

**MIDVALE CITY, UTAH
RESOLUTION NO. 2020-R-20**

**A RESOLUTION ADOPTING THE TENTATIVE OPERATING AND CAPITAL
BUDGETS FOR MIDVALE CITY, STATE OF UTAH, FOR THE FISCAL YEAR 2021.**

WHEREAS, State law requires the filing of a tentative budget for each municipality located within the State of Utah; and

WHEREAS, the tentative budget complies with the requirements set out in U.A.C. § 10-6-111; and

WHEREAS, the budget shall be reviewed, considered, and tentatively adopted by the governing body and may be amended or revised in such manner as is considered advisable prior to final adoption.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MIDVALE CITY, STATE OF UTAH, as follows:

SECTION ONE: That Midvale City, a municipal corporation, hereby adopts the following tentative budgets for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

1. General Fund, Section 10-6-109, UCA
2. Capital Projects Fund, Section 10-6-109, UCA
3. Public Utilities Fund (Water and Sewer), Section 10-6-135, UCA
4. Storm Water Utility Fund, Section 10-6-135, UCA
5. Street Lighting Fund, Section 10-6-135, UCA
6. Sanitation Fund, Section 10-6-135, UCA
7. Telecommunications Fund 10-6-135, UCA
8. Fleet Management Fund, Section 10-6-135, UCA
9. Information Technology Fund, Section 10-6-135, UCA


SECTION TWO: That this Resolution shall become effective immediately upon the passage thereof.

PASSED AND ADOPTED BY THE CITY COUNCIL OF MIDVALE CITY, STATE OF UTAH, this 5th day of May 2020.





Robert M. Hale, Mayor

BUDGET OFFICER CERTIFICATION:


Kane Loader, Budget Officer

ATTEST:


Rori L. Andreason, MMC
Midvale City Recorder

Voting by City Council:

“Aye”

“Nay”

Quinn Sperry

☒

Paul Glover

☒

Heidi Robinson

☒

Bryant Brown

ABSENT

Dustin Gettel

☒



7505 South Holden Street
Midvale, UT 84047
Phone (801) 567-7200
www.midvalecity.org

May 5, 2020

Midvale City Council
7505 South Holden Street
Midvale, Utah 84047

Dear City Council Members:

I am presenting for your consideration the Midvale City Corporation tentative budgets for Fiscal Year 2021. These budgets will be filed as required by Utah Code Annotated (UCA) Title 10-6-111 and will serve as a “working tool” which we will jointly use to develop final budgets for the next fiscal year. This proposed tentative budget can be modified over the next six weeks until we ask for your final approval on June 16, 2020.

This letter, along with the accompanying budget book, will explain and give detail to the City’s budgets along with the financial policies used to develop our revenue and expenditure projections for the coming fiscal year. These budgets reflect the economic realities the City currently faces due to the COVID-19 pandemic discussed in our budget retreat in April. These budgets were put together by City management and staff using the best information available for on-going and one-time revenues, as well as Fiscal Year 2020 year-end expenditure projections.

GENERAL FUND HIGHLIGHTS

As required by law, the General Fund is balanced and as such, meets the basic service level needs of the community. As we go through each department’s budget, the staff will provide details on any proposed changes in funding or service levels. Departments were asked to curtail spending when possible. Only “non-discretionary” increases are recommended for funding. In addition, all proposed capital projects (with the exception of those funded by Transportation Sales Tax) are proposed to be deferred until the economy recovers.

As the Fiscal Year 2021 General Fund Budget was developed, staff focused on funding the City’s basic services:

1. Increase in the Unified Police Department’s contract for police services.

- (\$439,703, 5.1% increase).
2. Increases for employee benefits, including an 8.7 percent health insurance increase and 4 percent dental increase.
 3. Contributions to our non-profit partners:
 - Midvale Arts Council
 - Midvale Boys & Girls Club
 - Midvale Communities-Building-Communities
 4. Replacement of boilers at the UPD building (\$25,000).
 5. Increase in parks contract maintenance due to additional medians and park space (\$27,000).
 6. Hazardous tree maintenance in the City's main park (\$36,000).
 7. Information technology server licensing for products that are no longer supported (\$39,500).

We are recommending a property tax increase for Fiscal Year 2021. The City's General Obligation Bonds (which were used to construct the UPD building) ended in fiscal year 2020. Recapturing this property tax to help offset additional public safety costs and current debt service payments will allow the City to retain current service levels and will not impact the average Midvale City taxpayer. In addition, we are recommending a 2.3% CPI increase (\$53,000) to offset the lack of inflationary adjustments built into the state of Utah's property tax formula. For the average Midvale City taxpayer, this equates to a \$4 increase in property taxes. This will require the City to undergo Truth in Taxation, which is a process established by state law where taxing entities are required to hold a public hearing and inform taxpayers of proposed property tax increases before a public vote.

The single largest program cost increase for FY 2021 is once again public safety. The current anticipated UPD increase is \$440,000. Legislative appropriations to Midvale of approximately \$1.5 million dollars soften the impact associated with the Midvale Homeless Shelter. With the anticipated contract with UPD for FY 2021 at approximately \$9,066,455, this represents just over 44% of our total General Fund budget.

Due to the COVID-19 pandemic, and the expectation of revenues being approximately \$1 million less than fiscal year 2020, we recommend the use of approximately \$504,000 in fund balance (or "rainy day funds") to balance the budget. This use of fund balance will allow the City to continue providing core services to its citizens at the same service level as the prior year.

As part of the budget process we also review and evaluate the City's rates and fees. We will be presenting an annual fee schedule for your approval. Currently, City staff is only recommending a rate increase for the Sanitation funds, as this fund is not currently covering its costs. Further discussion will be needed regarding the City's bulky waste program before a set amount will be brought forth for approval.

EMPLOYEE COMPENSATION

Our greatest resource and asset is our highly trained and skilled employees. They provide the services that our residents and businesses need. Due to the expected decline in revenues in the

upcoming fiscal year, we are not recommending cost of living or merit increases at the current time. However, we will be evaluating the City's financial picture mid-year to see if compensation increases are feasible at that time. Considering this, the City plans to:

1. Continue to fund a significant portion of the deductible for employees willing to participate in the cost-saving "High deductible" health plan.
2. Cover the City's share of the increase in insurance premium costs.

No new FTE's are recommended for funding in the General Fund.

PUBLIC UTILITIES FUND (WATER)

The fiscal year 2020 budget funded a water master plan. This plan is being finalized and will be presented to the City Council as soon as it is ready. In addition, the fiscal year 2020 budget included funding for a fee rate study. This study is crucial in ensuring funds are available to construct the necessary infrastructure that will be outlined in the water master plan. Until the water master plan and fee rate study are done, we are not recommending rate increases.

Only a few projects are being recommended for funding, which include:

1. An additional \$61,000 in funding for year 2 of the water meter changeout program.
2. An additional \$151,000 to fund Jordan Valley Water's 8.6% wholesale water rate increase.
3. A utility truck totaling \$100,000.
4. \$350,000 for a chlorination system.

Additional projects may be recommended once the water master plan is finalized.

PUBLIC UTILITIES FUND (SEWER)

In conjunction with the water fee rate study, funding is being requested for a sewer fee rate study. In addition, operating increases of \$18,000 are being requested for electricity (\$13,000) and SCADA system maintenance (\$5,000). \$100,000 is being requested for future sewer line replacements.

STORM WATER UTILITY FUND

A storm water master plan and fee rate study is being requested totaling \$75,000. These studies will ensure the long-term viability of the fund and lay the groundwork for future required capital projects.

STREET LIGHT UTILITY FUND

The Street Lighting Fund collects street lighting user fees, which are used to pay debt service on the Series 2013 bond and street lighting expenses such as electricity and maintenance. The bonds will be paid off in FY 2024. An electricity operating line item increase of \$2,000 is being requested due to additional street lights in the City. We are not proposing any rate increases for FY 2021.

SANITATION FUND

A sanitation budget has been prepared assuming a 10 percent rate increase. However, additional discussions will be needed to determine how the bulky waste program should be operated and funded. Since the sanitation fund no longer has available fund balance, a rate increase will be required regardless of what option is chosen.

TELECOMMUNICATIONS FUND

This fund was established to cover the UTOPIA/UIA costs and is basically a “pass through” fund where funding is transferred from the General Fund to cover debt payments. Should the City choose in the future to run this system as a utility the budget and funding mechanism is already in place. UIA has started repaying the City’s advance for operations, which allowed us to reduce the transfer from the General Fund from \$850,000 to \$835,000, even though debt service increases two percent per year. In the FY 2021 Budget we are proposing a transfer from the General Fund of \$835,000.

INTERNAL SERVICE FUNDS

The City has a Fleet Fund, where operations and replacement costs are assessed to all City budgets which use vehicles. As such, operations costs are recognized in the appropriate departments. Funds required to replace a vehicle at the end of its life are available in the Fleet Fund, eliminating the need to lease or borrow, and smoothing the annual operating fund budgets. As a budget saving measure in fiscal year 2021, the General Fund departments’ contributions and replacements are being delayed one year. The City also has an Information Technology Internal Service Fund. This fund operates in the same manner as the Fleet Fund. Departments contribute annually for maintenance of computers and for replacement of hardware at the end of its useful life. We are recommending funding to this fund due to the critical nature of Information Technology infrastructure, and the negative consequences that will occur if end-of-life equipment and hardware is not replaced.

CAPITAL IMPROVEMENT PROJECT FUND (CIP)

The following projects are recommended for this year’s Capital Improvement Program:

Projects

▪ Pavement Management	\$ 516,378
▪ Sidewalk/curb/gutter replacement	100,000
Total	\$ 616,378

Numerous other projects were requested by department personnel but are recommended for deferral due to the City’s current economic situation.

MUNICIPAL BUILDING AUTHORITY (MBA)

The City's Municipal Building Authority (MBA) issued bonds in 2012 to build the new City Hall and Justice Court, and the city-wide street lighting project. The main function of the MBA is now to collect rent payments from the General Fund and Street Lighting Fund to service the debt. In addition, the MBA owns the Midvale Boys and Girls Club and the Head Start buildings, and collects rent revenue of \$94,300 per year, which helps to offset the cost of debt service. The total budget for the MBA this year is \$ 676,406.

PROPOSED FISCAL YEAR 2021 TENTATIVE BUDGETS

The following are the proposed budget totals for the respective funds (Internal Service Funds, the MBA, and the RDA are excluded):

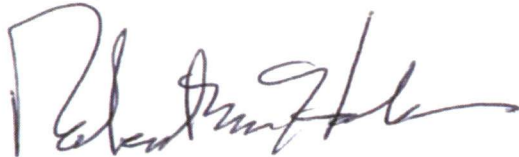
General Fund	\$ 20,626,907
Capital Improvement Projects Fund	616,378
Public Utilities - Water	5,831,140
Public Utilities - Sewer	2,839,718
Storm Water Utility	2,168,097
Street Lighting	400,539
Sanitation	1,280,837
Telecommunications	939,620
Total	\$ 34,703,236

PUBLIC HEARING

The tentative budgets and any changes made during your review process will be available with the City Recorder for public inspection and comment. A public hearing is scheduled for June 16, 2020. We will be discussing the tentative budget during each Council Meeting held between now and June 16. The final budget is anticipated to be adopted by June 16, 2020, unless the City moves forward with a proposed property tax increase.

Thank you for your support.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Robert M. Hale', written in a cursive style.

Robert M. Hale, Mayor

General Fund Summary

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Proposed FY2021	Difference	Percent Change (FY2020 to FY2021 Budget)	Percent Change (FY2020 Est to FY2021 Budget)
Revenues:								
Taxes	13,099,474	13,201,596	13,736,539	13,443,487	12,941,092	(795,447)	-5.8%	-3.7%
Licenses & Permits	600,158	893,520	1,001,000	992,257	972,609	(28,391)	-2.8%	-2.0%
Intergovernmental Revenue	1,957,891	7,752,474	4,548,505	4,414,005	2,602,240	(1,946,265)	-42.8%	-41.0%
Charges for Services	1,674,434	1,844,880	2,164,000	2,070,024	2,214,436	50,436	2.3%	7.0%
Fines and Forfeitures	992,776	944,870	930,000	854,944	945,000	15,000	1.6%	10.5%
Miscellaneous Revenue	336,924	643,981	72,500	107,630	445,312	372,812	514.2%	313.7%
Contributions	(30,000)	45,000	2,500	-	2,500	-	0.0%	0.0%
TOTAL REVENUES	\$ 18,631,657	\$ 25,326,321	\$ 22,455,044	\$ 21,882,347	\$ 20,123,189	\$ (2,331,855)	-10.4%	-8.0%
Expenditures:								
Mayor and City Council	343,503	336,746	362,300	379,881	395,524	33,224	9.2%	4.1%
Administration	359,801	405,416	552,200	566,334	523,493	(28,707)	-5.2%	-7.6%
Communications	-	-	-	-	200,510	200,510	0.0%	0.0%
Human Resources/Employee Services	135,364	161,249	485,700	169,211	187,328	(298,372)	-61.4%	10.7%
City Recorder	297,482	271,009	317,800	296,358	305,019	(12,781)	-4.0%	2.9%
City Attorney	610,867	586,669	628,200	620,518	672,719	44,519	7.1%	8.4%
Non-Departmental	1,505,692	2,018,515	1,809,900	1,788,971	1,804,645	(5,255)	-0.3%	0.9%
Community & Intergovernmental Relations	234,170	230,680	263,000	317,971	227,045	(35,955)	-13.7%	-28.6%
Harvest Days	54,721	76,732	73,000	76,088	-	(73,000)	-100.0%	-100.0%
Recreation	-	15,429	-	-	-	-	0.0%	0.0%
Public Safety	7,168,010	8,381,646	8,966,000	8,968,115	9,402,338	436,338	4.9%	4.8%
Administrative Services								
Administration	197,612	218,221	229,400	235,032	175,815	(53,585)	-23.4%	-25.2%
Finance	352,575	369,106	385,300	401,469	418,376	33,076	8.6%	4.2%
Justice Court	760,103	743,928	793,900	801,045	850,224	56,324	7.1%	6.1%
Information Technology	479,000	483,306	805,850	791,732	692,255	(113,595)	-14.1%	-12.6%
Total Administrative Services	1,789,290	1,814,561	2,214,450	2,229,278	2,136,670	(77,780)	-3.5%	-4.2%
Public Works								
Administration	88,609	140,196	208,000	198,365	201,567	(6,433)	-3.1%	1.6%
Streets	629,348	745,128	797,450	809,634	754,397	(43,053)	-5.4%	-6.8%
Building and Grounds	597,610	599,147	703,650	754,672	746,137	42,487	6.0%	-1.1%
Parks and Cemetery	381,285	408,277	420,200	436,808	508,559	88,359	21.0%	16.4%
Total Public Works	1,696,852	1,892,748	2,129,300	2,199,479	2,210,660	81,360	3.8%	0.5%
Community Development								
Administration	598,011	554,469	576,900	501,189	757,449	180,549	31.3%	51.1%
Planning and Zoning	256,684	325,413	410,700	364,391	378,104	(32,596)	-7.9%	3.8%
Engineering	163,970	168,504	288,600	235,552	227,172	(61,428)	-21.3%	-3.6%
Code Enforcement	176,065	192,976	121,300	15,687	8,948	(112,352)	-92.6%	-43.0%
Business Licensing	63,076	70,497	80,000	110,383	-	(80,000)	-100.0%	-100.0%
Building Inspection	365,054	446,812	361,500	362,136	354,504	(6,996)	-1.9%	-2.1%
Total Community Development	1,622,860	1,758,671	1,839,000	1,589,338	1,726,177	(112,823)	-6.1%	8.6%
Transfers Out	2,737,831	7,686,195	2,980,805	2,680,805	834,779	(2,146,026)	-72.0%	-68.9%
TOTAL EXPENDITURES	\$ 18,556,443	\$ 25,636,266	\$ 22,621,655	\$ 21,882,347	\$ 20,626,907	\$ (1,994,748)	-8.8%	-5.7%
NET REVENUES OVER/(UNDER) EXPENDITURES	75,214	(309,945)	(166,611)	-	(503,718)	(337,107)		

1 Decrease due to one-time grants.

2 Increase due to parking structure loan reimbursement.

3 Code enforcement budgeted in Public Safety department.

4 Business Licensing merged with Community Development Administration.

General Fund Financing Sources

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Requested FY2021	Percent Change
Taxes:						
Property	2,599,916	2,528,807	2,704,500	2,551,050	2,661,367	-1.6%
Delinquent	35,681	39,448	35,500	40,000	40,000	12.7%
Sales	7,382,052	7,695,281	7,941,539	7,978,547	7,277,952	-8.4%
Franchise	2,212,291	2,115,894	2,200,000	2,124,855	2,200,000	0.0%
Telecommunications	356,013	300,028	300,000	255,024	270,000	-10.0%
Transient room	180,425	167,806	190,000	128,773	119,347	-37.2%
Motor Vehicle (in Lieu)	333,097	354,332	365,000	365,238	372,426	2.0%
TOTAL TAXES	\$ 13,099,474	\$ 13,201,596	\$ 13,736,539	\$ 13,443,487	\$ 12,941,092	-5.8%
Licenses and Permits:						
Business Licenses	273,347	255,893	280,000	252,220	239,609	-14.4%
Building Permits	311,489	597,871	700,000	706,837	700,000	0.0%
Road Cut Fees	10,244	15,830	10,000	18,000	17,000	70.0%
Right of Way Occupancy Permits	-	18,700	5,000	10,000	10,000	100.0%
Sign Fees	5,079	5,225	6,000	5,200	6,000	0.0%
TOTAL LICENSES AND PERMITS	\$ 600,158	\$ 893,520	\$ 1,001,000	\$ 992,257	\$ 972,609	-2.8%
Grants and Intergovernmental Revenue:						
Justice Assistance Grant (JAG)	16,615	24,022	21,000	21,000	-	-100.0%
Federal Transportation Administration Grant	-	-	158,600	158,600	-	-100.0%
EPA Institutional Controls Grant	35,000	111,718	116,000	116,000	124,628	7.4%
Community Development Block Grant (CDBG)	365,131	100,000	-	-	-	0.0%
State Transportation Funds	-	5,226,195	1,523,805	1,523,805	-	-100.0%
Class C Road Funds	1,018,459	1,084,543	1,160,000	956,276	921,412	-20.6%
State Liquor Funds Allotment	48,126	48,528	48,000	44,124	46,000	-4.2%
Administrative Office of the Courts (AOC) Grant	-	1,000	-	-	-	0.0%
State Homeless Initiative	409,560	1,156,467	1,521,100	1,594,200	1,510,200	-0.7%
Wastach Front Regional Council Grant	65,000	-	-	-	-	0.0%
TOTAL GRANTS AND INTERGOVERNMENTAL REVENUE:	\$ 1,957,891	\$ 7,752,474	\$ 4,548,505	\$ 4,414,005	\$ 2,602,240	-42.8%
Charges for Services:						
Zoning and Development Fees	50,150	60,234	75,000	50,000	75,000	0.0%
Plan Check Fees	165,560	346,637	400,000	344,131	400,000	0.0%
Maps and Publications	132	1,356	500	500	500	0.0%
Notary and Background Check Fees	10	85	500	15	200	-60.0%
911 Service Fees	40,681	-	-	-	-	0.0%
Code Enforcement Fees	12,406	5,359	10,000	-	-	-100.0%
Rents and Concessions	5,005	6,565	5,000	1,200	5,000	0.0%
Credit Card Service Fees	13,591	13,196	12,000	12,678	13,000	8.3%
Cemetery Lot Sales	(1,050)	(700)	-	-	-	0.0%
Cemetery Service Fees	25,650	27,850	25,000	26,000	27,000	8.0%
Administrative Fee - Water Fund	489,400	439,900	528,500	528,500	559,189	5.8%
Administrative Fee - Sewer Fund	197,100	227,700	289,600	289,600	327,801	13.2%
Administrative Fee - Storm Water Fund	325,500	360,300	424,500	424,500	437,291	3.0%
Administrative Fee - Sanitation Fund	76,000	79,100	88,900	88,900	75,120	-15.5%
Administrative Fee - Redevelopment Agency Funds	240,300	241,200	262,200	262,200	262,988	0.3%
Administrative Fee - Street Lighting Fund	34,000	35,600	41,800	41,800	31,347	-25.0%
Harvest Days Activities	-	500	500	-	-	-100.0%
TOTAL CHARGES FOR SERVICES:	\$ 1,674,434	\$ 1,844,880	\$ 2,164,000	\$ 2,070,024	\$ 2,214,436	2.3%

General Fund Financing Sources (Continued)

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Requested FY2021	Percent Change
Fines and Forfeitures:						
Fines and Forfeitures	849,783	798,426	800,000	730,243	800,000	0.0%
Bad Debt Collections	117,418	116,853	100,000	100,000	115,000	15.0%
Attorney Fees Recovered	17,126	21,241	20,000	19,000	22,000	10.0%
Traffic School	8,450	8,350	10,000	5,700	8,000	-20.0%
TOTAL FINES AND FORFEITURES:	\$ 992,776	\$ 944,870	\$ 930,000	\$ 854,943	\$ 945,000	1.6%
Miscellaneous:						
Interest Earnings	(60,565)	(50,985)	10,000	-	-	-100.0%
Interest on Restricted Funds	142,068	158,410	30,000	72,645	10,000	-66.7%
Sale of Property Held for Resale	248	400,000	-	-	-	0.0%
Proceeds From Insurance	8,929	9,981	5,000	7,000	5,000	0.0%
Proceeds from Sale of Assets	219,644	110,156	5,000	10,000	5,000	0.0%
Loan Payment - Developer	-	-	-	-	403,012	0.0%
Sundry Revenues	19,348	9,167	15,000	10,685	15,000	0.0%
ULGT Dividend/Grant	7,253	7,253	7,500	7,300	7,300	-2.7%
Donations From Private Parties	(30,000)	45,000	2,500	-	2,500	0.0%
TOTAL MISCELLANEOUS:	\$ 306,924	\$ 688,981	\$ 75,000	\$ 107,630	\$ 447,812	497.1%
TOTAL GENERAL FUND FINANCING SOURCES:	\$ 18,631,657	\$ 25,326,321	\$ 22,455,044	\$ 21,882,346	\$ 20,123,189	-10.4%

Mayor and City Council

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Salaries	139,460	136,614	144,600	146,299	149,561	4,961	3.4%
Benefits	106,061	105,933	113,000	131,022	141,375	28,375	25.1%
Car Allowance	4,892	4,800	4,800	4,800	4,800	-	0.0%
Total Personnel	250,413	247,346	262,400	282,121	295,736	33,336	12.7%
Operating							
Subscriptions and Memberships	80	-	1,000	500	1,000	-	0.0%
Education and Travel	866	562	2,000	-	5,000	3,000	150.0% 1
Information Technology Equipment (Interfund)	2,300	7,400	11,400	11,400	11,288	(112)	-1.0%
Communications and Telephone	457	385	500	526	500	-	0.0%
Professional Services	84,659	74,294	75,000	75,000	75,000	-	0.0%
Education and Training	1,440	1,025	3,000	985	-	(3,000)	-100.0% 1
Miscellaneous Supplies	2,784	4,123	6,000	5,000	6,000	-	0.0%
Miscellaneous Services	505	1,611	1,000	4,349	1,000	-	0.0%
Total Operating	93,090	89,400	99,900	97,760	99,788	(112)	-0.1%
TOTAL EXPENDITURES	\$ 343,503	\$ 336,746	\$ 362,300	\$ 379,881	\$ 395,524	\$ 33,224	9.2%

1 Education and travel line items consolidated.

Position	FY2019	FY2020	Recommended FY2021
Part-Time			
Mayor	0.50	0.50	0.50
City Council Members	2.50	2.50	2.50
TOTAL MAYOR AND CITY COUNCIL	3.00	3.00	3.00

Administration

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change	
Personnel								
Salaries	246,066	273,708	359,100	383,090	351,152	(7,948)	-2.2%	1
Part-Time Salaries	389	-	-	-	-	-	0.0%	
Overtime	77	-	-	-	-	-	0.0%	
Benefits	101,640	105,965	153,000	156,008	141,870	(11,130)	-7.3%	1
Car Allowance	4,096	7,800	7,800	9,992	9,600	1,800	23.1%	
Total Personnel	352,268	387,473	519,900	549,090	502,622	(17,278)	-3.3%	
Operating								
Subscriptions and Memberships	280	1,518	1,900	1,500	1,900	-	0.0%	
Education and Travel	-	2,649	3,500	500	6,600	3,100	88.6%	2
Information Technology Equipment (Interfund)	1,300	3,700	5,500	5,500	4,468	(1,032)	-18.8%	
Communications and Telephone	581	717	800	800	403	(397)	-49.6%	1
Professional Services	1,126	397	15,000	2,000	5,000	(10,000)	-66.7%	3
Education and Training	1,100	4,066	3,100	1,900	-	(3,100)	-100.0%	2
Miscellaneous Supplies	2,487	3,273	2,000	5,000	2,000	-	0.0%	
Miscellaneous Services	660	1,624	500	44	500	-	0.0%	
Total Operating	7,533	17,943	32,300	17,244	20,871	(11,429)	-35.4%	
TOTAL EXPENDITURES	\$ 359,801	\$ 405,416	\$ 552,200	\$ 566,334	\$ 523,493	\$ (28,707)	-5.2%	

1 Communications Director moved to Communications Department.

2 Education and Training Line Items Combined.

3 Transfer to Communications Department.

Position	FY2019	FY2020	Recommended FY2021
City Manager	1.00	1.00	1.00
Assistant City Manager	0.00	1.00	1.00
Communications Director	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00
TOTAL ADMINISTRATION	3.00	4.00	3.00

Communications								
	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Requested FY2021	Difference	Percent Change	
Personnel								
Salaries	-	-	-	-	83,050	83,050	0.0%	1
Benefits	-	-	-	-	50,212	50,212	0.0%	1
Car Allowance	-	-	-	-	3,000	3,000	0.0%	1
Total Personnel	-	-	-	-	136,262	136,262	0.0%	
Operating								
Subscriptions and Memberships	-	-	-	-	900	900	0.0%	1
Education and Travel	-	-	-	-	2,600	2,600	0.0%	1
Information Technology Equipment (Interfund)	-	-	-	-	1,545	1,545	0.0%	
Communications and Telephone	-	-	-	-	403	403	0.0%	1
Professional Services	-	-	-	-	5,000	5,000	0.0%	1
Newsletter	-	-	-	-	24,000	24,000	0.0%	2
Public Relations	-	-	-	-	3,500	3,500	0.0%	2
Software	-	-	-	-	12,000	12,000	0.0%	3
City Celebration	-	-	-	-	10,000	10,000	0.0%	4
Miscellaneous Supplies	-	-	-	-	2,000	2,000	0.0%	5
Miscellaneous Services	-	-	-	-	2,300	2,300	0.0%	6
Total Operating	-	-	-	-	64,248	64,248	0.0%	
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ 200,510	\$ 200,510	0.0%	

- 1** Transfer from Administration budget.
- 2** Transfer from Community/Intergovernmental Relations.
- 3** Transfer from Information Technology budget - Midvale Connect software.
- 4** Future City celebration - Replacement for Harvest Days.
- 5** Transfer from Administration budget. Increase request-\$500-LED marquee maintenance.
- 6** Request-\$2,300 for AVI file creation for marquee sign.

Position	FY2019	FY2020	Recommended FY2021
Communications Director		-	1.00
TOTAL COMMUNICATIONS	-	-	1.00

Human Resources

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Salaries	60,586	61,982	63,000	64,494	66,860	3,860	6.1%
Benefits	24,925	26,030	26,800	27,517	29,447	2,647	9.9%
Total Personnel	85,511	88,011	89,800	92,011	96,307	6,507	7.2%
Operating							
Subscriptions and Memberships	1,212	3,153	5,000	4,000	5,000	-	0.0%
Public Notices - Job Postings	1,950	1,275	3,000	1,000	1,500	(1,500)	-50.0%
Education and Travel	163	-	2,000	800	8,000	6,000	300.0%
Repairs, Maintenance, and Supplies	-	-	300	200	300	-	0.0%
Information Technology Equipment (Interfund)	1,300	1,000	1,900	1,900	1,821	(79)	-4.2%
Communications and Telephone	124	-	500	500	500	-	0.0%
Professional Services	3,300	10,078	8,000	6,000	8,000	-	0.0%
Education and Training	3,066	3,926	6,000	4,000	-	(6,000)	-100.0%
Miscellaneous Supplies	340	795	1,200	200	1,200	-	0.0%
Miscellaneous Services	(72)	166	500	400	500	-	0.0%
Total Operating	11,384	20,394	28,400	19,000	26,821	(1,579)	-5.6%
TOTAL EXPENDITURES	\$ 96,895	\$ 108,405	\$ 118,200	\$ 111,011	\$ 123,128	\$ 4,928	4.2%

1 Education and Training Line Items Combined.

Position	FY2019	FY2020	Recommended FY2021
Benefits Coordinator	1.00	1.00	1.00
TOTAL HUMAN RESOURCES	1.00	1.00	1.00

Employee Services

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Operating							
Employee Assistance Program	3,921	2,560	4,000	4,000	4,000	-	0.0%
Flex Spending Plan Admin Fee	1,854	1,998	2,500	2,500	2,500	-	0.0%
Drug Screening Services	3,863	3,996	4,000	3,000	4,000	-	0.0%
Education and Training	-	-	-	-	-	-	0.0%
Education Reimbursement Program	9,940	1,096	15,000	5,000	15,000	-	0.0%
Unemployment Insurance	399	18,126	6,000	15,000	6,000	-	0.0%
Year End Accrual Contingency	2,400	-	2,000	-	2,000	-	0.0%
Retirement Health Savings Account	-	-	-	-	-	-	0.0%
Miscellaneous Supplies	2,476	4,558	2,000	500	2,000	-	0.0%
Miscellaneous Services	1,648	601	1,500	1,000	1,500	-	0.0%
Employee Association	11,968	18,310	22,200	22,200	22,200	-	0.0%
Employee Recognition Program	-	1,600	5,000	5,000	5,000	-	0.0%
Unallocated Merit Increases	-	-	107,200	-	-	(107,200)	-100.0%
Unallocated Benefit Increases	-	-	52,400	-	-	(52,400)	-100.0%
Unallocated Selective Salary Increases	-	-	143,700	-	-	(143,700)	-100.0%
TOTAL EXPENDITURES	\$ 38,469	\$ 52,844	\$ 367,500	\$ 58,200	\$ 64,200	\$ (303,300)	-82.5%

City Recorder							
	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Salaries	165,578	170,475	172,000	175,107	184,099	12,099	7.0%
Overtime	290	220	500	500	500	-	0.0%
Benefits	69,936	71,707	76,000	77,202	81,928	5,928	7.8%
Car Allowance	1,500	3,000	3,000	3,000	3,000	-	0.0%
Total Personnel	71,436	74,707	79,000	80,202	84,928	5,928	7.5%
Operating							
Subscriptions and Memberships	820	841	2,000	1,000	2,000	-	0.0%
Public Notices	12,813	10,610	15,000	10,000	15,000	-	0.0%
Education and Travel	12	-	2,500	1,500	5,000	2,500	100.0%
Repairs, Maintenance, and Supplies	-	-	500	500	500	-	0.0%
Information Technology Equipment (Interfund)	1,000	3,300	4,800	4,800	3,492	(1,308)	-27.3%
Communications and Telephone	903	667	1,000	465	1,000	-	0.0%
Professional Services	-	872	1,000	1,000	500	(500)	-50.0%
Codification	3,442	8,677	7,000	5,000	7,000	-	0.0%
Education and Training	2,130	-	2,500	1,300	-	(2,500)	-100.0%
Election Supplies	37,491	-	29,000	14,584	-	(29,000)	-100.0%
Miscellaneous Supplies	1,064	641	500	200	500	-	0.0%
Miscellaneous Services	504	-	500	200	500	-	0.0%
Total Operating	60,179	25,607	66,300	40,549	35,492	(30,808)	-46.5%
TOTAL EXPENDITURES	\$ 131,615	\$ 100,313	\$ 145,300	\$ 120,751	\$ 120,420	\$ (24,880)	-17.1%

1 Education and Training Line Items Combined.

Position	Recommended		
	FY2019	FY2020	FY2021
HR Director/City Recorder	1.00	1.00	1.00
Deputy City Recorder	1.00	1.00	1.00
TOTAL CITY RECORDER	2.00	2.00	2.00

City Attorney							
	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Salaries	311,724	348,938	356,000	373,393	384,519	28,519	8.0%
Part-Time Wages	-	-	-	-	-	-	0.0%
Benefits	116,592	126,703	133,000	137,896	145,025	12,025	9.0%
Car Allowance	3,000	6,000	6,000	6,000	6,000	-	0.0%
Total Personnel	119,592	132,703	139,000	143,896	151,025	12,025	8.7%
Operating							
Subscriptions and Memberships	3,678	2,611	4,000	4,000	7,600	3,600	90.0% 2
Education and Travel	1,846	3,328	6,000	1,900	9,000	3,000	50.0% 1
Repairs, Maintenance, and Supplies	-	-	1,000	1,000	1,000	-	0.0%
Information Technology Equipment (Interfund)	2,100	4,700	6,700	6,700	7,075	375	5.6%
Small Equipment	-	-	-	984	-	-	0.0%
Communications and Telephone	1,292	801	1,500	1,405	1,500	-	0.0%
Professional Services	77,104	2,970	10,000	4,000	10,000	-	0.0%
Legal Defenders	89,700	89,100	100,000	81,465	100,000	-	0.0%
Education and Training	1,640	775	3,000	1,475	-	(3,000)	-100.0% 1
Miscellaneous Supplies	2,191	743	1,000	300	1,000	-	0.0%
Total Operating	179,551	105,028	133,200	103,229	137,175	3,975	3.0%
TOTAL EXPENDITURES	\$ 299,142	\$ 237,730	\$ 272,200	\$ 247,125	\$ 288,200	\$ 16,000	5.9%

1 Education and Training Line Items Combined.

2 \$3,600 Increase - eProsecutor Software

Position	FY2019	FY2020	Recommended FY2021
City Attorney	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	1.00
Paralegal/Executive Assistant	1.00	1.00	1.00
Procurement/Contract Specialist	1.00	1.00	1.00
TOTAL CITY ATTORNEY	4.00	4.00	4.00

Non-Departmental							
	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Operating							
Office Supplies	44,421	41,333	40,000	40,000	40,000	-	0.0%
Postage	13,991	13,850	15,000	14,571	15,000	-	0.0%
Bank Charges	95,254	102,137	118,000	110,000	118,000	-	0.0%
Repairs, Maintenance, and Supplies	710	-	-	-	-	-	0.0%
Vehicle Operating Costs (Interfund)	700	3,000	2,800	2,800	2,927	127	4.5%
Insurance and Surety	58,168	50,014	63,000	63,000	63,000	-	0.0%
Trustee and Bond Related Fees	10,850	8,600	6,000	6,000	6,000	-	0.0%
Loss Contingency	1,025	1,591	20,000	10,000	20,000	-	0.0%
Miscellaneous Supplies	173	25	500	-	500	-	0.0%
Miscellaneous Services	2,182	1,500	2,000	-	2,000	-	0.0%
Total Operating	227,474	222,050	267,300	246,371	267,427	127	0.0%
Capital							
Fleet Vehicle Replacement	1,400	1,600	1,600	1,600	-	(1,600)	-100.0%
Debt Service							
Lease Payment to Municipal Building Authority	76,000	350,300	361,000	361,000	363,506	2,506	0.7%
Debt Service Principal	805,000	1,090,000	870,000	870,000	804,562	(65,438)	-7.5%
Debt Service Interest	395,818	354,565	310,000	310,000	369,150	59,150	19.1%
Total Debt Service	1,276,818	1,794,865	1,541,000	1,541,000	1,537,218	(3,782)	-0.2%
TOTAL EXPENDITURES	\$ 1,505,692	\$ 2,018,515	\$ 1,809,900	\$ 1,788,971	\$ 1,804,645	\$ (5,255)	-0.3%

1 Fleet vehicle replacement charges are being deferred one year.

2 2000 General Obligation Bond-Final payment fiscal year 2020; parking structure loan (pass-through to UDOT, offsetting reimbursement revenue.

Harvest Days

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Operating							
Permits	1,047	1,065	1,000	1,077	-	(1,000)	-100.0%
Equipment	3,784	13,501	9,000	10,915	-	(9,000)	-100.0%
Supplies and Advertising	3,779	8,962	8,000	8,067	-	(8,000)	-100.0%
Entertainment	19,200	16,995	17,000	19,424	-	(17,000)	-100.0%
Parade	3,356	7,094	3,000	2,555	-	(3,000)	-100.0%
Fireworks	13,000	13,000	13,000	13,000	-	(13,000)	-100.0%
Other Activities	3,312	1,655	5,000	4,050	-	(5,000)	-100.0%
City Float	2,500	10,400	12,000	12,000	-	(12,000)	-100.0%
Youth Ambassador Program	4,743	4,061	5,000	5,000	-	(5,000)	-100.0%
TOTAL EXPENDITURES	\$ 54,721	\$ 76,732	\$ 73,000	\$ 76,088	\$	- \$ (73,000)	-100.0%

Community and Intergovernmental Relations

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Salaries	31,353	31,443	32,000	34,068	34,122	2,122	6.6%
Part-Time Salaries	6,214	5,784	7,000	7,004	7,600	600	8.6%
Overtime	73	-	200	200	200	-	0.0%
Benefits	8,633	8,532	8,400	10,317	11,772	3,372	40.1%
Uniform Allowance	262	33	300	315	300	-	0.0%
Total Personnel	46,536	45,792	47,900	51,904	53,994	6,094	12.7%
Operating							
Subscriptions and Memberships	20,065	23,445	25,000	25,000	25,000	-	0.0%
Information Technology Equipment (Interfund)	-	1,000	1,700	1,700	1,333	(367)	-21.6%
Vehicle Operating Costs (Interfund)	19,900	7,500	7,100	7,100	7,318	218	3.1%
Communications and Telephone	689	464	1,000	100	1,000	-	0.0%
Professional Services	-	3,469	10,000	7,500	10,000	-	0.0%
City Newsletter	32,500	31,100	33,000	35,400	-	(33,000)	-100.0%
Public Relations	4,525	341	3,500	1,000	-	(3,500)	-100.0%
Cinco De Mayo Celebration	1,000	-	1,000	-	1,000	-	0.0%
Historical Society	973	-	-	-	-	-	0.0%
Grant to Boys & Girls Club	40,000	40,000	40,000	50,000	40,000	-	0.0%
Grant to Arts Council	30,000	45,000	45,000	45,000	30,000	(15,000)	-33.3%
Grant to CBC	20,000	20,000	25,000	78,467	40,000	15,000	60.0%
Miscellaneous Supplies	1,426	259	1,000	500	1,000	-	0.0%
Miscellaneous Services	-	-	1,000	500	1,000	-	0.0%
Senior Citizens Miscellaneous	6,021	1,485	7,200	2,200	7,200	-	0.0%
Recreation Activities	4,200	2,850	5,000	3,600	5,000	-	0.0%
Volunteer Appreciation Recognition	936	2,575	3,200	2,600	3,200	-	0.0%
Total Operating	182,234	179,488	209,700	260,667	173,051	(36,649)	-17.5%
Capital							
Fleet Vehicle Replacement (Interfund)	5,400	5,400	5,400	5,400	-	(5,400)	-100.0%
TOTAL EXPENDITURES	\$ 234,170	\$ 230,680	\$ 263,000	\$ 317,971	\$ 227,045	\$ (35,955)	-13.7%

1 Moved to Communications budget.

2 FY2020 represents a prior year receivable correction.

Position	FY2019	FY2020	Recommended FY2021
Part-Time			
Van Driver/Maintenance Worker	0.75	0.75	0.75
Receptionist - Museum	0.25	0.25	0.25
TOTAL COMMUNITY AND INTERGOVERNMENTAL RELATIONS	1.00	1.00	1.00

Recreation Programs								
	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change	
Part-Time Salaries	-	13,409	-	-	-	-	0.0%	
Benefits	-	1,239	-	-	-	-	0.0%	
Subscriptions and Memberships	-	-	-	-	-	-	0.0%	
Repairs, Maintenance, and Supplies	-	782	-	-	-	-	0.0%	
Supplies and Advertising	-	-	-	-	-	-	0.0%	
Professional Services	-	-	-	-	-	-	0.0%	
Miscellaneous Supplies	-	-	-	-	-	-	0.0%	
Miscellaneous Services	-	-	-	-	-	-	0.0%	
TOTAL EXPENDITURES	\$ -	\$ 15,429	\$ -	\$ -	\$ -	\$ -	0.0%	

Position	FY2019	FY2020	Recommended FY2021
Part-Time			
Recreation Director	0.50	0.00	0.00
TOTAL RECREATION PROGRAMS	0.50	0.00	0.00

Public Safety							
	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Benefits	2,914	-	-	-	-	-	0.0%
Total Personnel	2,914	-	-	-	-	-	0.0%
Operating							
Travel	559	-	-	-	-	-	0.0%
Information Technology Equipment (Interfund)	-	1,000	1,700	1,700	1,426	(274)	-16.1%
Vehicle Operating Costs (Interfund)	700	-	-	-	-	-	0.0%
Communications and Telephone	(319)	-	3,000	95	3,000	-	0.0%
Professional Services	6,638	12,038	30,000	28,000	40,000	10,000	33.3%
Public Safety Dispatch	40,681	-	-	-	-	-	0.0%
Unified Police Department Contract	6,901,602	8,095,435	8,627,000	8,626,752	9,066,455	439,455	5.1%
Animal Control Contract	192,987	247,931	282,300	290,457	290,457	8,157	2.9%
Miscellaneous Supplies	333	1,221	500	111	500	-	0.0%
Miscellaneous Services	105	-	500	-	500	-	0.0%
Total Operating	7,143,285	8,357,624	8,945,000	8,947,115	9,402,338	457,338	5.1%
Capital							
Public Safety Grant Passthrough	16,615	24,022	21,000	21,000	-	(21,000)	-100.0%
Equipment	3,295	-	-	-	-	-	0.0%
Fleet Vehicle Replacement (Interfund)	1,900	-	-	-	-	-	0.0%
Total Capital	21,810	24,022	21,000	21,000	-	(21,000)	-100.0%
TOTAL EXPENDITURES	\$ 7,168,010	\$ 8,381,646	\$ 8,966,000	\$ 8,968,115	\$ 9,402,338	\$ 436,338	4.9%

- 1** Increase due to full year of Emergency Manager contract with UFA.
- 2** Anticipated UPD increase - 5.1%.
- 3** Increase due to Urban Wildlife Contract not included in prior budgets.

Administrative Services - Administrative Services Administration							
	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Salaries	147,871	165,709	158,000	164,544	120,462	(37,538)	-23.8%
Benefits	40,488	42,956	51,000	58,965	46,055	(4,945)	-9.7%
Car Allowance	3,000	4,800	4,800	2,100	3,000	(1,800)	-37.5%
Total Personnel	191,358	213,465	213,800	225,609	169,517	(44,283)	-20.7%
Operating							
Subscriptions and Memberships	755	-	1,200	1,000	500	(700)	-58.3%
Education and Travel	1,985	1,332	2,000	-	1,000	(1,000)	-50.0%
Repairs, Maintenance, and Supplies	40	58	200	-	150	(50)	-25.0%
Information Technology Equipment (Interfund)	900	1,900	3,200	3,200	2,245	(955)	-29.8%
Communications and Telephone	403	403	500	419	403	(97)	-19.4%
Professional Services	-	18	5,000	-	1,000	(4,000)	-80.0%
Education	1,030	1,033	2,500	1,805	-	(2,500)	-100.0%
Miscellaneous Supplies	1,141	-	500	3,000	500	-	0.0%
Miscellaneous Services	-	12	500	-	500	-	0.0%
Total Operating	6,254	4,757	15,600	9,424	6,298	(9,302)	-59.6%
TOTAL EXPENDITURES	\$ 197,612	\$ 218,221	\$ 229,400	\$ 235,032	\$ 175,815	\$ (53,585)	-23.4%

1 Education and Training Line Items Combined.

Position	Recommended		
	FY2019	FY2020	FY2021
Administrative Services Director	0.00	1.00	1.00
Assistant City Manager/Administrative Services Director	1.00	0.00	0.00
TOTAL ADMINISTRATIVE SERVICES ADMIN	1.00	1.00	1.00

Administrative Services - Finance

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Salaries	217,698	222,824	225,000	232,086	242,850	17,850	7.9%
Overtime	125	-	-	30	-	-	0.0%
Benefits	101,849	105,859	110,000	124,778	132,119	22,119	20.1%
Car Allowance	1,500	3,000	3,000	3,000	3,000	-	0.0%
Total Personnel	321,172	331,683	338,000	359,894	377,969	39,969	11.8%
Operating							
Subscriptions and Memberships	855	968	2,500	1,865	2,000	(500)	-20.0%
Travel	929	4,419	4,000	2,560	4,000	-	0.0%
Repairs, Maintenance, and Supplies	1,299	378	2,000	1,000	700	(1,300)	-65.0%
Information Technology Equipment (Interfund)	3,900	6,900	8,800	8,800	7,707	(1,093)	-12.4%
Communications and Telephone	295	-	-	-	-	-	0.0%
Professional Services	20,935	21,435	25,000	25,000	25,000	-	0.0%
Education	2,610	2,913	4,000	1,700	-	(4,000)	-100.0%
Insurance	52	-	-	-	-	-	0.0%
Miscellaneous Supplies	18	100	500	400	500	-	0.0%
Miscellaneous Services	511	310	500	250	500	-	0.0%
Total Operating	31,404	37,423	47,300	41,575	40,407	(6,893)	-14.6%
TOTAL EXPENDITURES	\$ 352,575	\$ 369,106	\$ 385,300	\$ 401,469	\$ 418,376	\$ 33,076	8.6%

1 Education and Training Line Items Combined.

Position	FY2019	FY2020	Recommended FY2021
Finance Director	1.00	1.00	1.00
City Treasurer	0.35	0.35	0.35
Finance Clerk	2.00	2.00	2.00
TOTAL FINANCE	3.35	3.35	3.35

Administrative Services - Justice Court

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Salaries	406,735	406,736	416,000	434,864	439,875	23,875	5.7%
Part-Time Wages	18,142	18,433	23,000	17,361	22,334	(666)	-2.9%
Overtime	340	-	500	500	500	-	0.0%
Benefits	193,644	197,080	190,600	225,168	235,629	45,029	23.6%
Car Allowance	1,500	2,885	3,000	3,000	3,000	-	0.0%
Total Personnel	213,625	218,397	217,100	246,029	261,463	44,363	20.4%
Operating							
Subscriptions and Memberships	1,081	-	700	300	700	-	0.0%
Training and Travel	2,791	991	4,000	977	6,000	2,000	50.0%
Repairs, Maintenance, and Supplies	690	2,154	1,000	500	1,000	-	0.0%
Information Technology Equipment (Interfund)	7,300	13,800	16,800	16,800	9,880	(6,920)	-41.2%
Communications and Telephone	806	791	800	775	806	6	0.8%
Warrants Enforcement	12,320	85	15,000	-	10,000	(5,000)	-33.3%
Judge Pro Tem Fees	2,925	1,181	5,000	1,000	5,000	-	0.0%
Transport Fees	12,409	10,896	15,000	15,000	15,000	-	0.0%
Witness Fees	981	1,203	1,500	1,200	1,500	-	0.0%
Bailiff Fees	88,410	71,938	86,000	75,000	86,000	-	0.0%
Interpreter Fees	8,424	7,917	10,000	6,800	10,000	-	0.0%
Juror Fees and Supplies	296	160	2,000	400	2,000	-	0.0%
Education and Training	865	1,073	2,000	900	-	(2,000)	-100.0%
Miscellaneous Supplies	445	982	500	500	500	-	0.0%
Miscellaneous Services	-	371	500	-	500	-	0.0%
Total Operating	139,743	113,542	160,800	120,152	148,886	(11,914)	-7.4%
TOTAL EXPENDITURES	\$ 353,368	\$ 331,940	\$ 377,900	\$ 366,181	\$ 410,349	\$ 32,449	8.6%

1 Education and Training Line Items Combined.

Position	FY2019	FY2020	Recommended FY2021
Judge	1.00	1.00	1.00
Court Administrator	1.00	1.00	1.00
Judicial Assistant I/II/III	6.00	6.00	6.00
Part-Time			
Judicial Assistant	1.00	0.72	0.72
TOTAL JUSTICE COURT	9.00	8.72	8.72

Administrative Services - Information Technology							
	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Salaries	188,396	169,920	227,200	243,410	255,357	28,157	12.4%
Salary Reallocation to Other Departments	(26,500)	-	-	-	-	-	0.0%
Overtime	319	-	500	500	500	-	0.0%
Benefits	85,781	80,325	107,100	133,846	141,427	34,327	32.1%
Car Allowance	1,442	3,000	3,000	3,000	3,000	-	0.0%
Total Personnel	249,439	253,244	337,800	380,756	400,284	62,484	18.5%
Operating							
Subscriptions and Memberships	259	448	500	500	500	-	0.0%
Education and Travel	2,311	-	5,000	-	9,000	4,000	80.0% 1
Computer Supplies	2,496	73	-	19	-	-	0.0%
Information Technology Equipment (Interfund)	5,600	6,000	7,900	7,900	3,971	(3,929)	-49.7%
Internet and Wireless	10,826	16,254	23,500	17,000	20,000	(3,500)	-14.9%
Communications and Telephone	22,529	21,694	25,000	22,000	15,000	(10,000)	-40.0%
Professional Services	15,609	27,377	35,000	34,700	35,000	-	0.0%
Education and Training	7,805	48	9,000	9,000	-	(9,000)	-100.0% 1
Computer Equipment	15,083	18,189	51,150	35,000	20,000	(31,150)	-60.9%
Network Equipment	2,688	11,919	5,000	2,700	5,000	-	0.0%
Software	14,409	15,095	140,000	140,000	42,500	(97,500)	-69.6%
Software Support	129,265	112,246	162,500	138,550	140,000	(22,500)	-13.8%
Miscellaneous Supplies	449	500	3,000	3,107	500	(2,500)	-83.3%
Miscellaneous Services	232	217	500	500	500	-	0.0%
Total Operating	229,561	230,062	468,050	410,976	291,971	(176,079)	-37.6%
TOTAL EXPENDITURES	\$ 479,000	\$ 483,306	\$ 805,850	\$ 791,732	\$ 692,255	\$ (113,595)	-14.1%

1 Education and Training Line Items Combined.

Position	FY2019	FY2020	Recommended
			FY2021
Information Technology Manager	1.00	1.00	1.00
Systems Administrator	0.00	1.00	1.00
Network Administrator	1.00	1.00	1.00
Information Technology Technician	0.60	0.60	0.60
TOTAL INFORMATION TECHNOLOGY	2.60	3.60	3.60

Public Works Administration							
	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Salaries	61,117	70,011	129,000	100,983	111,012	(17,988)	-13.9%
Part-Time Salaries	-	11,315	-	2,689	-	-	0.0%
Benefits	20,734	29,104	40,000	62,069	66,924	26,924	67.3%
Total Personnel	81,851	110,430	169,000	165,741	177,936	8,936	5.3%
Operating							
Subscriptions and Memberships	175	-	1,000	500	1,000	-	0.0%
Education and Travel	255	2,282	4,000	2,000	7,000	3,000	75.0% 1
Repairs, Maintenance, and Supplies	284	1,640	500	500	500	-	0.0%
Medical and Safety Supplies	-	-	500	500	500	-	0.0%
Information Technology Equipment (Interfund)	3,000	5,500	10,800	10,800	7,740	(3,060)	-28.3%
Vehicle Operating Costs (Interfund)	-	4,500	4,200	4,200	4,391	191	4.5%
Communications and Telephone	575	220	1,000	188	1,000	-	0.0%
Education and Training	1,344	1,837	3,000	500	-	(3,000)	-100.0% 1
Miscellaneous Supplies	1,065	1,199	1,000	436	1,000	-	0.0%
Miscellaneous Services	61	287	500	500	500	-	0.0%
Total Operating	6,758	17,465	26,500	20,124	23,631	(2,869)	-10.8%
Capital							
Fleet Vehicle Replacement (Interfund)	-	12,300	12,500	12,500	-	(12,500)	-100.0%
TOTAL EXPENDITURES	\$ 88,609	\$ 140,196	\$ 208,000	\$ 198,365	\$ 201,567	\$ (6,433)	-3.1%

1 Education and Training Line Items Combined.

Position	Recommended		
	FY2019	FY2020	FY2021
Public Works Director	0.30	0.30	0.30
Operations Superintendent	0.15	0.15	0.15
Operations Support Supervisor	0.40	0.40	0.40
Public Works Executive Assistant	0.40	0.00	0.00
Public Works Receptionist	0.73	1.00	1.00
TOTAL PUBLIC WORKS ADMIN	1.98	1.85	1.85

Streets							
	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Salaries	201,656	215,752	236,000	245,974	250,984	14,984	6.3%
Overtime	4,958	13,022	10,000	10,000	10,000	-	0.0%
Benefits	110,485	148,174	180,000	202,154	209,370	29,370	16.3%
Uniform Allowance	1,234	2,836	3,400	3,400	3,400	-	0.0%
Total Personnel	318,334	379,784	429,400	461,528	473,754	44,354	10.3%
Operating							
Subscriptions and Memberships	350	109	250	250	250	-	0.0%
Education and Travel	1,745	1,984	2,500	-	8,000	5,500	220.0% 1
Repairs, Maintenance, and Supplies	4,863	8,574	10,000	2,274	10,000	-	0.0%
Medical and Safety Supplies	-	-	2,200	1,440	2,200	-	0.0%
Information Technology Equipment (Interfund)	500	1,800	2,500	2,500	223	(2,277)	-91.1%
Vehicle Operating Costs (Interfund)	103,900	99,000	93,800	93,800	96,970	3,170	3.4%
Lease of Public Works Space	28,000	28,000	28,000	28,000	28,000	-	0.0%
Electricity - Signals	4,985	6,333	6,000	3,610	7,500	1,500	25.0% 2
Communications and Telephone	2,772	2,254	3,000	2,281	3,000	-	0.0%
Professional Services	-	-	500	500	500	-	0.0%
Education and Training	1,686	5,925	5,500	2,784	-	(5,500)	-100.0% 1
Contract Labor	-	-	2,000	2,000	2,000	-	0.0%
Special Highway Support	12,536	15,715	22,500	18,000	17,500	(5,000)	-22.2%
Signal Maintenance	36,544	68,032	40,000	40,000	52,000	12,000	30.0% 3
Asphalt/Concrete	17,624	20,223	22,000	19,676	22,000	-	0.0%
Salt	11,327	18,430	19,000	28,000	19,000	-	0.0%
Signage	18,124	8,516	9,500	3,000	9,500	-	0.0%
Miscellaneous Supplies	59	1,085	1,000	2,191	1,000	-	0.0%
Miscellaneous Services	-	264	1,000	1,000	1,000	-	0.0%
Total Operating	245,014	286,244	271,250	251,306	280,643	9,393	3.5%
Capital							
Fleet Vehicle Replacement (Interfund)	66,000	79,100	96,800	96,800	-	(96,800)	-100.0%
TOTAL EXPENDITURES	\$ 629,348	\$ 745,128	\$ 797,450	\$ 809,634	\$ 754,397	\$ (43,053)	-5.4%

1 Education and Travel budgets combined.

2 \$1,500 - Electricity increase request.

3 \$12,000 - Signal maintenance contract increase per contract with Salt Lake County.

Position	Recommended		
	FY2019	FY2020	FY2021
Streets and Storm Water Manager	0.50	0.45	0.45
Streets Crew Lead	1.00	1.00	1.00
Equipment Operator I/II	4.00	4.00	4.00
TOTAL STREETS	5.50	5.45	5.45

Facilities							
	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Salaries	132,251	99,152	148,000	164,831	176,441	28,441	19.2%
Overtime	143	1,327	2,000	2,000	2,000	-	0.0%
Benefits	70,811	79,391	106,000	122,282	129,092	23,092	21.8%
Uniform Allowance	718	1,433	1,400	1,687	1,400	-	0.0%
Total Personnel	203,924	181,304	257,400	290,800	308,933	51,533	20.0%
Operating							
Travel	266	-	500	-	1,500	1,000	200.0% 1
Repairs, Maintenance, and Supplies	74,690	61,051	74,000	39,011	74,000	-	0.0%
Medical and Safety Supplies	-	-	750	750	750	-	0.0%
Information Technology Equipment (Interfund)	600	2,000	2,500	2,000	2,373	(127)	-5.1%
Vehicle Operating Costs (Interfund)	3,500	11,200	10,600	10,600	10,978	378	3.6%
Small Capital Purchases	2,338	129	-	-	-	-	0.0%
Electricity	60,127	55,025	66,900	65,853	66,900	-	0.0%
Natural Gas	26,588	20,984	30,000	22,833	30,000	-	0.0%
Water and Sewer (Interfund)	124,843	118,333	118,300	118,300	94,403	(23,897)	-20.2%
Communications and Telephone	1,840	2,153	2,800	2,400	2,800	-	0.0%
Professional Services	-	5,524	8,000	7,500	8,000	-	0.0%
Education and Training	456	300	1,000	500	-	(1,000)	-100.0% 1
Contract Labor	15,820	-	10,000	10,000	10,000	-	0.0%
Insurance - Property	39,027	39,766	45,000	35,000	45,000	-	0.0%
Miscellaneous Supplies	-	202	500	500	500	-	0.0%
Miscellaneous Services	3,200	254	5,000	2,000	5,000	-	0.0%
Total Operating	353,295	316,920	375,850	317,247	352,204	(23,646)	-6.3%
Capital							
Building Improvements	30,190	90,724	60,000	136,225	85,000	25,000	41.7% 2
Fleet Vehicle Replacement (Interfund)	10,200	10,200	10,400	10,400	-	(10,400)	-100.0%
Total Capital	40,390	100,924	70,400	146,625	85,000	14,600	20.7%
TOTAL EXPENDITURES	\$ 597,610	\$ 599,147	\$ 703,650	\$ 754,672	\$ 746,137	\$ 42,487	6.0%

1 Combination of travel and education budgets.

2 \$25,000-UPD boiler replacement.

Position	FY2019	FY2020	Recommended FY2021
Fleet/Facilities Manager	0.00	0.50	0.50
Facilities Journeyman	1.00	1.00	1.00
Apprentice Mechanic	0.00	0.20	0.20
Building Custodian	2.00	2.00	2.00
TOTAL BUILDING & GROUNDS	3.00	3.70	3.70

Parks and Cemetery

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Salaries	92,138	124,969	95,000	109,812	119,951	24,951	26.3%
Overtime	2,902	673	2,000	2,000	2,000	-	0.0%
Benefits	42,926	55,392	48,000	55,978	60,698	12,698	26.5%
Uniform Allowance	659	1,859	2,000	2,514	2,000	-	0.0%
Total Personnel	138,625	182,893	147,000	170,304	184,649	37,649	25.6%
Operating							
Subscriptions and Memberships	544	1,039	1,200	800	1,200	-	0.0%
Education and Travel	-	33	1,000	1,629	4,000	3,000	300.0% 1
Repairs, Maintenance, and Supplies	18,070	16,467	19,000	15,229	19,000	-	0.0%
Soft Fall Fill	-	-	3,000	3,500	3,000	-	0.0%
Medical and Safety Supplies	-	-	1,000	542	1,000	-	0.0%
Information Technology Equipment (Interfund)	600	1,800	2,500	2,500	2,092	(408)	-16.3%
Vehicle Operating Costs (Interfund)	16,000	7,500	7,100	7,100	7,318	218	3.1%
Small Capital Purchases	3,074	-	-	-	-	-	0.0%
Electricity	11,572	16,355	18,500	14,977	18,500	-	0.0%
Communications and Telephone	1,028	1,317	1,300	1,232	1,300	-	0.0%
Education and Training	-	1,231	3,000	3,000	-	(3,000)	-100.0% 1
Contract Labor	181,335	165,570	193,000	193,000	220,000	27,000	14.0% 2
Miscellaneous Supplies	49	424	500	500	500	-	0.0%
Miscellaneous Services	-	1,106	2,000	2,395	38,000	36,000	1800.0% 3
Total Operating	232,272	212,842	253,100	246,404	315,910	62,810	24.8%
Capital							
Building Improvements	3,089	6,842	8,000	8,000	8,000	-	0.0%
Fleet Vehicle Replacement (Interfund)	7,300	5,700	12,100	12,100	-	(12,100)	-100.0%
Total Capital	10,388	12,542	20,100	20,100	8,000	(12,100)	-60.2%
TOTAL EXPENDITURES	\$ 381,285	\$ 408,277	\$ 420,200	\$ 436,808	\$ 508,559	\$ 88,359	21.0%

1 Education and travel combined.

2 \$27,000 increase-Parks and median increase due to new parks/median maintenance.

3 \$36,000 Increase-Tree maintenance.

Position	FY2019	FY2020	Recommended FY2021
Operations Support Supervisor	0.55	0.55	0.55
Parks Crew Lead	1.00	0.00	0.00
Parks Maintenance I	0.00	1.00	1.00
Equipment Operator I	1.00	1.00	1.00
TOTAL PARKS & CEMETERY	2.55	2.55	2.55

Community Development Administration							
	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Salaries	332,998	359,427	341,000	302,291	455,305	114,305	33.5% 1
Overtime	59	-	500	-	500	-	0.0%
Benefits	123,096	151,395	161,000	140,504	232,564	71,564	44.4% 1
Car Allowance	4,327	7,292	7,800	4,443	3,000	(4,800)	-61.5%
Total Personnel	460,479	518,114	510,300	447,238	691,369	181,069	35.5%
Operating							
Subscriptions and Memberships	6,438	4,569	5,000	4,500	5,200	200	4.0% 1
Education and Travel	1,816	791	3,000	-	5,500	2,500	83.3% 2
Repairs, Maintenance, and Supplies	-	-	500	402	500	-	0.0%
Information Technology Equipment	3,700	6,300	9,300	9,300	7,005	(2,295)	-24.7% 1
Vehicle Operating Costs (Interfund)	13,100	3,700	3,500	3,500	3,659	159	4.5%
Communications and Telephone	921	1,254	800	1,199	1,216	416	52.0%
Professional Services	103,528	10,062	20,000	10,000	21,500	1,500	7.5% 1
Education and Training	2,117	2,028	1,500	1,500	-	(1,500)	-100.0% 2
Special Development Projects	-	50	10,000	10,000	10,000	-	0.0%
Economic Development Promotions	1,728	913	10,000	10,000	10,000	-	0.0%
Miscellaneous Supplies	-	2,746	500	800	1,000	500	100.0% 1
Miscellaneous Services	-	1,941	500	500	500	-	0.0%
Office Equipment	2,184	-	-	-	-	-	0.0%
Total Operating	135,532	34,355	64,600	51,701	66,080	1,480	2.3%
Capital							
Fleet Vehicle Replacement (Interfund)	2,000	2,000	2,000	2,250	-	(2,000)	-100.0%
TOTAL EXPENDITURES	\$ 598,011	\$ 554,469	\$ 576,900	\$ 501,189	\$ 757,449	\$ 180,549	31.3%

1 Business Licensing department consolidated into Community Development Administration.

2 Education and Travel line items consolidated.

Position	FY2019	FY2020	Recommended FY2021
Assistant City Manager/Community Development Director	0.50	0.00	0.00
Community Development Director	0.00	1.00	1.00
Economic Development Director	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Project Site Coordinator*	1.00	1.00	1.00
Business License Administrator	1.00	0.00	0.00
Community Development Support Technician	0.00	0.00	2.00
TOTAL COMMUNITY DEVELOPMENT ADMIN	4.50	4.00	6.00

*Grant funded position

Planning and Zoning

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Salaries	178,133	214,324	215,000	226,431	226,877	11,877	5.5%
Overtime	865	200	1,000	500	1,000	-	0.0%
Benefits	58,490	81,773	84,000	99,581	119,438	35,438	42.2%
Car Allowance	1,500	3,000	3,000	3,000	3,000	-	0.0%
Total Personnel	238,988	299,297	303,000	329,512	350,315	47,315	15.6%
Operating							
Subscriptions and Memberships	779	779	1,200	1,200	1,200	-	0.0%
Travel	1,755	2,171	2,500	500	5,000	2,500	100.0% 1
Repairs, Maintenance, and Supplies	1,538	27	500	500	500	-	0.0%
Information Technology Equipment (Interfund)	1,500	8,200	12,100	12,100	7,189	(4,911)	-40.6%
Communications and Telephone	220	(33)	1,500	1,500	1,500	-	0.0%
Professional Services	6,750	12,735	85,000	15,000	10,000	(75,000)	-88.2%
Education and Training	945	1,147	2,500	1,679	-	(2,500)	-100.0% 1
Contract Labor	-	-	400	400	400	-	0.0%
Special Development Projects	-	-	1,000	1,000	1,000	-	0.0%
Miscellaneous Supplies	41	569	500	500	500	-	0.0%
Miscellaneous Services	1,830	290	500	500	500	-	0.0%
Office Equipment	2,340	230	-	-	-	-	0.0%
Total Operating	17,697	26,115	107,700	34,879	27,789	(79,911)	-74.2%
TOTAL EXPENDITURES	\$ 256,684	\$ 325,413	\$ 410,700	\$ 364,391	\$ 378,104	\$ (32,596)	-7.9%

1 Education and Travel line items consolidated.

Position	FY2019	FY2020	Recommended FY2021
City Planner	1.00	1.00	1.00
Planner I/II	2.00	2.00	2.00
TOTAL PLANNING AND ZONING	3.00	3.00	3.00

Engineering							
	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Salaries	82,952	89,349	100,700	108,424	113,293	12,593	12.5%
Benefits	30,884	31,320	45,800	40,595	43,189	(2,611)	-5.7%
Uniform Allowance	-	-	2,200	2,701	2,200	-	0.0%
Total Personnel	113,837	120,670	148,700	151,720	158,682	9,982	6.7%
Operating							
Subscriptions and Memberships	450	433	600	994	600	-	0.0%
Education and Travel	3,334	2,489	6,000	7,000	10,600	4,600	76.7% 1
Information Technology Equipment (Interfund)	1,400	5,300	9,400	9,400	6,772	(2,628)	-28.0%
Vehicle Operating Costs (Interfund)	8,700	7,500	7,100	7,100	7,318	218	3.1%
Communications and Telephone	2,005	3,286	1,600	3,631	1,600	-	0.0%
Professional Services	16,250	21,586	89,000	35,646	39,000	(50,000)	-56.2%
Education and Training	2,873	1,144	4,600	3,500	-	(4,600)	-100.0% 1
Engineering Supplies	10,367	1,050	1,600	1,000	1,600	-	0.0%
Miscellaneous Supplies	540	447	8,000	3,561	500	(7,500)	-93.8%
Miscellaneous Services	215	600	500	500	500	-	0.0%
Total Operating	46,133	43,834	128,400	72,332	68,490	(59,910)	-46.7%
Capital							
Fleet Vehicle Replacement (Interfund)	4,000	4,000	11,500	11,500	-	(11,500)	-100.0%
TOTAL EXPENDITURES	\$ 163,970	\$ 168,504	\$ 288,600	\$ 235,552	\$ 227,172	\$ (61,428)	-21.3%

1 Education and Travel line items consolidated.

Position	Recommended		
	FY2019	FY2020	FY2021
City Engineer	0.25	0.25	0.25
Engineering Manager	0.50	0.50	0.50
GIS Manager	0.35	0.35	0.35
GIS Specialist I	0.00	0.35	0.35
TOTAL ENGINEERING	1.10	1.45	1.45

Code Enforcement							
	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Salaries	97,577	123,988	-	-	-	-	0.0%
Benefits	58,737	52,472	-	9,270	6,000	6,000	0.0%
Uniform Allowance	264	660	-	-	-	-	0.0%
Total Personnel	156,578	177,120	-	9,270	6,000	6,000	0.0%
Operating							
Subscriptions and Memberships	75	75	300	300	300	-	0.0%
Education and Travel	307	431	500	500	500	-	0.0%
Information Technology Equipment (Interfund)	1,000	2,000	2,500	2,500	148	(2,352)	-94.1%
Vehicle Operating Costs (Interfund)	11,900	7,500	-	-	-	-	0.0%
Communications and Telephone	1,147	751	-	117	-	-	0.0%
Professional Services	1,046	150	115,000	-	-	(115,000)	-100.0%
Education and Training	225	400	1,000	1,000	-	(1,000)	-100.0%
Miscellaneous Supplies	787	1,049	1,000	1,000	1,000	-	0.0%
Miscellaneous Services	-	-	1,000	1,000	1,000	-	0.0%
Total Operating	16,488	12,356	121,300	6,417	2,948	(118,352)	-97.6%
Capital							
Fleet Vehicle Replacement (Interfund)	3,000	3,500	-	-	-	-	0.0%
TOTAL EXPENDITURES	\$ 176,065	\$ 192,976	\$ 121,300	\$ 15,687	\$ 8,948	\$ (112,352)	-92.6%

1 Code Enforcement services are provided by Unified Police Department, which is funded in the Public Safety budget.

2 Education and Training combined with Travel.

Position	FY2019	FY2020	Recommended FY2021
Code Compliance Officer	2.00	0.00	0.00
TOTAL CODE ENFORCEMENT	2.00	0.00	0.00

Business Licensing							
	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Salaries	39,673	38,635	42,600	68,332	-	(42,600)	-100.0%
Benefits	22,054	30,096	33,400	40,051	-	9,955	-100.0%
Total Personnel	61,727	68,731	76,000	108,383	-	(32,645)	-100.0%
Operating							
Subscriptions and Memberships	40	30	200	100	-	(200)	-100.0%
Education and Travel	268	495	600	200	-	(295)	-100.0%
Information Technology Equipment (Interfund)	600	1,000	800	800	-	(800)	-100.0%
Professional Services	250	-	1,500	-	-	-	-100.0%
Education and Training	160	20	400	400	-	(400)	-100.0%
Miscellaneous Supplies	31	220	500	500	-	280	-100.0%
Total Operating	1,349	1,765	4,000	2,000	-	(1,415)	-100.0%
TOTAL EXPENDITURES	\$ 63,076	\$ 70,497	\$ 80,000	\$ 110,383	\$ -	\$ (34,061)	-100.0%

1

1 Business Licensing budget consolidated with Community Development Administration.

Position	Recommended		
	FY2019	FY2020	FY2021
Business License Administrator	1.00	0.00	0.00
Support Technician	0.00	2.00	0.00
TOTAL BUSINESS LICENSING	1.00	2.00	0.00

Building Inspection							
	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Personnel							
Salaries	223,495	249,425	-	-	-	-	0.0%
Overtime	589	-	-	-	-	-	0.0%
Benefits	102,968	65,805	-	-	-	-	0.0%
Uniform Allowance	931	472	-	-	-	-	0.0%
Total Personnel	327,983	315,702	-	-	-	-	0.0%
Operating							
Subscriptions and Memberships	399	215	-	-	-	-	0.0%
Travel	883	3,825	-	-	-	-	0.0%
Repairs, Maintenance, and Supplies	-	49	1,500	1,500	1,500	-	0.0%
Information Technology Equipment (Interfund)	1,600	5,600	7,000	7,000	4	(6,996)	-99.9%
Vehicle Operating Costs (Interfund)	7,300	3,700	-	-	-	-	0.0%
Communications and Telephone	2,786	1,560	-	748	-	-	0.0%
Professional Services	17,066	108,652	352,000	352,000	352,000	-	0.0%
Education and Training	2,118	1,750	-	-	-	-	0.0%
Miscellaneous Supplies	1,420	202	500	569	500	-	0.0%
Miscellaneous Services	-	256	500	319	500	-	0.0%
Total Operating	33,571	125,809	361,500	362,136	354,504	(6,996)	-1.9%
Capital							
Fleet Vehicle Replacement (Interfund)	3,500	5,300	-	-	-	-	0.0%
TOTAL EXPENDITURES	\$ 365,054	\$ 446,812	\$ 361,500	\$ 362,136	\$ 354,504	\$ (6,996)	-1.9%

Position	FY2019	FY2020	Recommended FY2021
Building Official	0.00	0.00	0.00
Building Inspector III	0.00	0.00	0.00
Permit Technician	0.00	0.00	0.00
TOTAL BUSINESS LICENSING	0.00	0.00	0.00

Capital Projects Fund

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Revenues:							
Sales Tax	-	-	-	669,956	616,378	616,378	0.0%
Intergovernmental Grants	-	-	-	150,000	-	-	0.0%
Proceeds From Loan	-	-	-	3,500,000	-	-	0.0%
Sale of Assets	-	-	-	46,297	-	-	0.0%
Interest Earnings	112,287	103,573	40,000	76,576	37,799	(2,201)	-5.5%
Transfer From General Fund	1,677,831	6,836,195	2,130,805	1,830,805	-	(2,130,805)	-100.0%
TOTAL REVENUES	\$ 1,790,118	\$ 6,939,768	\$ 2,170,805	\$ 6,273,634	\$ 654,177	\$ (1,516,628)	-69.9%
Expenditures:							
Sidewalk, Curb, and Gutter Replacement Program	12,052	251,982	136,000	136,000	100,000	(36,000)	-26.5%
Traffic Calming Program	-	60,620	20,000	20,000	-	(20,000)	-100.0%
7200 South - 700 E to Union Park Avenue	-	-	134,800	134,800	-	(134,800)	-100.0%
Midvale City Park Improvements	-	-	400,000	400,000	-	(400,000)	-100.0%
Amphitheatre Improvements	-	-	30,000	30,000	-	(30,000)	-100.0%
Splash Pad	-	-	55,500	55,500	-	(55,500)	-100.0%
Pickleball Court	40,155	-	-	-	-	-	0.0%
50/50 Sidewalk Program	-	-	20,000	20,000	-	(20,000)	-100.0%
Major Road CIP	499,383	1,001,267	1,314,000	1,314,000	-	(1,314,000)	-100.0%
Allen Street (CDBG Project)	89,900	-	-	-	-	-	0.0%
City Hall Overflow Parking	-	-	75,000	75,000	-	(75,000)	-100.0%
Jordan River Trail Extension	4,402	38,240	-	-	-	-	0.0%
Housing Trust Fund	-	-	150,000	150,000	-	(150,000)	-100.0%
Open Space Acquisition	-	-	25,000	25,000	-	(25,000)	-100.0%
Community Center/Bowery	14,240	84,047	1,302,000	1,302,000	-	(1,302,000)	-100.0%
Crosswalk Improvements	48,014	85,736	165,000	165,000	-	(165,000)	-100.0%
Grant Street (CDBG Project)	275,991	1,682	-	-	-	-	0.0%
7200 South Gateway	-	-	166,000	166,000	-	(166,000)	-100.0%
Street Lighting (Angel Street)	-	11,226	-	-	-	-	0.0%
Christmas Decorations	-	30,000	30,000	25,203	-	(30,000)	-100.0%
Foxbridge (CDBG Project)	-	100,550	-	2,130	-	-	0.0%
Main Street and Wasatch Street Intersection Study	-	-	20,000	20,000	-	(20,000)	-100.0%
Marquee Sign	-	27,281	-	71	-	-	0.0%
Community Swimming Pool	-	-	200,000	200,000	-	(200,000)	-100.0%
ADA Ramps (CDBG Project)	-	-	-	150,000	-	-	0.0%
Pavement Management	1,634,129	2,644,083	2,798,500	2,798,500	516,378	(2,282,122)	-81.5%
Developer Loan	-	-	-	3,500,000	-	-	0.0%
Bingham Junction Development	-	5,226,195	1,523,805	1,523,805	-	(1,523,805)	-100.0%
TOTAL EXPENDITURES	\$ 2,618,265	\$ 9,562,910	\$ 8,565,605	\$ 12,213,009	\$ 616,378	\$ (7,949,227)	-92.8%
NET REVENUES OVER/(UNDER) EXPENDITURES	(828,147)	(2,623,142)	(6,394,800)	(5,939,375)	37,799	6,432,599	

Water Utility Fund

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Revenues:							
Water User Charges	4,540,074	4,425,842	4,995,400	4,995,400	5,258,726	263,326	5.3%
Utility Billing Write-Offs	(2,491)	(21)	(5,000)	(5,000)	(5,000)	-	0.0%
Water Connection Fees	103,265	150,725	80,000	100,779	100,000	20,000	25.0%
Water Reconnection Fees	47,623	39,257	45,000	63,424	45,000	-	0.0%
Service Charges	46,053	44,820	50,000	53,785	52,587	2,587	5.2%
Hydrant Rental	2,751	5,803	3,000	3,500	10,000	7,000	233.3%
Miscellaneous	1,511	650	3,000	3,000	2,000	(1,000)	-33.3%
IRS Debt Service Subsidy (Build America Bonds)	111,221	106,321	101,000	100,847	94,476	(6,524)	-6.5%
Interest Revenue	20,852	31,808	28,000	28,000	23,355	(4,645)	-16.6%
Interest Revenue-Bond Proceeds	24,318	98,342	50,000	50,000	10,000	(40,000)	-80.0%
Bond Premium Amortization	38,782	45,319	-	-	-	-	0.0%
TOTAL REVENUES	\$ 4,933,959	\$ 4,948,866	\$ 5,350,400	\$ 5,393,735	\$ 5,591,144	\$ 240,744	4.5%

Expenditures:

Personnel							
Salaries	570,067	503,418	628,100	587,797	647,819	19,719	3.1%
Overtime	22,017	23,660	10,000	15,139	25,000	15,000	150.0%
Benefits	283,946	261,970	343,300	347,646	383,584	40,284	11.7%
Pension Expense	(10,926)	10,864	-	-	-	-	0.0%
Uniform Allowance	4,381	5,277	9,000	9,000	9,000	-	0.0%
Total Personnel	869,486	805,190	990,400	959,582	1,065,403	75,003	7.6%

Operating							
Subscriptions and Memberships	2,343	1,499	3,500	3,500	3,500	-	0.0%
Education and Travel	3,310	4,484	6,000	6,000	15,000	9,000	150.0%
Postage	14,077	14,378	15,000	15,000	15,000	-	0.0%
Equipment and Building - Repairs, Maintenance, and Supplies	19,514	66,607	140,200	140,200	60,000	(80,200)	-57.2%
Meters and Related Supplies	63,176	(12,874)	140,000	140,000	200,914	60,914	43.5%
Miscellaneous Supplies	418	-	-	-	-	-	0.0%
Medical and Safety Supplies	-	-	7,000	7,000	7,000	-	0.0%
Information Technology Equipment (Interfund)	5,400	8,100	6,800	6,800	4,179	(2,621)	-38.5%
Vehicle Operating Costs (Interfund)	112,700	63,500	60,200	60,200	62,207	2,007	3.3%
Small Equipment	529	-	-	-	-	-	0.0%
Lease of Public Works Space (Interfund)	14,000	14,000	14,000	14,000	14,000	-	0.0%
Electricity	184,029	188,838	230,000	230,000	230,000	-	0.0%
Communications and Telephone	6,381	6,402	8,000	8,000	8,564	564	7.1%
Professional Services	12,077	9,959	115,000	115,000	25,000	(90,000)	-78.3%
Administrative Charge (Interfund)	489,400	439,900	528,500	528,500	559,189	30,689	5.8%
Education and Training	4,868	8,065	9,000	9,000	-	(9,000)	-100.0%
Water Sampling	27,825	23,068	42,000	42,000	42,000	-	0.0%
Backflow Testing	616	1,536	8,000	8,000	8,000	-	0.0%
Well Equipment and Maintenance	2,994	13,235	20,000	20,000	20,000	-	0.0%
Fluoridation System Maintenance	-	9,218	15,000	15,000	20,000	5,000	33.3%
Medical and Safety Equipment	-	1,850	-	-	-	-	0.0%
System Maintenance, Repair, and Supplies	49,318	-	-	-	125,000	125,000	0.0%
Wholesale Water	838,331	789,382	875,500	875,500	1,026,086	150,586	17.2%
Damage Contingency	-	5,000	5,000	5,000	5,000	-	0.0%
Miscellaneous Services	19,656	13,608	103,500	103,500	7,500	(96,000)	-92.8%
Jordan Valley Water Conservancy District Storage	-	-	-	-	96,000	96,000	0.0%
Total Operating	1,870,960	1,669,754	2,352,200	2,352,200	2,554,139	201,939	8.6%

Water Utility Fund Continued

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Capital Projects							
Fleet Vehicle Replacement (Interfund)	40,800	47,300	49,100	49,100	60,100	11,000	22.4%
Vehicles	-	9,360	35,000	35,000	100,000	65,000	185.7% 4
Other Capital Projects	-	-	750,000	750,000	150,000	(600,000)	-80.0%
Depreciation	973,696	915,718	-	-	-	-	0.0%
Jordan Valley Water Conservancy District Pipeline Connections	-	-	990,200	1,045,095	-	(990,200)	-100.0%
Union Jordan Retail Area Meter Swaps	-	-	71,850	110,648	-	(71,850)	-100.0%
Chlorination System	-	-	-	-	350,000	350,000	0.0% 5
Total Capital Projects	1,014,496	972,378	1,896,150	1,989,843	660,100	(1,236,050)	-65.2%
Debt Service							
Bond Issuance Costs	87,276	-	-	-	-	-	0.0%
Debt Service - Principal	-	-	895,200	907,400	935,800	40,600	4.5%
Debt Service - Interest	567,479	669,455	669,300	669,300	615,698	(53,602)	-8.0%
Total Debt Service	654,755	669,455	1,564,500	1,576,700	1,551,498	(13,002)	-0.8%
TOTAL EXPENDITURES	\$ 4,409,697	\$ 4,116,777	\$ 6,803,250	\$ 6,878,325	\$ 5,831,140	\$ (972,110)	-14.3%
NET REVENUES OVER/(UNDER) EXPENDITURES	524,263	832,089	(1,452,850)	(1,484,590)	(239,996)	1,212,854	

1 Travel and Education Budgets Combined.

2 Increase needed for meter changeout program (year 2).

3 Wholesale water increase from Jordan Valley Water Conservancy District-8.6%.

4 Utility Truck Request-\$100,000.

5 Chlorination system request.

Position	FY2019	FY2020	Recommended FY2021
Public Works Director	0.20	0.20	0.20
Operations Superintendent	0.25	0.25	0.25
Public Utilities Manager	0.50	0.50	0.50
City Engineer	0.25	0.25	0.25
Engineering Manager	0.10	0.10	0.10
GIS Manager	0.25	0.25	0.25
GIS Specialist I	0.00	0.25	0.25
Engineering Inspector I	0.40	0.40	0.40
Water Crew Lead	1.00	1.00	1.00
Wastewater Crew Lead	0.20	0.10	0.10
Sample Tech/Cross Connection Administrator	0.65	0.65	1.00
Water Operator I/II/III	0.90	6.30	6.30
Utility Technician I/II/III	4.10	0.00	0.00
Wastewater Operator I/II	0.00	0.30	0.30
City Treasurer	0.30	0.30	0.30
Finance Clerk	0.70	0.70	0.70
TOTAL WATER FUND	9.80	11.55	11.90

Sewer Utility Fund							
	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Revenues:							
Sewer User Charges	2,158,794	2,261,354	2,534,000	2,534,000	2,534,000	-	0.0%
Utility Billing Write-Offs	(880)	(17)	(3,000)	(3,000)	(3,000)	-	0.0%
Sewer Connection Fees	60,500	52,300	50,000	65,000	50,000	-	0.0%
Service Charges and Late Fees	10,553	10,785	14,000	14,000	14,000	-	0.0%
Miscellaneous	-	125,336	20,000	-	20,000	-	0.0%
Interest Revenue	4,241	10,232	7,500	10,000	7,500	-	0.0%
Interest Revenue-Bond Proceeds	11,825	55,964	20,000	20,000	20,000	-	0.0%
Bond Premium Amortization	7,039	11,397	-	-	-	-	0.0%
TOTAL REVENUES	\$ 2,252,072	\$ 2,527,353	\$ 2,642,500	\$ 2,640,000	\$ 2,642,500	\$ -	0.0%
Expenditures:							
Personnel							
Salaries	214,016	284,718	360,000	334,294	375,860	15,860	4.4%
Overtime	6,660	7,179	6,000	6,000	6,000	-	0.0%
Benefits	105,888	124,341	207,700	169,849	232,415	24,715	11.9%
Pension Expense	(4,045)	5,847	-	-	-	-	0.0%
Uniform Allowance	970	2,174	2,500	2,500	2,500	-	0.0%
Total Personnel	323,489	424,259	576,200	512,643	616,775	40,575	7.0%
Operating							
Subscriptions and Memberships	-	180	500	500	500	-	0.0%
Education and Travel	-	2,162	3,000	3,000	4,000	1,000	33.3% 1
Postage	6,073	6,255	7,000	7,000	7,000	-	0.0%
Maintenance, Repairs, and Supplies	5,516	10,644	16,000	16,000	16,000	-	0.0%
Maintenance and Supplies - Lift Stations	-	64,107	15,000	15,000	15,000	-	0.0%
Medical and Safety Supplies	-	-	1,500	1,500	1,500	-	0.0%
Information Technology Equipment (Interfund)	-	3,000	5,700	5,700	4,656	(1,044)	-18.3%
Vehicle Operating Costs (Interfund)	32,400	65,300	61,900	61,900	64,036	2,136	3.5%
Small Equipment	206	-	-	-	-	-	0.0%
Lease of Public Works Space (Interfund)	42,000	42,000	42,000	42,000	42,000	-	0.0%
Electricity	8,847	14,036	13,000	13,000	26,000	13,000	100.0% 2
Communications and Telephone	1,807	1,633	2,000	2,000	2,000	-	0.0%
Professional Services	15,880	5,151	5,000	5,000	30,000	25,000	500.0% 3
Administrative Charge (Interfund)	197,100	227,700	289,600	289,600	327,801	38,201	13.2%
Education and Training	2,047	3,079	5,000	5,000	-	(5,000)	-100.0% 1
System Maintenance, Repair, and Supplies	4,014	206	-	-	-	-	0.0%
Sewer Operations (South Valley Water Reclamation Facility)	934,614	977,617	1,100,000	1,000,000	1,100,000	-	0.0%
Damage Contingency	-	-	20,000	-	20,000	-	0.0%
SCADA System	-	-	-	-	5,000	5,000	0.0% 4
Miscellaneous Services	65	49	500	500	500	-	0.0%
Total Operating	1,250,569	1,423,118	1,587,700	1,467,700	1,665,993	78,293	13.5%
Sewer Utility Fund Continued							
	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Capital Projects							
Fleet Vehicle Replacement (Interfund)	91,700	55,200	55,800	55,800	60,900	5,100	9.1%
Vehicles	-	4,680	-	-	-	-	0.0%
Infrastructure Maintenance	-	58,826	291,000	291,000	50,000	(241,000)	-82.8%
Depreciation	89,660	93,836	-	-	-	-	0.0%
Sewer Line Replacement	-	-	-	-	100,000	100,000	0.0%
2018 Bond Sewer Line Projects	-	61,614	769,500	769,500	-	(769,500)	-100.0%
South Valley Water Reclamation Facility	-	-	1,575,800	1,725,800	-	(1,575,800)	-100.0%
Phosphorous/Grit Removal	-	-	150,000	-	-	(150,000)	-100.0%
SCADA System	-	-	-	-	-	-	0.0%
Total Capital Projects	181,360	274,156	2,842,100	2,842,100	210,900	(2,631,200)	-92.6%
Debt Service							
Bond Issuance Costs	58,185	-	-	-	-	-	0.0%
Debt Service - Principal	-	-	194,000	194,000	202,200	8,200	4.2%
Debt Service - Interest	75,651	154,131	151,900	151,900	143,850	(8,050)	-5.3%
Amortization of Bond Discount and/or Premium	1,077	1,077	-	-	-	-	0.0%
Total Debt Service	134,913	155,208	345,900	345,900	346,050	150	0.0%
TOTAL EXPENDITURES	\$ 1,890,330	\$ 2,276,741	\$ 5,351,900	\$ 5,168,343	\$ 2,839,718	\$ (2,512,182)	-46.9%
NET REVENUES OVER/(UNDER) EXPENDITURES	361,741	250,611	(2,709,400)	(2,528,343)	(197,218)	2,512,182	

- 1 Travel and Education Budgets Combined.
- 2 Increase request-Electricity \$13,000.
- 3 Increase request-Utility fee rate study.
- 4 Increase request-SCADA system maintenance.

Position	FY2019	FY2020	Recommended
			FY2021
Public Works Director	0.20	0.20	0.20
Operations Superintendent	0.25	0.25	0.25
Public Utilities Manager	0.50	0.50	0.50
City Engineer	0.25	0.25	0.25
Engineering Manager	0.05	0.05	0.05
GIS Manager	0.25	0.25	0.25
GIS Specialist I	0.00	0.25	0.25
Engineering Inspector I	0.20	0.20	0.20
Wastewater Crew Lead	0.80	0.90	0.90
Water Operator I/II/III	0.10	0.70	0.70
Utility Technician I/II	1.90	0.00	0.00
Wastewater Operator I/II	0.00	2.70	2.70
City Treasurer	0.15	0.15	0.15
Finance Clerk	0.15	0.15	0.15
TOTAL SEWER FUND	4.80	6.55	6.55

Storm Water Utility Fund

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Revenues:							
Storm Water User Charges	1,732,746	1,735,881	1,957,000	1,957,000	1,995,396	38,396	2.0%
Utility Billing Write-Offs	(745)	(39)	(5,000)	(5,000)	(5,000)	-	0.0%
Service Charges and Late Fees	8,475	8,367	8,000	8,000	8,000	-	0.0%
Miscellaneous	-	-	6,000	6,000	6,000	-	0.0%
Building Lease Revenue (Interfund)	84,000	84,000	84,000	84,000	84,000	-	0.0%
Interest Revenue	10,084	14,361	15,000	13,000	15,000	-	0.0%
Interest Revenue-Bond Proceeds	4,572	3,961	-	3,000	-	(3,000)	0.0%
TOTAL REVENUES	\$ 1,839,132	\$ 1,846,531	\$ 2,065,000	\$ 2,066,000	\$ 2,103,396	\$ 35,396	1.9%
Expenditures:							
Personnel							
Salaries	424,109	449,182	463,500	470,404	491,759	28,259	6.1%
Overtime	16,421	12,731	12,000	12,000	4,000	(8,000)	-66.7%
Benefits	230,731	272,901	300,300	288,292	299,617	(683)	-0.2%
Pension Expense	(8,127)	9,112	-	-	-	-	0.0%
Uniform Allowance	1,730	4,342	5,000	5,000	5,000	-	0.0%
Total Personnel	664,863	748,268	780,800	775,696	800,376	19,576	2.5%
Operating							
Subscriptions and Memberships	1,670	2,504	2,000	2,170	2,000	-	0.0%
Education and Travel	1,508	5,698	3,500	3,500	4,000	500	14.3% 1
Postage	14,576	15,012	16,000	16,000	16,000	-	0.0%
Maintenance, Repairs, and Supplies	35,183	37,137	35,000	35,000	35,000	-	0.0%
Medical and Safety Supplies	-	-	2,000	2,000	2,000	-	0.0%
Information Technology Equipment (Interfund)	1,800	4,200	5,300	5,300	3,528	(1,772)	-33.4%
Vehicle Operating Costs (Interfund)	28,300	89,600	85,000	85,000	87,821	2,821	3.3%
Electricity	2,555	2,470	3,000	3,000	3,000	-	0.0%
Communications and Telephone	2,839	3,278	5,000	5,000	5,000	-	0.0%
Professional Services	14,748	12,450	15,000	15,000	90,000	75,000	500.0% 2
Administrative Charge (Interfund)	325,500	360,300	424,500	424,500	437,291	12,791	3.0%
Education and Training	1,685	5,589	4,500	4,500	-	(4,500)	-100.0% 1
Waste Disposal Fees	12,324	9,490	12,000	12,000	12,000	-	0.0%
Damage Contingency	-	1,823	6,000	6,000	6,000	-	0.0%
Miscellaneous Services	252	48	500	500	500	-	0.0%
Total Operating	442,941	549,598	619,300	619,470	704,140	84,840	13.7%
Capital Projects							
Fleet Vehicle Replacement (Interfund)	71,300	72,200	110,300	110,300	117,200	6,900	6.3%
Vehicles	-	9,360	-	-	-	-	0.0%
Depreciation	204,537	207,762	-	-	-	-	0.0%
Other Capital Outlay	-	-	266,000	166,000	100,000	(166,000)	-62.4%
FLSmith Project	24,596	-	-	-	-	-	0.0%
Total Capital Projects	300,433	289,322	376,300	276,300	217,200	(159,100)	-42.3%
Debt Service							
County Storm Drain Project	-	-	15,000	15,000	15,000	-	0.0%
Debt Service - Principal	-	-	324,000	324,000	341,000	17,000	5.2%
Debt Service - Interest	113,950	105,581	107,700	107,700	90,381	(17,319)	-16.1%
Capitalized Interest	(7,259)	(342)	-	-	-	-	0.0%
Total Debt Service	106,691	105,239	446,700	446,700	446,381	(319)	-0.1%
TOTAL EXPENDITURES	\$ 1,514,928	\$ 1,692,428	\$ 2,223,100	\$ 2,118,166	\$ 2,168,097	\$ (55,003)	-2.5%
NET REVENUES OVER/(UNDER) EXPENDITURES	324,203	154,103	(158,100)	(52,166)	(64,701)	90,399	

1 Travel and Education Budgets Combined.

2 Increase request-Storm water master plan and fee rate study.

Position	FY2019	FY2020	Recommended
			FY2021
Public Works Director	0.20	0.20	0.20
Operations Superintendent	0.25	0.25	0.25
Streets and Storm Water Manager	0.50	0.50	0.50
City Engineer	0.25	0.25	0.25
Engineering Manager	0.35	0.35	0.35
GIS Manager	0.15	0.15	0.15
GIS Specialist I	0.00	0.15	0.15
Engineering Inspector I	0.40	0.40	0.40
Sample Tech/Cross Connection Administrator	0.35	0.35	0.00
Storm Water Crew Lead	1.00	1.00	1.00
Storm Water Operator I/II	0.00	2.00	2.00
Equipment Operator I/II	3.00	1.00	1.00
Storm Water Coordinator	1.00	1.00	1.00
Storm Water Inspector	1.00	1.00	1.00
City Treasurer	0.10	0.10	0.10
Finance Clerk	0.05	0.05	0.05
TOTAL STORM WATER FUND	8.60	8.75	8.40

Street Lighting Utility Fund

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Revenues:							
Street Lighting User Charges	379,360	382,474	385,000	385,000	385,000	-	0.0%
Utility Billing Write-Offs	(277)	(19)	(1,000)	(1,000)	(1,000)	-	0.0%
Service Charges and Late Fees	2,424	2,373	3,000	3,000	3,000	-	0.0%
Interest Revenue	189	493	500	200	500	-	0.0%
TOTAL REVENUES	\$ 381,696	\$ 385,321	\$ 387,500	\$ 387,200	\$ 387,500	\$ -	0.0%

Expenditures:

Personnel							
Salaries	5,619	5,330	9,500	6,909	9,708	208	2.2%
Benefits	2,379	2,097	4,700	5,030	6,364	1,664	35.4%
Pension Expense	(104)	116	-	-	-	-	0.0%
Total Personnel	7,894	7,543	14,200	11,939	16,072	1,872	13.2%

Street Lighting Utility Fund Continued

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Operating							
Postage	15,184	15,638	16,500	16,500	16,500	-	0.0%
Equipment, Supplies, and Maintenance	72,365	80,989	70,000	70,000	70,000	-	0.0%
Electricity	41,165	41,930	50,000	50,000	52,000	2,000	4.0%
Communications/Telephone	-	-	-	7	20	20	0.0%
Administrative Charge	34,000	35,600	41,800	41,800	31,347	(10,453)	-25.0%
Insurance and Surety Bonds	-	-	3,600	3,600	3,600	-	0.0%
Total Operating	162,714	174,157	181,900	181,907	173,467	(8,433)	-4.6%
Debt Service							
Lease Payment to MBA (Interfund)	211,000	211,000	211,000	211,000	211,000	-	0.0%
TOTAL EXPENDITURES	\$ 381,608	\$ 392,700	\$ 407,100	\$ 404,846	\$ 400,539	\$ (6,561)	-1.6%

NET REVENUES OVER/(UNDER) EXPENDITURES	88	(7,379)	(19,600)	(17,646)	(13,039)	6,561	
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1 Increase request-Electricity expense.

Position	FY2019	FY2020	Recommended FY2021
Streets and Storm Water Manager	0.00	0.05	0.05
City Treasurer	0.05	0.05	0.05
Finance Clerk	0.05	0.05	0.05
TOTAL STREET LIGHTING FUND	0.10	0.15	0.15

Sanitation Utility Fund

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Revenues:							
Sanitation Pickup Fee	931,339	1,025,598	1,140,000	1,140,000	1,254,837	114,837	10.1%
Utility Billing Write-Offs	(620)	(22)	(5,000)	(5,000)	(5,000)	-	0.0%
Sanitation Dumpster Fees	18,215	17,480	19,000	19,000	19,000	-	0.0%
Service Charges and Late Fees	7,465	7,933	10,000	10,000	10,000	-	0.0%
Joint Venture in Trans Jordan Gain/Loss	99,139	122,700	-	-	-	-	0.0%
Interest Revenue	2,256	1,558	2,000	300	2,000	-	0.0%
TOTAL REVENUES	\$ 1,057,794	\$ 1,175,247	\$ 1,166,000	\$ 1,164,300	\$ 1,280,837	\$ 114,837	9.8%

Expenditures:

Personnel							
Salaries	13,803	13,545	15,000	14,469	16,070	1,070	7.1%
Benefits	5,102	4,829	6,100	7,332	8,027	1,927	31.6%
Pension Expense	(246)	277	-	-	-	-	0.0%
Total Personnel	18,659	18,651	21,100	21,801	24,097	2,997	14.2%

Sanitation Utility Fund Continued

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Operating							
Postage	10,824	11,268	12,000	12,000	12,000	-	0.0%
Communications and Telephone	5	16	-	21	20	20	0.0%
Landfill Fees	134,505	160,751	160,000	160,000	190,000	30,000	18.8%
Waste Disposal Fees	791,403	885,285	605,000	605,000	625,000	20,000	3.3%
Bulky Waste Disposal Fees	-	-	95,000	95,000	65,000	(30,000)	-31.6%
Recycling Disposal Fees	-	-	233,000	233,000	245,000	12,000	5.2%
Recycling Tipping Fees	-	-	42,000	42,000	44,000	2,000	4.8%
Administrative Charge (Interfund)	76,000	79,100	88,900	88,900	75,120	(13,780)	-15.5%
Miscellaneous	-	-	300	300	600	300	100.0%
Total Operating	1,012,737	1,136,419	1,236,200	1,236,221	1,256,740	20,540	1.7%
TOTAL EXPENDITURES	\$ 1,031,396	\$ 1,155,070	\$ 1,257,300	\$ 1,258,022	\$ 1,280,837	\$ 23,537	1.9%

NET REVENUES OVER/(UNDER) EXPENDITURES	26,398	20,177	(91,300)	(93,722)	-	91,300
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- 1 Recommended fee increase-10% to \$14.19 base rate.
- 2 Tipping fee increase-\$16 to \$18 per ton.
- 3 ACE Disposal contract-Current price plus CPI increase yearly.

Position	FY2019	FY2020	Recommended FY2021
Public Works Director	0.05	0.05	0.05
Operations Support Supervisor	0.05	0.05	0.05
City Treasurer	0.05	0.05	0.05
Finance Clerk	0.05	0.05	0.05
TOTAL SANITATION FUND	0.20	0.20	0.20

Telecommunications Fund							
	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Revenues:							
User Fees	27,193	20,186	27,000	27,118	27,000	-	0.0%
UIA Operations Reimbursement	-	-	40,000	62,055	77,741	37,741	94.4%
Service Charge Fees	70	70	100	100	100	-	0.0%
Interest Earnings	(499)	(1,601)	200	-	-	(200)	-100.0%
Transfer From General Fund	850,000	850,000	850,000	850,000	834,779	(15,221)	-1.8%
TOTAL REVENUES	\$ 876,765	\$ 868,655	\$ 917,300	\$ 939,273	\$ 939,620	\$ 22,320	0.0%
Expenditures:							
Operating							
User Fee Payments to UTOPIA	27,829	20,161	25,700	26,130	25,700	-	0.0%
Debt Service							
UTOPIA Pledge Payments (Debt Service)	861,181	878,404	896,000	896,000	913,920	17,920	2.0%
TOTAL EXPENDITURES	\$ 889,010	\$ 898,565	\$ 921,700	\$ 922,130	\$ 939,620	\$ 17,920	1.9%
NET REVENUES OVER/(UNDER) EXPENDITURES	(12,245)	(29,911)	(4,400)	17,143	-	4,400	

Fleet Internal Service Fund

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Revenues:							
General Fund Charges for Services - Operations	185,700	155,100	136,200	136,200	140,879	4,679	3.4%
Water Utility Fund Charges for Services - Operations	112,700	63,500	60,200	60,200	62,207	2,007	3.3%
Sewer Utility Fund Charges for Service - Operations	32,400	65,300	61,900	61,900	64,036	2,136	3.5%
Storm Drain Utility Fund Charges for Service - Operations	28,300	89,600	85,000	85,000	87,821	2,821	3.3%
General Fund Charges for Service - Capital	104,700	129,100	152,300	152,300	-	(152,300)	-100.0%
Water Utility Fund Charges for Services - Capital	40,800	47,300	49,100	49,100	60,100	11,000	22.4%
Sewer Utility Fund Charges for Services - Capital	91,700	55,200	55,800	55,800	60,900	5,100	9.1%
Storm Drain Utility Fund Charges for Services - Capital	71,300	72,200	110,300	110,300	117,200	6,900	6.3%
Miscellaneous	300	-	1,500	1,500	1,500	-	0.0%
Insurance Proceeds	-	1,371	10,000	10,000	10,000	-	0.0%
Sale of Fixed Assets	304,887	400,200	266,300	266,300	187,414	(78,886)	-29.6%
Interest Earnings	17,187	19,644	20,000	20,000	20,000	-	0.0%
TOTAL REVENUES	\$ 989,973	\$ 1,098,516	\$ 1,008,600	\$ 1,008,600	\$ 812,057	\$ (196,543)	-19.5%
Expenditures:							
Personnel							
Salaries	114,034	129,877	85,200	108,874	87,843	2,643	3.1%
Overtime	1,454	3,140	3,000	3,000	3,000	-	0.0%
Benefits	41,592	47,954	34,700	54,104	44,801	10,101	29.1%
Pension Expense	(2,634)	2,560	-	-	-	-	0.0%
Uniform Allowance	892	1,611	1,700	1,700	1,700	-	0.0%
Total Personnel	155,338	185,141	124,600	167,678	137,344	12,744	10.2%
Operating							
Subscriptions and Memberships	3,583	1,997	2,000	2,000	2,000	-	0.0%
Travel	2,423	-	2,000	2,000	4,000	2,000	100.0%
Information Technology Equipment (Interfund)	-	2,400	3,800	3,800	2,650	(1,150)	-30.3%
Communications and Telephone	806	960	700	700	700	-	0.0%
Education and Training	1,151	240	2,000	1,000	-	(2,000)	-100.0%
Gasoline	33,095	39,236	40,000	35,000	40,000	-	0.0%
Diesel	11,632	20,821	20,000	20,000	20,000	-	0.0%
Oil	1,541	2,718	3,000	3,000	3,000	-	0.0%
Tires	5,536	9,879	6,000	6,000	6,000	-	0.0%
Parts	26,705	22,368	30,000	25,000	30,000	-	0.0%
Outside Repairs	5,197	19,649	15,000	15,000	15,000	-	0.0%
Shop Supplies	4,843	3,885	5,000	5,000	5,000	-	0.0%
Safety Equipment	-	105	750	750	750	-	0.0%
Operating Lease Expense	17,000	-	-	-	-	-	0.0%
Insurance	115,949	107,376	120,000	105,000	120,000	-	0.0%
Total Operating	229,462	231,633	250,250	224,250	249,100	(1,150)	-0.5%
Capital Projects							
Depreciation Expense	333,218	423,403	-	-	-	-	0.0%
Vehicle Purchases	155,649	158,762	358,900	358,900	195,100	(163,800)	-45.6%
Total Capital Projects	488,867	582,165	358,900	358,900	195,100	(163,800)	-45.6%
TOTAL EXPENDITURES	\$ 873,667	\$ 998,940	\$ 733,750	\$ 750,828	\$ 581,544	\$ (152,206)	-20.7%
NET REVENUES OVER/(UNDER) EXPENDITURES	116,307	99,576	274,850	257,772	230,513	(44,337)	

1 Fleet contributions and replacements deferred one year for the General Fund.

Position	FY2019	FY2020	Recommended FY2021
Public Works Director	0.05	0.05	0.05
Operations Superintendent	0.10	0.10	0.10
Fleet/Facilities Manager	1.00	0.50	0.50
Apprentice Mechanic	1.00	0.80	0.80
TOTAL FLEET FUND	2.15	1.45	1.45

Information Technology Internal Service Fund

	Actual FY2018	Actual FY2019	Budget FY2020	Estimated FY2020	Recommended FY2021	Difference	Percent Change
Revenues:							
Information Technology Charges - General Fund	40,200	90,200	129,800	129,800	89,797	(40,003)	-30.8%
Information Technology Charges - Redevelopment Agency	3,500	5,100	3,100	3,100	3,612	512	16.5%
Information Technology Charges - Water Utility Fund	5,400	8,100	6,800	6,800	4,179	(2,621)	-38.5%
Information Technology Charges - Sewer Utility Fund	-	3,000	5,700	5,700	4,656	(1,044)	-18.3%
Information Technology Charges - Storm Water Utility Fund	1,800	4,200	5,300	5,300	3,528	(1,772)	-33.4%
Information Technology Charges - Fleet Fund	-	2,400	3,800	3,800	2,650	(1,150)	-30.3%
Sale of Fixed Assets	-	3,543	2,000	2,000	3,500	1,500	75.0%
Interest Earnings	400	943	2,000	2,000	1,300	(700)	-35.0%
TOTAL REVENUES	\$ 51,300	\$ 117,486	\$ 158,500	\$ 158,500	\$ 113,222	\$ (45,278)	-28.6%
Expenditures:							
Personnel							
Salaries	27,170	15,299	19,000	15,417	18,803	(197)	-1.0%
Benefits	175	6,922	8,400	12,689	15,345	6,945	82.7%
Total Personnel	27,345	22,221	27,400	28,106	34,148	6,748	24.6%
Operating							
Communications and Telephone	-	155	-	143	161	161	0.0%
Capital Projects							
Hardware	27,883	24,237	31,000	31,000	63,500	32,500	104.8%
Software	-	28,879	30,000	30,000	30,225	225	0.8%
Infrastructure	-	4,938	29,000	29,000	32,813	3,813	13.1%
Phone System	-	3,475	4,500	4,500	6,144	1,644	36.5%
Depreciation Expense	-	84	-	-	-	-	0.0%
Total Capital Projects	27,883	61,613	94,500	94,500	132,682	38,182	40.4%
TOTAL EXPENDITURES	\$ 55,228	\$ 83,989	\$ 121,900	\$ 122,749	\$ 166,991	\$ 45,091	37.0%
NET REVENUES OVER/(UNDER) EXPENDITURES	(3,927)	33,497	36,600	35,751	(53,769)	(90,369)	

Position	FY2019	FY2020	Recommended FY2021
Information Technology Technician	0.40	0.40	0.40
TOTAL INFO TECHNOLOGY INTERNAL SERVICE FUND	0.40	0.40	0.40

Budgeted FTE Equivalent by Fiscal Year			
	FY2019	FY2020	Recommended FY2021
General Fund			
General Government			
Mayor/City Council*	3.00	3.00	3.00
Administration	3.00	4.00	3.00
Communications	0.00	0.00	1.00
Human Resources	1.00	1.00	1.00
City Recorder	2.00	2.00	2.00
Comm/Intergov Relations	1.00	1.00	1.00
City Attorney	4.00	4.00	4.00
Total General Government	14.00	15.00	15.00
Administrative Services			
Administrative Services Admin	1.00	1.00	1.00
Finance	3.35	3.35	3.35
Court	9.00	8.72	8.72
Information Technology	2.60	3.60	3.60
Total Administrative Services	15.95	16.67	16.67
Public Works			
PW Admin	1.98	1.85	1.85
Streets	5.50	5.45	5.45
Building & Grounds	3.00	3.70	3.70
Parks & Cemetery	2.55	2.55	2.55
Total Public Works	13.03	13.55	13.55
Community Development			
Community Development Admin	4.50	4.00	6.00
Planning	3.00	3.00	3.00
Code Enforcement	2.00	0.00	0.00
Business Licensing	1.00	2.00	0.00
Engineering	1.10	1.45	1.45
Total Community Development	11.60	10.45	10.45
Total General Fund	54.58	55.67	55.67

Redevelopment Agency Operations	3.50	4.00	4.00
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	FY2019	FY2020	Recommended FY2021
Enterprise Funds			
Water	9.80	11.55	11.90
Sewer	4.80	6.55	6.55
Storm Water	8.60	8.75	8.40
Street Lighting	0.10	0.15	0.15
Sanitation	0.20	0.20	0.20
Total Enterprise Funds	23.50	27.20	27.20

Budgeted FTE Equivalent by Fiscal Year			
	FY2019	FY2020	Recommended FY2021
Internal Service Funds			
Fleet	2.15	1.45	1.45
Information Technology	0.40	0.40	0.40
Total Internal Service Funds	2.55	1.85	1.85
TOTAL CITY-WIDE FULL-TIME EQUIVALENT	84.13	88.72	88.72

*The Mayor and City Council's compensation is not dependent on number of hours worked. Therefore, each Mayor and City Council member has been counted as 0.5 FTE on this schedule.