

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
January 17, 2023 – 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Duckstad called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Larry Nybladh, Jim Duckstad and Auditor/Treasurer Scott Peters present in the Boardroom and Commissioner Rolland Miller available via Zoom from 413 Belinda Drive in Alamo, Texas.

The Board approved the January 17, 2023 meeting agenda with changes.
M/S/C – Kiesow, Bring (5,0) Roll Call Vote – Aye: Kiesow, Nybladh, Duckstad, Bring, Miller. Nay: None

The minutes from the January 3, 2023, Regular Meeting were approved with corrections.
M/S/C – Bring, Nybladh (5,0) Roll Call Vote – Aye: Kiesow, Nybladh, Duckstad, Bring, Miller. Nay: None

RESOLUTION 01-17-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor’s office.

Auditor Warrants	
January 6, 2023	\$59,125.84
Commissioner Warrants	\$656,534.43

M/S/C – Bring, Kiesow (5,0) Roll Call Vote – Aye: Kiesow, Nybladh, Duckstad, Bring, Miller. Nay: None

RESOLUTION 01-17-02

PER DIEMS

Sharon Bring	\$140.00
Jim Duckstad	\$725.00
Gary Kiesow	\$350.00
Domita Mack	\$70.00
Rolland Miller	\$420.00
Larry Nybladh	\$380.00
Total	\$2,085.00

M/S/C – Nybladh, Bring (5,0) Roll Call Vote – Aye: Kiesow, Nybladh, Duckstad, Bring, Miller. Nay: None

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Nybladh	Quin, Park Manager Meeting
Bring	Mar-Kit, Marshall County Council on Aging, Minnesota Rural Counties, Park Manager Meeting
Kiesow	Mar-Kit

Duckstad Alluma, 3 State Emergency Communications Board Meetings, NW Public Safety Answering Point (PSAP), Tri-Valley, Legislative and Government Affairs Committee
Miller Mar-Kit

Social Services Director Chris Kujava met with the Board.

General Business

- A. Audit Results
- B. 2022 Child Support Performance Report

Personnel

- A. The Board accepted a letter of resignation from Janelle Huerd, beginning in early August, thanking her for her time with the County, and further authorized advertising to fill the open position beginning in March. **M/S/C – Bring, Nybladh (5,0) Roll Call Vote – Aye: Kiesow, Nybladh, Duckstad, Bring, Miller. Nay: None**

Licensing And Contracts

- A. The Alluma Contract was approved. **M/S/C – Kiesow, Nybladh (5,0) Roll Call Vote – Aye: Kiesow, Nybladh, Duckstad, Bring, Miller. Nay: None**
- B. A UCare Special Needs Basic Care (SNBC) Contract and Activity Update was given.

Authorizations

- A. Case Activity, Bills of \$103,737.20 and Director Actions received Board approval. **M/S/C – Bring, Kiesow (5,0) Roll Call Vote – Aye: Kiesow, Nybladh, Duckstad, Bring, Miller. Nay: None**

Building Maintenance Engineer Rodger Haugtvedt provided the Annual Safety Report.

1. The 2022 Annual Safety Training was held May 3rd and 4th 2022, covering all OSHA Safety requirements.
2. There were 5 accidents reported over the last year.
3. Highway Shops were compliant on most safety requirements with any items corrected as needed.

The Board approved the 2023 Safety Policy. **M/S/C – Nybladh, Kiesow (5,0) Roll Call Vote – Aye: Kiesow, Nybladh, Duckstad, Bring, Miller. Nay: None**

Environmental Services Administrator Josh Johnston met with Board on the following.

1. The Board approved the following Cooperative Grant Application Resolution for EPA SWIFR Funding for Solid Waste Infrastructure.
2. The Board waived a variance application fee for Brad Johnson from a previously issued permit for Flood Elevation Regulations on a cold storage building. **M/S/C – Miller, Bring (5,0) Roll Call Vote – Aye: Kiesow, Nybladh, Duckstad, Bring, Miller. Nay: None**
3. An update on a recently attended Border Townships Associative Group regarding Federal Funding on Flood, Road and Bridge needs along with Senator Amy Klobuchar in Oslo was shared.
4. Mr. Johnston is working on yearly reports at this time.

RESOLUTION 01-17-03

WHEREAS, Marshall County is applying for a EPA SWIFR grant in cooperation with nine counties in Minnesota including: Beltrami, Cass, Clearwater, Hubbard, Mahnomon, Marshall, Norman, Polk, and Red Lake; and,

WHEREAS, the nine county group proposes to implement a “Hub and Spoke” solid waste management system to replace the unlined construction and demolition landfills in northwest Minnesota; and,

WHEREAS, it is valuable to the county and our residents to manage construction and demolition debris locally; and,

WHEREAS, creating a regional solid waste management “Hub and Spoke” system would provide new or expand upon existing access to reuse, recycling, composting and responsible disposal of materials within our nine counties; and,

WHEREAS, creating a regional “Hub and Spoke” system would reduce Green House Gas (GHG) emissions by facilitating the hauling of large loads in lieu of hauling many small loads to the Hub and promote beneficial reuse at each Spoke; and,

WHEREAS, if received the SWIFR grant would serve and benefit many disadvantaged communities within our nine county region.

THEREFORE BE IT RESOLVED, the Marshall County Board of Commissioners supports the EPA SWIFR grant funding request and if received, Marshall County is committed to implementation of the nine county infrastructure project to support the “Hub and Spoke” system. **M/S/C – Bring, Kiesow (5,0) Roll Call Vote – Aye: Kiesow, Nybladh, Duckstad, Bring, Miller. Nay: None**

Marshall County Soil and Water Conservation District Administrator Darren Carlson provided the Board with a 2022 SWCD Program Recap.

1. There are 3 newly elected SWCD Board Managers, Randy Larson, Barry Walton and Joe Peterson, that will start their service this January.
2. SWCD Program Activities were discussed.
3. Equipment Inventory and needs were given.
4. CRP planting for producers is up as rates for CRP are lucrative at this time.
5. Buffer plantings and compliance activity was discussed.
6. 17 Abandoned Well Sealings were completed in 2022.
7. Conservation Projects completed in 2022 were shown, as well as Cost Share Incentives availability.

The Board met with Assistant County Engineer Tyler Olson on the following Highway Business.

1. The Bike Path Application is now submitted.
2. The new dozer will be delivered in February. The Excavator is coming tomorrow.
3. Mr. Olson described the need for the County to begin offering Electronic Bidding. The Board offered support to this new process.
4. The Board approved to hire Angie Hougard on an independent contractor basis for Highway Office Cleaning. **M/S/C – (5,0) Roll Call Vote – Aye: Kiesow, Nybladh, Duckstad, Bring, Miller. Nay: None**
5. The two new Technicians are now on the job and are obtaining all required

certifications.

6. Boring on the Highway #4 Bridge west of the Old Mill is taking place now.

The Board met with Erica Maxwell and Randi Jenson from Northwest Community Action with discussion ensuing on Opioid Funding, the Vehicle Repair Program, Head Start Program, Teen Epic and Teen Journey Programs and Jail Transition Programs. Social Services Director was available during this presentation.

Auditor/Treasurer Scott Peters provided the following for his report.

1. The 2023 Con Con Disbursement Resolution below was approved.
2. The 2023 Ditch Assessment Resolution below was approved.
3. The Board approved setting the date and time for County Appeal and Equalization meeting for 6/20/23 at 6 p.m. **M/S/C – Bring, Miller (5,0) Roll Call Vote – Aye: Kiesow, Nybladh, Duckstad, Bring, Miller. Nay: None**
4. A County Park Memorandum of Agreement received Board approval. **M/S/C – Bring, Nybladh (5,0) Roll Call Vote – Aye: Kiesow, Nybladh, Duckstad, Bring, Miller. Nay: None**
5. Property Tax Collection for 2022 – 98.89% collected. The 2023 Forfeited Tax List was shared.
6. Blighted Property Cleanup – Argyle, Luna and Oslo locations discussed.
7. W2C Corrections are now completed. The Board approved to use Enhanced Reserve Funds for costs associated with this. **M/S/C – Bring, Miller (5,0) Roll Call Vote – Aye: Kiesow, Nybladh, Duckstad, Bring, Miller. Nay: None**
8. Five Year Financial Report
9. Red River Valley Development Association County Representative Appointment
10. Deed Safety Discussion – work with Recorder on this subject.
11. Border to Border Development Grant Support Letter
12. MCIT Board Vacancy Notice

RESOLUTION 01-17-04

WHEREAS, Minnesota Statute 84A.51, Subd. 4 allows for 30% of the funds received by a County from the State Consolidated Account from State lands in a County’s Consolidated Conservation Area to be apportioned to a County Development Fund, which is created and expenditures from which are directed by the County Board for the rehabilitation and development of the portion of the County within the conservation area, and

WHEREAS, Marshall County accepts applications for disbursement of these funds anytime between January 1st through December 31st of a fiscal year and reviews all applications annually in January of the following year by a County established Con Con committee, and

WHEREAS, the Con Con committee reviews and makes funding recommendations to the County Board for consideration at the second regular meeting of the County Board,

THEREFORE BE IT RESOLVED, that the following appropriations from the County Development Con Con Fund are hereby approved by the Marshall County Board:

Northern Counties Land Use		
Coordinating Board (NCLUCB)	Membership Dues	\$1,000
Joint Powers Natural Resource Board	Membership Dues	\$1,000
Grygla/Gatzke Food Shelf	Food Supplies	\$2,500
MRTL Living at Home Program	Volunteer/Transportation Asst.	\$2,500

Agder Township	Road Maintenance	\$5,000
Moylan Township	Road Maintenance	\$5,000
East Park Township	Road Maintenance	\$3,000
Grygla Senior Program	Program Expenses	\$3,500
Gatzke Senior Program	Building Upkeep	\$1,000
Marshall County Highway Department	Plow Truck GPS	\$1,300
Grygla Fire	ARMOR Portable Radios	\$10,000
Grygla Community Center	Operating/Maintenance Costs	\$10,000
Grygla Early Childhood Family Education	Book Costs	\$2,000
Total		\$47,800

M/S/C – Kiesow, Nybladh (5,0) Roll Call Vote – Aye: Kiesow, Nybladh, Duckstad, Bring, Miller. Nay: None

RESOLUTION – 01-17-05 – Ditch Levy Approval

Middle-Snake-Tamarac WTSD

County #39	1039	\$2,514
County #39 Improve	1139	\$1,085
Judicial #1	9001	\$19,888
Judicial #14	9014	\$39,355
Judicial #15	9015	\$42,231
Judicial#16	9016	\$4,647
Judicial #17	9017	\$435
Judicial #20	9020	\$84,777
Judicial #21	9521	\$16,790
Judicial #24	9024	\$2,474
Judicial #25-1	9125	\$15,546
Judicial #25-2	9225	\$5,665
Judicial #28	9028	\$40,000
Judicial #29	9029	\$55,948
PL 566 Maintenance	6661	\$17,482
PL 566 Rebuild	6662	\$3,383
State #3	5003	\$40,000
Watershed #2	9002	\$1,621
Watershed #4	1004	\$1,222
Watershed #7	1704	\$1,522
Watershed #7 Imp	1744	\$190

Red Lake Watershed

County #2 Outlet	1902	\$472
County #20 Outlet	1920	\$2,618
County #28 Outlet	1928	\$566
County #33 Outlet	1933	\$240
County #46 Outlet	1946	\$677
State #83 (New)	5183	\$9,924
Judicial #11	9911	\$6,886
Judicial #12	9912	\$6
Judicial #21	9921	\$3,818
Judicial #23	9923	\$643
Total for State Ditch #83 Outlets		\$25,850

Roseau Watershed

Commissioner District #3

County #7	1007	\$2,000
County #10	1010	\$1,170
County #12	1012	\$2,880
County #14	1014	\$2,000
County #16	1016	\$2,300
County #18	1018	\$3,380
County #42	1042	\$6,000
County #43	1043	\$6,000
County #45	1045	\$12,000
County #45 BR 1	1145	\$0
County #45 BR 2	1245	\$0
State #2	5002	\$0
State #90	5090	\$3,557
Judicial #6	9006	\$852
Judicial #8	9008	\$2,500
Judicial #9	9009	\$6,000
Judicial #19 Lateral	9519	\$1,000
Judicial #27	9027	\$7,750

Commissioner District #4

County #23	1023	\$2,000
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Commissioner District #5

County #2	1002	\$7,500
County #6	1006	\$192
County #15	1015	\$3,000
County #20	1020	\$1,000
County #24	1024	\$2,300
County #25	1025	\$5,000
County #27	1027	\$9,000
County #27 Lateral 2	1127	\$1,000
County #28	1028	\$5,000
County #30	1030	\$5,000
County #31	1031	\$3,000
County #32	1032	\$8,000
County #33	1033	\$4,000

State #51	5051	\$642
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Two River Watershed

Judicial #3	9003	\$0
Judicial #10	9010	\$2,000

Commissioner District #1

County #8	1008	\$3,000
County #22	1022	\$5,000

Commissioner District #2

County #3	1003	\$10,000
County #13	1013	\$3,000
County #21	1021	\$2,500
County #38	1038	\$10,000
County #41	1041	\$3,000
County #44	1044	\$15,000

County #35	1035	\$1,000
County #40	1040	\$1,000
County #46	1046	\$1,000
County #20 Lat 1 & 2	1120	\$1,827
State #83	5083	\$5,000
Judicial #11	9011	\$25,000
Judicial #13	9013	\$2,000
Judicial #18	9018	\$2,000
Judicial #19	9019	\$20,000
Judicial #23	9023	\$5,000
Judicial #30	9030	\$1,000
Judicial #63	9063	\$1,500
Judicial #11 BR 55	9111	\$1,500
Judicial #21 Beltrami	9121	\$10,000
Judicial #11 BR 172	9211	\$1,000
Judicial #11 BR 179	9311	\$3,500

Grand Total of All \$749,364

M/S/C – Kiesow, Nybladh (5,0) Roll Call Vote – Aye: Kiesow, Nybladh, Duckstad, Bring, Miller. Nay: None

The meeting was adjourned at 1:34 p.m. by Chairperson Duckstad.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER