



Community Development
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SPECIAL INSPECTION AND TESTING AGREEMENT

(For permit applicants or projects requiring special inspection and/or testing as per Chapter 17 of the International Building Code)

PROJECT NAME: _____

PROJECT ADDRESS: _____

BUILDING PERMIT NUMBER: _____ **ISSUE DATE:** _____

BEFORE A PERMIT CAN BE ISSUED: The owner, engineer or architect of record, acting as the owner's agent, shall complete two copies of this agreement, including the required acknowledgments. A pre-construction conference with the parties involved may be required to review the special inspection requirements and procedures.

APPROVAL OF SPECIAL INSPECTORS: Each special inspector shall be approved by the building department prior to performing any duties. Each special inspector shall submit his/her qualifications to the building department and be subject to a personal interview for pre-qualification. Special inspectors shall display approved identification, as stipulated by the building department, when performing the function of a special inspector.

Special inspection and testing shall meet the minimum requirements of I.B.C. Section 1704. The following conditions are also applicable:

A. DUTIES AND RESPONSIBILITIES OF THE SPECIAL INSPECTOR

1. Observe work.

The special inspector shall observe the work for conformance with the building department approved (stamped) design drawings and specifications and applicable workmanship provisions of the IBC Architect/engineer reviewed shop drawings and/or placing drawings may be used as an aid to inspection.

Special inspections are to be performed on a continuous basis; meaning that the special inspector is always on site in the general area observing the work requiring special inspection. Periodic inspections, if any, must have prior approval by the building department based on a separate written plan reviewed and approved by the building department and the project engineer or architect.

2. Report non-conforming issues.

The special inspector shall bring non conforming items to the immediate attention of the contractor and note all such items in the daily report. If any item is not resolved in a timely manner, or is about to be incorporated in the work, the special inspector shall immediately notify the building department by telephone or in person, notify the engineer or architect, and post a discrepancy notice.

3. Furnish daily reports.

On request, each special inspector shall complete and sign both the special inspector record and the daily report form for each day's inspections. These must remain at the job site with the contractor for review by the building department's inspector.

4. Furnish weekly reports.

The special inspector or inspection agency shall furnish weekly reports of tests and inspections directly to the building department, project engineer or architect, and others as designated. These will include:

- a. Description of daily inspection and tests made with applicable locations;
- b. Listing of all non-conforming items;
- c. Report on how non conforming items were resolved or unresolved as applicable; and
- d. Itemized changes authorized by the architect, engineer & building department, if not included in non-conformance items.

5. Furnish final report.

The special inspector or inspection agency shall submit a final signed report to the building department stating that all items requiring special inspection and testing were fulfilled and reported and , to the best of his/her knowledge, in conformance with the approved design drawings, specifications, approved change orders and the applicable workmanship provisions or the IBC items not in conformance, unresolved items or any discrepancies in inspection coverage (i.e., missed inspections, periodic inspections when continuous was required, etc.) shall be specifically itemized in this report.

B. CONTRACTOR RESPONSIBILITIES

1. Notify the special inspector.

The contractor is responsible for notifying the special inspector or agency regarding individual inspections for items listed in Section D of this agreement and as noted on the building department approved plan. Adequate notice shall be provided so the special inspector has time to become familiar with the project.

2. Provide access to approved plans.

The contractor is responsible for providing the special inspector access to approved plans at the job site.

3. Retain special inspections records.

The Contractor is also responsible for retaining at the job site, all special inspection records submitted by the special inspector, and providing these records for review by the building department's inspector upon request.

C. OWNER'S RESPONSIBILITIES

The owner shall employ the engineer or architect responsible for the structural design or their designated engineer or architect to make visits to the job site to observe general compliance with the approved structural plans, specifications and change orders. The engineer or architect shall submit a statement, in writing, to the building official stating the job site visits have been made and that any deficiencies noted have been corrected. This shall not be construed to be a special inspection.

D. BUILDING DEPARTMENT RESPONSIBILITIES

1. Approve special inspection.

The building department shall approve all special inspectors and special inspection requests.

2. Monitor special inspection.

Work requiring special inspection and the performance of special inspectors shall be monitored by the building department's inspector. His/her approval must be obtained prior to placement of concrete or other similar activities in addition to that of the special inspector.

3. Issue Certificate of Occupancy.

The building department may issue a Certificate of Occupancy after all special inspection reports and the final report has been submitted and accepted.

AREAS OF SPECIAL INSPECTION
 THE FOLLOWING MARKED AREAS SHALL HAVE SPECIAL INSPECTIONS:

		<u>INSPECTOR NAME</u>	<u>CERT. #</u>
{ }	SOILS INVESTIGATION SECTION 1705.6	_____	_____
{ }	CONCRETE SECTION 1705.3	_____	_____
{ }	DUCT MOMENT RESIST CONC FR SEC 1704.4	_____	_____
{ }	REINFORC/PRETRESSING STEEL TLB 1704.4 (#1)	_____	_____
{ }	WELDING SECTION 1704.3.1	_____	_____
{ }	HIGH STRENGTH BOLTING SECTION 1704.3.3	_____	_____
{ }	STRUCTURAL MASONRY SECTION 1704.5	_____	_____
{ }	WOOD SECTION 1704.6	_____	_____
{ }	WALL PANELS/VENEERS SECTION 1704.10	_____	_____
{ }	SPRAY APPLIED FIRE-PROOF SECTION 1704.11	_____	_____
{ }	PILING,DRILLED PIERS/CAISSONS SEC 1704.8/1407.9	_____	_____
{ }	SHOT CRETE TABLE 1704.4 (#6)	_____	_____
{ }	SUSPENDED CEILINGS SECTION 1621.2.5.2.2 #8	_____	_____
{ }	FABRICATOR TO BE APPROVED SECTION 1704.2	_____	_____
{ }	SMOKE CONTROL SECTION 1704.14	_____	_____
{ }	EIFS SECTION 1704.12	_____	_____
{ }	OTHER SELECTION 1704.13 SPECIAL CASES	_____	_____

ACKNOWLEDGMENTS:

I HAVE READ AND AGREE TO COMPLY WITH THE TERMS/CONDITIONS OF THIS AGREEMENT:

OWNER: _____ **DATE:** _____

CONTRACTOR: _____ **DATE:** _____

**SPECIAL INSPECTOR
OR INSPECTION AGENCY:** _____ **DATE:** _____

ARCHITECT: _____ **DATE:** _____

PROJECT ENGINEER: _____ **DATE:** _____

ACCEPTED FOR THE MIDVALE CITY BUILDING DEPARTMENT

BY: _____ **DATE:** _____