

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
Regular Board Meeting
December 1, 2022 – 9:00 A.M.
Marshall County Commissioner’s Boardroom

The Pledge of Allegiance was given.

Commissioner Bring called the Regular Meeting to order at 9 a.m. with Commissioners Sharon Bring, Gary Kiesow, Rolland Miller, Larry Nybladh, and Auditor-Treasurer Scott Peters present.

The Board approved the December 1, 2022 meeting agenda. **M/S/C – Miller, Kiesow (4,0)**

The minutes from the November 15, 2022 Regular Board Meeting were approved with corrections. **M/S/C – Nybladh, Kiesow (4,0)**

RESOLUTION 12-01-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor’s office.

Auditor Warrants

11/30/21	\$2,585,833.73
12/2/21	\$109,392.26

Commissioner Warrants

\$378,705.65

M/S/C – Miller, Kiesow (4,0)

The following Commissioner/Committee Reports were shared.

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Extension Committee, NW Regional Transit Committee, MST Watershed Advisory Meeting
Kiesow	Minnesota Joint Powers of the Red River Basin, Joint Powers Natural Resource Board, Red River Basin Executive Committee
Miller	Counties Providing Technology, MST One Watershed One Plan, MST Watershed Advisory Meeting, MST Watershed Regular Meeting
Duckstad	Safety Committee, Alluma
Nybladh	Extension Committee, NW Minnesota Household Hazardous Waste, State Ditch 90 Joint Ditch Authority Meeting, MST Watershed Advisory Meeting

Public Health Director Fran Tougas provided a Bi-Monthly Public Health Update.

1. Quin Administrative Assistant Judy Lokstad Retirement
2. DOH Commissioner Malcom Retirement
3. Infrastructure Funding Update – Grant to Enhance Data Collection and Usage
4. Opioid Settlement Update – continuing meetings on best use of funds
5. Evidence Based Home Visiting (EBHV) – New Grant starts 1/1/23
6. Covid – vaccine boosters are being offered and tests are available. Numbers did trend up after Thanksgiving but no hospitalizations reported in November.
7. Flu – high levels presently
8. Monkey Pox/Measles – leveled off presently
9. RSV cases are up statewide

Commissioner Duckstad arrived at the meeting 10:20 a.m.

Highway Engineer Lon Aune addressed the Board with Highway and Ditch Authority Business.

1. The Final Payment Resolution below was approved.

RESOLUTION 12-01-02

WHEREAS, the following gross bid was received from the State of Minnesota Cooperative Purchasing Agreement for one (1) snow pusher from RDO Equipment Co.:

2023 AMI SB5231218 Snow Pusher \$33,420.00

AND WHEREAS, the bid from RDO Equipment Co. in the amount of \$33,420.00 has been determined to be the best bid based on total price for the specified snow pusher.

NOW THEREFORE, be it resolved that the bid of RDO Equipment Co. be accepted for furnishing one (1) snow pusher, and the County Highway Engineer be authorized to enter into a corresponding contract. **M/S/C – Duckstad, Nybladh (5,0)**

2. General Discussion

- a. The Board and Engineer Aune commended Maintenance Employee Mike Fortier for his quick and successful actions in containing a roadside fire caused by a highway mower.
- b. Highway Clothing and Uniform Allowance Criteria was discussed.
- c. Grant Application for Bike Trail Funds – Local Share on this Grant is 20%
- d. Accountant wages and duties discussion
- e. Rinke Noonan Cost Adjustment Notice
- f. Highway Technician Position – The Board approved to hire Cody Hanson as Highway Technician 1 at B-32-Step 3, plus Hazard Pay, effective 1/1/23 or earlier as availability allows. **M/S/C – Nybladh, Kiesow (5,0)**

A 4-H Update was provided by Extension Educator Alysa Tulibaski.

1. Continuing to build the volunteer base in order to have a sustainable program with opportunities for youth.
2. Reinvigorating the County Ambassador program to attract older youth to 4-H in grades 7-12.
3. Improved retention rates by 6% in year one and 11% in year two.
4. Exploring a hybrid version of programming that has proven successful to date.
5. 4-H Archery will be from November through March, new volunteers to attend certifications to expand Shooting Sports and Wildlife program.
6. After school programs begin in January at MCC, SAC and WAO schools.

Auditor-Treasurer Scott Peters provided the following report to the Board.

1. Approve Phased Retirement Option for Ag Services Director Dave Clark, beginning 1/1/23. **M/S/C – Duckstad, Miller (5,0)**
2. 2023 Budget/Levy Review - TNT Discussion
3. Year-end Ditch Borrowing/Levy Consideration
4. American Rescue Plan Update – 911 Signs – will be ordered
5. Tax Collection Update – 98% collected to date
6. Blighted/Forfeited Tax Property Update – Oslo forfeited building being demolished today
7. The Board reappointed LeRoy Ose to another three year term as Red Lake Watershed Board of Managers. **M/S/C – Kiesow, Miller (5,0)**
8. Marshall and Polk Rural Water Systems Board of Directors reappointment of Earl Pawlowski to a three year term was approved. **M/S/C – Miller, Duckstad (5,0)**

9. The Board approved the 2023 Pay Structure Chart. **M/S/C – Duckstad, Kiesow (5,0)**
10. Unclaimed Warrant Resolution 12-01-03 was approved.
11. The Memorandum of Understanding for 2023 County Attorney Office Salaries received Board approval. **M/S/C – Nybladh, Miller (5,0)**

RESOLUTION 12-03-03

BE IT RESOLVED, Marshall County officials are directed to cancel the following lost warrants in accordance with Unclaimed Property Statute 345.31.

Check Number	Amount	Name
286139	\$2568.00	Estate of Leona Schmidt
286181	\$390.00	Michael Pittman

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue new warrants in the above amounts using new warrant numbers.

M/S/C – Kiesow, Nybladh (5,0)

Chairperson Bring adjourned the meeting at 12:45 p.m.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER