

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
October 17, 2023 – 9:00 A.M.
Marshall County Board Room – Warren

The Pledge of Allegiance was given.

Chairperson Duckstad called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Larry Nybladh, Jim Duckstad, and Auditor-Treasurer Scott Peters present.

The Board approved the October 17, 2023 meeting agenda with additions. **M/S/C – Bring, Nybladh (4,0)**

The minutes from the October 3, 2023 meeting were approved with corrections. **M/S/C – Nybladh, Bring (4,0)**

RESOLUTION 10-17-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor’s office.

Auditor Warrants

October 6, 2023	\$16,684.61
October 13, 2023	\$4,622.04

Commissioner Warrants

\$341,909.43

M/S/C – Bring, Kiesow (4,0)

RESOLUTION 10-17-02

PER DIEMS

Sharon Bring	\$75.00
James Duckstad	\$825.00
Gary Kiesow	\$150.00
Domita Mack	\$75.00

Total	\$1,125.00
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M/S/C – Bring, Kiesow (4,0)

GIS Administrator Liz Dustin met with the Board for an Annual Performance Review.

Social Services Director Chris Kujava met with the Board on the following.

General Business

- A. SNAP Expedited Achievement
- B. Social Service Staff was commended for achieving a 95% plus rate on SNAP processing with the State.

Personnel

- A. Chris’s Annual Evaluation

Director’s Administrative Report

- A. Budget Report – Out of Home Placement, Quarterly Report

Authorizations

Case Activity, Bills of \$118,386.26, and Director Actions received Board approval.

M/S/C – Bring, Kiesow (4,0)

Recorder Mary Hamm’s Annual Performance Review was conducted.

Assessor Ryan Larson’s Annual Performance Review was completed.

County Engineer Lon Aune met with Board on Highway and Ditch Authority Business and Annual Performance Review.

1. Engineer Annual Performance Evaluation
2. County Road 22 conditions were discussed. With harvest it has deteriorated considerably. The County has worked to address the concerns. Thanks to those that worked to rectify this situation.
3. Ditch Items

The Board recessed the Regular Meeting and opened the Ditch Authority Meeting. **M/S/C – Bring, Kiesow (4,0)** Cleaning requests on CD 44 are being looked at. Requests on CD 45 blowouts have commenced. There was some work completed on Branch B of County Ditch 20 in Grand Plain Township completed at no cost to the system, as approved by the Board. **M/S/C – Kiesow, Bring (4,0)** Don and Doni Loeslie were present to discuss progress with the repair project requests and funding options for CD 45. Mr. Aune has received a response letter from Congresswoman Fiscshbach’s Office that requested federal funding source possibilities and processes for this project. The Board closed the Ditch Authority Meeting and reopened the Regular Board Meeting. **M/S/C – Bring, Nybladh (4,0)**

Environmental Services Administrator Josh Johnston met with the Board for an Annual Performance Review.

Veterans Service Officer Brett Brandon met with the Board for an Annual Performance Review.

The Board approved the Resolution to Accept Bids and Terms for General Obligation Capital Improvement Bonds with full resolution on file at Auditors Office.

RESOLUTION 10-17-03

RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF \$8,005,000 GENERAL OBLIGATION CAPITAL IMPROVEMENT BONDS, SERIES 2023A AND LEVYING A TAX LEVY FOR THE PAYMENT THEREOF. The Proposal of Northland Securities, Inc. is accepted and awarded. Full Resolution with terms and conditions is on file at the Auditor’s Office. **M/S/C – Bring, Kiesow (4,0) Roll Call Vote: Aye: Kiesow, Nybladh, Duckstad, Bring. Nay: None**

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Mar-Kit, Minnesota Rural Counties
Kiesow	Mar-Kit, Northwest Regional Development Commission, Northern Counties Land Use Coordinating Board
Duckstad	Marshall County Affordable Housing Advisory, Marshall County S & P Global Rating Meeting, State Emergency Communications Board Legislative Committee, Tri-Valley, Alluma, Alluma Space Planning
Nybladh	Mar-Kit, Quin

Auditor-Treasurer Scott Peters provided the following for his report.

1. 2024 Benefits Plan Sign-up Information

2. Property Cleanup Update
3. Jail Remodeling Project Discussion
4. Investment Report
5. Tax Collection Report – 85% Collected to date

The meeting was adjourned by Commissioner Duckstad at 1:50 p.m.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER