

**MIDVALE CITY, UTAH
RESOLUTION NO. 2022-R-10**

**A RESOLUTION TO ESTABLISH A HARVEST DAYS FESTIVAL
COMMITTEE AND TO ADOPT COMMITTEE BYLAWS**

WHEREAS, Harvest Days is a Midvale celebration that has been enjoyed by residents for decades; and

WHEREAS, the Council believes that Harvest Days is a community celebration that should include the participation of Midvale residents who wish to take part in the organization of the event; and

WHEREAS, the Council would like to encourage more participation by Midvale residents in the leadership, planning, and implementation of the Harvest Days celebration; and

WHEREAS, on March 1, 2022 the Council discussed the formation of a Harvest Days Committee, comprised of Midvale residents, that will plan and organize the Harvest Days celebration; and

WHEREAS, it is the desire of the Council that the Harvest Days Committee be governed by Bylaws setting out the goals, purpose, and organization of the committee and its members; and

WHEREAS, in the event that there is insufficient participation from Midvale residents to form a Harvest Days Committee by April 19, 2022, the Council will rescind Resolution 2022-R-10 and will address alternatives to the organization of Harvest Days.


**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF
MIDVALE, UTAH**

1. The Midvale City Council establishes the Harvest Days Committee and adopts the attached Harvest Days Committee Bylaws attached as Exhibit "A".
2. If a Chair for the Harvest Days Committee has not been appointed by April 19, 2022, then this Resolution shall be revoked and rescinded as of April 20, 2022 and no longer in effect.

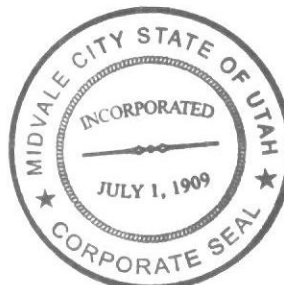
APPROVED AND ADOPTED this 15th day of March, 2022.



Marcus Stevenson, Mayor

ATTEST:


Rori L. Andreason,
City Recorder



(Signatures appear on separate page.)

Voting by the City Council

“Aye”

“Nay”

Quinn Sperry

Paul Glover

Heidi Robinson

Bryant Brown

Dustin Gettel



Harvest Days Festival Committee Bylaws

Section 1: Name

The name of the committee shall be the "Harvest Days Festival Committee," herein referred to as "Committee."

Section 2: Overview of Committee Purpose

The purpose of the Harvest Days Festival Committee is to provide leadership, organize activities, staff, and maintain ongoing communication with all stakeholders. for the Harvest Days Festival (Event), which takes place on the first Saturday of August. The Committee's responsibilities include:

1. Developing and implementing a comprehensive event plan (Event Plan) that includes:
 - a. Goals
 - b. Theme
 - c. Implementation timeline
 - d. Identification of required city resources
 - e. Selection of entertainment and activities
 - f. Selection of food trucks, vendors, parade participants
 - g. Performance schedule/script
 - h. Technical needs
 - i. Volunteer plan
 - j. Sources and uses Budget
 - k. Sponsorship opportunities, if applicable
2. Coordinating with Event Manager to implement the Event Plan
3. Recruiting sponsors, if applicable
4. Welcoming all performers and hosting green room
5. Coordinating and supporting the flow of information between the Committee, Midvale City (City), Unified Fire Authority (UFA), and Unified Police Department (UPD)
6. Volunteering on the day of the festival to help ensure a smooth and safe event.
7. Monitoring the implementation of the Event Plan
8. Providing monthly updates to the City Council

Section 3: Membership, Terms, Compensation, Attendance & Removal

Membership

The Committee shall consist of a Committee Chair and up to an additional 5 members. The members shall be appointed by the Midvale City Mayor (Mayor). Excluding the chair, Council approval of the members is not required.

Residents must be 18 years or older and reside or work within Midvale to apply.

Ex Officio Membership

The Midvale City Manager (City Manager) will select City staff members to participate on the Committee in an ex officio status for the purpose of providing guidance to the Committee.

The Midvale City Council may select up to 2 city council members to participate on the Committee in an ex officio status for the purpose of providing guidance to the Committee.

Ex officio members shall not have the authority to vote on decisions made by the Committee.

Terms

The term of each Committee member shall be one year.

Compensation

A Committee member may not receive any remuneration, pay, stipend, or other consideration of monetary value from any Committee or City resources attributable to or budgeted for the Committee.

Attendance

Members are expected to attend all meetings of the Committee to the best of their ability. In the case of an anticipated absence from a meeting, the member must advise the Chair.

Removal

Each committee member, including the Chair, serves at the pleasure of the Mayor and may be terminated, without cause, by the Mayor.

Section 4: Organization

Officers

The Chair shall be appointed by the mayor, with the advice and consent of the City Council. The Committee shall nominate members to serve as vice chair and secretary. The officers' responsibilities shall include:

Chair

1. Setting meeting times and agendas
2. Coordinating with City Recorder to ensure proper noticing of agendas