

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
July 19, 2022 - 9:00 A.M.
Marshall County Courthouse Board Room

The Pledge of Allegiance was given.

Chairperson Bring called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Rolland Miller, Jim Duckstad, Larry Nybladh, and Deputy Auditor/Treasurer Leanne Novacek present. Auditor/Treasurer Scott Peters joined the meeting at 9:10 a.m.

The July 19, 2022 agenda was approved with additions. **M/S/C – Duckstad, Miller (5,0)**

The Board approved the July 5, 2022 Regular County Board Meeting with corrections. **M/S/C – Kiesow, Duckstad (5,0)**

RESOLUTION 07-19-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants	
July 19, 2022	\$11,968.68
Commissioner Warrants	\$528,590.14

M/S/C – Kiesow, Duckstad (5,0)

RESOLUTION 07-19-02

PER DIEMS

Sharon Bring	\$420.00
Jim Duckstad	\$350.00
Gary Kiesow	\$210.00
Rolland Miller	\$490.00
Samantha Winger	\$210.00
Total	\$1,680.00

M/S/C – Kiesow, Duckstad (5-0)

Environmental Services Administrator Josh Johnston met with Board to discuss the Middle Snake Tamarac One Watershed One Plan. The Board approved to move the One Watershed One Plan Preliminary Draft on to Board of Soil and Water Resources (BWSR) for the next step in the review process. **M/S/C – Miller, Kiesow (5-0)**

Mr. Johnston reported that Marshall County has been declared a national emergency and is eligible for FEMA assistance from spring flooding.

Discussion was held on the County Well Sealing cost-share with a request of additional funds to accommodate all requests that have been requested for well sealing. The Board approved to allocate up to \$4,000 additional County Share Funds toward well sealing in 2022. **M/S/C/ - Nybladh, Miller (5-0)**

Mr. Johnston discussed salary proposals for his department for 2023 and beyond. Further discussion on this will occur during the budget process. The Board approved vacation for Mr. Johnston from August 1- 5. **M/S/C - Nybladh, Duckstad (5-0)**

Social Services Director Chris Kujava met with the Board. Lexi Peterson and Lexie Norby were introduced and welcomed as new Social Workers.

General Business

- A. Blues Audit – No correction plan recommended
- B. ODC discussion
- C. Performance Report – Regional Performance was met without any correction plan needed.

Licensing And Contracts

- A. LCTS (Local Collaborative Time Study) contract was signed and submitted to the State.

Director’s Administrative Report

- A. 2022 Budget Report
 - 1. Quarterly Report
 - 2. Out of Home Placement (OHP) Report
- B. 2023 Budget Review along with Social Services Fiscal Department Representatives Jeff Radeke & Deanna Swendseid.

Authorizations

- A. Case Activity, Bills of \$88,049.36 and Director Actions received Board approval. **M/S/C - Kiesow, Duckstad (5,0)**
- B. Frontier Bill was reviewed.

The Board met with Bremer Bank Representatives Brent Heller, Brice Welch, and Darrell Rindy to discuss Investment Options and Financial Outlook.

The Board met with Assistant Highway Engineer Tyler Olson and Administrative Assistant Angie Hougard and opened Bids on SAP 045-653-005 as follows:

Davidson Construction, Inc.	\$1,321,971.25
Wm D Scepaniak, Inc.	\$1,369,235.38
Thygeson Construction, Inc.	\$1,142,603.23

Assistant Highway Engineer Tyler Olson addressed Board on the following:

- 1. Resolution Agreements
 - a. Resolution Authorizing Final payment to Northwest Asphalt & Maintenance
 - b. Resolution Awarding Bid of 045-653-005
- 2. Highway Department Updates

- a. Flood Work – most work is complete – CR 17 has some graveling remaining – all roads are now passible.
- b. Bridge on CSAH 22 – rails are getting poured today – still about 2 weeks out to finish grading and opening bridge.
- c. Paving on CSAH 4 project – paving is now completed with shouldering and striping to be completed.

3. General Discussion

- a. Several Employees expressed thanks to the Board for the \$.60 per hour pay increase
- b. Cattail Spraying Maps asked to be turned in
- c. The Board moved to change the date to begin new Road Maintenance Rates starting 5/1/23. **M/S/C – Kiesow, Miller (5,0)**

4. Ditch Items

- a. The Board recessed the Regular Meeting and opened the Ditch Authority Meeting. **M/S/C – Duckstad, Miller (5,0)**
- b. Letter to Don Loeslie in reference to concerns on County Ditch 45 was discussed.
- c. The Board approved a ditch cleaning request for ½ mile on County Ditch 30, Branch F in section 33 of Agder Township. **M/S/C – Kiesow, Nybladh**
- d. The Board closed the Ditch Authority Meeting and reopened the Regular Meeting. **M/S/C – Duckstad, Miller (5,0)**

RESOLUTION 07-19-03

WHEREAS, the Engineer in charge has filed his final certificate setting forth that the Contractor on Bituminous Rout 2022 has completed the contract in accordance with plans and specifications and the total cost of said job was \$164,680.00 and the balance due the Contractor is \$164,680.00.

NOW THEREFORE, BE IT RESOLVED that said certificate be and the same is hereby approved and the County Auditor is hereby authorized to issue a warrant on the Road & Bridge Fund in the amount of \$164,680.00 to Northwest Asphalt & Maintenance. **M/S/C – Duckstad, Kiesow (5,0)**

RESOLUTION 07-19-04

BE IT RESOLVED, that pursuant to advertisement for bids for SAP 045-653-005, Aggregate Base, aggregate Surfacing, and Bridge No. 45J62, the following bids were received:

Thygeson Construction, Inc.	\$1,142,603.23
Davidson Construction, Inc.	\$1,321,971.25
WM D Scepaniak, Inc.	\$1,369,235.38

NOW THEREFOR BE IT RESOLVED that the bid of Thygeson Construction, Inc. in the amount of \$1,142,603.23 be accepted. **M/S/C – Kiesow, Nybladh (5,0)**

The following Commissioner/Committee Reports were shared:
Commissioner Meeting/Report

Bring	Mar-Kit, Park Board
Kiesow	Mar-Kit, NWRDC
Miller	Mar-Kit, Investment Committee, MST Watershed
Duckstad	Two Radio Board Meetings
Nybladh	Park Board, Quin, Investment Committee, Friends of the Old Mill meeting

Auditor-Treasurer Peters provided the following for his report:

1. 2023 Budget Review
2. Forfeited Tax Update
3. Property Cleanup Update
4. Resolution Consideration for Joint Powers agreement with the State on behalf of the County Attorney and Sheriff for Communication systems.
5. Rinke Noonan Correspondence
6. MST Watershed Manager information
7. Primary Election Update – 10% mail ballots returned to date

RESOLUTION 07-19-05

Resolution approving State of Minnesota Joint Powers Agreements with the County of Marshall on behalf of its County Attorney and Sheriff.

WHEREAS, the County of Marshall on behalf of its County Attorney and Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State’s criminal justice data communications network for which the County is eligible. The Joint Powers agreements further provide the County with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the County to pay the costs for the network connection.

NOW, THEREFORE, BE IT REOLVED by the County Board of Marshall, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County Marshall on behalf of its County Attorney and Sheriff are hereby approved.
2. That the County Sheriff Jason Boman, or his or her successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County’s connection to the systems and tools offered by the State.
3. That the County Attorney, Don Aandal, or his or her successor, is designated the Authorized Representative for the County Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County’s connection to the systems and tools offered by the State.
4. That Sharon Bring, the Chair of the County of Marshall, and Scott Peters, the County Board Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements. **M/S/C – Duckstad, Nybladh (5,0)**

The meeting was adjourned at 1:15 p.m. by Chairperson Bring.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER