy Vonasek, Leroy Nelson, Heather Lee, Chris Kujava, Stacy Laudal, Jennifer Olson, Jim Duckstad  
**Marshall County Family Service Collaborative** Larry Nybladh, (Social Services), Rolland Miller (Corrections), Jim Duckstad (NW Mental Health Center)  
**Marshall County Con Con Fund 20 Committee** Scott Peters, Gary Kiesow, Larry Nybladh  
**Marshall County Economic Development** Scott Peters, Sharon Bring, Larry Nybladh, Cindy Anderson, Glen Bergeron, Betty Pikop, Loren Lusignan  
**Marshall County Victim Services Board** Jim Duckstad  
**Marshall-Pennington JD 30, JD 13, JD 18** Larry Nybladh, Gary Kiesow, (Sharon Bring – alternate)  
**Medical Examiner** Dr. Mary Sens  
**Middle-Snake-Tamarac River Watershed** Keith Szczepanski – end date 8/23, Two Open Positions – end dates 8/24, John Nelson – end date 8/22, Brad Blawat – end date 8/22, Bill Peterson – end date 8/23  
**MN Rural Counties** Sharon Bring, (Gary Kiesow – alternate)  
**Northern Counties Land Use Coordinating Board** Gary Kiesow (Rolland Miller – alternate)  
**Northwest Community Action** Gary Kiesow, (Sharon Bring – alternate)  
**Alluma Board** Jim Duckstad, (Rolland Miller – alternate)  
**Noxious Weeds Appeal Board** Larry Nybladh, Virgil Wagner, Neil Kruger  
**NW MN Multi-County Housing & Development Authority** Tammy Johnson  
**NW MN Counties Joint Powers Board of the Red River Basin in MN** Gary Kiesow  
**NW Private Industry Council** Mary Jo Larson, Virginia Kiviaho  
**NW Regional Development Arts Council** Betty Pikop, Amy Filpula  
**NW Regional Development Commissioner- Region 1** Gary Kiesow, (Larry Nybladh – alternate)  
**NW Regional Library** Connie Moe, Sam Winger, Open Position  
**NW Regional Emergency Communications Board** Jim Duckstad, (Steve Johnson, alternate)  
**NW Regional Communications Advisory Committee** Steve Johnson(Mark Ellerbusch, alt.)  
**NW Regional Transportation Coordination Council Advisory Board** Sharon Bring, (Jim Duckstad & Brett Brandon, alternates)  
**Personnel Policy Committee** Rolland Miller, Jim Duckstad, Mary Hamm, Chris Kujava, Jason Boman, Don Aandal, Scott Peters, Lon Aune, Krista East, Josh Johnston  
**Quin County Advisory Board** Fran Tougas  
**Quin County Board of Health** Larry Nybladh, (Sharon Bring – alternate)  
**Recorder's Compliance Committee** Mary Hamm, Russ Steer, Scott Peters, Rolland Miller, Lon Aune, Liz Dustin  
**Red Lake Watershed Board** LeRoy Ose  
**Red River Valley Development Association** Curt Haugen  
**Regional Development Transportation Advisory and Bridge Committee** Lon Aune, Sharon Bring, (Rolland Miller – alternate)  
**Regional Land of the Dancing Sky** Jim Duckstad, (Sharon Bring – alternate)  
**Safety Committee** Rodger Haugtvedt (Coordinator), Scott Jorgenson, Steve Johnson, Domita

Mack, Don Aandal, Chris Kujava, Lisa Sorenson, Korina Longsdorf, Jim Duckstad  
**Technology Committee** Sharon Bring, Scott Peters, Jeff Radeke, Leanne Novacek, Liz Dustin, Mary Hamm, David Lansing, Mark Ellerbusch, Josh Johnston, Domita Mack  
**Tri-Valley Opportunity Council** Jim Duckstad, Domita Mack  
**Veterans Service Officer** Brett Brandon Assistant - Domita Mack  
**Water Resources Advisory Committee** Josh Johnston (Coordinator), Gary Kiesow, Rolland Miller, Lon Aune, Julian Stusynski, Danny Thorstad, Jason Hillman, MST Watershed Administrator, Matt Waterworth, LeRoy Ose, Kyle Jore, Grygla Area (Open), Joel Heuner, Craig Mowry, Denise Oakes, Matt Fischer, Corey Hanson, Stephanie Klamm  
**Wellness Committee** Lisa Sorenson, Cindy Anderson, Krista East, Sam Winger

### **M/S/C – Nybladh, Kiesow (5,0)**

The Board will consider changes to the Committee List as needed throughout 2022.

Highway Engineer Lon Aune addressed the Board.

1. New Assistant County Engineer Tyler Olson was introduced to the Board officially. The Board wished Mr. Olson well with this new position.
2. A Sick Time Donation request for a Highway Department Employee was approved as is allowed by the Sick Time Donation Policy. **M/S/C – Duckstad, Nybladh (5,0)**
3. BWSR will be at the February 1, 2022 County Board Meeting to report on benefits of the Ditch Buffers.

The Board recessed the Regular Meeting and opened the Ditch Authority Meeting.

### **M/S/C – Kiesow, Duckstad (5,0)**

A cleaning on County Ditch 45 on Sections 19, 20 and 21 in Donnelly Township was reviewed. This will be brought back to the Board for payment consideration at a subsequent meeting.

Minutes from the recent JD 19 meeting were shared.

The Board closed the Ditch Authority Meeting and reopened the Regular Board Meeting.

### **M/S/C – Duckstad, Kiesow (5,0)**

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Kiesow	JD 19
Miller	JD 19, Personnel Policy, Employee Benefits
Bring	JD 19
Duckstad	Telecommunicators State Workgroup, Personnel Policy
Nybladh	JD 19, Employee Benefits

Auditor/Treasurer Peters presented the following in his report:

1. December and Year-End Ditch Report
2. Five Year Financial Report
3. Year End Budget vs Actual Costs for 2021
4. American Rescue Plan Report
5. Redistricting Discussion
6. The 2022 Marshall County Mobile and Personal Property Tax Plan was approved. **M/S/C – Duckstad, Miller (5,0)**
7. The Board ratified and approved the TriMin Systems and Minnesota Counties Computer Cooperative Maintenance of Support Agreement for 2022-2024. **M/S/C – Nybladh, Miller (5,0)**
8. The Board approved the 2022 Pay Structure Chart and corresponding Employees Salaries for 2022. **Kiesow, Duckstad (5,0)**

The Board met with Environmental Services Technician Scott Jorgenson, GIS Administrator Liz Dustin, Social Services Director Chris Kujava, Highway Engineer Lon Aune, Highway Employees Chris Rux and Mike Fortier, Public Health Director Fran Tougas, Human

Resources Director Krista East, Deputy Auditor/Treasurer Sue Peterson, Sheriff Jason Boman, County Attorney Don Aandal and Maintenance Engineer Rodger Haugtvedt to discuss the Covid MnOSHA Mandate requirements. The Policy Committee will meet to develop a proposed final policy as required by OSHA and will bring this forth at the recessed board meeting next Monday for possible consideration.

The meeting was recessed at 12:30 p.m. until 1/10/22 at 9:00 a.m. by Chairperson Bring.

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CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER

