

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
July 5, 2022 – 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Bring called the meeting to order with Commissioners Gary Kiesow, Sharon Bring, Larry Nybladh, Rolland Miller, Jim Duckstad and Auditor-Treasurer Scott Peters present.

The Board approved the July 5, 2022 meeting agenda with additions. **M/S/C – Duckstad, Miller (5,0)**

The minutes from the June 21, 2022 Regular Board Meeting and the June 21, 2022 County Board of Appeal and Equalization Meeting were approved. **M/S/C – Duckstad, Nybladh (5,0)**

Social Services Director Chris Kujava met with the Board and received approval to accept the resignation of Income Maintenance Worker Tami Miller, effective 8/13/22 and further authorized replacement of this position. The Board thanked Ms. Miller for her service to the County. **M/S/C – Miller Kiesow (5,0)**

RESOLUTION 07-05-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Commissioner Warrants	\$465,898.55
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M/S/C – Duckstad, Nybladh (5,0)

Employee Benefit Committee Members Katie Benson, Pam Hesse, Tyler Olson and Chris Kujava met with the Board to request consideration of 2023 Employee Benefits. The Board approved to increase base pay by \$.60 per hour beginning 7/3/22 and a 2% increase to salaries beginning on the first pay date in 2023, not including the County Board. **M/S/C – Kiesow, Miller (5,0)** PEIP Health Insurance rates for 2023 will be known later this fall for future consideration.

Recorder Mary Hamm received approval for an internal transfer of Employee Kim Haugtvedt to the Motor Vehicle Department effective the first payroll period in September and further authorized Recorder Hamm to advertise to fill the open position. **M/S/C – Duckstad, Nybladh (5,0)** The Board approved vacation for Ms. Hamm from 8/19/22 to 9/2/22. **M/S/C – Nybladh, Kiesow (5,0)**

Assessor Russ Steer and Appraiser Ryan Larson met with the Board and received approval on a resignation from Assessor Employee Korina Woinarowicz, effective 7/8/22. The Board extended gratitude to Ms. Woinarowicz for her service with Marshall County. **M/S/C – Duckstad, Miller (5,0)** Introductions to new employees Matt Vongroven and Alexandra Erickson were given. The Board welcomed Ms. Erickson and Mr. Vongroven to County employment, wishing them well with their employment with Marshall County.

County Engineer Lon Aune addressed the Board on the following Highway

Business.

1. The Board approved the Master Partnership Agreement Contract Resolution with MnDOT. **M/S/C – Duckstad, Miller (5,0)**
2. Flood work still progressing - Brent Aakre sent a Thank you to the Highway Department for flood work.
3. Calcium Chloride is now being applied.
4. County Road 22 Bridge approaches and railings are being poured. Projected opening date on this project will be approximately by 7/23/22.
5. Cattail Spraying Maps need to be collected if possible.
6. Motorgrader rates were discussed – rates are currently low. The Board approved to adjust County Motorgrader Rates to \$110 per hour, beginning 1/1/2023. **M/S/C – Kiesow, Miller (5,0)**
7. The CSAH 53 Bid Letting will occur at the 7/19/22 Board meeting. Mr. Aune will be on vacation and Assistant Engineer Tyler Olson will be available for this meeting.
8. Review and criteria of job duties on a specific position was discussed with no action taken by the Board.
9. A concern on issues on water breakout possibilities on County Ditch 45 was discussed. Lon will reach to the concerned citizen to review options for alleviation of the concerns given.

RESOLUTION 07-05-02

Whereas, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such service at all levels of government; and

Whereas, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02 and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

Whereas, the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write “work orders” against a master contract would provide the greatest speed and flexibility in responding to identified needs.

Therefore, be it resolved:

1. That the Marshall County Highway Department of Marshall County, MN enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Marshall County Board of Commissioners.
2. That the proper Marshall County officers are authorized to execute such contract, and any amendments thereto.
3. That the Marshall County Board Chairman and the Marshall County Highway Engineer are authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and the Marshall County Highway Department. The

Marshall County Engineer may execute such work order contracts on behalf of Marshall County without further approval by the Marshall County Board of Commissioners. **M/S/C – Duckstad, Miller**

Auditor-Treasurer Scott Peters provided the following for his report:

1. Ditch Report through June and the 5 Year Financial Report was shared.
2. 2023 Budget Discussion – will begin 7/19/22
3. 2022 Actual versus Budget Report for 50% of the year
4. Covid Update
5. Blighted Property Update – will be starting on Stephen Potato Warehouse soon.
6. The Board approved a Northwest Workforce Service Area Joint Powers Agreement. **M/S/C – Kiesow, Nybladh (5,0)**
7. Investment Update
8. TNT 2023 Supplemental Legislation Discussion
9. MST Watershed Manager Advertisement has been placed.
10. Election Update – Primary Ballots will be sent out this week.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Middle River Legacy Center Meeting, Living at Home Network Meeting
Miller	Counties Providing Technology
Duckstad	Statewide Emergency Communications Board
Kiesow	Farms Pool Meeting in Agder Township

The meeting was adjourned at 12:11 p.m. by Chairperson Bring.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER