

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**June 7, 2022 – 9:00 A.M.**  
**Marshall County Boardroom**

The Pledge of Allegiance was given.

Chairperson Bring called the meeting to order with Commissioners Gary Kiesow, Sharon Bring, Larry Nybladh, Rolland Miller, Jim Duckstad and Deputy Auditor/Treasurer Sue Peterson present in the Boardroom and Auditor/Treasurer Scott Peters available by phone.

Rachel Pearson and Erin Blazejewski met with the Board to request a variance at the campground to pull a camper in instead of backing in. Discussion was held and the Board agreed that it will remain as it is with no variances.

Cecil Deschene met with the Board to request assistance for Argyle Homes, Inc. as they are struggling economically. The building is in desperate need of repair and the project would be approximately \$200,000.00. Some funds are available through low interest loans and grants that would cover 70% of the project, they require that there be a 50% match for their portion. The Board approved to contribute \$20,000 from excess reserve funds. **M/S/C – Miller, Nybladh (5,0)**

Deputy Mark Ellerbusch met with the Board to request posting for a Dispatcher/Jailer position due to an impending resignation. The Board approved to accept the of resignation of Dispatcher/Jailer Ashton Brunt and authorized filling the position as needed. **M/S/C – Duckstad, Miller (5,0)**

The Board approved the June 7, 2022 meeting agenda. **M/S/C – Kiesow, Miller (5,0)**

The minutes from the May 17, 2022 meeting were approved as written. **M/S/C – Nybladh, Kiesow (5,0)**

**RESOLUTION 06-07-01**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

**Auditor Warrants**

Auditor Batch 5/25/2022	\$7,530,489.20
Auditor Batch 5/27/2022	\$7,845.52

**Commissioner Warrants** **\$176,112.25**

**M/S/C – Duckstad, Nybladh (5,0)**

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Nybladh	Employee Benefits Committee, Hazardous Waste Committee, Park Board, Marshall County Extension Committee
Miller	Employee Benefits Committee

Duckstad	Alluma
Bring	Minnesota Rural Counties, Marshall County Extension Committee, NW Regional Transportation Coordination Council, Transportation Advisory Committee, Counties Providing Technology
Kiesow	Thief River One Watershed One Plan, Joint Counties Natural Resource Board, Red River Basin Executive Committee, Grygla & Kittson Elk Work Group Meeting

County Engineer Lon Aune addressed the Board on the following Highway Business.

- 1) Resolutions/Agreements
  - a. Resolution authorizing the advertisement for bids.
    - i. SAP 045-653-005

**RESOLUTION 06-07-02**

BE IT RESOLVED, that the County Auditor be authorized to call bids for:

Project No. SAP 045-653-005  
 On CSAH 53 between CSAH 2 and T.H. 89  
 AGGREGATE BASE, AGGREGATE SURFACING, AND BRIDGE NO. 45J62

NOW THEREFORE BE IT RESOLVED that the County Auditor be authorized to set the time and date for receiving bids to comply with the existing publication laws.

**M/S/C – Kiesow, Miller (5,0)**

- 2) Highway Department Updates
  - a. Flood Work
  - b. Bridge on CSAH 22
- 3) General Discussion
  - a. Purchase of a Drone for Highway and Ditch uses was discussed. Mr. Aune will obtain more information as to best ways to possibly move forward with this.
  - b. Cattail Maps will be completed by using GIS.
  - c. Mr. Aune will not be available for the June 21, 2022 Board meeting. Assistant Engineer Tyler Olson will be available if needed.
- 4) The Board approved the Highway Department to use Excess Reserve Funds to purchase a Survey Station for \$33,900 and a monitor system in the Highway Office to be used for Zoom meetings, trainings, etc. at a cost of \$3,300. **M/S/C – Nybladh, Duckstad (5,0)**

Park Manager Jim Stafford received Board Approval to hire Quentin Nordine as Park maintenance at \$14 per hour. **M/S/C – Nybladh, Duckstad (5,0)**

Assessor Russ Steer and Appraiser Ryan Larson received Board Approval to hire Alexandra Erickson and Matthew Vongroven as Assessor Appraisers beginning 7/3/22 at B-31, starting step. **M/S/C – Duckstad, Miller (5,0)**

Auditor-Treasurer Scott Peters provided the following for his report:

1. 5 Year Financial and Ditch Report
2. 2023 Budget Discussion
3. Absentee and Mail Ballot Board Resolution Consideration
4. Auditor/ DMV personnel Considerations  
The Board approved to hire an open DMV Administrative Assistant position due to internal transfers and considering upcoming manager retirement.  
**M/S/C – Duckstad/Miller (5,0)**
5. Public Board of Health Updates – Strandquist/Stephen properties
6. Luna Elevator Demo Project
7. Election Report - Calendar
8. Tax Forfeited Update – Service of Notice of Expiration will occur this month
10. Lost Warrant Resolution Copnsideration

#### **RESOLUTION 06-07-03**

WHEREAS, Marshall County is required by Minnesota Statutes 203B.121, Subd. 1 to establish an Absentee & Mail Ballot Board; and

WHEREAS, this board will bring uniformity in the processing of accepting or rejecting returned absentee and mail ballots in Marshall County; and

WHEREAS, the Absentee & Mail Ballot Board would consist of a sufficient number of elections judges as provided in sections 204B.19 to 204B.22 and/or deputy county auditors trained in the processing and counting of absentee ballots;

THEREFORE, BE IT RESOLVED THAT, the Marshall County Board of Commissioners herby establishes an Absentee & Mail Ballot Board that would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 and/or deputy county auditors to perform the task. **M/S/C – Duckstad, Miller (5,0)**

#### **RESOLUTION 06-07-04**

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #314501 dated May 3, 2022 issued to True North Equipment, in the amount of \$496.17.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number. **M/S/C – Kiesow, Nybladh (5,0)**

A data request that was received by each of the County Commissioners was reviewed and will be referred to the Sheriff and the County Attorney for consideration.

The meeting was adjourned at 1:00 p.m. by Chairperson Bring.

---

CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER