

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
December 20, 2022 – 9:00 A.M.
Marshall County Boardroom
Warren, Minnesota

The Pledge of Allegiance was given.

Chairperson Bring called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Rolland Miller, Jim Duckstad and Auditor/Treasurer Scott Peters present.

The Board approved the December 20, 2022 meeting agenda. **M/S/C – Kiesow, Miller (4,0)**

The minutes from the December 1, 2022 Regular Board Meeting and December 1, 2022 Truth in Taxation Meeting were approved with corrections. **M/S/C – Duckstad, Kiesow (4,0)**

RESOLUTION 12-20-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor’s office.

Auditor Warrants

December 9, 2022	\$7,966.38
December 9, 2022	\$95,784.41

Commissioner Warrants **\$939,491.52**

M/S/C – Duckstad, Bring (4,0)

RESOLUTION 12-20-02

PER DIEMS

Jim Duckstad	\$630.00
Gary Kiesow	\$210.00
Rolland Miller	\$210.00
Larry Nybladh	\$280.00
Total	\$1,330.00

M/S/C – Kiesow, Miller (4,0)

Lynnell Popowski provided a NWRDC Retired Senior Volunteer Program Update (RSVP), requesting funding consideration up to \$2,000 for this program. The Board approved a \$1,000 funding allocation to RSVP for 2023. **M/S/C – Duckstad, Miller (4,0)**

Social Services Director Chris Kujava met with the Board on the following.

General Business

- A. Local Advisory Committee (LAC) Report
- B. Marshall County Defense Fund Fact Sheet

Personnel

- A. Fiscal Supervisor Succession Planning

Licensing and Contracts

- A. The Village Family Services Contract was approved. **M/S/C – Kiesow, Miller (4,0)**
- B. County Burial Discussion
- C. The Board approved a DHS Mental Health Screening Grant, allowing Director Kujava to sign on behalf of the County. **M/S/C – Miller, Kiesow (4,0)**

Authorizations

Payment of Bills in the amount of \$140,850.84 received Board approval. **M/S/C – Duckstad, Bring (4,0)**

Assessor Office Ryan Larson met with the Board to present the Assessor's Office Clerical Errors Report and received Board Chair signature on the same.

GIS Administrator Liz Dustin met with the Board on the following.

- 1. Compliance Funds Use Consideration – Approval was given to utilize Compliance Funds to purchase a mini personal computer for the main computer I-server room for \$1,450.28. **M/S/C – Miller, Duckstad (4,0)** Approval was given to utilize Compliance Funds to replace Assessor Larson's computer as scheduled for a total of \$1,541. **M/S/C – Miller, Kiesow (4,0)**
- 2. 911 Sign Project Update – Emergency Management and GIS will take the lead on this project, coordinating with the Highway Department, other County Departments, Townships and Emergency Services.

Sheriff Jason Boman met with Board and received approval to hire Felicity Villanueva as Dispatcher/Jailer, beginning 12/13/22, at B-31 starting step. **M/S/C – Miller, Duckstad (4,0)**

County Highway Engineer Lon Aune addressed the Board on the following:

- 1. Final Payment approval on Resolution 12-20-03 was given.
- 2. The Board approved to send a letter of support for the City of Warren Centennial Park Demonstration Project. **M/S/C – Duckstad, Kiesow (4,0)**
- 3. Board approval was given to send a letter of support for a grant application for the County Park Bike Path Project. **M/S/C – Bring, Miller (4,0)**
- 4. The new technician began working December 19, 2022.
- 5. Accountant Duty Change Discussion
- 6. A clothing allowance of \$200 per year for Highway Workers with prior approval by Highway Department Supervisors beginning in 2023. **M/S/C – Duckstad, Miller (4,0)**
- 7. Snowplowing challenges were discussed.

RESOLUTION 12-20-03

WHEREAS, the Engineer in charge has filed his final certificate setting forth that the Contractor on SAP 045-604-029, SAP 045-619-005, SAP 045-650-003 & CP 108:21 has completed the contract in accordance with plans and specifications and the total cost of said job was \$2,526,656.58 and the balance due to the Contractor is \$181,375.47.

NOW THEREFORE, BE IT RESOLVED that said certificate be and the same is hereby approved and the County Auditor is hereby authorized to issue a warrant on the Road & Bridge Fund in the amount of \$181,375.47 to R.J. Zavoral & Sons, Inc. **M/S/C – Miller, Duckstad (4,0)**

County Attorney-Elect Chris Rokke stopped by the meeting with mutual communication shared on looking forward to working together in 2023.

Maintenance Supervisor Rodger Haugtvedt provided the Board with an update on replacement options on County AED units.

The Board approved the following 2023 Final Levy & Budget Resolution.

RESOLUTION 12-20-04

WHEREAS, Department Administrators within the County Government of Marshall County have presented proposed budgets to the County Board for 2023, and

WHEREAS, said proposed budgets have been reviewed by the County Board and amended to a final budget amount for the following funds:

Revenue	\$8,764,512
Road & Bridge	\$10,300,876
Social Services	\$3,970,900
TOTAL	\$23,036,288

This provides for a Tax Levy for taxes to be collected in 2023 in the amount of \$7,832,772.

NOW THEREFORE BE IT RESOLVED, that the budget for 2023 is hereby approved for the tax levy amounts as follows:

Revenue Fund	\$6,033,989
Road & Bridge Fund	\$1,100,000
Social Services Fund	\$1,250,000
TOTAL	\$8,383,989
Less State Paid Aids	\$551,217
NET LEVY	\$7,832,772

M/S/C – Duckstad, Kiesow (4,0)

The following Commissioner/Committee Reports were shared.

<u>Commissioner</u>	<u>Meeting/Report</u>
Miller	AMC Annual State Conference, Truth in Taxation, MST Watershed, JD 19 Meeting, Swift Coulee Meeting
Bring	Transportation Advisory Committee, AMC Department of Human Services, Truth in Taxation, AMC Annual State Conference, Minnesota Rural Counties, JD 19 Meeting
Kiesow	JD 63 Joint Powers Meeting, Thief River One Watershed One Plan, MST Watershed, JD 19 Meeting, Truth in Taxation, Northwest Regional Development Commission Annual Meeting, Joint Powers of the Red Basin Executive Board
Duckstad	MST Watershed, Tri-Valley, Truth in Taxation, AMC Annual State Conference, One State and One Northwest Regional Emergency Communication Board Meetings, 2 Alluma Board Meetings

Auditor-Treasurer Peters reported on the following.

1. Con Con Fund Discussion
2. 2023 First Meeting Discussion
3. CPA County Group Meetings Information
4. Blighted Property Report – Building in Oslo is now demolished

The meeting was adjourned at 1:08 p.m. by Chairperson Bring.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER