

**MARSHALL COUNTY BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
MAY 2, 2023 9:00 A.M.
COUNTY BOARD ROOM
WARREN, MN**

The Pledge of Allegiance was given.

Chairperson Duckstad called the meeting to order with Commissioners Gary Kiesow, Sharon Bring, Larry Nybladh, Rolland Miller, Jim Duckstad and Auditor-Treasurer Scott Peters present.

Environmental Services Administrator Josh Johnston met with the Board during Open Forum on the following.

1. Spring flooding was not too bad. Water is now receding.
2. 911 Signs will be going out to Townships along with instructions for installation.
3. Agassiz recently had a fire that resulted in some damage.
4. The Board reviewed a proposed resolution to consider approval for the Two Rivers, Roseau and Red Lake River One Watershed One Plans.

The Board approved the May 2, 2023 meeting agenda with additions. **M/S/C – Bring, Kiesow (5,0)**

The minutes from the April 18, 2023 meeting were approved with corrections. **M/S/C – Bring, Nybladh (5,0)**

RESOLUTION 05-02-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants

April 19, 2023 \$10,625.15

Commissioner Warrants

\$62,173.53

M/S/C – Nybladh, Kiesow (5,0)

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Nybladh	Employee Benefits Committee, Jail Project Meeting with the Department of Corrections
Bring	Minnesota Rural Counties, Living at Home Programs, NWRDC
Kiesow	Northwest Community Action, Joint Powers of the Red Basin Executive Committee, Township Equalization Meetings
Miller	Employee Benefits Committee, Counties Providing Technology, Middle Snake Tamarac Watershed, Middle Snake Tamarac One Watershed One Plan, Award Ceremony for Veterans Service Office Brett Brandon
Duckstad	Alluma Board Meeting, Minnesota State Emergency Communication Board

Jail Administrator/Deputy Mark Ellerbusch and Sheriff Jason Boman provided a Jail Project Update. Various options for this project were discussed. Hiring concerns for the open

Dispatch/Jailor Position were discussed. The Board approved a one-time hiring bonus to attempt filling the open essential Dispatch/Jailor Position with \$500 at starting, \$500 at the six-month interval, and \$1,000 at the one-year anniversary. **M/S/C – Nybladh, Kiesow (5,0)**

Assessor Ryan Larson met with the Board to provide a Local Equalization Meeting and Office Update. The Local Equalization Meetings have gone well with 35 appeals to date. They are seeing an average 23% increase in land values, 8.7% increase in building values and 20.2% overall value increase. There is \$4.9 million in new construction values.

Ag Services Director Dave Clark met with the Board to provide a Program Update and Feedlot Annual Review for 2022. 100% of all requirements for feedlot compliance were met.. There will be four feedlot inspections completed this summer. The Board approved the 2022 Annual County Feedlot Officer Report and authorized the Board Chair to sign on behalf of the County. **M/S/C – Kiesow, Miller (5,0)** Dave has been assisting with seed sampling and providing commercial applicator testing.

County Engineer Lon Aune addressed the Board on the following Highway and Ditch Authority Business.

- 1) Resolutions/Agreements
 - a. Resolution adopting 5-year Road and Bridge Plan – will be considered at the 5/16/23 Board meeting
 - b. Resolution to approve the Advance of Funds – approval given
- 2) Highway Department Updates
 - a. Border to Border upcoming meeting information
- 3) General Discussion
 - a. Construction Schedule Update – Great Eastern to begin June 1 through July.
 - b. McCrea and Ditch 53 culvert replacements.
- 4) Ditch Items - The Board recessed the Regular Meeting and Opened the Ditch Authority Meeting. **M/S/C – Miller, Kiesow (5,0)**
 - a. A request to set a Public Hearing for adding land to the County Ditch 21 System from the south half of section 20 in Warrenton Township was reviewed. The Board approved to set a Public Hearing on this matter for 6/6/23 at 11:00 a.m. **M/S/C – Miller, Bring (5,0)**
 - b. A JD 19 – State of Minnesota Joint Powers Agreement was shared.
 - c. County Ditch 44, Lateral 6 – A request for maintenance to lower the existing spoil bank in Section 6 was reviewed. Lon will research aspects of this further and provide options at an upcoming meeting.
 - d. A H2Over viewers booklet was shared.
 - e. A culvert replacement request on CSAH 30 in Section 24 of Tamarac Township on a non-ditch system was reviewed for procedure due to housing safety.

The Board closed the Ditch Authority Meeting and reopened the Regular Meeting. **M/S/C – Bring, Kiesow (5,0)**

RESOLUTION 05-02-02

WHEREAS, Minnesota Statute 162.08, Subd 4 (3d), provides that accumulated balances in excess of two years of municipal account apportionments may be spent on projects located outside of municipalities under 5000 population when approved solely by resolution of the county board.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioner of Transportation transfer \$546,229.86 (all funds) in excess of two years apportionment into the Regular Construction Account. **M/S/C – Miller, Nybladh (5,0)**

Auditor/Treasurer Scott Peters reported on the following.

1. Tax Collection Update – 13% collected to date
2. 2022 Audit Update – overall went well. Two new GASB requirements will need action on reporting.
3. Investment Update
4. ARP Reporting update – 100% have now completed throughout the County.
5. Five County Wage Report
6. Five Year Financial Report
7. Ditch Report
8. 911 Signs update
9. Employee Letter of Resignation & Replacement Consideration. The Board accepted the retirement letter from Deb Benson, effective 6/30/2023, thanking Ms. Benson for her 45 years of dedicated service to the County. **M/S/C – Nybladh, Miller (5,0)**
The Board authorized to advertise and fill the open Motor Vehicle Office Position.
M/S/C – Nybladh, Miller (5,0)

The meeting was adjourned at 1:59 p.m. by Chairperson Duckstad.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER