

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
July 5, 2023 – 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Duckstad called the meeting to order with Commissioners Gary Kiesow, Sharon Bring, Larry Nybladh, Rolland Miller, Jim Duckstad and Auditor-Treasurer Scott Peters present.

The Board approved the July 5, 2023 meeting agenda with additions. **M/S/C – Nybladh, Miller (5,0)**

DMV Manager Kim Haugtvedt met with the Board during open forum introducing new DMV Assistant Eric Larson. The Board wished Mr. Larson well with his County employment.

The minutes from the June 20, 2023 Regular Board Meeting and the June 20, 2023 County Board of Appeal and Equalization Meeting were approved. **M/S/C – Bring, Miller (5,0)**

RESOLUTION 07-05-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants

June 23, 2023	\$163,014.21
June 30, 2023	\$1,655.22

Commissioner Warrants

\$247,896.53

M/S/C – Kiesow, Duckstad (5,0)

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	County Equalization, Living at Home Network Meeting, Northwest Minnesota Area Transportation Partnership, County Park Bike Trail Meeting
Miller	County Equalization, Deb Benson Retirement, MST Watershed
Duckstad	County Equalization, Deb Benson Retirement, Minnesota Statewide Emergency Communications Board, MST Watershed
Kiesow	County Equalization, NWRDC Personnel Committee
Nybladh	County Equalization, Deb Benson Retirement, Drug Task Force Opioid Committee Meeting

Sergeant/Jail Administrator Mark Ellerbusch met with the Board to provide a Jail Project update. PFM representatives Heather Casperson and Chuck Upcraft, Wold Architect representative Jacob Wollensak and Court Administrator Pamala Shaw were available via Zoom to address design plans and bonding processes. Deputy Auditor/Treasurer Sue Peterson was present in the Boardroom.

County Engineer Lon Aune addressed the Board on Highway and Ditch Authority Business.

The Board recessed the Regular Meeting and opened the Ditch Authority Meeting. **M/S/C – Kiesow, Miller (5,0)** Residents Ron Loeslie and Joe McGregor met the with Board to discuss the previous Board decision made to deny a benefit request to add the south half of Section 20 Warrenton Township into County Ditch 21 System. Mr. Aune will research this further for legal advice with John Kolb from Rinke Noonan on options.

The Board approved a ditch cleaning request for one mile on County Ditch 7 in Sections 34 and 35 of Eagle Point Township. **M/S/C – Nybladh, Bring (5,0)**

The Board closed the Ditch Authority Meeting and reconvened the Regular Meeting. **M/S/C – Kiesow, Bring (5,0)**

The Board accepted a letter of retirement from Motor Grader operator, Gary Johnson, effective 10/31/23, thanking Mr. Johnson for his years of dedicated service with the County and further authorized to fill this and all open positions at the Highway Department. **M/S/C – Miller, Nybladh (5,0)**

Project updates were given.

1. County Road 22 - work continues.
2. County Road 3 – paving begins next week.
3. County Road 53 – Box Culverts are in and will be seeded soon.
4. County Park Bike Path is in the design phase.
5. County Road in Warren by Hamm’s Repair funding options being reviewed.

Auditor-Treasurer Scott Peters provided the following for his report:

1. Ditch Report through June and the 5 Year Financial Report were shared.
2. 2024 Budget Discussion – will meet with Department Heads
3. 2023 Actual versus Budget Report for 50% of the year
4. Blighted Property Update
5. The Board authorized to advertise for consideration for 2 MST Watershed Board of Manager positions whose terms are concluding. **M/S/C – Bring, Miller (5,0)**
6. A tower lease Agreement Estoppel Certificate on a tower by the County Park will be considered at the next meeting upon conferring with Midco representatives.
7. The Board approved the following Policy Resolution.

RESOLUTION 07-05-02

WHEREAS, the Marshall County Board of Commissioners has authority to establish and revise County personnel policies; and

WHEREAS, these policy amendments have been reviewed in consultation with the management team; and

WHEREAS, the County Personnel Policy Committee recommends the adoption of updated policies to promote positive, productive, safe and effective workplace culture and practices, and to support continued compliance with applicable law and regulations, and effective delivery of public services; and

NOW, THEREFORE, be it resolved, that all existing, approved policies remain in full effect, in addition to the amendments as indicated below:

Administration of Compensation Plan Policy – no compensation corrections to the County contribution amounts will be made in the event of employee omission of required information to verify eligibility within the applicable new hire, open enrollment or life event enrollment timeframes.

Employee Benefits & Services Policy – also addresses that no compensation corrections will be issued for County contribution amounts if the employee failed to furnish required information within required new hire, open enrollment or life event windows.

Holidays Policy – adds Juneteenth to the official County holiday list beginning in 2023. **M/S/C – Miller, Bring (5,0)**

The meeting was adjourned at 12:14 p.m. by Chairperson Duckstad.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER