

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
August 16, 2022 - 9:00 A.M.
COMMISSIONER'S BOARDROOM

The Pledge of Allegiance was given.

Chairperson Bring called the meeting to order with Commissioners Rolland Miller, Sharon Bring, Gary Kiesow, Larry Nybladh, Jim Duckstad and Auditor-Treasurer Scott Peters present.

The August 16th, 2022 agenda was approved with additions. **M/S/C – Kiesow, Nybladh (5,0)**

The Board approved the August 2nd, 2022 Regular Meeting Minutes as written. **M/S/C – Duckstad, Nybladh (5,0)**

RESOLUTION 08-16-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants

August 5, 2022	\$177,623.50
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Commissioner Warrants

\$599,162.83

M/S/C – Kiesow, Bring (5,0)

RESOLUTION 08-16-02

PER DIEMS

Sharon Bring	\$210.00
Jim Duckstad	\$420.00
Gary Kiesow	\$140.00
Rolland Miller	\$210.00
Total	\$980.00

M/S/C – Nybladh, Miller (5,0)

Minnesota Department of Corrections Regional Supervisor Cody Underdahl met with the Board to provide an introduction of himself to this new role with the Department and various aspects of probation services in Marshall County. The Board welcomed Mr. Underdahl to this position and wished him well.

Social Services Director Chris Kujava met with the Board. Court Administrator Pamala Shaw was present at this time.

General Business

A. Cost Report 2020

Personnel

- A. A Vacant Eligibility Worker Position is being advertised for applicants this September.

Licensing And Contracts

- A. Qualified Individuals Contract was reviewed
B. Child Support Officer Contract is in discussion with Kittson County.

Director's Administrative Report

- A. 2023 Budget – no changes from last report

Authorizations

Case Activity, Bills of \$160,195.49 and Director Actions received Board approval. **M/S/C – Kiesow, Miller (5,0)**

Maintenance Supervisor Rodger Haugtvedt provided a 2023 Budget Review for his Department and the County Park. The Board approved to replace a vent on the west end of the Law Enforcement Building. **M/S/C – Miller, Duckstad (5,0)**

Public Health Administrator Fran Tougas and North Valley CEO Jon Linnell provided a Public Health Report to the Board.

1. 2022/2023 Budget Review was given – Mr. Linnell requested a \$20,000 funding increase from the County in 2023 if possible.
2. Infrastructure Funding Update
3. FHV – new RFP funded
4. Feelin' Fit N Fine
5. Covid Update – was a surge after the fair but now trending down.
6. Flu Update – vaccines will be available soon.
7. Shingles vaccines are available for those not covered by insurance.
8. Monkey Pox – 72 cases in Minnesota – none reported in Marshall currently.
9. PHEP BP4 started July 1st.

Highway Engineer Lon Aune presented the following Highway and Ditch Authority Business.

1. 2023 Budget Review was given along with Angie Hougard, Dave Lansing, and Tyler Olson.
2. CSAH 53 – Meeting with Contractor on pre-construction meeting.
3. County Road Safety Plan – have received solicitation on this plan for projects.
4. Federal Highway Funding for Flood Damage – we are not eligible for this type of funding.
5. The Board accepted a resignation letter from Andy Cedergren, effective 9/2/22. **M/S/C – Kiesow, Miller (5,0)**
6. The Board approved classification change for Andy Cedergren to Technician 2, effective August 1, 2022 to C-41. **M/S/C – Duckstad, Bring (5,0)**
7. Mr. Aune will be referring a Policy Committee change consideration in reference to Workers Comp.
8. The Board recessed the Regular Meeting and opened the Ditch Authority Meeting. **M/S/C – Kiesow, Nybladh (5,0)** The Board approved a cleaning request in McCrea Township and Township Strip in sections 2, 3, 4 and 33 on County Ditch 8 for a total of 2.25 miles. **M/S/C – Duckstad, Miller (5,0)** Cattail Spraying Chemical information for residual carry over was discussed. The Board closed the Ditch Authority Meeting and reconvened the Regular Board Meeting. **M/S/C – Miller, Duckstad (5,0)**

Environmental Services Administrator Josh Johnston provided a 2023 Budget Review. The Board approved Wage Adjustment Memorandum as policy allows for employees in the Environmental Services Office. **M/S/C – Duckstad, Miller (5,0)**

Assessor Russ Steer and Appraiser Ryan Larson provided a 2023 Assessor Budget Review. The Board approved a Wage Adjustment for Ryan Larson as new Assessor to \$78,000 per year beginning 10/1/22, plus the 2% COLA for the 1st pay period in 2023, upon AMA approval from the State Department of Revenue. **M/S/C – Nybladh, Miller (5,0)**

Recorder Mary Hamm provided a 2023 Recorder Budget Review. The Board approved hiring Sarah Bring, effective 9/4/22 as Deputy County Recorder at B-32, step one. **M/S/C – Miller, Duckstad (4,0)** Commissioner Bring recused herself from this vote.

Sheriff Jason Boman provided a 2023 Sheriff’s Office and Jail Budget Review.

The following Commissioner/Committee Reports were shared.

<u>Commissioner</u>	<u>Meeting/Report</u>
Nybladh	Marshall County Park, Friends of the Old Mill/DNR Meeting, JD 11 and 21
Bring	Marshall County Park, Mar-Kit, Friends of the Old Mill/DNR Meeting
Duckstad	MST Watershed, Tri-Valley, Northwest Radio Board
Miller	Mar-Kit, BSWR Regional Meeting, JD 11 and 21
Kiesow	Mar-Kit, Minnesota Joint Powers of the Red Basin, NWRDC, JD 11 and 21, BWSR/Landowner Meeting on State Ditch 83

Auditor-Treasurer Peters provided the following for his report.

1. County 2023 Budget/Levy Discussion
2. 2023 Valuation Information
3. Forfeited Tax/Blighted Properties Update
4. 5 Year Financial Report
5. Ditch Report
6. Investment Report
7. Election Update – The Board appointed John Tinnes and Rolland Miller to serve on the County Canvas Board this November. **M/S/C – Kiesow, Duckstad (5,0)**
8. Office Update – The Board declared the old Revenue Floor desks as excess property and allow their disposal on first come basis. **M/S/C – Duckstad, Nybladh (5,0)**

The Board declared 2 paddleboats and 1 lifeguard boat as excess property and to allow the Park Manager to accept the best quote on these items. **M/S/C – Nybladh, Miller (5,0)**

The meeting was adjourned at 3:45 p.m. by Chairperson Bring.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER