

**MIDVALE CITY, UTAH
RESOLUTION NO. 2022-R-19**

**A RESOLUTION ADOPTING THE TENTATIVE OPERATING AND CAPITAL
BUDGETS FOR MIDVALE CITY, STATE OF UTAH, FOR THE FISCAL YEAR 2023.**

WHEREAS, State law requires the filing of a tentative budget for each municipality located within the State of Utah; and

WHEREAS, the tentative budget complies with the requirements set out in U.A.C. § 10-6-111; and

WHEREAS, the budget shall be reviewed, considered, and tentatively adopted by the governing body and may be amended or revised in such manner as is considered advisable prior to final adoption.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MIDVALE CITY, STATE OF UTAH, as follows:

SECTION ONE: That Midvale City, a municipal corporation, hereby adopts the following tentative budgets for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

1. General Fund, Section 10-6-109, UCA
2. Debt Service Fund, Section 10-6-109, UCA
3. Capital Projects Fund, Section 10-6-109, UCA
4. Public Utilities Fund (Water and Sewer), Section 10-6-135, UCA
5. Storm Water Utility Fund, Section 10-6-135, UCA
6. Street Lighting Fund, Section 10-6-135, UCA
7. Sanitation Fund, Section 10-6-135, UCA
8. Telecommunications Fund 10-6-135, UCA
9. Fleet Management Fund, Section 10-6-135, UCA
10. Information Technology Fund, Section 10-6-135, UCA

SECTION TWO: That this Resolution shall become effective immediately upon the passage thereof.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF MIDVALE CITY, STATE
OF UTAH, this 3rd day of May 2022.**





Marcus Stevenson, Mayor

BUDGET OFFICER CERTIFICATION:



Matt Dahl, Budget Officer

ATTEST:



Rori L. Andreason, MMC
Midvale City Recorder

Voting by City Council:	"Aye"	"Nay"
Quinn Sperry	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Paul Glover	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Heidi Robinson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bryant Brown	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dustin Gettel	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Fiscal Year 2022-2023

Midvale City, Utah

Tentative Budget



July 1, 2022 to June 30, 2023

Midvale City, Utah

Tentative Budget

Fiscal Year 2022-2023

Prepared by:
Midvale City Administration
7505 S Holden St
Midvale, UT 84047-7180



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Introduction



Elected Officials and Leadership Team

Elected Officials



Mayor Marcus Stevenson



Councilmember Quinn Sperry
District 1



Councilmember
Paul Glover
District 2



Councilmember
Heidi Robinson
District 3



Councilmember Bryant Brown
District 4

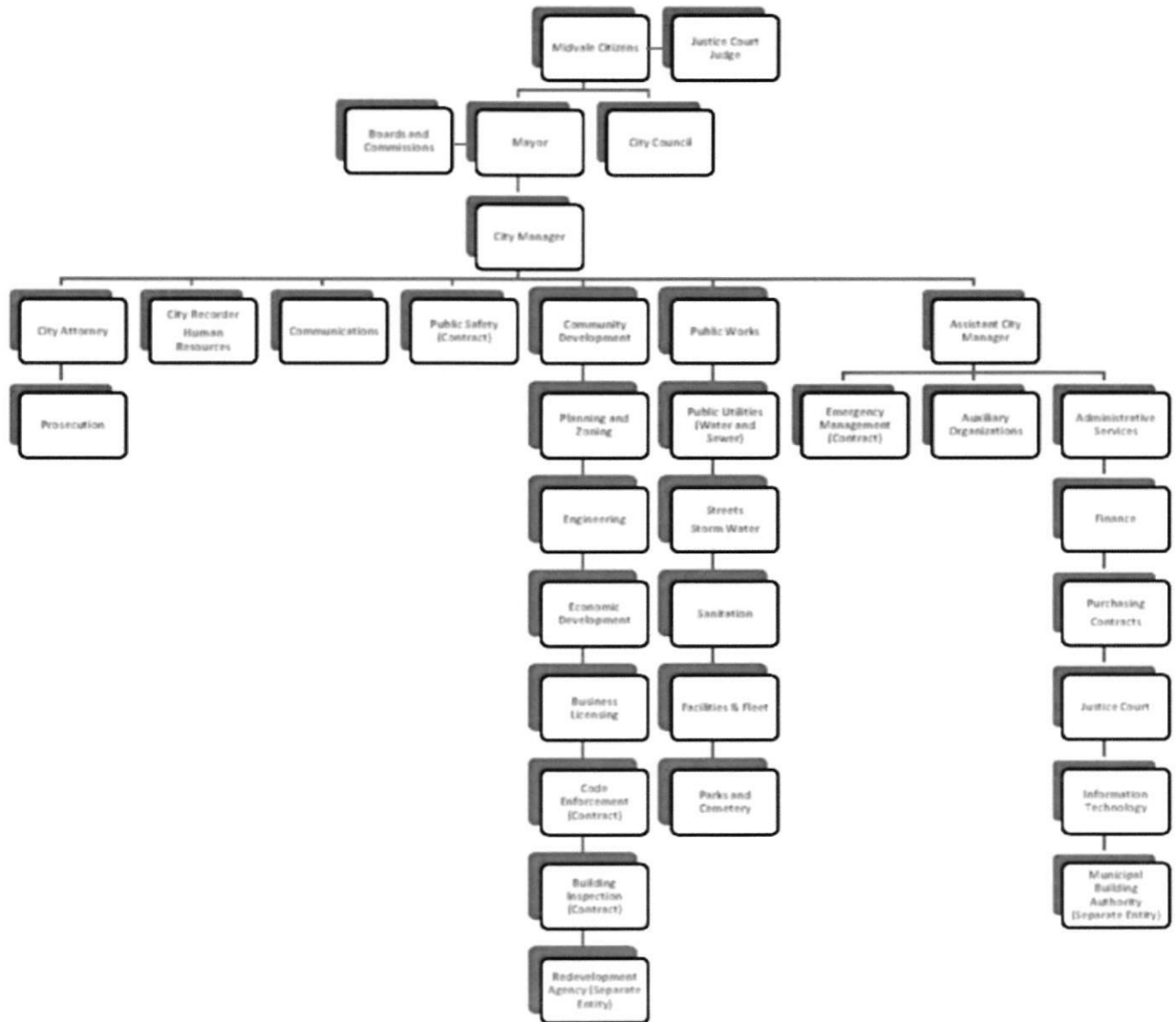


Councilmember Dustin Gettel
District 5

Leadership Team

City Manager.....	Matt Dahl
Assistant City Manager	Kyle Maurer
City Attorney	Lisa Garner
City Recorder/HR Director	Rori Andreason
Communications Director	Laura Magness
Public Works Director	Glen Kennedy
Community Development Director	Nate Rockwood
Administrative Services Director	Mariah Hill

Organizational Chart



City Manager's Budget Message



OVERVIEW

The annual budget is a tool that looks to the past, present, and future in order to communicate the values of our city, guide its operations, and allocate resources. The work of preparing the budget is not done in a vacuum, rather it incorporates a year's worth of data, public input, policy maker priorities, regulatory changes, strategic plans, and other factors in an effort to create policies that balance the aspirations of the community with resource and regulatory limitations. It is with this balance in mind that the Midvale City staff approached the preparation of next year's budget.

Over the past two years, Midvale City prepared the annual budget with caution by limiting funding requests and using conservative estimates for revenue growth. This approach, coupled with Midvale's resilient economy, allowed the City to maintain a level of financial stability that not every community was able to achieve. Now as we look to Fiscal Year 2023, there are positive developments, even as Midvale's unique issues and the broader economy pose significant challenges. On the positive side, Midvale has seen consistent revenue growth since the easing of COVID restrictions in 2021. For example, in Fiscal Year 2022, sales tax revenue increased by 19% over the previous year and in Fiscal Year 2023 we anticipate that it will increase by a healthy 12%. While revenue is on the rise, increasing expenses associated with aging infrastructure, employee retention, and increased demand for services have been exacerbated by inflationary price increases. In March 2022, the Consumer Price Index for the Western Region was at a forty year high of 8.7%. As a result of these inflationary pres-

ures everything from basic services to long-term capital projects have become more expensive to provide. This escalation in prices has also been reflected in increased fees from our partners that provide sanitation, water, sewer, law enforcement, and other basic services. The most impactful of these increases comes from the Unified Police Department, which has estimated that Midvale's service fee will increase by \$1,017,942 (10%). As a backdrop to these issues, Midvale City is also continuing to recover from the "Great Resignation." Midvale, like the rest of the nation, had to adapt to a market with historically low unemployment rates, escalating wages, and general changes in how people work. Nearly 1/3 of Midvale's staff turned over in 2021. As a result, Midvale City is working to train and integrate a large portion of its staff, while trying to manage labor market pressures. It is in this environment of increasing revenue, and faster rising expenses that Midvale City staff has developed the Fiscal Year 2023 Tentative Budget.

In an effort to balance the aspirations of the community with the unique challenges of Fiscal Year 2023, we have prepared the Tentative Budget with the goals of maintaining current service levels, supporting employee retention, planning for long-term capital projects, and adapting to inflationary pressures. Even with these modest goals for the next fiscal year, Midvale City staff has struggled to find the resources to cover the anticipated cost increases in Fiscal Year 2023. Midvale has a tradition of running a lean organization and being fiscally responsible. It is with fiscal responsibility in mind that we have decided to recommend a property tax increase for Fiscal Year 2023. A property tax increase would allow the city to fund the anticipated expenses through on-going revenue and limit the use of one-time funds (e.g., fund balance) for operations, which would exacerbate this year's fiscal challenges, and push them to the future. Additionally, the property tax increase would allow the

City Manager's Budget Message

the City to absorb the increases from our partner organizations, especially the Unified Police Department, while limiting the impact on the General Fund's ability to pay for basic services. I believe that as you review the Fiscal Year 2023 Tentative Budget, you will find that great effort has gone into ensuring that Midvale City will continue its legacy as a good steward of the public funds, while also meeting the needs of our residents and businesses.

FISCAL YEAR 2023 TENTATIVE BUDGET

I am presenting for your consideration the Midvale City Corporation budgets for Fiscal Year 2023. These budgets will be filed as required by Utah Code Annotated (UCA) Title 10-6-111 and will serve as a "working tool" which we will jointly use to develop final budgets for the next fiscal year. This proposed tentative budget can be modified over the next six weeks, and will only be finalized when adopted by the City Council on June 7, 2022 or after the truth and taxation process.

This letter, along with the accompanying budget book, will explain and give detail to the City's budgets along with the financial policies used to develop our revenue and expenditure projections for the coming fiscal year. These budgets were put together by Midvale City management and staff using the best information available for on-going and one-time revenues, as well as Fiscal Year 2022 year-end expenditure projections.

GENERAL FUND HIGHLIGHTS

As required by law, the General Fund is balanced and as such, meets the basic service level needs of the community. As we go through each department's budget, the staff will provide details on any proposed changes in funding or service levels. In light of the uncertainties going into Fiscal Year 2023 and the goals

for the budget, Midvale's Senior staff was asked to exercise restraint in their funding requests, especially if the requests expand programs or service levels.

There were three exceptions to this approach, including an increase in employee wages, the addition of a full-time prosecutor, and the addition of a full-time park maintenance employee.

Midvale City's greatest resource are our highly trained and dedicated employees. They provide the services that our residents and businesses need. In Fiscal Year 2022, Midvale was hit hard by the "Great Resignation," with a turnover of nearly 1/3 of our staff. Midvale City has taken several steps to work to improve employee retention, and with inflation at 8.7%, the tentative budget includes a proposal for an 8% cost of living increase (COLA) and a 1% merit increase for all employees. The cost of the COLA and merit increase is \$650,386. The Tentative Budget also includes wage adjustments for eight employees to ensure that Midvale City remains competitive in the market. These market adjustments will cost \$11,318.

The tentative budget includes a \$133,464 proposal for a full-time prosecutor. Midvale's legal department is currently comprised of two attorneys and a paralegal. The two attorneys, the City Attorney and Deputy City Attorney, split their time between civil work (transactions, policy review, legal review, etc.) and prosecution in the Justice Court. The new position would focus on prosecution and allow the current staff to spend more time on civil work. As the City has implemented new procurement rules and expanded our contractual relationships with private and public service providers, the amount of civil work has dramatically increased. This has made the need for an additional attorney critical to the operation of the city.

In Fiscal Year 2023, Midvale City will take over maintenance at two new parks, the Fire Station #125

City Manager's Budget Message

Park and Jordan Bluffs Park. In order to maintain these new parks without reducing service levels at current parks, Midvale is proposing to expand the parks staff by one new full-time park maintenance employee, as well purchasing a vehicle and the supplies needed to support the position. The cost of the employee, vehicle, and supplies is \$70,984 . The new parks are not anticipated to be completed until later in the year, so the tentative budget only reflects funding the position for half of Fiscal Year 2023.

In addition to the funding requests from Midvale City staff, the largest increase was made by the Unified Police Department (UPD), of which Midvale City is a member entity. The annual fee Midvale City pays as a member of UPD covers the cost of operating the Midvale police precinct, as well as a portion of UPD's shared services (e.g., SWAT, VCU, Mental Health Unit, etc.). The cost of the shared services is spread among the UPD member communities through a contractual formula. For Fiscal Year 2023, UPD's preliminary request is for a \$1,017,942 (10%) increase; this would make the annual member assessment \$11,180,547. This increase follows a significant mid-year assessment increase for officer wages. Law enforcement is the largest expense in the General Fund; the size of the assessment increases that Midvale has absorbed in Fiscal Year 2022 and that are proposed for Fiscal Year 2023 has impacted Midvale's ability to expand service levels in other parts of the organization.

In addition to the funding requests, the other significant general fund adjustment that we are proposing will impact revenue. We are proposing a 9.1% property tax increase. This increase would result in approximately a \$17 annual increase in property taxes for an average home in Midvale. A property tax increase would allow the city to fund anticipated expenses through on-going revenue and limit the use of one-time funds (e.g., fund balance) for operations, which

would exacerbate this year's fiscal challenges and push them to the future. Additionally, the property tax increase would allow the City to absorb the increases from our service-providing partners, especially the Unified Police Department, while limiting the impact on the General Fund's ability to pay for basic services.

WATER FUND

Midvale City is committed to the highest level of service for the distribution of clean and safe water to our 36,000 residents. In addition to the basic services provided by the Water Department, Midvale City is in the early stages of implementing the 2021 Water Master Plan. The 2021 Water Master Plan proposed a multi-year program of water system upgrades and expansion, as well as an increase in annual maintenance. The implementation of these projects will be the focus of the Water Department in Fiscal Year 2023. In addition to the cost of implementing the master plan, the Water Fund will also cover an additional \$120,000 in water usage fees from Jordan Valley Water Conservation District and the \$50,000 purchase of a flat-bed truck by the Water Department that will support the expansion in maintenance of the water system.

SEWER FUND

In Fiscal Year 2022, Midvale City conducted a fee study to determine how to fund the operations and projects required to maintain the service level provided by the Sewer Fund. Following the completion of the study, Midvale City approved a new fee structure to support progress in completing the requisite projects. With the new resources provided by the rate increase, staff has requested new equipment to support the increase in maintenance activities undertaken by the Sewer Department. This includes the purchase of new manholes, a trash pump, a TV

City Manager's Budget Message

transporter (for video of the inside of sewer pipes), and a software upgrade. In addition to these purchases, funds are also being requested for general sewer line replacement and maintenance. The largest request this year in the Sewer Fund comes from South Valley Water Reclamation (SVWRF), of which Midvale is a member. A portion of the wastewater generated by Midvale residents and businesses are processed and discharged by SVWRF. As a member, Midvale City has responsibility for a portion of the capital expenses for maintaining and expanding SVWRF facilities. This year Midvale City received a schedule of capital projects, which included the timing for when funding for the projects will need to be provided. In anticipation of the expenses, Midvale is proposing to allocate \$246,518 to meet our funding requirements.

STORM WATER UTILITY FUND

Midvale's storm water system is antiquated and in need of significant repairs. Maintaining the system in its current condition is inefficient and labor intensive. During Fiscal Year 2023, the Storm Water Fund will undergo a master plan and fee rate analysis with the goal of creating a strategy for upgrading the system and ensuring compliance with all state and federal regulations. No new major expenditures are proposed for Fiscal Year 2023, with the focus of staff being to provide a basic service level and completing the master plan.

STREET LIGHT UTILITY FUND

The Street Light Utility Fund collects street light user fees, which are used to pay debt service on the Series 2013 Bond and street lighting expenses, such as electricity and maintenance. The bonds will be paid off in Fiscal Year 2024. The proposed budget's only expansion is \$10,000 for street light repairs. The proposed repairs will address accidental damage and vandalism

to the street light infrastructure, as well as issues that arise as the system ages.

SANITATION FUND

The Sanitation Fund is anticipated to face significant cost increases related to fee increases from Midvale City's sanitation services providers. ACE Disposal's fee to Midvale City is tied to the December 2021 Western Consumer Price Index (CPI), which had a 7.1% increase. This will result in an increase of \$63,840 for waste disposal services. Additionally, the TransJordan Landfill is anticipated to increase their per ton tipping fee by \$2.00 per ton, which is a 10% increase. These contractual fee increases, coupled with other smaller operational increases, would result in a \$96,000 shortfall in the Sanitation fund without a commiserate increase in revenue. During the budget retreat, the City Council recommended that staff use a funding plan that incorporates a combination of fund balance and a per-can fee increase of 3.5%. To fully fund the shortfall would require a 7% per-can fee increase. By using one-time funds to cover a portion of this year's increase in expenses rather than an on-going fee, like the can fees, will require future rate increases to cover the difference.

TELECOMMUNICATION FUND

This fund was established to cover the UTOPIA/UIA costs and is basically a "pass-through" where funding is transferred from the General Fund to cover debt pledge payments. UIA will fulfill its repayment of the City's advance for operations in Fiscal Year 2022. This repayment has allowed the City to maintain a steady level of General Fund subsidies as the UTOPIA debt service pledge increases 2% per year. UIA has proposed to not only continue distributing these funds, but also to increase Midvale's distribution in Fiscal Year 2023 by \$138,100, which will

City Manager's Budget Message

cover the interest increase and a portion of debt pledge principal, which will free up additional funding for other projects and programs in the General Fund.

INTERNAL SERVICE FUNDS

The City operates a Fleet Fund, where operations and replacement costs are assessed to all City departments that use vehicles. Through this framework, operating funds are available in the Fleet Fund that eliminate the need to lease vehicles or borrow to purchase vehicles, which smooth annual operating budgets. In Fiscal Year 2021, as a result of the COVID-19 pandemic, staff moved the fleet contribution from on-going funding to one-time funding. The City has returned these contributions to on-going funding this year. Additionally, the City proposes to replace 11 of its vehicles and two pieces of equipment.

The City also has an Information Technology Internal Service Fund. Departments contribute annually for maintenance of computers and for the replacement of hardware at the end of its useful life. The Information Technology Internal Service Fund also covers the cost of cyber security and the maintenance of the core technology infrastructure of the city. In addressing its basic service of supporting the replacement of hardware and software, the Information Technology Internal Service fund is requesting \$64,900 and \$54,022 respectively.

CAPITAL IMPROVEMENT PROJECT FUND (CIP)

The following projects are recommended for this year's Capital Improvement Program:

Salt Dome Skin	\$46,000
Salter Hangers	\$12,000
Facility Maintenance Funds	\$94,600

Public Works Building Feasibility Study	\$75,000
City Hall Holiday Lighting	\$25,000
Recreation Center Study and Seed Money	\$200,000
Wi-Fi Improvements at Arts Building	\$15,000
Four Post Vehicle Lift	\$15,000
Cemetery Improvement Funds	\$90,000
Community Garden	\$50,000
Park Enhancements	\$350,000
City-Wide Mural Program	\$20,000
Fort Union Corridor Study	\$115,000
Main Street Infrastructure	\$100,000
City-Wide Software Initiative	\$200,000
1 Ton Truck Salter	\$9,000
Server/Switch Replacement	\$42,000
Pavement Management	\$800,000
Sidewalk, Curb, Gutter Replacement	\$200,000
HB244 Regionally Significant Transportation Project	\$500,000
TOTAL	\$2,938,600

Many of the proposals are partial funding requests, with the expectation of additional funding requests in future years.

City Manager's Budget Message

MUNICIPAL BUILDING AUTHORITY (MBA)

The City's Municipal Building Authority (MBA) issued bonds in 2012 to build the new City Hall and Justice Court, and fund the city-wide street lighting project, along with park improvements. The main function of the MBA is to collect rent payments from the General Fund and Street Lighting Fund to service the debt.

In addition, the MBA owns the Midvale Boys and Girls Club and the Head Start buildings, and collects rent revenue of \$94,300 per year, which helps to offset the cost of debt service. The total budget for the MBA this year is \$681,269, an increase of \$2,263.

DEBT SERVICE FUND

The Debt Service Fund was created in Fiscal Year 2022. This fund is used to account for the debt service payments of all City debt, excluding Enterprise Fund debt. These debt service payments were previously accounted for in the General Fund. During Fiscal Year 2021, the City issued a State Infrastructure Bank (SIB) loan for the CHG parking structure project. Loan payments received from the developer will be used to make debt service payments to the State of Utah. In fiscal year 2022, the City Issued a SIB loan for a parking structure at the new Zions Bank building in the Jordan Bluffs Project Area. Loan payments will be paid by tax increments generated by the Zions Bank development.

RECOMMENDED FISCAL YEAR 2023 TENTATIVE BUDGETS

General Fund	\$24,173,533
Debt Service Fund	\$1,403,292
Capital Projects Fund	\$2,647,600
Water Fund	\$11,912,530

Sewer Fund	\$3,538,110
Storm Water Fund	\$2,250,659
Street Lighting Fund	\$420,563
Sanitation Fund	\$1,401,164
Telecommunications Fund	\$946,664
TOTAL	\$42,508,405

PUBLIC HEARING

An initial public hearing will be held on May 3, 2022 at 7:00pm. An additional public hearing will be held on June 7, 2022 at 7:00pm. I appreciate the thoughtful considerations you have shown throughout the process that have contributed to the development of the tentative budget. I look forward to working with you to finalize the budget and set the priorities for Fiscal Year 2023. Through your leadership and the hard work of our staff, I know this next year will be great for our community. Myself, the Assistant City Manager, and Administrative Service Director are available to discuss any concerns or input you may have.

Thank you for your support.

Sincerely,



Matt Dahl
City Manager

Budget and Financial Overview



Budget Process

OVERVIEW

Midvale City's budget process complies with the Utah Fiscal Procedures Act. The City seeks to maintain budgetary control by monitoring monthly revenues and expenditures, and by holding each department responsible for costs incurred within budgeted limits. Financial information and reports are provided to the City Manager, department heads, department directors, department managers, and other City staff to assist them in monitoring expenditures and keeping expenditures within approved limits. In addition, the City Council is provided a monthly budget versus actual report. Transactions are uploaded to the state of Utah's transparency website quarterly as prescribed by state law. The fiscal year 2022-2023 budget was developed in compliance with state law and will be approved by the City Council after a public hearing is held. The adopted fiscal year 2022-2023 budget for each division, department, and fund includes actual expenditures for the past two years, the current year's anticipated revenues and expenditures, and the adopted budget for the upcoming fiscal year. The Fiscal Year 2022-2023 Tentative Budget was created after thoroughly reviewing policy issues related to the budget and proposals to assist the City in achieving program objectives for the upcoming year. The budget process is intended to provide an opportunity for public participation and full disclosure to the residents of Midvale City as to the intent of the City Council in funding the City's various programs and services.

BASIS OF BUDGETING

The City's proprietary funds (enterprise and internal service) are budgeted on a modified accrual basis, but reported in the City's Comprehensive Annual Financial Report (or basic financial statements) on a full accrual basis. On a modified accrual basis, revenues are recognized when susceptible to accrual

(measurable and available). "Measurable" means the amount of the transaction can be determined, and "available" means the amount is collectible within the current period or soon enough thereafter to be used to pay the liabilities for the current period. In a full accrual basis of accounting, revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. The City's internal monthly reporting for these funds is done on a modified accrual basis, with year-end adjustments to present statements on a full accrual basis for the CAFR (or basic financial statements). The major year-end adjustments include: Capitalizing fixed assets purchased during the year, reversing principal debt payments, recording depreciation, and recording developer contributions (donated infrastructure).

Fund Type	Accounting Basis	Budgeting Basis
General Fund	Modified Accrual	Modified Accrual
Special Revenue Funds	Modified Accrual	Modified Accrual
Capital Project Fund	Modified Accrual	Modified Accrual
Proprietary Funds	Full Accrual	Modified Accrual

BUDGET AMENDMENTS

Budget amendments are made only with the approval of the City Council upon recommendation by the Budget Officer (City Manager). Financial controls are intended to be a resource for effective financial management, rather than a barrier to achieving results that are consistent with the City's overall mission. At the same time, the City must comply with the Utah Fiscal Procedures Act and may not expend monies

Budget Process

In excess of those authorized by the City Council. The City Council has authority to transfer budget appropriations between individual departments of any budgetary fund. The Budget Officer (City Manager) has authority to transfer budget appropriations between line items within any department of any budgetary fund. Budgets may be amended throughout the fiscal year. The City Council may amend the budget after holding a public hearing, giving residents at least seven days notice. A copy of the proposed budget amendment shall be made available to residents for their review ten days before the public hearing.

BUDGET TIMELINE

The following are the procedures and timeline followed by the City in the budget process:

January February	Revenue projections for all funds are made after reviewing current budget year revenue collection trends, state of Utah revenue projections, and consultation with the Administrative Services Director, City Manager, and Department Heads.
February	Department Heads submit proposed budget requests to the Administrative Services Director.
February March	The City Manager, Assistant City Manager, and Administrative Services Director meet with each Department Head to review their proposed budgets and projects.
April	A retreat is held with the Mayor, City Council, City Manager, Assistant City Manager, Department Heads, and other key staff to outline priorities, goals, and initiatives for the upcoming budget year.

May

During the first City Council meeting in May, a tentative budget is presented to the City Council. The budget document includes the proposed amounts to be spent for operating needs of each department as well as capital needs for all fund types.

June-August

Assuming a property tax increase is not being proposed, on or before June 30, a balanced budget is adopted for the fiscal year beginning July 1 after a public hearing is held to receive input from the residents of Midvale City on all aspects of the proposed budget. The hearing is advertised in a local newspaper at least seven days before it is held, and budget documents are available for inspection at least ten days prior to the public hearing. In addition, the City Council adopts the Certified Tax Rate by June 22nd to be used by the City for property tax (assuming no proposed property tax increase).

If a property tax increase is being proposed, the City will adopt a proposed tax rate by June 22nd. The County Auditor must be notified of the tax increase proposal. Working with the County Auditor, the City will publish multiple advertisements regarding the proposed tax increase. Before September 1st, the City shall adopt a budget and property tax rate, and file a copy with the State Auditor's Office.

July-June

Budgetary control is maintained at the department level after the budget is approved by the City Council. The Budget Officer (City Manager) has the authority to transfer budget appropriations between individual line items within any department of any budgetary fund. All other amendments must be approved by the City Council after a public hearing.

Full-Time Equivalent Summary

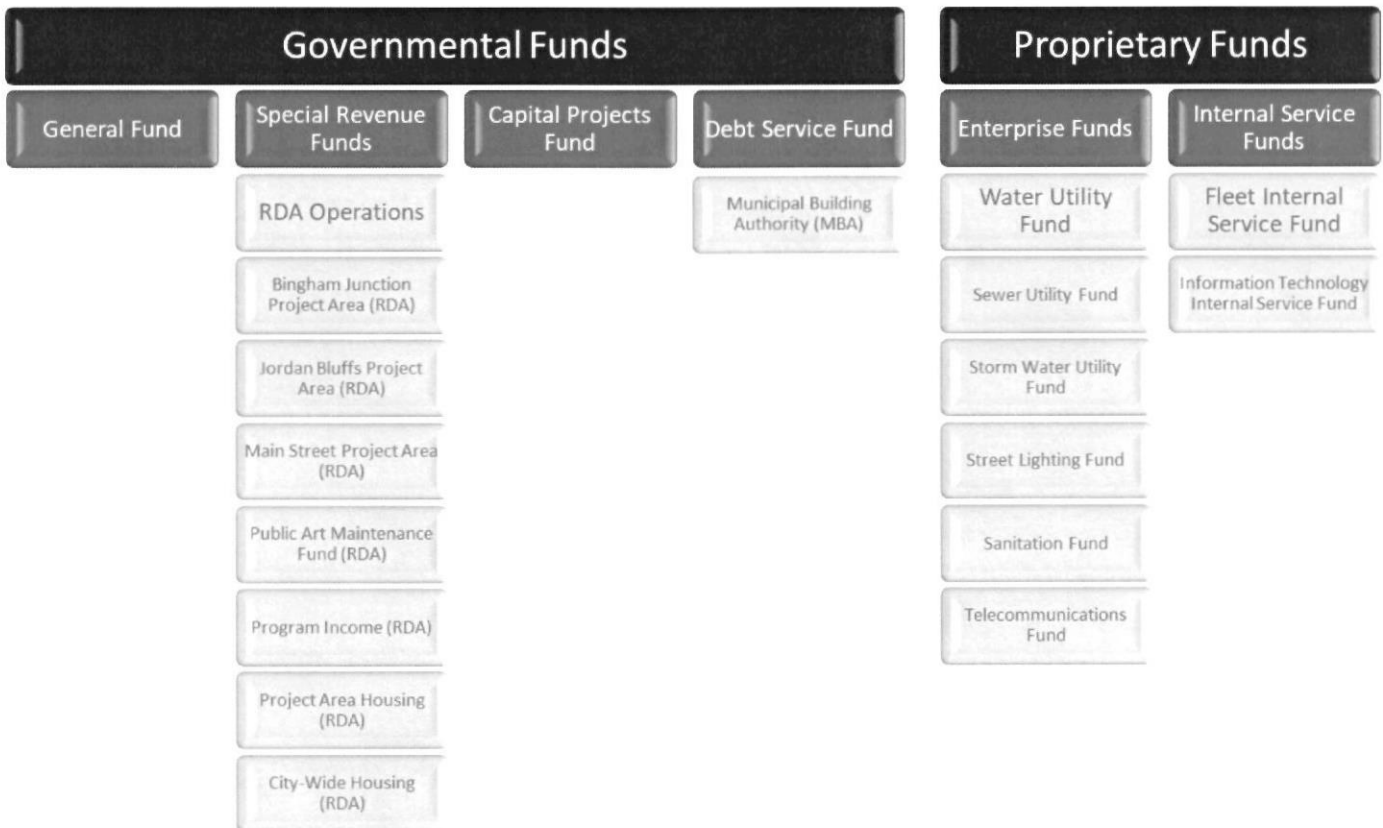
Budgeted FTE Equivalent by Fiscal Year			
	FY2021	FY2022	Tentative FY2023
General Fund			
General Government			
Mayor/City Council*	3.00	3.00	3.00
Administration	3.00	3.50	3.50
Communications	1.00	1.00	1.00
Human Resources	1.00	1.00	1.00
City Recorder	2.00	2.00	2.00
Comm/Intergov Relations	1.00	1.00	1.00
City Attorney	3.00	3.00	4.00
Total General Government	14.00	14.50	15.50
Administrative Services			
Administrative Services Admin	1.00	1.00	1.00
Finance	4.35	4.35	4.35
Court	8.72	8.72	8.72
Information Technology	3.60	3.60	4.30
Total Administrative Services	17.67	17.67	18.37
Public Works			
PW Admin	1.85	2.40	2.40
Streets	5.45	5.45	5.45
Building & Grounds	3.70	3.70	3.70
Parks & Cemetery	3.55	3.00	3.50
Total Public Works	14.55	14.55	15.05
Community Development			
Community Development Admin	6.00	5.50	5.50
Planning	3.00	3.00	3.00
Code Enforcement	0.00	0.00	0.00
Business Licensing	0.00	0.00	0.00
Engineering	1.45	1.45	0.75
Total Community Development	10.45	9.95	9.25
Total General Fund	56.67	56.67	58.17
Redevelopment Agency Operations	4.00	3.50	4.00
	FY2021	FY2022	Recommended FY2023
Enterprise Funds			
Water	12.10	12.10	12.10
Sewer	6.35	6.35	6.35
Storm Water	8.40	8.45	8.45
Street Lighting	0.15	0.15	0.15
Sanitation	0.20	0.15	0.15
Total Enterprise Funds	27.20	27.20	27.20
Internal Service Funds			
Fleet	1.45	1.45	1.45
Information Technology	0.40	0.40	0.40
Total Internal Service Funds	1.85	1.85	1.85
TOTAL CITY-WIDE FULL-TIME EQUIVALENT	89.72	89.22	91.22
FULL-TIME EQUIVALENT PER 1,000 RESIDENTS	2.67	2.61	2.53

*The Mayor and City Council's compensation is not dependent on number of hours worked. Therefore, each Mayor and City Council member has been counted as 0.5 FTE on this schedule.

Financial Structure

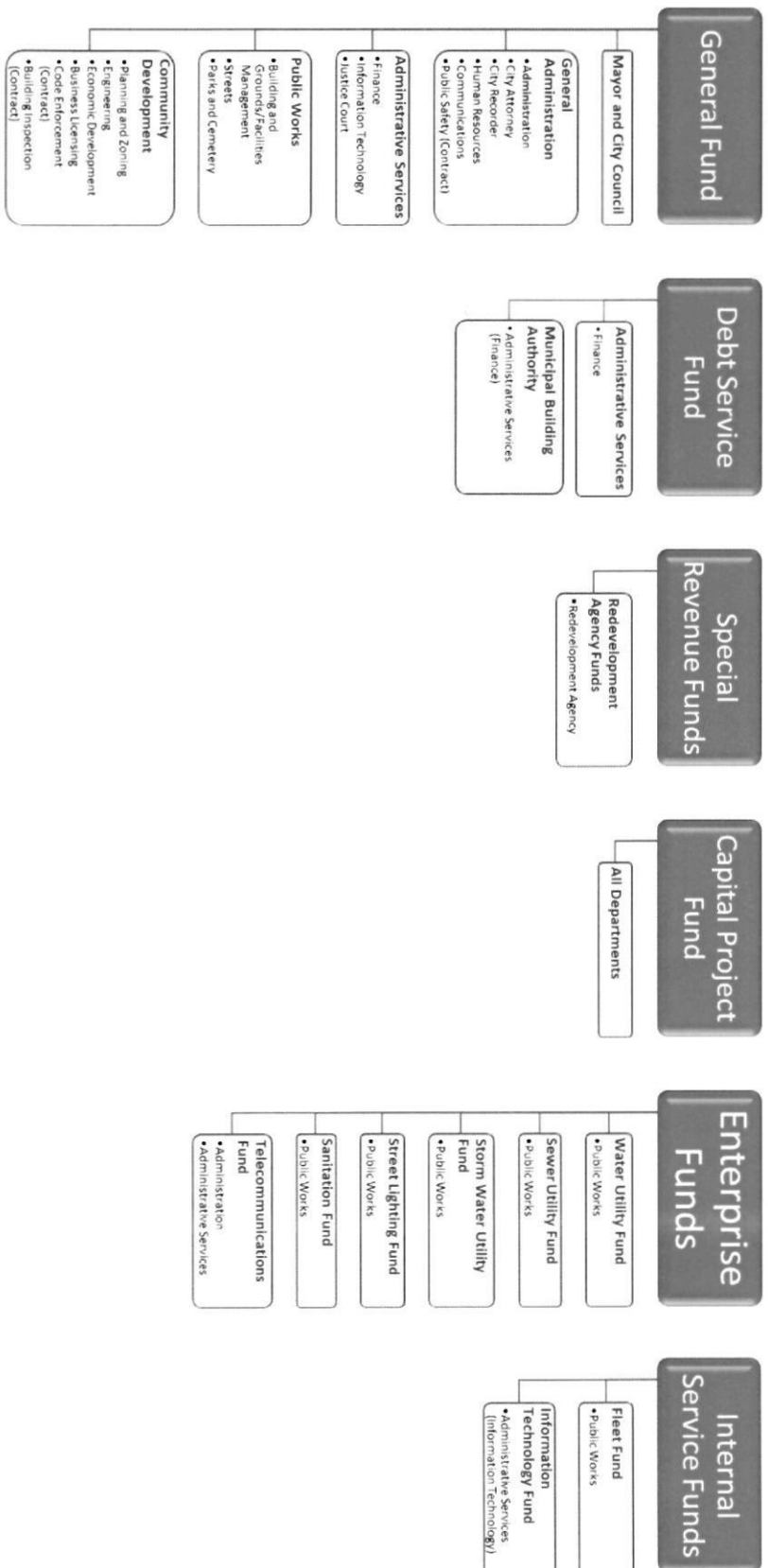
The City's departments are organized groups with similar functions or programs to manage operations more efficiently. The City's financial structure is organized into various funds within departments used for accounting and reporting. This provides a framework for the budget that is easier to understand. The majority of this document is organized by department to provide budgetary information.

The following is a graphical representation of the funds subject to appropriation that make up the City's financial structure:



On the following page is a chart showing the relationship between funds and operational departments. Departments are further broken down into divisions in the General Fund:

Fund and Operational Department Relationship



Fund Types and Descriptions

GOVERNMENTAL FUNDS

Major Funds

General Fund—Used to account for resources traditionally associated with a government which are not required legally or by sound financial management to be accounted for in another fund.

Capital Projects Fund—Used to account for the construction of capital projects of the City. Grants, bond proceeds, transfers from other funds, and interest earnings are the principal sources of funding.

Redevelopment Agency (RDA) Funds—The RDA funds are used to account for the activities of the Redevelopment Agency. The RDA was established to prepare and carry out plans to improve, rehabilitate, and redevelop blighted areas within the City. Although a legally separate entity, the RDA is reported in the financial statements and budget document as if it were part of the primary government due to the control the City has over the Agency. For budgeting purposes, each redevelopment agency fund is budgeted separately, but rolled together for financial reporting purposes. The City has the following Redevelopment Agency funds:

- RDA Operations Fund
- Bingham Junction Project Area Fund
- Jordan Bluffs Project Area Fund
- Main Street Project Area Fund
- City-Wide Housing Fund

Municipal Building Authority (MBA) - Used to account for the activities of financing and constructing municipal buildings that are then leased to the City. The MBA is governed by a five-member board of trustees comprised of the City Council. Although it is a legally separate entity of the City, the MBA is reported as if it were part of the primary government because of the

City's ability to impose its will upon the operations of the MBA.

PROPRIETARY FUNDS

Major Funds

Water Utility Fund—Accounts for the activities of the City's water distribution system.

Sewer Utility Fund—Accounts for the construction, maintenance, and operations of the City's sewer system.

Storm Water Utility Fund—Accounts for the construction, maintenance, and operations of the City's sewer system.

Nonmajor Funds

Street Lighting Fund—Accounts for the activities of the City's street lighting services.

Sanitation Fund—Accounts for the activities of the City's sanitation collection operations.

Telecommunications Fund—Accounts for the activities of the City's UTOPIA operations.

Internal Service Funds

Fleet Fund—The Fleet Fund accounts for the acquisition and maintenance of the City's vehicle fleet.

Information Technology Fund—This fund accounts for the acquisition and maintenance of the City's information technology.

Debt Service Fund

Accounts for debt principal and interest payments for general obligations not tied to the RDA, MBA, or Enterprise funds.

Financial Policies

PURPOSE

The purpose of Financial Policies is to set forth parameters and guidelines for prudent fiscal operational practices and management. These policies were developed by Midvale's Department of Administrative Services with assistance from the Government Finance Officers Association publication "Financial Policies" by Shayne C. Kavanaugh and the City's Financial Advisor, Lewis Young Robertson & Burningham. These policies have been approved by executive management, and formally adopted by resolution by the Midvale City Council.

FORMAL ADOPTION OF FINANCIAL POLICIES

These Midvale City Financial Policies were adopted by a resolution of the Midvale City Council (2018-R-43) on October 16, 2018.

GENERAL FUND RESERVE POLICIES

Purpose

- Comply with Utah state law.
- Plan for contingencies.
- Maintain good standing with rating agencies.
- Avoid interest expense.
- Generate investment income.
- Ensure cash availability when revenue is unavailable.
- Create a better working relationship between the governing board and staff.

Utah Code § 10-6-116 requires that municipalities maintain a fund balance between five and twenty five percent of the estimated general fund revenues. Midvale City will maintain a General Fund fund balance (reserve) of fifteen percent of budgeted general fund revenues. The reserve may be used at the discretion of the City Council for temporary shortfalls, or if the Mayor declares a state of disaster. Once used, the reserve should be replenished in a timely manner.

Unassigned general fund balance in excess of fifteen percent may be used for one-time purchases.

RESERVE POLICIES IN OTHER FUNDS

Purpose

- Provide working capital
- Support continuity of operations
- Maintain a stable fee structure
- Provide capital replacement funds
- Maintain good standing with rating agencies
- Create a better working relationship between the governing board and staff

Capital Projects Fund

This fund is used to track spending on major capital projects, therefore; there is no need to maintain a budgetary cushion.

Internal Service Funds (Fleet, IT)

The purpose of the Fleet and IT Internal Service Funds is to accumulate resources to replace vehicles and computer equipment according to assigned replacement schedules and to recover the operating costs of both funds. City funds are charged replacement costs pro rata over the life of the vehicle or computer equipment based upon estimated replacement cost less estimated sales proceeds. Internal Service Funds recover operations costs in the year they are incurred by charging City funds their pro rata share of the operations costs. Interest earned on investment of reserves is used to offset the cost of annual operations. Fund balance for Internal Service Funds represent resources collected from City funds to be used for future purchases of vehicles and computer equipment. Reserves for future operations costs are not needed because operations costs are funded in the year they are incurred.

Financial Policies

Enterprise Funds (Public Utilities, Storm Water Utility, Sanitation, Street Lighting, Telecommunications)

Midvale City will strive to maintain working capital (current assets less current liabilities) of no less than 60 days worth of annual operating expenses for the Sanitation, Street Lighting and Telecommunications Funds, and no less than 180 days worth of annual operating expenses for the Public Utilities and Storm Water Utility Funds.

In an effort to maintain adequate reserves, the City shall conduct an analysis of its utility rates on an annual basis. Rate increases, if needed, shall be proposed to City Council during the annual budgeting process.

In order to substantiate the value of Accounts Receivable in the enterprise funds, the City will enforce aggressive collection practices, including termination of service for accounts 60 days past due.

The minimum working capital reserve may be used at the discretion of the City Council for temporary shortfalls or to downsize operations. Once used, the reserve should be replenished in a timely manner. Excess working capital may be used for capital improvements or for one-time purchases.

Other Funds

Adequate reserves will be considered.

REVENUE POLICIES

Purpose

- Ensure sufficient and stable revenues in order to consistently produce desired programs and services.
- Develop and maintain revenue sources that are fair and consistent.

Midvale City strives to achieve diversification and stabilization of the revenue base. While recognizing that property taxes are the most stable, the City will not

increase property taxes when other revenues such as sales tax and franchise fees are adequately funding operations.

The City will not use one-time revenues towards ongoing expenditures. User fees will be charged to obtain cost recovery for regulatory services such as building permits, plan checks, and business licensing. Administrative fees will be charged by the General Fund to the Enterprise Funds in order to recapture direct and indirect costs which benefit all funds. These fees will be reviewed annually in association with the budget process. A municipal fee schedule shall be reviewed and adopted by the City Council annually in conjunction with the operating and capital budgets.

Before applying for and accepting intergovernmental aid, the City will assess the merits of a particular program as if it were funded with local tax dollars. Local tax dollars will not be used to make up for losses of intergovernmental aid without first reviewing the program and its merits as a budgetary increment.

A conservative approach will be used to forecast revenues. However, when such an approach leads to considerations of raising taxes or cutting services, a more objective approach will be analyzed in order to avoid unpopular budget-balancing measures that later prove unnecessary.

Multi-year forecasts will be prepared and presented to the Council annually as part of the budget process.

EXPENDITURE POLICIES

Purpose

- Ensure that public funds are spent with integrity, directness, and transparency.
- Ensure that expenditures are directed to services that citizens prefer.

Financial Policies

Ongoing expenditures will not expand beyond the City's ability to pay for them with current revenues. When practical, resources should be used for preventive investments that can be made to avoid even larger costs in the future.

Funding for new programs and services should be limited to the extent that they can be reasonably funded over the near-to-long term given the current revenue stream. Increasing efficiencies and effectiveness of the delivery of City services through process review, technology improvements, or outsourcing must be considered before adding permanent staff.

Staff shall prepare an analysis of costs borne by the General Fund which benefit other funds, most importantly, enterprise funds. Enterprise Funds will reimburse the General Fund for these costs through administrative fees, which are appropriated as part of the budget each year.

Efforts will be made to maintain compensation packages that are sufficient to attract and retain quality employees. Salary range structures shall be evaluated periodically to determine the relative competitiveness of the pay structure to the job market. The midpoint of the salary range is the market value against which the City will assess its pay plan relative to the job market. If the midpoint of the City's salary range is more than five percent below market for any given position, the grade of that particular position shall be adjusted upward. The City's pay plan shall be reviewed and adopted annually by the City Council in conjunction with the annual budget. Staffing shall not exceed the authorized level, and all new positions must be approved by City Council before they are filled.

OPERATING BUDGET POLICIES

Purpose

- Acknowledge that the operating budget is among

the most important public documents produced by the City.

- Ensure the budget sets forth the City's taxing and spending direction.
- Establish policies that allow leeway for the inevitable give-and-take of politics.

Midvale will adopt an annual operating budget for all funds. Budgets are prepared on a cash basis. Under the cash basis, capital expenditures and the redemption of bonds are recorded as expenditures. Depreciation and amortization costs are not budgeted since these costs are non-cash transactions.

Budget policies define the broad guidelines under which the budget process will operate. Staff is then responsible for designing a process that conforms to the policies.

Because the City's budget is a spending plan, and because circumstances change throughout the fiscal year, staff may propose budget adjustments for any or all funds throughout the year. Those adjustments require discussion and adoption by the City Council to become effective. The City Administrator has authority to reallocate line items within a department budget, but any inter-departmental budget adjustments must be approved by the City Council. Grants, additional personnel, new programs, etc. must be appropriated by the City Council.

The City Administrator, after meeting with all City departments, will present a balanced budget to the Mayor and City Council in May of each year. This document will serve as a working tool for the City Council in developing their operating budget.

Consistent with Utah Code § 10-6-111, a tentative budget will be prepared and filed with the City's elected officials on or before the first regularly scheduled meeting of the governing body in May of the current period. The tentative budget will be

Financial Policies

reviewed and discussed in City Council meetings throughout May and June.

A public hearing will be held in May to adopt the tentative budget. An additional public hearing will be held prior to the adoption of the final budget. Citizen participation and comment is encouraged.

Consistent with Utah Code § 10-6-118, the City Council will adopt a final budget before June 22 of each fiscal period, or, in the case of a property tax increase, before August 17 of the year for which a property tax increase is proposed. The City Council will adopt its certified property tax rate on the same date as the final budget is adopted.

CAPITAL ASSET MANAGEMENT POLICIES

Purpose

- Recognize the major impact capital projects have on the quality of local government services, the community's economic vitality, and the overall quality of life for citizens.
- Stimulate informed debate and to help leaders make optimal choices.
- The City will develop and maintain a Capital Improvement Plan which includes a realistic project timing and scope, and operating budget impacts.
- Appropriations for capital projects are for the period of construction or acquisition, and do not lapse at the end of the fiscal year. Funds remaining in the project budget after its completion may be appropriated for other capital projects or revert to the General Fund.

Appropriate ongoing funding for maintenance is a high priority. Deferring maintenance or asset replacement has the potential for reducing a government's ability to provide services and/or threatening public health, safety and overall quality of life. In addition, as the physical condition of an asset declines, deferring maintenance and/or replacement may increase

long-term costs and liabilities.

The City has established an Internal Service Fund for the purpose of accumulating resources to replace vehicles according to a replacement schedule established by the Fleet Manager, and to recover fleet operating costs from appropriate funds. The City has also established an Internal Service Fund for the purpose of accumulating resources to replace computer equipment according to a replacement schedule established by the Information Technology Manager, and to recover IT operating costs from appropriate funds. Department managers/heads shall exercise supervision of all inventories of tangible City property within the control of or assigned to their departments, this includes ensuring all City assets are safeguarded and kept in good working condition. All City property located in warehouse(s) or storage areas shall be inventoried annually, and accountability for the property shall reside with the respective department manager/head.

LONG-TERM FINANCIAL PLANNING POLICIES

Purpose

- Assist the government in providing stable tax and service levels to the community over a multi-year period.
- Uncover minor problems which, left unresolved, could require dramatic action later.
- Demonstrate a sound commitment to sound financial management and a willingness to control spending.

Each year, staff shall develop a forecast of operating expenditures and revenue for the next five years. The presentation and discussion of the forecast and resulting long-term financial plan will be an integral part of the annual budget process.

Financial Policies

Midvale City will address imbalances in future revenues and expenditures in establishing property tax rates.

DEBT POLICIES

Purpose

- Ensure that debt is used wisely and that future financial flexibility remains relatively unconstrained.
- Establish criteria for the issuance of debt obligations so that acceptable levels of indebtedness are maintained.
- Transmit the message to investors and rating agencies that the City is committed to sound financial management.
- Provide consistency and continuity to public policy development.

The City may use debt to help distribute the payments for a capital asset over its useful life so that benefits more closely match costs. The City may also use pay-as-you-go financing, in that it helps to keep the City's debt burden down. As there are merits to both methods of financing, Midvale may use a combination of debt and pay-as-you-go to finance capital assets.

Using long-term debt for operations is discouraged.. Issuing debt with a longer amortization period than the life of the asset it is financing is prohibited.

Debt service as a percent of general expenditures of the General Fund shall not exceed fifteen percent. Capitalization of interest, the practice of using bond proceeds to pay the interest due on debt during the construction period of an asset, is generally acceptable.

Long-term financing must comply with federal, state, and local legal requirements. The City will consider debt issuance (rather than paying cash) when interest rates are low. The City might use its debt capacity to

acquire capital assets for a lower total cost when construction costs are increasing or are very low.

The City shall engage the following outside professionals to assist with bond sales, as bond sales are not a routine activity for most local governments:

- Financial Advisor
- Bond Counsel
- Underwriter
- Paying agent/Registrar

Bond proceeds will be invested in accordance with the City's general investment policy. Staff must take steps to minimize arbitrage liability on bond proceeds in order to avoid penalties. Refunding bonds will be considered when there is an interest rate savings, a change in anticipated revenues, or when the City Council desires a change in the provisions of a bond covenant. Midvale City shall comply with all ongoing disclosure conditions and shall file such required documents in a timely manner.

Interfund loans are contemplated for short-term use only. Any transfers between funds where reimbursement is not expected within one fiscal year shall not be recorded as interfund borrowings; they shall be recorded as interfund operating transfers.

INVESTMENT POLICIES

Purpose

- Maximize interest income while preserving principal and maintaining sufficient liquidity to meet expenditure obligations.

Midvale City shall comply with the state of Utah's "Money Management Act". Unless approved by the City Administrator, all funds will be invested with the Utah State Treasurer's Public Treasurers Investment Fund.

Financial Policies

The pooling of funds is authorized, and interest earnings will be credited to the source of the invested funds at the end of each month based on the average daily cash balances during the month.

Appropriate separation of duties is required; in no circumstance can the same individual prepare the deposit, take the deposit to the bank, and/or reconcile the bank statement to the books.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

Purpose

- Set the tone at the top for how the City will account for its financial resources and be accountable for making financial information available to the public.
- Satisfy external financial reporting requirements as well as meet the City's managerial needs.

Midvale City has established an Audit Committee to serve as a practical means for the City to provide independent review and oversight of the government's financial reporting processes, framework of internal control, and independent auditors. The Audit Committee shall report to the City Council at least annually.

Accounting records will be maintained in accordance with state and federal law and regulations. Midvale adopts the Government Finance Officers Association recommendation that governments use a multi-year audit contract for a period of no less than five years.

Annual financial reporting in compliance with generally accepted accounting principles (GAAP) is required. Monthly revenue and expenditure reports for each fund shall be presented to the City Council. A listing of checks issued shall be supplied to the City Council monthly.

Midvale City will strive for transparency and shall

comply with all state records transparency requirements. Capital assets are defined as assets costing at least \$5,000 with an expected useful life in excess of one year. Sensitive non-capitalized items such as computers shall be inventoried and controlled.

INTERNAL CONTROL AND RISK MANAGEMENT POLICIES

Purpose

- Protect assets in order to ensure continuity of service.
- Maintain a safe work and service environment.
- Ensure the efficiency of risk management activities.

The City shall work closely with its insurer to accomplish goals stated above and to minimize the cost of risk management activities.

The Human Resources Director shall be designated as the Risk Manager. Senior Staff shall serve as the risk management committee. Meetings shall be held quarterly to review insurance claims and reported incidents.

Employees will be provided with the official Midvale City Policies and Procedures Manual regarding employment, and shall file an acknowledgment of receipt and understanding of the manual with the Human Resources department annually.

City employees and councilmembers are required to report conflicts of interest and to refrain from participating in or deliberating on any matters regarding such interest. Sexual Harassment training shall be conducted annually for all employees.

The City shall appoint an Emergency Operations Manager who is responsible for maintaining the City's Emergency Management Plan.

Financial Policies

Internal Controls shall be developed to:

- Segregate duties
- Provide security over assets and records
- Ensure periodic reconciliation and verification
- Assure proper authorization

LOCAL ECONOMIC DEVELOPMENT FINANCE POLICIES

Purpose

- Improve local economic conditions through direct and indirect intervention

Midvale City's Redevelopment Agency may use tax increment financing to improve designated project areas within the City. Midvale City will strive to attract businesses that pay a salary equal to or above the average wage level for Midvale, and businesses that provide healthcare and retirement benefits to their employees.

Although some taxing entities within Midvale City boundaries may charge impact fees, Midvale City itself does not charge impact fees. The City employs an Economic Development Director who is charged with attracting new businesses to the City, as well as serving as a liaison between the private sector (in many cases, the developer) and City staff.

PROCUREMENT POLICIES

Purpose

- Ensure that the procurement process is fair.
- Ensure good stewardship over public funds.
- Help clarify the goals of the purchasing system.

The City will strive to consider full lifecycle costs of a good or service rather than simply accepting the lowest initial purchase price.

Quality should be an integral evaluation component when reviewing vendor proposals. Purchasing decisions will be based on best value, not lowest cost.

Procurements will be conducted fairly and the process and results will be open to the public. Training on Midvale's purchasing ordinance will be provided to City staff on a regular basis, at least once every two years.

Midvale City staff and elected officials shall comply with Midvale Municipal Code § 3.02 regarding procurement. Important purchasing thresholds for expenditures for supplies, services or construction are described below:

- Expenditures of twenty-five thousand dollars or more shall be made pursuant to the formal bidding procedures set forth in Midvale Municipal Code § 3.02.110. An expenditure of twenty-five thousand dollars or more must be approved by the City Administrator. Any expenditure of one hundred thousand dollars or more must be approved by the City Council.
- Expenditures for three thousand dollars or more, but less than twenty-five thousand dollars, shall be made pursuant to the informal bidding procedures set forth in Midvale Municipal Code § 3.02.100.
- The following expenditures of the City shall be referred to as "exempt expenditures" and may be made without formal or informal bidding procedures, but should be made with as much competition as practicable under the circumstances.
 - ⇒ *Minor*. Any expenditure amounting to less than three thousand dollars.
 - ⇒ *Sole Source*. Any expenditure for goods or services which are clearly by their nature not reasonably adapted to award by competitive bidding. Sole source procurements must be approved the City's Purchasing Committee.

Financial Policies

- ⇒ *Emergency*. See Midvale Municipal Code § 3.02.070 for procedures to follow.
- ⇒ *State Bidding*. Any expenditure for which competitive bidding or price negotiation has already occurred on the state level.
- ⇒ *Interlocal Cooperation*. Any expenditure made in conjunction with an agreement approved by resolution of the City Council between the City and another city or governmental entity.
- ⇒ *Professional Services*. Any expenditure for professional services which by their nature are not reasonably adapted to award by competitive bidding. Such expenditures shall be awarded at the discretion of the City Administrator based on the recommendation of the department head. If the City Administrator determines that competitive bidding for certain professional services would benefit the City, the procedures set forth in Midvale Municipal Code § 3.02.130, Request for proposals (professional services), must be followed.
- ⇒ *Special Sale*. Any expenditure made in conjunction with any public auction, closeout sale, bankruptcy sale or other similar sale when the procurement officer determines in writing that such purchase may be made at a cost below the market cost for the same or similar goods and such determination is reviewed and approved by the City Council.
- ⇒ *Exchanges*. Any exchange of supplies, materials, property, or equipment between the City and any other public or private party made by mutual agreement of the respective parties.

- ⇒ *Utah Correctional Industries*. Supplies, services, or construction produced by Utah Correctional Industries may be purchased without seeking competitive quotes or bids.

The Mayor is the only individual with authority to bind the City. The Mayor's signature is required on all City contracts.

Capital Projects

INTRODUCTION

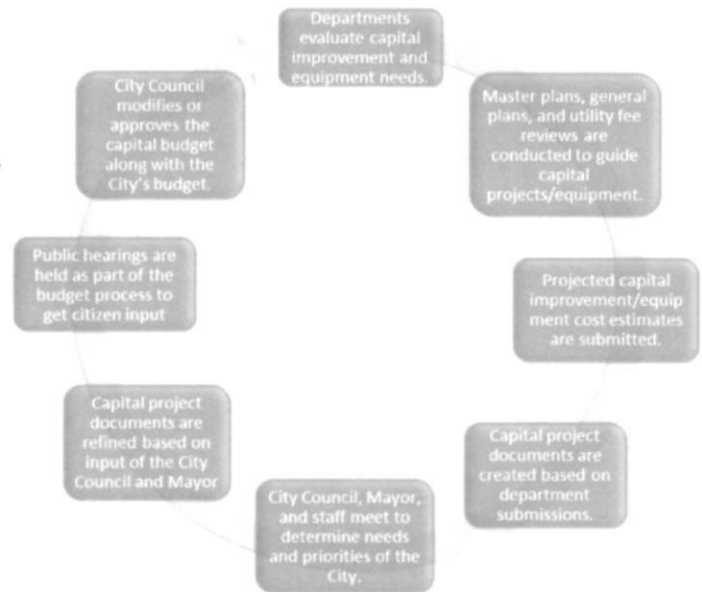
A capital project is a new construction, expansion, renovation, or replacement project for an existing facility or new facilities. It is a project that helps maintain or improve a City asset, often called infrastructure. The capital project section also includes major equipment purchases and leases. The capitalization threshold for City assets, both capital assets and equipment, is \$5,000. As a general rule, the Capital Project funds include projects \$10,000 or greater. However, multi-year projects under \$10,000 may be included in the capital project funds to ensure funds are available in subsequent periods.

CAPITAL BUDGET PROCESS

The City views itself as primarily a service organization. As such, the City continually seeks a balance between maintaining operational needs and seeking remedies to cover expenses for needed infrastructure, aging fleet, and equipment. During the budget process, departments submit reasonable goals for capital requests that balance the need to purchase equipment or construct capital projects, while also being realistic about the City's ability to meet all requested capital needs with the available funding resources. Priority capital projects and improvements are those that:

1. Have their own funding source.
2. Remedy safety issues.
3. Are necessary for the continuation of the City's core services.

The City's capital budget planning process is as follows:



FISCAL YEAR 2023 CAPITAL PROJECTS

City staff are proposing a number of capital projects for fiscal year 2023. There are a number of significant projects (greater than \$50,000) proposed in the fiscal year 2023 tentative budget:

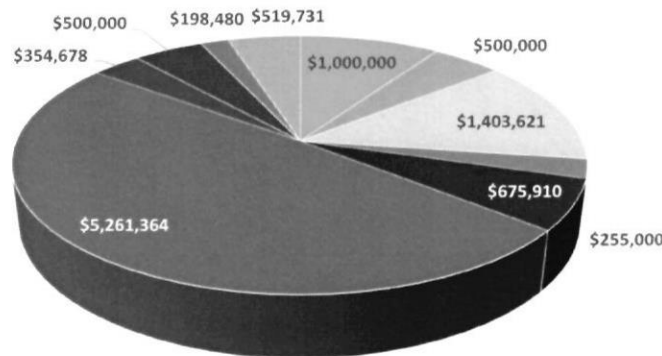
- ⇒ **Pavement Management—\$800,000**—Ongoing maintenance of existing City-owned roadways. Funded by restricted sales tax.
- ⇒ **Sidewalk, Curb, and Gutter Replacement—\$200,000**—Repair of existing sidewalk, curb, and gutter within the City. Funded by restricted sales tax.
- ⇒ **Facility Maintenance Funds—\$94,600**—Maintenance funds for existing City-owned facilities.

Capital Projects

- ⇒ **Public Works Feasibility Study—\$75,000—** Current facility does not meet the needs of the department and is over 30 years old. Current building was built prior to the Union annexation and buildout of Bingham Junction. Funds would be used to inspect existing facilities, identify deficiencies, develop conceptual alternatives, and prepare cost estimates.
- ⇒ **Cemetery Improvement and Planning Funds—\$90,000—**Funds to plan and improve the City's existing cemetery.
- ⇒ **Community Gardens—\$50,000—**Start up money for a City-sponsored community garden.
- ⇒ **Park Enhancements—\$300,000—**"Savings" account for future park enhancements within the City.
- ⇒ **Recreation Center Feasibility Study—\$60,000—** Study to examine the feasibility of a recreation center located in Midvale City, along with a recreation program feasibility study.
- ⇒ **Future Recreation Center—\$140,000—**Funds to be used towards a future Recreation Center within the City.
- ⇒ **Fort Union Corridor Study—\$10,000 (City Match)** - Grant provided by the Wasatch Front Regional Council (WFRC), funding a study to strategically plan for growth and redevelopment along the Fort Union/7200 South Corridor. Grant amount—\$105,000.
- ⇒ **Main Street Infrastructure Improvements—\$100,000—**Funds for infrastructure improvements as part of Main Street redevelopment.
- ⇒ **Historic Main Street Urban Design—\$65,000 (RDA Match)—**Design project will include: 1) Designing a concept for year-round festival lighting; 2) Streetscape design; 3) Design concept for way-finding and signs; and 4) Comprehensive parking strategy. Funded by \$150,000 grant from the Wasatch Front Regional Council.
- ⇒ **Tuscany View Road Extension—\$610,910—**RDA funded project that will extend Tuscany View Road to the east with a connection to Holden Street. Grant is for \$3,350,000 (RDA match is \$2,759,100). Project to commence construction in FY2025. FY2023 budget amount is for engineering and design.
- ⇒ **Water Maintenance Projects—\$500,000—** Ongoing funding for water maintenance projects within the City.
- ⇒ **Water Master Plan Projects—\$5,261,364—**Water projects as identified in Water Master Plan. Budget anticipates \$5.3 million in bonding to complete first phase of projects.
- ⇒ **Sewer Capital Improvements—\$108,160—**Capital improvements as outlined in the Sewer Master Plan.
- ⇒ **Manhole Replacement—\$54,080—**Manhole replacement as outlined in the Sewer Master Plan.
- ⇒ **Infrastructure Maintenance—\$100,000—**Funds for maintenance of current infrastructure.
- ⇒ **South Valley Water Reclamation Facility (SVWRF) Capital Contributions—\$246,518—**City's share of improvements as outlined by SVWRF's 10 year capital improvement plan.
- ⇒ **City-Wide Software Initiative—\$200,000—**Funds set aside to replace City software systems as identified in the Technology Needs Assessment commissioned by the City in early 2020.
- ⇒ **Yearly Vehicle Replacements—\$519,731—**Yearly vehicle replacements as dictated by the City's vehicle replacement schedule.

Capital Projects Funding Sources

FY2023 Capital Project Funding Sources



- Restricted Sales Tax
- RDA Funds (Tax Increment)
- Sewer User Charges
- State Transportation Funds
- Water Bonds
- Inter Department Charges
- General Fund (Prior Year Fund Bal)
- Grant
- Sewer Bonds
- Water User Charges

CAPITAL PROJECT FUNDING SOURCES

City-wide capital project funding is shown in the following table and graph (above):

Source	Amount
Water Bonds	\$5,261,364
General Fund (Prior Year Fund Balance)	\$1,403,621
Restricted Sales Tax	\$1,000,000
RDA Tax Increment	\$675,910
Inter Department Charges	\$519,731
State Transportation Funds	\$500,000
Water User Charges	\$500,000
Sewer Bonds	\$354,678
Grants	\$255,000
Sewer User Charges	\$198,480
TOTAL	\$10,668,784

SIGNIFICANT CAPITAL PROJECT ISSUES

The City has identified a number of significant capital project issues that will affect the City in upcoming years:

- **Incomplete Capital and Facility Master Plans—**The City is undertaking a number of capital and facility master plans in the upcoming years. Examples include: Transportation master plan, parks master plan, and storm water master plan. Until these plans are completed, the City will not have a complete picture of future capital needs.
- **Volatile Capital (Bond) Markets—**With the current national and international instability, bond and capital markets are insecure and unstable. Instability may potentially lead to higher interest rates or the tightening of capital markets, which would have a negative effect on the City borrowing for needed projects.
- **Inflation—**The current Consumer Price Index, West Region, shows an 8.7 percent increase in area prices from a year ago. While inflation was built into the City's Capital Improvement Project plan, extraordinary inflation was not factored into the plan.

5 Year Capital Projects Schedule

				CM		Amount					
Department	Capital Project	Description of Capital Project	Funding Source	Requested FY2023	Recommended FY2023	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	
Capital Projects											
Streets											
Streets	Pavement Management	Maintenance of existing City-owned roadways	Sales Tax	800,000	800,000	\$ 800,000	\$ 840,000	\$ 882,000	\$ 926,100	\$ 972,405	
Streets	Sidewalk, Curb, and Gutter Replacement	Repair of existing sidewalk, curb, and gutter within the City	Sales Tax	200,000	200,000	200,000	210,000	220,500	231,525	243,101	
Streets	State Transportation (HB 244)	Funds to be received from House Bill 244 (2021 legislative session) for "regionally significant" transportation projects.	State	500,000	500,000	500,000	500,000	500,000	500,000	500,000	
Streets	New Salt Dome Skin	Old skin has holes and has reached end of useful life.	General	46,000	46,000	46,000	-	-	-	-	
Streets	Salter Hangers	Add two additional salter hangers for Public Works yard	General	12,000	12,000	12,000	-	-	-	-	
TOTAL STREETS				\$ 1,558,000	\$ 1,558,000	\$ 1,558,000	\$ 1,550,000	\$ 1,602,500	\$ 1,657,625	\$ 1,715,506	
Facilities											
Facilities	Facility Maintenance Funds	Facility maintenance funds for existing City-owned facilities	General	94,600	94,600	94,600	\$60,296	50,000	50,000	50,000	
Facilities	Public Works building feasibility study	Current facility does not meet needs of department and is over 30 years old. Current building was built before Union annexation. Funds would be used to inspect existing facilities, identify deficiencies, develop conceptual alternatives, and prepare cost estimates.	General	100,000	75,000	75,000	-	-	-	-	
TOTAL FACILITIES				\$ 219,600	\$ 194,600	\$ 194,600	\$ 60,296	\$ 50,000	\$ 50,000	\$ 50,000	
Parks, Cemetery, and Recreation											
Parks	Cemetery Improvement and Planning Funds	Funds to be used on studies and improvements for the City's Cemetery.	General	150,000	90,000	90,000	-	-	-	-	
City Council	Community Gardens	City Council and community have expressed desire in having a Community Garden.	General	50,000	50,000	50,000	-	-	-	-	
Parks	Park Enhancements	Funds towards future enhancements at City parks	General	500,000	300,000	300,000	-	-	-	-	
Community Development	City-Wide Mural Program	Additional funds toward murals within the City	General	20,000	20,000	20,000	-	-	-	-	
Administration	Recreation Center Feasibility Study	Plan to examine the feasibility of a Recreation Center located in Midvale, along with a Recreation Program feasibility study	General	60,000	60,000	60,000	-	-	-	-	
City Council	Future Recreation Center "Seed" Money	Funds towards future Recreation Center within the City	General	200,000	140,000	140,000	200,000	200,000	200,000	-	
TOTAL PARKS, CEMETERY, AND RECREATION				\$ 980,000	\$ 660,000	\$ 660,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	
Community Development											
Planning & Zoning	General Plan/Land Use Policy/Ordinance Update	Update of City's general plans and land use policies/ordinances. Last General Plan update was 2016.	General	-	-	-	150,000	150,000	-	-	
Planning & Zoning	Fort Union Corridor Study	Will allow the City to strategically plan for growth and redevelopment along the Fort Union/7200 Corridor. \$105K grant, \$10K City match.	Grant/General	115,000	115,000	115,000	-	-	-	-	
CD Administration	Main Street Infrastructure	Funds for infrastructure improvements as part of Main Street redevelopment.	General	-	100,000	100,000	-	-	-	-	
TOTAL COMMUNITY DEVELOPMENT				\$ 115,000	\$ 215,000	\$ 215,000	\$ 150,000	\$ 150,000	\$ -	\$ -	
TOTAL GENERAL CAPITAL PROJECTS				\$ 2,872,600	\$ 2,627,600	\$ 2,627,600	\$ 1,960,296	\$ 2,002,500	\$ 1,907,625	\$ 1,765,506	

5 Year Capital Projects Schedule

Department	Capital Project	Description of Capital Project	Funding Source	Requested FY2023	CM Recommended FY2023	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Redevelopment Agency		Project will include contracting with a firm or firms to 1) Design a concept for year-round festival lighting; 2) streetscape design; 3) Design concept for wayfinding and signs; and 4) Comprehensive parking strategy. Funded by \$150,000 grant and \$65,000 RDA contribution.	Grant/RDA	215,000	215,000	215,000	-	-	-	-
Redevelopment Agency	Historic Main Street Urban Design Project	Creation of a food truck plaza at the south end of Main Street. FY2023 funds will be for design and engineering.	RDA	1,625,000	1,625,000	1,625,000	-	-	-	-
Redevelopment Agency	Main Street Plaza	TOTAL REDEVELOPMENT AGENCY		\$ 1,840,000	\$ 1,840,000	\$ 1,840,000	\$ -	\$ -	\$ -	\$ -
Water Fund		Ongoing funding for maintenance projects within City	Water	500,000	500,000	500,000	-	1,750,000	1,000,000	2,000,000
Water	Water utility maintenance projects	Water projects as identified in Water Master Plan (separate schedule)	Water/Grant/Bonds	5,261,364	5,261,364	5,261,364	-	11,570,957	2,373,463	10,002,291
Water	Water master plan projects	TOTAL WATER FUND		\$ 5,761,364	\$ 5,761,364	\$ 5,761,364	\$ -	\$ 13,320,957	\$ 3,373,463	\$ 12,002,291
Sewer Fund		Capital improvements outlined in the Sewer Master Plan.	Sewer	108,160	108,160	108,160	113,568	119,246	125,209	131,469
Sewer	Sewer Capital Improvements	Manhole replacement as outlined in the Sewer Master Plan.	Sewer	54,080	54,080	54,080	56,784	59,623	62,604	65,735
Sewer	Infrastructure Maintenance	Funds for maintenance of current infrastructure.	Sewer	100,000	100,000	100,000	105,000	110,250	115,763	121,551
Sewer	SWWRF Capital Contributions	Capital contributions required by SWWRF (does not include potential biosolid improvements)	Sewer	246,518	246,518	246,518	1,474,781	920,144	563,499	1,055,418
Sewer	TV Transporter		Sewer	32,448	32,448	32,448	-	-	-	-
Sewer	Granite XP Software Upgrade		Sewer	11,952	11,952	11,952	-	-	-	-
Sewer	TOTAL SEWER FUND			\$ 553,158	\$ 553,158	\$ 553,158	\$ 1,750,133	\$ 1,209,263	\$ 867,075	\$ 1,374,173
Information Technology Fund		Replacement of three (3) servers. All servers will be current after this year.	General	24,152	24,152	24,152	-	-	-	-
Information Technology	Server Replacement	Replacement of City-wide switches.	General	17,869	17,869	17,869	\$46,378	\$16,821	-	-
Information Technology	City-Wide Software Initiative	Additional funds for City-wide software upgrades.	General	200,000	200,000	200,000	\$210,000	220,500	231,525	-
Information Technology	Wi-Fi Improvements at Performing Arts Building	Wi-Fi is not consistent throughout building and is not available in front lobby. Funding would provide permanent, secure extension of Wi-Fi in building.	General	15,000	15,000	15,000	-	-	-	-
Information Technology	TOTAL INFORMATION TECHNOLOGY FUND			\$ 257,021	\$ 257,021	\$ 257,021	\$ 256,378	\$ 237,321	\$ 231,525	\$ -
Fleet Fund		Salter for vehicle that plows dead end streets and cul-de-sacs. Currently larger trucks must follow up with salt.	General	9,000	9,000	9,000	-	-	-	-
Streets	1 Ton Truck Salter	Replace current below ground lift and install above ground 4 post lift.	General	15,000	15,000	15,000	-	-	-	-
Fleet	Vehicle Lift	Addition of flatbed truck (2024), mini excavator (2024), and service truck (2025)	Water	-	-	-	156,000	162,240	-	-
Water	Fleet Vehicle Additions	Yearly vehicle replacements as dictated by vehicle replacement schedule	Multiple	585,286	585,286	585,286	\$1,346,053	679,191	688,264	382,105
City-Wide	Yearly Vehicle Replacements	TOTAL FLEET FUND		\$ 609,286	\$ 609,286	\$ 609,286	\$ 1,502,053	\$ 841,431	\$ 688,264	\$ 382,105
City-Wide	GRAND TOTAL			\$ 11,893,429	\$ 11,848,429	\$ 11,648,429	\$ 5,468,860	\$ 17,611,472	\$ 7,067,952	\$ 15,524,075

5 Year Capital Projects Operating Effects

Capital Project	Description of Capital Project	Funding Source	Requested FY2023	CM Recommended FY2023	Increase (Decrease) to Operating Expenditures				
					FY2023	FY2024	FY2025	FY2026	FY2027
Historic Main Street Urban Design Project	Project will include contracting with a firm or firms to 1) Design a concept for year-round festival lighting; 2) streetscape design; 3) Design concept for wayfinding and signs, and 4) Comprehensive parking strategy. Funded by \$150,000 grant and \$65,000 RDA contribution.	Grant/RDA	215,000	215,000	-	-	-	-	-
Tuscany View Road Extension	Extension of Tuscany View Road to the east with a connection to Holden Street. Grant is for \$3,350,000, RDA match is \$2,759,100. Project to be built in FY2025. Estimated 10% engineering/design for FY2023.	RDA	610,910	610,910	-	-	-	-	-
Main Street Plaza	Creation of a food truck plaza at the south end of Main Street. FY2023 funds will be for design and engineering.	RDA	1,625,000	1,625,000	-	5,000	5,000	5,000	5,000
TOTAL REDEVELOPMENT AGENCY			\$ 2,450,910	\$ 2,450,910	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Server Replacement	Replacement of three (3) servers. All servers will be current after this year.	General	24,152	24,152	-	-	-	-	-
Switch Replacement	Replacement of City-wide switches.	General	17,869	17,869	-	-	-	-	-
City-Wide Software Initiative	Additional funds for City-wide software upgrades.	General	200,000	200,000	-	50,000	52,500	65,000	70,000
Wi-Fi Improvements at Performing Arts Building	Wi-Fi is not consistent throughout building and is not available in front lobby. Funding would provide permanent, secure extension of Wi-if in building.	General	15,000	15,000	-	-	-	-	-
TOTAL INFORMATION TECHNOLOGY FUND			\$ 257,021	\$ 257,021	\$ -	\$ 50,000	\$ 52,500	\$ 65,000	\$ 70,000
1 Ton Truck Salter	Salter for vehicle that plows dead end streets and cul-de-sacs. Currently larger trucks must follow up with salt.	General	9,000	9,000	-	-	-	-	-
Vehicle Lift	Replace current below ground lift and install above ground 4-post lift	General	15,000	15,000	-	-	-	-	-
Fleet Vehicle Additions	Addition of flatbed truck (2024), mini excavator (2024), and service truck (2025)	Water	-	-	3,000	6,000	9,000	9,000	9,000
Yearly Vehicle Replacements	Yearly vehicle replacements as dictated by vehicle replacement schedule	Multiple	585,286	585,286	-	-	-	-	-
TOTAL FLEET FUND			\$ 609,286	\$ 609,286	\$ 3,000	\$ 6,000	\$ 9,000	\$ 9,000	\$ 9,000
GRAND TOTAL			\$ 12,504,339	\$ 12,359,339	\$ 3,000	\$ 61,000	\$ 66,500	\$ 79,000	\$ 84,000

6 Year Facility Maintenance Capital Projects Schedule

Midvale City								
FY 2022-2027 Facilities Maintenance CIP								
Project Description	Cost (2023)	Department Rank	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Performing Arts Building								
Carpet throughout the building	\$ 25,000	10	25,000					
Paint throughout	15,000	12	15,000					
3 furnaces manufactured in 2003	15,000	13		15,000				
3 A/C units due to all being R-22 which is no longer being used	20,000	14					23,153	
Exterior handrail replacement	2,500	15	2,500					
111 theater chairs recovered or replaced	Unknown	18						
TOTAL PERFORMING ARTS BUILDING	\$ 77,500		\$ 42,500	\$ 15,000	\$ -	\$ -	\$ 23,153	\$ -
Public Works Building								
6 exterior doors	24,000	1	24,000					
Flooring throughout old part of building	23,000	3	23,000					
2 heaters in wash bay	7,600	4	7,600					
2 A/C units	7,500	5	7,500					
11 garage doors	25,000	6		25,000				
Shop unit heatersx4	15,200	7			15,960			
New wash bay	Unknown	8						
4 bay roll-up doors	6,000	9			6,300			
3 furnaces	6,000	17						7,293
TOTAL PUBLIC WORKS BUILDING	\$ 114,300		\$ 62,100	\$ 25,000	\$ 22,260	\$ -	\$ -	\$ 7,293
Unified Police Department Building								
VAV controls to match new rooftop controls	36,225	11			38,036			
Roof on the small disconnected garage	4,000	16				4,200		
TOTAL UNIFIED POLICE DEPARTMENT BUILDING	\$ 40,225		\$ -	\$ -	\$ 38,036	\$ 4,200	\$ -	\$ -
GRAND TOTAL	\$ 232,025		\$ 104,600	\$ 40,000	\$ 60,296	\$ 4,200	\$ 23,153	\$ 7,293

5 Year Water Capital Projects Schedule

Midvale City FY2023-2027 Water Fund CIP List								
Description	Type	Base Cost	Construction Year Cost	Amount				
				2023	2024	2025	2026	2027
State Street/7200 South	Internal Zone Connectivity	73,116	73,116	73,116	-	-	-	-
State Street/Inglenook Drive	Internal Zone Connectivity	73,116	73,116	73,116	-	-	-	-
7800 South, Sandra Way to 200 East	Internal Zone Connectivity	153,544	153,544	153,544	-	-	-	-
8000 South, 100 East to 150 East	Internal Zone Connectivity	128,684	128,684	128,684	-	-	-	-
Greenwood Ave, 270 East to Regent Park Lane	Internal Zone Connectivity	96,513	96,513	96,513	-	-	-	-
900 East Fairmeadows Drive PRV/Check Valve	Connection Between Zones	73,116	73,116	73,116	-	-	-	-
700 East 7200 South PRV/Check Valve	Connection Between Zones	73,116	73,116	73,116	-	-	-	-
Splendor View Circle (6815 South) to 6850 South	Fire Flow Deficiency Projects	56,784	56,784	56,784	-	-	-	-
Depot Street, Holden Street to Main Street	Fire Flow Deficiency Projects	89,232	89,232	89,232	-	-	-	-
Center Street, Main Street to LePage Street	Fire Flow Deficiency Projects	27,040	27,040	27,040	-	-	-	-
Cooper Street, south of Center Street	Fire Flow Deficiency Projects	97,344	97,344	97,344	-	-	-	-
Alta View Drive, east of Chapel Street	Fire Flow Deficiency Projects	85,176	85,176	85,176	-	-	-	-
Olympus Circle, north of Garden View Dr.	Fire Flow Deficiency Projects	136,552	136,552	136,552	-	-	-	-
Cox Street, State Street to Rusty Drive	Fire Flow Deficiency Projects	178,464	178,464	178,464	-	-	-	-
Southcrest Circle, west of 900 East	Transite Replacement	70,304	70,304	70,304	-	-	-	-
900 East, Casa Negra to Lyndy Drive	Transite Replacement	70,304	70,304	70,304	-	-	-	-
Casa Blanca Drive, 7575 South, and Casa Verde Street	Transite Replacement	147,638	147,638	147,638	-	-	-	-
7575 South (not in street), Casa Negra Circle to 1000 East	Transite Replacement	123,735	123,735	123,735	-	-	-	-
Mecham Lane (7575 South), east of 1000 East	Transite Replacement	92,801	92,801	92,801	-	-	-	-
Wood Street, Marquette Dr. (north) to Princeton Drive	Transite Replacement	292,465	292,465	292,465	-	-	-	-
North of Resaca Street and State Street, Resaca to 8000 South	Transmission Realignment	1,200,000	1,200,000	1,200,000	-	-	-	-
700 East, JVWCD Connection (7600 South) to 7200 South	Transmission	906,000	906,000	226,500	-	-	-	-
700 East, 7200 South to Downing Street	Transmission	204,000	204,000	51,000	-	-	-	-
7200 South, 300 East to 700 East	Transmission	716,000	716,000	179,000	-	-	-	-
7200 South, Ramanee Drive to 300 East	Transmission	264,000	264,000	66,000	-	-	-	-
7200 South, State Street to Ramanee Drive	Transmission	272,000	272,000	68,000	-	-	-	-
1000 East, JVWCD Connection to Casa Roja Street	Transmission	149,000	149,000	37,250	-	-	-	-
1000 East, Casa Roja Street to Union Creek Way	Transmission	432,000	432,000	108,000	-	-	-	-
North Union Avenue	Transmission	264,000	264,000	66,000	-	-	-	-
7800 South, Devin Place to 1200 East	Transmission	480,000	480,000	120,000	-	-	-	-
700 West, Winchester Street to 6980 South	Transmission	657,000	657,000	164,250	-	-	-	-
Transmission from proposed tank to City	Transmission	2,480,000	2,480,000	620,000	-	-	-	-
700 East, JVWCD Connection (7600 South) to 7200 South	Transmission	906,000	979,930	-	-	734,947	-	-
700 East, 7200 South to Downing Street	Transmission	204,000	220,646	-	-	165,485	-	-
7200 South, 300 East to 700 East	Transmission	716,000	774,426	-	-	580,819	-	-
7200 South, Ramanee Drive to 300 East	Transmission	264,000	285,542	-	-	214,157	-	-
7200 South, State Street to Ramanee Drive	Transmission	272,000	294,195	-	-	220,646	-	-
1000 East, JVWCD Connection to Casa Roja Street	Transmission	149,000	161,158	-	-	120,869	-	-
1000 East, Casa Roja Street to Union Creek Way	Transmission	432,000	467,251	-	-	350,438	-	-
North Union Avenue	Transmission	264,000	285,542	-	-	214,157	-	-
7800 South, Devin Place to 1200 East	Transmission	480,000	519,168	-	-	389,376	-	-
700 West, Winchester Street to 6980 South	Transmission	657,000	710,611	-	-	532,958	-	-
Transmission from proposed tank to City	Transmission	2,480,000	2,682,368	-	-	2,011,776	-	-
Replace/redevelop Oak Street or Park Street well	Source Redundancy	2,000,000	2,163,200	-	-	2,163,200	-	-
Upgrade vault for JVWCD connection at 175 West 7500 South	Source	216,320	216,320	216,320	-	-	-	-
4.0 MG tank for Midvale pressure zone	Storage	6,300,000	6,814,080	-	-	1,703,520	-	-
1.8 MG tank for Midvale pressure zone	Storage	2,800,000	3,028,480	-	-	757,120	-	-
3.2 MG tank for North Union & South Union pressure zones	Storage	5,100,000	5,516,160	-	-	1,379,040	-	-
4.0 MG tank for Midvale pressure zone	Storage	6,300,000	7,370,109	-	-	-	-	5,527,582
1.8 MG tank for Midvale pressure zone	Storage	2,800,000	3,149,619	-	-	-	2,362,214	-
3.2 MG tank for North Union & South Union pressure zones	Storage	5,100,000	5,966,279	-	-	-	-	4,474,709
General CIP (Annual Cost to Replace Aging Pipes (pipes over 50-year cycle)	CIP	2,308,000	2,596,186	500,000	-	1,750,000	1,000,000	2,000,000
SCADA Upgrade- New Tanks/ PRV's	Operations	30,000	32,448	-	-	32,448	-	-
Pull & Rebuild Well Motor	Operations	10,000	11,249	-	-	-	11,249	-
Service Truck w/ Crane	Equipment	150,000	162,240	-	-	162,240	-	-
Mini excavator w/ Trailer	Equipment	100,000	104,000	-	104,000	-	-	-
Hydro Excavator	Equipment	500,000	480,769	-	-	-	-	-
Flatbed Truck	Equipment	50,000	52,000	-	52,000	-	-	-
TOTAL		\$ 50,751,364	\$ 55,207,021	\$ 5,761,364	\$ 156,000	\$ 13,483,197	\$ 3,373,463	\$ 12,002,291

5 Year Sewer Capital Projects Schedule

Midvale City								
FY2023-2027 Sewer Fund CIP List								
Description	Type	Base Cost	Construction Year Cost	Amount				
				2023	2024	2025	2026	2027
Trash Pump	Equipment	\$ 85,000	\$ 91,936	\$91,936	\$ -	\$ -	\$ -	\$ -
TV Transporter	Equipment	30,000	32,448	32,448	-	-	-	-
Service Truck W/ Crane	Equipment	150,000	168,730	-	168,730	-	-	-
Granite XP Software Upgrade	Operations	11,050	11,952	11,952	-	-	-	-
Lift Station Grinders	Operations	120,000	134,984	-	134,984	-	-	-
SCADA Upgrade/ Vac Station (Shared w/ water)	Operations	30,000	36,500	-	-	-	36,500	-
Manhole Replacement	Operations	50,000	50,000	54,080	56,243	58,493	60,833	63,266
Capital Improvements	CIP	100,000	100,000	108,160	112,486	116,986	121,665	126,532
Professional Services (Lift Station rebuild/analysis)	CIP	30,000	33,746	-	33,746	-	-	-
Avenues Rehab Project	CIP	350,000	393,702	-	393,702	-	-	-
Replace 10" concrete line on Holden from Wasatch to Lennox. 705'	CIP	276,388	323,335	-	-	323,335	-	-
Repair or replace Pioneer from MH D3-450 to D3-410 400'	CIP	93,984	118,920	-	-	-	-	118,920
SVWRF Capital Projects-2023	CIP	227,920	246,518	246,518	-	-	-	-
SVWRF Capital Projects-2024	CIP	511,075	574,890	-	574,890	-	-	-
SVWRF Capital Projects-2025	CIP	360,155	421,330	-	-	421,330	-	-
SVWRF Capital Projects-2026	CIP	283,155	344,501	-	-	-	344,501	-
SVWRF Capital Projects-2027	CIP	590,128	746,700	-	-	-	-	746,700
Total	TOTAL	\$6,252,312	\$8,024,593	\$545,094	\$1,474,781	\$920,144	\$563,499	\$1,055,418

General Fund Budgets



General Fund Summary

General Fund Summary

	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Revenues:						
Taxes	13,549,734	14,887,228	15,028,737	16,622,261	1,593,524	10.6%
Licenses and Permits	890,117	986,962	855,000	855,000	-	0.0%
Intergovernmental Revenue	4,878,745	4,848,583	2,576,803	3,233,694	656,891	25.5%
Charges for Services	2,111,583	2,224,918	2,187,914	2,240,037	52,123	2.4%
Fines and Forfeitures	820,736	690,503	835,576	888,000	52,424	6.3%
Miscellaneous Revenue	97,778	143,561	32,338	17,253	(15,085)	-46.6%
Use of Fund Balance	-	-	-	-	-	0.0%
TOTAL REVENUES	\$ 22,348,693	\$ 23,781,755	\$ 21,516,368	\$ 23,856,245	\$ 2,339,877	10.9%
Expenditures:						
Mayor and City Council	385,769	399,418	341,995	370,824	28,829	8.4%
Administration	575,657	550,738	650,358	715,510	65,152	10.0%
Non-Departmental	1,756,862	652,171	168,071	176,389	8,318	4.9%
Community & Intergovernmental Relations	311,313	481,686	249,517	260,851	11,334	4.5%
Public Safety	8,968,003	9,306,093	10,542,620	11,549,840	1,007,220	9.6%
City Attorney	624,343	693,053	692,434	820,935	128,501	18.6%
Communications	-	186,821	271,250	237,321	(33,929)	-12.5%
Harvest days	75,390	8,373	137,788	96,000	(41,788)	-30.3%
Human Resources	104,412	160,164	135,085	142,200	7,115	5.3%
Employee services	39,381	38,050	74,450	80,200	5,750	7.7%
City Recorder	297,311	295,284	366,379	349,876	(16,503)	-4.5%
Administrative Services						
Administrative Services	233,969	152,706	164,389	201,257	36,868	22.4%
Finance	398,855	398,855	500,078	533,119	33,041	6.6%
Justice Court	758,658	705,851	908,633	1,058,834	150,201	16.5%
Information Technology	596,085	686,146	775,113	904,609	129,496	16.7%
Total Administrative Services	\$ 1,987,567	\$ 1,943,558	\$ 2,348,213	\$ 2,697,819	\$ 349,606	14.9%
Public Works						
Public Works Administration	194,031	186,484	311,845	340,915	29,070	9.3%
Facilities	710,239	640,219	779,662	822,634	42,972	5.5%
Streets	787,193	1,013,819	934,674	996,348	61,674	6.6%
Parks	429,785	534,975	570,996	737,952	166,956	29.2%
Total Public Works	\$ 2,121,248	\$ 2,375,497	\$ 2,597,177	\$ 2,897,849	\$ 300,672	11.6%
Community Development						
Community Development Admin	469,599	723,866	794,443	825,329	30,886	3.9%
Engineering	221,054	220,744	274,221	211,088	(63,133)	-23.0%
Planning	369,749	338,147	426,998	437,642	10,644	2.5%
Code Enforcement	13,509	3,216	5,808	4,901	(907)	-15.6%
Building Inspection	325,018	359,276	289,416	289,432	16	0.0%
Total Community Development	1,398,929	1,645,249	1,790,886	1,768,392	(22,494)	-1.3%
Transfers Out	2,932,217	1,376,487	2,525,993	3,247,127	721,134	28.5%
TOTAL EXPENDITURES	\$ 21,578,402	\$ 20,112,642	\$ 22,892,216	\$ 25,411,133	\$ 2,518,917	11.0%
NET REVENUES OVER/(UNDER) EXPENDITURES	\$ 770,291	\$ 3,669,113	\$ (1,375,848)	\$ (1,554,888)	\$ (179,040)	13.0%

General Fund Financing Sources

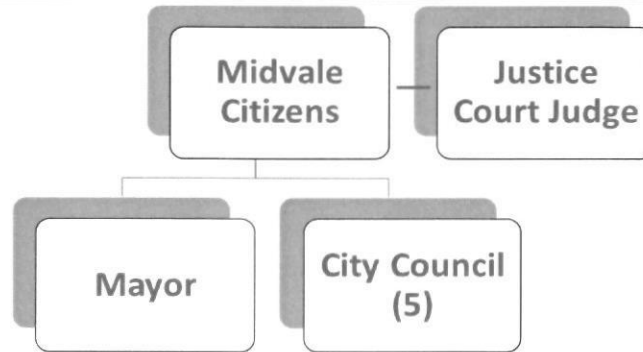
General Fund Financing Sources

	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Taxes:						
Property tax	2,507,811	2,550,082	2,652,109	2,936,964	284,855	10.7%
Delinquent/surplus prop tax	51,858	45,338	40,000	45,000	5,000	12.5%
Sales tax	8,232,511	9,568,105	9,575,215	10,716,277	1,141,062	11.9%
Franchise tax	2,083,511	2,118,393	2,103,688	2,245,497	141,809	6.7%
Telecommunications tax	234,626	183,177	170,725	168,523	(2,202)	-1.3%
Transient room tax	144,669	132,316	140,000	190,000	50,000	35.7%
Motor vehicle in lieu of	294,748	289,817	347,000	320,000	(27,000)	-7.8%
TOTAL TAXES	\$ 13,549,734	\$ 14,887,228	\$ 15,028,737	\$ 16,622,261	\$ 1,593,524	10.6%
Licenses and Permits:						
Business licenses	251,265	246,392	260,000	260,000	-	0.0%
Building permits	582,034	650,590	500,000	500,000	-	0.0%
Road cut fees	44,087	78,491	80,000	80,000	-	0.0%
ROW occupancy permits	8,000	7,500	10,000	10,000	-	0.0%
Sign fees	4,731	3,989	5,000	5,000	-	0.0%
TOTAL LICENSES AND PERMITS	\$ 890,117	\$ 986,962	\$ 855,000	\$ 855,000	\$ -	0.0%
Intergovernmental:						
JAG Grant	30,257	6,605	30,442	-	(30,442)	-100.0%
Grant - Fed Transportation Adm	158,600	-	-	-	-	0.0%
CARES Act Grant	6,448	1,980,866	-	-	-	0.0%
EPA Inst Controls Grant	103,282	124,455	146,176	141,484	(4,692)	-3.2%
State transportation funds	1,523,805	-	-	-	-	0.0%
B&C road funds	1,066,753	1,178,276	1,100,000	1,237,190	137,190	12.5%
Liquor funds allocation	44,124	48,181	55,020	55,020	-	0.0%
State Homeless Initiative	1,594,064	1,510,200	1,245,165	1,800,000	554,835	44.6%
County Transportation Funds	351,412	-	-	-	-	0.0%
TOTAL INTERGOVERNMENTAL	\$ 4,878,745	\$ 4,848,583	\$ 2,576,803	\$ 3,233,694	\$ 656,891	25.5%
Charges for Services:						
Zoning/development fees	66,315	102,488	60,000	80,000	20,000	33.3%
Plan check fees	371,498	392,722	250,000	250,000	-	0.0%
Maps and publications	417	-	500	500	-	0.0%
Notary/background check fees	10	50	20	20	-	0.0%
Code enforcement fees	2,750	4,508	-	-	-	0.0%
Rents and concessions	904	399	5,000	5,000	-	0.0%
Credit card service fees	12,149	10,675	10,000	15,000	5,000	50.0%
Cemetery lot sales	(250)	(4,000)	-	-	-	0.0%
Cemetery service fees	22,290	24,340	27,000	27,000	-	0.0%
Admin fee - Water	528,500	559,189	651,862	671,418	19,556	3.0%
Admin fee - Sewer	289,600	327,801	341,000	351,230	10,230	3.0%
Admin fee - Storm Water	424,500	437,291	407,473	390,999	(16,474)	-4.0%
Admin fee - Sanitation	88,900	75,120	80,465	82,879	2,414	3.0%
Admin fee - RDA	262,200	262,988	233,158	241,591	8,433	3.6%
Admin fee - Streetlighting	41,800	31,347	31,092	32,025	933	3.0%
Admin fee - Fleet	-	-	89,684	92,375	2,691	3.0%
Harvest Days activities	-	-	660	-	(660)	-100.0%
TOTAL CHARGES FOR SERVICES	\$ 2,111,583	\$ 2,224,918	\$ 2,187,914	\$ 2,240,037	\$ 52,123	2.4%

General Fund Financing Sources

General Fund Financing Sources						
	Actual FY2020	Actual FY2021	FY2022	FY2023	Difference	Change
Fines and Forfeitures:						
Fines and forfeitures	677,289	554,938	700,000	750,000	50,000	7.1%
Bad Debt Collections	119,711	119,270	115,000	115,000	-	0.0%
Attorney fees recovered	19,611	16,245	14,576	17,000	2,424	16.6%
Traffic school	4,125	50	6,000	6,000	-	0.0%
TOTAL FINES AND FORFEITURES	\$ 820,736	\$ 690,503	\$ 835,576	\$ 888,000	\$ 52,424	6.3%
Miscellaneous:						
Interest revenue	11,892	35,668	5,000	5,000	-	0.0%
Interest on restricted funds	68,341	3,147	-	-	-	0.0%
Proceeds from insurance	15,941	92,517	10,085	-	(10,085)	-100.0%
Proceeds from sale of assets	10,000	700	-	-	-	0.0%
Sundry revenues	15,388	4,276	10,000	5,000	(5,000)	-50.0%
ULGT dividend/grant	-	7,253	7,253	7,253	-	0.0%
TOTAL MISCELLANEOUS:	\$ 121,562	\$ 143,561	\$ 32,338	\$ 17,253	\$ (15,085)	-46.6%
USE OF FUND BALANCE	\$ -	\$ -	\$ 1,372,362	\$ 1,544,888	\$ 172,526	12.6%
TOTAL GENERAL FUND FINANCING SOURCES	\$ 22,372,477	\$ 23,781,755	\$ 22,888,730	\$ 25,401,133	\$ 2,512,403	11.0%

Mayor and City Council



DEPARTMENT DESCRIPTION

Midvale City operates under a six-member council form of government. The Mayor votes on each matter where there is a tie-vote of the Council, on ordinances that enlarge or restrict the Mayor's powers, duties, or functions; and in the appointment or dismissal of a City Manager. The Mayor serves as the Chief Executive Officer and the City Manager serves as the Chief Administrative Officer overseeing the day-to-day administrative functions of the City.

The City Council serves as the Board of Trustees for the Midvale City Redevelopment Agency. The Mayor serves as Chief Administrative Officer and the City Manager serves as the Executive Director. The members of the City Council act as the governing body of the Agency and City staff provide management support and technical assistance to the Agency.

BUDGET

Mayor and City Council						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Personnel						
Salaries	148,751	149,426	156,574	170,225	13,651	8.7%
Benefits	128,467	138,490	148,770	167,782	19,012	12.8%
Car Allowance	4,800	4,800	4,800	4,800	-	0.0%
Total Personnel	282,018	292,716	310,144	342,807	32,663	10.5%
Operating						
Subscriptions and Memberships	-	-	1,000	1,000	-	0.0%
Education and Travel	-	2,236	5,000	5,000	-	0.0%
Information Technology						
Equipment (Interfund)	11,400	11,288	13,101	9,267	(3,834)	-29.3%
Communications and Telephone	525	511	750	750	-	0.0%
Professional Services	83,370	90,000	-	-	-	0.0%
Education and Training	615	-	-	-	-	0.0%
Miscellaneous Supplies	3,142	872	6,000	6,000	-	0.0%
City Council Priorities	-	-	5,000	5,000	-	0.0%
Miscellaneous Services	4,699	1,795	1,000	1,000	-	0.0%
Total Operating	103,751	106,702	31,851	28,017	(3,834)	-12.0%
TOTAL EXPENDITURES	\$ 385,769	\$ 399,418	\$ 341,995	\$ 370,824	\$ 28,829	8.4%

At a Glance:

Total Budget: \$370,824 | Elected Officials: 6

Mayor and City Council

BUDGET CONTINUED

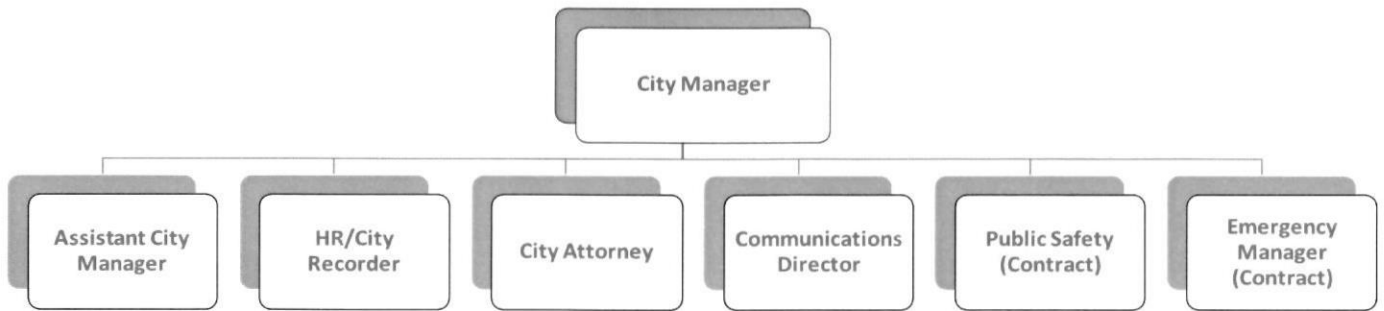
1 Market, COLA, & Merit Salary Adjustments

STAFFING

Position	FY2021	FY2022	Tentative FY2023
Part-Time			
Mayor	0.50	0.50	0.50
City Council Members	2.50	2.50	2.50
TOTAL MAYOR AND CITY COUNCIL	3.00	3.00	3.00

*Note: For FTE purposes, the Mayor and City Council are counted as 0.5 FTE. The Mayor and Council member's compensation is not based on hours worked.

Administration



The Administration Department consists of the City Manager, Assistant City Manager, Administration Administrative Assistant, and the City Manager/Assistant City Manager Executive Assistant. The City Manager administers the day-to-day functions of the City and make executive-level decisions regarding operations.

BUDGET

Administration						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Personnel						
Salaries	390,725	397,891	380,509	427,447	46,938	12.3% 1
Benefits	152,158	137,768	147,515	167,093	19,578	13.3% 1
Car Allowance	10,477	9,035	9,600	9,600	-	0.0%
Total Personnel	553,360	544,694	537,624	604,140	66,516	12.4%
Operating						
Subscriptions and Memberships	1,055	-	3,550	3,550	-	0.0%
Education and Travel	469	149	6,600	6,600	-	0.0%
Information Technology Equipment (Interfund)	5,500	4,468	5,685	4,321	(1,364)	-24.0%
Communications and Telephone	721	455	943	943	-	0.0%
Professional Services	9,781	-	91,956	91,956	-	0.0%
Education and Training	1,378	-	-	-	-	0.0%
Miscellaneous Supplies	3,212	972	3,500	3,500	-	0.0%
Miscellaneous Services	181	-	500	500	-	0.0%
Total Operating	22,297	6,044	112,734	111,370	(1,364)	-1.2%
TOTAL EXPENDITURES	\$ 575,657	\$ 550,738	\$ 650,358	\$ 715,510	\$ 65,152	10.0%

At a Glance:

Total Budget: \$715,510 | Full-Time Equivalent Employees: 3.5

Administration

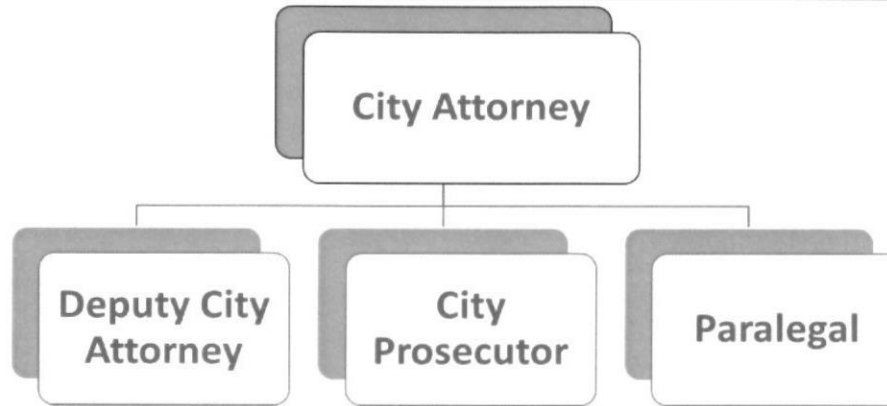
BUDGET CONTINUED

1 Market, COLA, & Merit Salary Adjustments

STAFFING

Position	FY2021	FY2022	Tentative FY2023
City Manager	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00
Administration Administrative Assistant	-	1.00	1.00
Executive Assistant	1.00	0.50	0.50
TOTAL ADMINISTRATION	3.00	3.50	3.50

City Attorney



DEPARTMENT DESCRIPTION

The City Attorney's office administers the legal affairs of the City. The department consists of the City Attorney, Deputy City Attorney, Prosecutor, and Paralegal. The department duties include providing legal counsel to the Mayor and City Council, the City Manager, City boards and commissions, and City officers in relation to their official duties; drafting and reviewing legal contracts; drafting and reviewing municipal ordinances; and managing outside legal counsel. The City Attorney's office also oversees the City's purchasing function.

BUDGET

City Attorney						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Personnel						
Salaries	377,573	386,533	340,812	455,782	114,970	33.7% 1
Benefits	147,605	164,202	156,746	220,410	63,664	40.6% 1
Car Allowance	6,000	6,000	6,000	6,000	-	0.0%
Total Personnel	531,178	556,735	503,558	682,192	178,634	35.5%
Operating						
Subscriptions and Memberships	3,946	6,979	11,200	11,200	-	0.0%
Education and Travel	1,885	2,484	9,000	9,000	-	0.0%
Repairs, Maintenance, and Supp	-	-	1,000	1,000	-	0.0%
Information Technology						
Equipment (Interfund)	6,700	7,075	6,776	5,043	(1,733)	-25.6%
Small Equipment	984	-	-	-	-	0.0%
Communications and Telephone	1,016	959	1,500	1,500	-	0.0%
Professional Services	1,454	46,102	58,400	10,000	(48,400)	-82.9% 2
Legal Defenders	-	-	-	-	-	0.0%
Education and Training	77,110	72,600	100,000	100,000	-	0.0%
Miscellaneous Supplies	70	119	1,000	1,000	-	0.0%
Total Operating	93,165	136,318	188,876	138,743	(50,133)	-26.5%
TOTAL EXPENDITURES	\$ 624,343	\$ 693,053	\$ 692,434	\$ 820,935	\$ 128,501	18.6%

At a Glance:

Total Budget: \$820,935 | Full-Time Equivalent Employees: 4

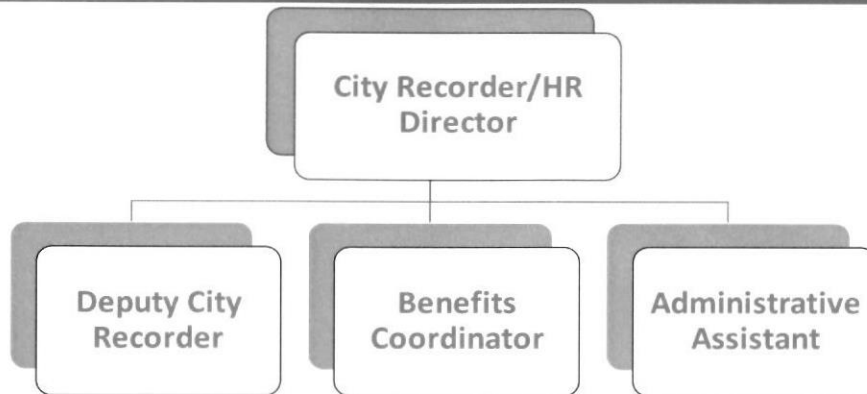
BUDGET CONTINUED

- 1** Addition of the City Prosecutor position, as well as Market, COLA, & Merit adjustments
- 2** One-time funds for prosecution assistance

STAFFING

Position	FY2021	FY2022	Tentative FY2023
City Attorney	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	1.00
Paralegal/Executive Assistant	1.00	1.00	1.00
City Prosecutor	-	-	1.00
TOTAL CITY ATTORNEY	3.00	3.00	4.00

City Recorder



DEPARTMENT DESCRIPTION

The City Recorder's Office is responsible for maintaining all City records and files, both paper and electronic. The Recorder's Office also manages municipal elections, GRAMA (Government Records Access Management Act) requests, public notices, public meeting agendas, minutes, and recordings.

BUDGET

City Recorder						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Personnel						
Salaries	178,280	189,115	198,861	214,927	16,066	8.1%
Overtime	98	-	500	500	-	0.0%
Benefits	76,600	79,710	83,152	87,941	4,789	5.8%
Car Allowance	3,000	3,000	3,000	3,000	-	0.0%
Total Personnel	257,978	271,825	285,513	306,368	20,855	7.3%
Operating						
Subscriptions and Memberships	910	945	2,000	2,000	-	0.0%
Public Notices	9,293	13,005	15,000	13,500	(1,500)	-10.0%
Education and Travel	1,481	575	5,000	5,000	-	0.0%
Repairs, Maintenance, and Supplies	-	-	500	500	-	0.0%
Information Technology Equipment (Interfund)	4,800	3,492	5,966	5,008	(958)	-16.1%
Communications and Telephone	403	403	1,000	1,000	-	0.0%
Professional Services	-	-	500	500	-	0.0%
Codification	7,680	4,915	16,900	15,000	(1,900)	-11.2%
Election Supplies	14,584	-	33,000	-	(33,000)	-100.0%
Miscellaneous Supplies	48	37	500	500	-	0.0%
Miscellaneous Services	134	87	500	500	-	0.0%
Total Operating	39,333	23,459	80,866	43,508	(37,358)	-46.2%
TOTAL EXPENDITURES	\$ 297,311	\$ 295,284	\$ 366,379	\$ 349,876	\$ (16,503)	-4.5%

At a Glance:

Total Budget: \$349,876 | Full-Time Equivalent Employees: 2

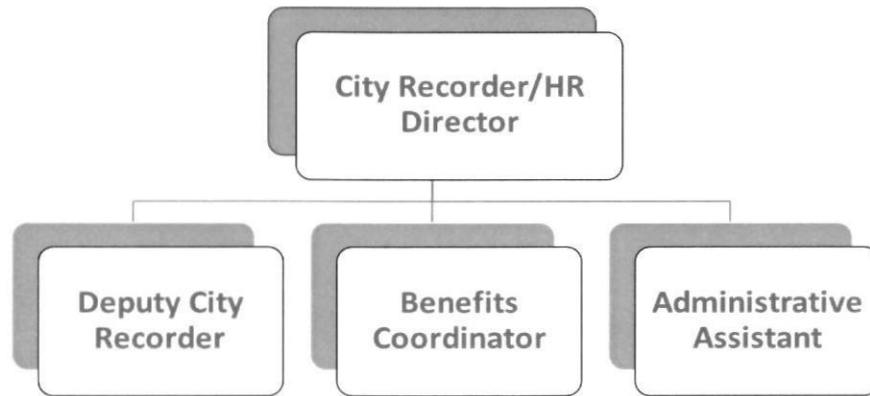
BUDGET CONTINUED

1 Market, COLA & Merit Adjustments

STAFFING

Position	FY2021	FY2022	Tentative FY2023
HR Director/City Recorder	1.00	1.00	1.00
Deputy City Recorder	1.00	1.00	1.00
TOTAL CITY RECORDER	2.00	2.00	2.00

Human Resources



DEPARTMENT DESCRIPTION

The Human Resources Department provides city-wide support of personnel and benefits for all departments and employees. This support includes: recruitment, application processing, background investigations, drug testing, policy development, benefit administration, research and compliance with state and federal laws, investigation and dispute resolution, recognition programs, classification and compensation maintenance, and in-house training programs.

The department also provides risk management/safety support to all departments and employees. This support includes: safety inspections of facilities, accident review, claims processing, works compensation claims, safety training, and safety incentives. The City current has 97 employees: 87 full-time, 2 qualified part-time, 1 part-time, and 6 elected officials.

BUDGET

Human Resources						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Personnel						
Salaries	65,621	68,280	71,917	77,701	5,784	8.0%
Benefits	27,524	28,594	29,824	31,483	1,659	5.6%
Total Personnel	93,145	96,874	101,741	109,184	7,443	7.3%
Operating						
Subscriptions and Memberships	2,713	3,341	5,000	5,000	-	0.0%
Public Notices - Job Postings	499	1,305	4,000	4,000	-	0.0%
Education and Travel	790	3,914	8,000	8,000	-	0.0%
Repairs, Maintenance, and Supplies	-	-	300	300	-	0.0%
Information Technology Equipment (Interfund)	1,900	1,821	1,844	1,516	(328)	-17.8%
Communications and Telephone	-	-	500	500	-	0.0%
Professional Services	5,047	51,848	4,000	4,000	-	0.0%
Software	-	-	8,000	8,000	-	0.0%
Miscellaneous Supplies	45	982	1,200	1,200	-	0.0%
Miscellaneous Services	273	79	500	500	-	0.0%
Total Operating	11,267	63,290	33,344	33,016	(328)	-1.0%
TOTAL EXPENDITURES	\$ 104,412	\$ 160,164	\$ 135,085	\$ 142,200	\$ 7,115	5.3%

At a Glance:

Total Budget: \$142,200 | Full-Time Equivalent Employees: 1

Human Resources

BUDGET CONTINUED

1 Market, COLA, & Merit Adjustments

STAFFING

Position	FY2021	FY2022	Tentative FY2023
Benefits Coordinator	1.00	1.00	1.00
TOTAL HUMAN RESOURCES	1.00	1.00	1.00

Employee Services

DEPARTMENT DESCRIPTION

The Employee Services department accounts for costs associated with miscellaneous programs benefitting Midvale City employees. These programs include:

- Employee Assistance Program
- Benefit administration costs
- Education reimbursement program
- Employee Association
- Employee recognition

BUDGET

Employee Services						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Operating						
Employee Assistance Program	3,204	3,841	4,000	4,000	-	0.0%
Flex Spending Plan Admin Fee	2,451	2,316	2,500	2,500	-	0.0%
Drug Screening Services	2,491	2,621	4,000	4,000	-	0.0%
Education Reimbursement Program	1,171	3,903	15,000	15,000	-	0.0%
Unemployment Insurance	10,288	4,891	6,000	6,000	-	0.0%
Miscellaneous Supplies	300	143	2,000	13,000	11,000	550.0% 1
Miscellaneous Services	406	104	1,500	1,500	-	0.0%
Employee Association	16,998	16,950	27,450	22,200	(5,250)	-19.1%
Employee Recognition Program	2,072	3,281	2,000	2,000	-	0.0%
Safety Award Program	-	-	10,000	10,000	-	0.0%
TOTAL EXPENDITURES	\$ 39,381	\$ 38,050	\$ 74,450	\$ 80,200	\$ 5,750	7.7%

1 Increase for an all-employee gift

At a Glance:

Total Budget: \$80,200 | Full-Time Equivalent Employees: 0

Communications



DEPARTMENT DESCRIPTION

To provide accurate, timely information in a professional manner to residents, businesses, City employees, and the news media. The Communications Department utilizes a number of ways to notify the public, including: Social media, City website, newsletters, e-mail notifications, direct mailings, videos, etc.

BUDGET

Communications						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Personnel						
Salaries	-	85,090	89,267	97,617	8,350	9.4% 1
Benefits	-	48,068	50,216	53,311	3,095	6.2% 1
Car Allowance	-	3,000	3,000	3,000	-	0.0%
Total Personnel	-	136,158	142,483	153,928	11,445	8.0%
Operating						
Subscriptions and Membershi	-	1,105	900	900	-	0.0%
Education and Travel	-	934	2,600	2,600	-	0.0%
Information Technology	-					
Equipment (Interfund)	-	1,545	1,684	1,310	(374)	-22.2%
Communications and Telepho	-	403	403	403	-	0.0%
Professional Services	-	1,680	5,000	8,000	3,000	60.0% 2
Newsletter	-	24,000	24,000	24,000	-	0.0%
Public Relations	-	-	3,500	13,500	10,000	285.7% 3
Software	-	14,388	81,800	23,800	(58,000)	-70.9%
City Celebration	-	1,913	-	-	-	0.0%
Miscellaneous Supplies	-	1,013	2,500	2,500	-	0.0%
Miscellaneous Services	-	1,578	3,180	3,180	-	0.0%
Volunteer Appreciation	-	2,104	3,200	3,200	-	0.0%
Total Operating	-	50,663	128,767	83,393	(45,374)	-35.2%
TOTAL EXPENDITURES	\$ -	\$ 186,821	\$ 271,250	\$ 237,321	\$ (33,929)	-12.5%

At a Glance:

Total Budget: \$237,321 | Full-Time Equivalent Employees: 1

Communications

BUDGET CONTINUED

- 1** Market, COLA, & Merit Adjustments
- 2** Request-\$3,000 for photography
- 3** Request-\$10,000 for additional community outreach

STAFFING

Position	FY2021	FY2022	Tentative FY2023
Communications Director	1.00	1.00	1.00
TOTAL COMMUNICATIONS	1.00	1.00	1.00

Harvest Days

DEPARTMENT DESCRIPTION

The Harvest Days department includes all costs for the City's annual Harvest Days celebration. Over the years, the City has come together to celebrate the harvest of friendship and community found "in the middle of everything." The City has recently established a Harvest Days Committee and Chair who will need to further break down the \$71,000 budget for the FY23 Harvest Days celebration.

BUDGET

Harvest Days						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Operating						
Permits	1,077	373	2,558	-	(2,558)	-100.0%
Equipment	10,915	-	16,695	-	(16,695)	-100.0%
Supplies and Advertising	8,067	-	11,094	-	(11,094)	-100.0%
Entertainment	19,424	-	39,982	-	(39,982)	-100.0%
Parade	2,555	-	8,774	-	(8,774)	-100.0%
Fireworks	25,000	-	26,000	-	(26,000)	-100.0%
Other Activities	4,050	-	12,452	71,000	58,548	470.2%
City Float	1,302	3,000	15,233	15,000	(233)	-1.5%
Youth Ambassador Program	3,000	5,000	5,000	10,000	5,000	100.0%
TOTAL EXPENDITURES	\$ 75,390	\$ 8,373	\$ 137,788	\$ 96,000	\$ (41,788)	-30.3%

1 Expenditures for FY23 Harvest Days - to be further broken out by the Harvest Days committee

2 Request-\$5,000 for a possible Youth Court

At a Glance:

Total Budget: \$96,000 | Full-Time Equivalent Employees: 0

Community & Intergovernmental Relations

DEPARTMENT DESCRIPTION

The Community & Intergovernmental Relations budget includes programs and grants to support the residents of Midvale City. Included in this department are functions that support Salt Lake County's Midvale Senior Center, and grants to the Boys & Girls Club, Arts Council, museum, and CBC.

BUDGET

Community and Intergovernmental Relations						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Personnel						
Salaries	33,896	13,398	35,472	37,826	2,354	6.6% 1
Overtime	-	-	200	200	-	0.0%
Part-Time Salaries	6,761	7,134	7,778	8,559	781	10.0% 1
Benefits	9,915	3,649	10,039	10,205	166	1.7% 1
Uniform Allowance	315	193	300	300	-	0.0%
Total Personnel	50,887	24,374	53,789	57,090	3,301	6.1%
Operating						
Subscriptions and Memberships	24,788	24,824	27,000	35,000	8,000	29.6% 2
Information Technology Equipment (Interfund)	1,700	1,333	1,604	998	(606)	-37.8%
Vehicle Operating Costs (Interfund)	7,100	7,442	10,142	10,781	639	6.3%
Communications and Telephone	438	342	1,000	1,000	-	0.0%
Professional Services	5,000	-	10,000	10,000	-	0.0%
City Newsletter	35,400	-	-	-	-	0.0%
Public Relations	396	-	-	-	-	0.0%
CARES Act Projects	-	303,739	-	-	-	0.0%
Cinco De Mayo Celebration	-	-	1,000	1,000	-	0.0%
Historical Society	-	-	-	-	-	0.0%
Grant to Boys & Girls Club	50,000	40,000	40,000	40,000	-	0.0%
Grant to Arts Council	45,000	30,000	45,000	45,000	-	0.0%
Grant to CBC	78,467	40,000	40,000	40,000	-	0.0%
Miscellaneous Supplies	113	-	1,000	1,000	-	0.0%
Miscellaneous Services	-	-	1,000	1,000	-	0.0%
Senior Citizens Miscellaneous	1,041	-	7,200	7,200	-	0.0%
Recreation Activities	3,600	2,850	5,000	5,000	-	0.0%
Volunteer Appreciation Recognition	1,983	-	-	-	-	0.0%
Total Operating	255,026	450,530	189,946	197,979	8,033	4.2%
Capital						
Fleet Vehicle Replacement (Interfund)	5,400	6,782	5,782	5,782	-	0.0%
TOTAL EXPENDITURES	\$ 311,313	\$ 481,686	\$ 249,517	\$ 260,851	\$ 11,334	4.5%

At a Glance:

Total Budget: \$260,851 | Full-Time Equivalent Employees: 1

Community & Intergovernmental Relations

BUDGET CONTINUED

- 1** Market, COLA, & Merit Adjustments
- 2** Increase in ULCT membership dues

STAFFING

Position	FY2021	FY2022	Tentative FY2023
Part-Time			
Van Driver/Maintenance Worker	0.75	0.75	0.75
Receptionist - Museum	0.25	0.25	0.25
TOTAL COMMUNITY AND INTERGOVERNMENTAL RELATIONS	1.00	1.00	1.00

Public Safety

DEPARTMENT DESCRIPTION

The Public Safety department includes expenditures the City contracts for. These include: Emergency Management (Unified Fire Authority), Police (Unified Police Department), Code Enforcement (Unified Police Department), and Animal Control (Salt Lake County).

BUDGET

Public Safety						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Operating						
Information Technology Equipment (Interfund)	1,700	1,426	1,978	1,488	(490)	-24.8%
Communications and Telephone	95	-	3,000	-	(3,000)	-100.0%
Professional Services	27,809	54,925	37,808	52,500	14,692	38.9%
Unified Police Department Contract	8,626,752	8,877,322	10,162,605	11,180,547	1,017,942	10.0%
Animal Control Contract	290,544	289,715	297,060	311,805	14,745	5.0%
Miscellaneous Supplies	74	55	500	3,500	3,000	600.0%
Miscellaneous Services	-	76,045	-	-	-	0.0%
Total Operating	8,946,974	9,299,488	10,502,951	11,549,840	1,046,889	10.0%
Capital						
Public Safety Grant Passthrough	21,029	6,605	39,669	-	(39,669)	-100.0%
Total Capital	21,029	6,605	39,669	-	(39,669)	-100.0%
TOTAL EXPENDITURES	\$ 8,968,003	\$ 9,306,093	\$ 10,542,620	\$ 11,549,840	\$ 1,007,220	9.6%

1
2
3
4
1

1 Moving to Miscellaneous Supplies for Emergency Manager use

2 Increase for Emergency Manager

3 Forecasted increase in UPD contract - 10%

4 Increase in Animal Control Contract

At a Glance:

Total Budget: \$11,549,840 | Full-Time Equivalent Employees: 0

Non-Departmental

DEPARTMENT DESCRIPTION

The Non-Departmental budget includes charges that benefit multiple departments City-wide.

BUDGET

Non-Departmental						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Operating						
Office supplies	38,145	58,175	40,000	40,000	-	0.0%
Postage	12,289	9,024	15,000	15,000	-	0.0%
Bank charges	104,228	114,084	20,075	20,075	-	0.0%
Repairs/maintenance/supplies	-	-	-	-	-	0.0%
Vehicle operating costs	2,800	2,977	4,057	4,312	255	6.3%
Insurance and surety	51,755	54,959	64,299	69,300	5,001	7.8% 1
Trustee and bond related fees	5,600	2,350	-	-	-	0.0%
Loss contingency	-	38,182	20,000	20,000	-	0.0%
Miscellaneous supplies	-	9	500	500	-	0.0%
Miscellaneous services	-	-	2,000	2,000	-	0.0%
Total Operating	214,817	279,760	165,931	171,187	5,256	3.2%
Capital						
Fleet Vehicle Replacement	1,600	2,405	2,140	5,202	3,062	143.1%
Debt Service						
Lease Payment to MBA	361,000	370,006	-	-	-	0.0%
Debt Service Principal	870,000	-	-	-	-	0.0%
Debt Service Interest	309,445	-	-	-	-	0.0%
Total Debt Service	1,540,445	370,006	-	-	-	0.0%
TOTAL EXPENDITURES	\$ 1,756,862	\$ 652,171	\$ 168,071	\$ 176,389	\$ 8,318	4.9%

1 Anticipated increase of insurance costs 10%

At a Glance:

Total Budget: \$176,389 | Full-Time Equivalent Employees: 0

Contributions

DEPARTMENT DESCRIPTION

The Contributions budget includes transfers made from the General Fund to other Funds.

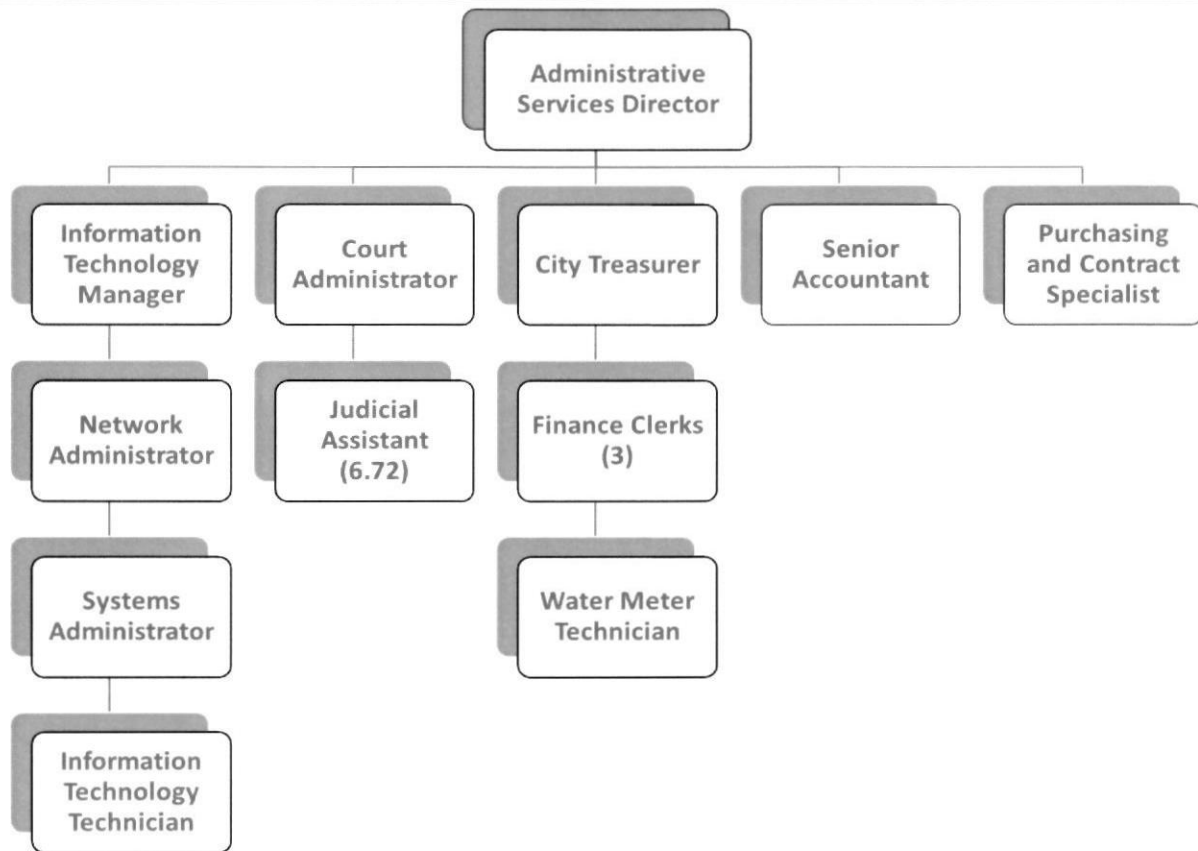
BUDGET

Contributions						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Transfer to Capital Projects	2,082,217	-	549,526	1,037,600	488,074	88.8%
Transfer to Capital Projects	-	196,887	-	-	-	0.0%
Transfer to IT Fund	-	368,014	-	200,000	200,000	0.0%
Transfer to RDA	-	6,000	-	-	-	0.0%
Transfer to Debt Service Fund	-	-	1,156,098	1,157,961	1,863	0.2%
Transfer to Telecomm Fund	850,000	805,586	820,369	843,466	23,097	2.8%
Transfer to Sanitation Fund	-	-	-	8,100	8,100	0.0%
TOTAL CONTRIBUTIONS	\$ 2,932,217	\$ 1,376,487	\$ 2,525,993	\$ 3,247,127	\$ 721,134	28.5%

At a Glance:

Total Budget: \$3,427,127 | Full-Time Equivalent Employees: 0

Administrative Services—Administration



DEPARTMENT DESCRIPTION

The Administrative Services Director oversees the Information Technology Department, Finance Department, and Justice Court.

At a Glance:

Total Budget: \$201,257 | Full-Time Equivalent Employees: 1

Administrative Services—Administration

BUDGET

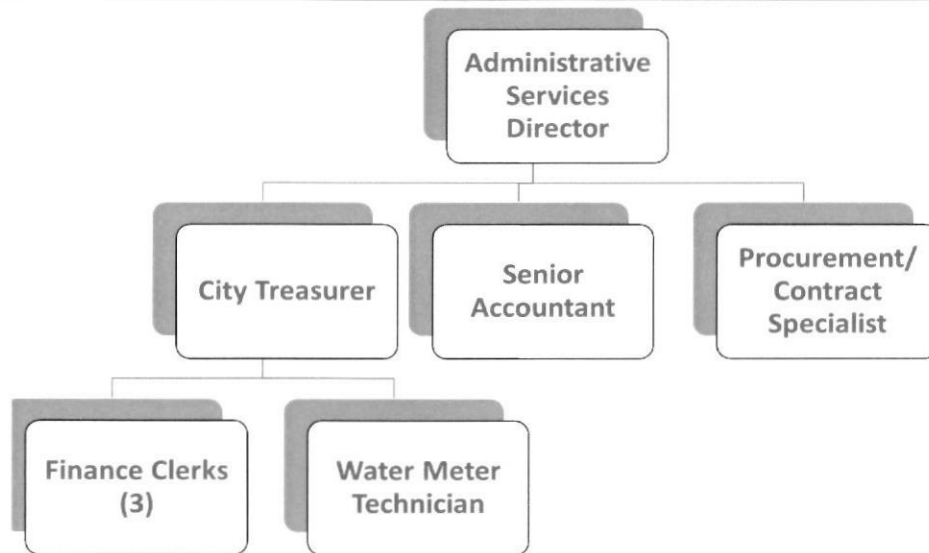
Administrative Services - Administrative Services Administration						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Personnel						
Salaries	166,702	104,942	114,118	136,160	22,042	19.3%
Benefits	57,378	38,918	39,981	54,808	14,827	37.1%
Car Allowance	2,792	2,654	3,000	3,000	-	0.0%
Total Personnel	226,872	146,514	157,099	193,968	36,869	23.5%
Operating						
Subscriptions and Memberships	985	25	500	500	-	0.0%
Education and Travel	-	75	1,000	1,000	-	0.0%
Repairs, Maintenance, and Supplies	-	-	150	150	-	0.0%
Information Technology Equipment (Interfund)	3,200	2,245	3,237	3,236	(1)	0.0%
Communications and Telephone	419	357	403	403	-	0.0%
Professional Services	-	445	1,000	1,000	-	0.0%
Miscellaneous Supplies	2,493	3,045	500	500	-	0.0%
Miscellaneous Services	-	-	500	500	-	0.0%
Total Operating	7,097	6,192	7,290	7,289	(1)	0.0%
TOTAL EXPENDITURES	\$ 233,969	\$ 152,706	\$ 164,389	\$ 201,257	\$ 36,868	22.4%

1 Market, COLA, & Merit Adjustments

STAFFING

Position	FY2021	FY2022	Tentative FY2023
Administrative Services Director	1.00	1.00	1.00
TOTAL ADMINISTRATIVE SERVICES ADMIN	1.00	1.00	1.00

Administrative Services—Finance



DEPARTMENT DESCRIPTION

The Finance Department encompasses the City's Finance and Utility Billing functions. The Finance division oversees all financial functions for the City, which include the City's Annual Comprehensive Financial Report (ACFR) and all procurement. The Utility Billing division, under direction of the City Treasurer, creates and maintains all customer utility accounts. Customers are billed monthly for usage of culinary water, sewer, garbage (sanitation), storm drain, and street lighting. Additionally, Utility Billing division bills and collects fees on behalf of UTOPIA (Utah Telecommunication Open Infrastructure Agency) users.

At a Glance:

Total Budget: \$533,119 | Full-Time Equivalent Employees: 4.35

Administrative Services—Finance

BUDGET

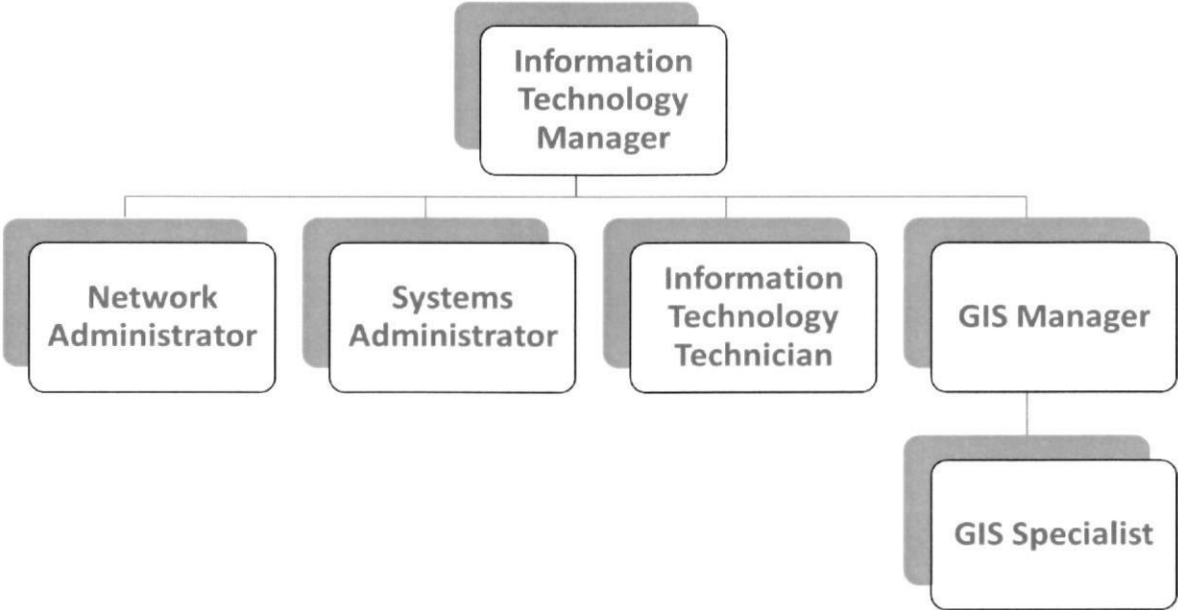
Administrative Services - Finance						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Personnel						
Salaries	236,143	236,143	270,530	301,727	31,197	11.5% 1
Overtime	30	30	-	-	-	0.0%
Benefits	121,263	121,263	147,067	164,967	17,900	12.2% 1
Car Allowance	3,000	3,000	-	-	-	0.0%
Uniforms	-	-	675	675	-	0.0%
Total Personnel	360,436	360,436	418,272	467,369	49,097	11.7%
Operating						
Subscriptions and Memberships	1,718	1,718	1,500	1,500	-	0.0%
Education and Travel	2,560	2,560	5,500	5,500	-	0.0%
Repairs, Maintenance, and Supp	-	-	700	700	-	0.0%
Information Technology						
Equipment (Interfund)	8,800	8,800	18,106	14,050	(4,056)	-22.4%
Communications and Telephone	-	-	1,000	1,000	-	0.0%
Professional Services	25,000	25,000	25,000	25,000	-	0.0%
Software	-	-	28,000	16,000	(12,000)	-42.9%
Tool allowance	-	-	1,000	1,000	-	0.0%
Miscellaneous Supplies	179	179	500	500	-	0.0%
Miscellaneous Services	162	162	500	500	-	0.0%
Total Operating	38,419	38,419	81,806	65,750	(16,056)	-19.6%
TOTAL EXPENDITURES	\$ 398,855	\$ 398,855	\$ 500,078	\$ 533,119	\$ 33,041	6.6%

1 Market, COLA, & Merit Adjustments

STAFFING

Position	FY2021	FY2022	Tentative FY2023
Finance Director	1.00	-	-
Senior Accountant	-	1.00	1.00
Procurement/Contract Specialist	1.00	1.00	1.00
City Treasurer	0.35	0.35	0.35
Finance Clerk	2.00	2.00	2.00
TOTAL FINANCE	4.35	4.35	4.35

Administrative Services—Information Technology



DEPARTMENT DESCRIPTION

The Information Technology department is responsible for managing the technology and network infrastructure, maintaining information system security, promoting technology education, and overseeing data disaster recovery planning. The City’s GIS team is also housed in the Information Technology Department.

At a Glance:

Total Budget: \$904,609 | Full-Time Equivalent Employees: 4.3

Administrative Services—Information Technology

BUDGET

Administrative Services - Information Technology						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Personnel						
Salaries	248,391	264,518	323,358	385,542	62,184	19.2% 1
Overtime	-	1,343	500	500	-	0.0%
Benefits	130,340	140,167	153,687	174,066	20,379	13.3% 1
Car Allowance	3,000	3,000	3,000	3,000	-	0.0%
Total Personnel	381,731	409,028	480,545	563,108	82,563	17.2%
Operating						
Subscriptions and Memberships	200	248	500	500	-	0.0%
Education and Travel	-	-	9,000	15,000	6,000	66.7% 2
Computer Supplies	19	-	-	-	-	0.0%
Information Technology Equipment (Interfund)	7,900	3,971	14,118	38,126	24,008	170.1% 2
Internet and Wireless	16,843	19,055	20,000	22,000	2,000	10.0% 3
Communications and Telephone	17,815	24,518	29,450	29,450	-	0.0%
Professional Services	20,500	69,405	67,000	47,525	(19,475)	-29.1%
Computer Equipment	9,130	20,479	15,000	15,000	-	0.0%
Network Equipment	1,735	4,535	5,000	5,000	-	0.0%
Software	34,785	28,728	500	22,900	22,400	4480.0% 2
Software Support	102,121	105,832	133,000	145,000	12,000	9.0% 4
Miscellaneous Supplies	3,107	182	500	500	-	0.0%
Miscellaneous Services	199	165	500	500	-	0.0%
Total Operating	214,354	277,118	294,568	341,501	46,933	15.9%
TOTAL EXPENDITURES	\$596,085	\$686,146	\$ 775,113	\$904,609	\$ 129,496	16.7%

1 Market, COLA, & Merit Adjustments

2 Increase due to GIS now part of the IT Department

3 Request-\$2,000 for redundant internet services

4 Request-Multiple increases to on-going software renewals and purchases

STAFFING

Position	FY2021	FY2022	Tentative FY2023
Information Technology Manager	1.00	1.00	1.00
Systems Administrator	1.00	1.00	1.00
Network Administrator	1.00	1.00	1.00
Information Technology Technician	0.60	0.60	0.60
GIS Manager	0.00	0.35	0.35
GIS Specialist I	0.00	0.35	0.35
TOTAL INFORMATION TECHNOLOGY	3.60	4.30	4.30

Administrative Services—Justice Court



Justice Court
Administrator

Judicial
Assistants
(6.72)

DEPARTMENT DESCRIPTION

The Midvale Justice Court has jurisdiction over Class B and C misdemeanors, small claims, and infractions committed within the boundaries of Midvale City. These include all traffic, parking, and criminal offenses. We are devoted to providing the best service possible. Of Court staff, three are fluent in Spanish, providing excellent service to different parts of our diverse community.

At a Glance:

Total Budget: \$1,058,834 | Full-Time Equivalent Employees: 8.72

Administrative Services—Justice Court

BUDGET

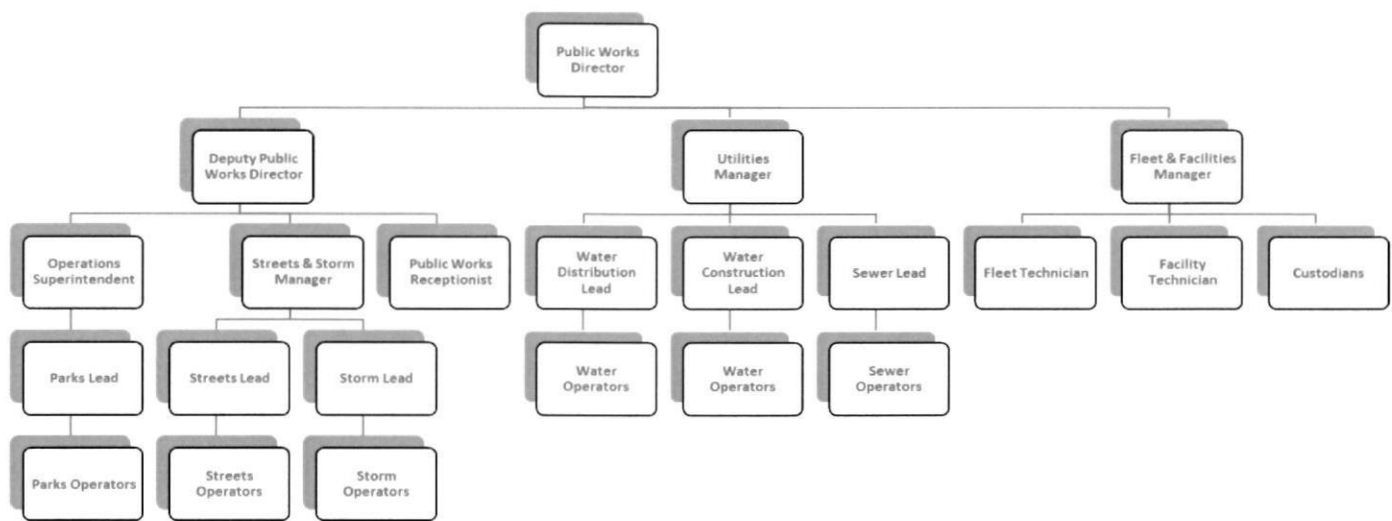
Administrative Services - Justice Court						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Personnel						
Salaries	442,275	450,443	479,971	570,070	90,099	18.8%
Overtime	14	-	500	500	-	0.0%
Part-Time Wages	8,596	2,261	26,199	27,513	1,314	5.0%
Benefits	212,322	225,038	224,057	289,289	65,232	29.1%
Car Allowance	3,000	3,000	3,000	3,000	-	0.0%
Total Personnel	666,207	680,742	733,727	890,372	156,645	21.3%
Operating						
Subscriptions and memberships	285	-	700	700	-	0.0%
Education and Travel	976	431	6,000	6,000	-	0.0%
Bank and card processing fees	-	-	10,605	10,605	-	0.0%
Repairs/maintenance/supplies	-	-	1,000	1,000	-	0.0%
Information Technology						
Equipment (Interfund)	16,800	9,880	25,295	18,851	(6,444)	-25.5%
Communications/telephone	806	806	806	806	-	0.0%
Warrants enforcement	-	-	10,000	10,000	-	0.0%
Judge pro tem fees	563	-	5,000	5,000	-	0.0%
Transport Fees	8,124	-	15,000	15,000	-	0.0%
Witness fees	907	19	1,500	1,500	-	0.0%
Bailiff fees	56,123	1,110	86,000	86,000	-	0.0%
Interpreter fees	5,512	7,178	10,000	10,000	-	0.0%
Juror fees and supplies	385	385	2,000	2,000	-	0.0%
Education	1,218	-	-	-	-	0.0%
Miscellaneous supplies	752	947	500	500	-	0.0%
Miscellaneous services	-	346	500	500	-	0.0%
Capital purchases	-	4,007	-	-	-	0.0%
Total Operating	92,451	25,109	174,906	168,462	(6,444)	-3.7%
TOTAL EXPENDITURES	\$ 758,658	\$ 705,851	\$ 908,633	\$ 1,058,834	\$ 150,201	16.5%

1 Market, COLA, & Merit Adjustments

STAFFING

Position	FY2021	FY2022	Tentative FY2023
Judge	1.00	1.00	1.00
Court Administrator	1.00	1.00	1.00
Judicial Assistant I/II/III	6.00	6.00	6.00
Part-Time			
Judicial Assistant	0.72	0.72	0.72
TOTAL JUSTICE COURT	8.72	8.72	8.72

Public Works—Administration



DIVISION DESCRIPTION

The Public Works Administration division assists all divisions within Public Works through office support and first contact communications with the public. Public Works Administration manages all public works invoices, cemetery filings, burial scheduling, hydrant meter rentals, and all other walk-in public needs.

At a Glance:

Total Budget: \$340,915 | Full-Time Equivalent Employees: 2.4

Public Works—Administration

BUDGET

Public Works Administration						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Personnel						
Salaries	100,080	122,652	191,515	216,828	25,313	13.2%
Part-Time Salaries	2,689	1,580	-	-	-	0.0%
Benefits	60,250	42,300	89,114	93,418	4,304	4.8%
Total Personnel	163,019	166,532	280,629	310,246	29,617	10.6%
Operating						
Subscriptions and memberships	185	190	750	750	-	0.0%
Education and Travel	2,328	382	7,000	7,000	-	0.0%
Repairs/maintenance/supplies	493	422	500	500	-	0.0%
Med/safety supplies	-	42	500	500	-	0.0%
I.T. equipment	10,800	7,740	10,756	8,012	(2,744)	-25.5%
Vehicle operating costs	4,200	4,466	6,085	6,468	383	6.3%
Communications/telephone	181	220	1,000	1,000	-	0.0%
Miscellaneous supplies	290	531	1,500	1,500	-	0.0%
Miscellaneous services	35	45	500	500	-	0.0%
Total Operating	18,512	14,038	28,591	26,230	(2,361)	-8.3%
Capital						
Fleet Vehicle Replacement (Interfund)	12,500	5,914	2,625	4,439	1,814	69.1%
TOTAL EXPENDITURES	\$ 194,031	\$ 186,484	\$ 311,845	\$ 340,915	\$ 29,070	9.3%

1 Market, COLA, & Merit Adjustments

STAFFING

Position	FY2021	FY2022	Tentative FY2023
Public Works Director	0.30	0.30	0.30
Public Works Deputy Director	0.00	0.95	0.95
Operations Superintendent	0.15	0.15	0.15
Parks & Operations Support Manager	0.40	0.00	0.00
Public Works Receptionist	1.00	1.00	1.00
TOTAL PUBLIC WORKS ADMIN	1.85	2.40	2.40

Public Works—Streets



DIVISION DESCRIPTION

The Streets Division is responsible for maintaining safe vehicle and pedestrian routes. Duties include snow plowing and salting, asphalt repair and maintenance, concrete repair and maintenance pertaining to sidewalk and curb and gutter, and property maintenance for City Right-of-Ways. The division also maintains street signage and oversees the streetlight and traffic signal programs contracted through Salt Lake County.

At a Glance:

Total Budget: \$996,348 | Full-Time Equivalent Employees: 5.45

Public Works—Streets

BUDGET

Streets						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Personnel						
Salaries	251,240	265,627	269,218	303,138	33,920	12.6% 1
Overtime	10,273	3,232	10,000	10,000	-	0.0%
Benefits	192,130	206,859	186,627	195,201	8,574	4.6% 1
Uniform Allowance	3,356	1,699	3,400	3,536	136	4.0% 2
Total Personnel	456,999	477,417	469,245	511,875	42,630	9.1%
Operating						
Subscriptions and Memberships	-	-	250	260	10	4.0% 2
Education and Travel	-	4,057	6,000	8,800	2,800	46.7% 3
Repairs, Maintenance, and Supplies	3,282	9,429	10,000	10,400	400	4.0% 2
Medical and Safety Supplies	1,000	1,597	2,200	2,200	-	0.0%
Information Technology Equipment (Interfund)	2,500	223	5,254	3,745	(1,509)	-28.7%
Vehicle Operating Costs (Interfund)	93,800	98,618	134,385	142,844	8,459	6.3%
Lease of Public Works Space	28,000	28,000	28,000	28,000	-	0.0%
Electricity - Signals	4,828	6,921	9,500	9,880	380	4.0% 2
Communications and Telephone	2,291	2,435	4,000	4,660	660	16.5% 4
Professional Services	-	-	500	500	-	0.0%
Contract Labor	-	-	2,000	2,000	-	0.0%
Special Highway Support	27,744	2,355	17,500	23,500	6,000	34.3% 5
Signal Maintenance	24,514	33,505	52,000	57,000	5,000	9.6% 6
Asphalt/Concrete	15,324	12,179	22,000	22,880	880	4.0% 2
Salt	26,359	13,973	27,000	28,080	1,080	4.0% 2
Signage	1,727	16,925	34,742	20,280	(14,462)	-41.6%
Software	-	-	850	850	-	0.0%
Miscellaneous Supplies	1,961	112	1,000	8,040	7,040	704.0% 7
Miscellaneous Services	64	-	1,000	1,000	-	0.0%
Total Operating	233,394	230,329	358,181	374,919	16,738	4.7%
Capital						
Fleet Vehicle Replacement (Interfund)	96,800	290,217	107,248	109,554	2,306	2.2%
Other Capital Outlay	-	15,856	-	-	-	0.0%
TOTAL EXPENDITURES	\$ 787,193	\$ 1,013,819	\$ 934,674	\$ 996,348	\$ 61,674	6.6%

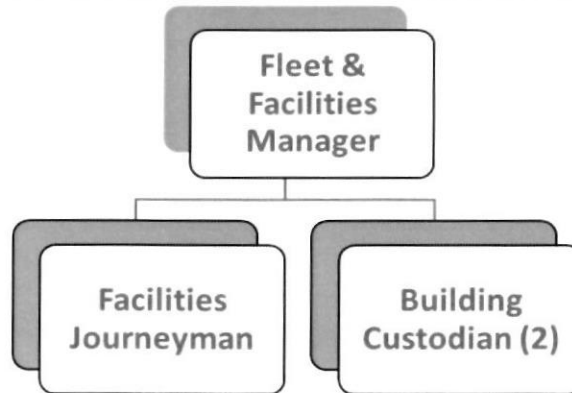
- 1** Market, COLA, & Merit Adjustments
- 2** Request-4% Inflationary Increase
- 3** Request-\$2,800 for more education/certifications
- 4** Request-Additional iPad
- 5** Request-\$6,000 for purchase of Tungston Plow Blades
- 6** Projected increase from Salt Lake County contract 10%
- 7** Request-\$7,000 Bingham Junction Streetlight Banners

Public Works—Streets

STAFFING

Position	FY2021	FY2022	Tentative FY2023
Streets and Storm Water Manager	0.45	0.45	0.45
Streets Crew Lead	1.00	1.00	1.00
Equipment Operator I/II	4.00	4.00	4.00
TOTAL STREETS	5.45	5.45	5.45

Public Works—Facilities



DIVISION DESCRIPTION

The Facilities Division is responsible for the maintenance and cleaning of all City owned and operated facilities, and surrounding grounds.

BUDGET

Facilities						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Personnel						
Salaries	167,865	181,328	191,183	203,425	12,242	6.4% 1
Overtime	912	276	1,000	1,040	40	4.0% 2
Benefits	117,618	127,466	127,287	141,923	14,636	11.5% 1
Uniform Allowance	1,771	1,018	1,400	1,456	56	4.0% 2
Total Personnel	288,166	310,088	320,870	347,844	26,974	8.4%
Operating						
Travel	-	65	3,500	3,640	140	4.0% 2
Repairs, Maintenance, and Supplies	38,518	53,555	51,000	53,040	2,040	4.0% 2
Medical and Safety Supplies	-	294	750	780	30	4.0% 2
Information Technology Equipment (Interfund)	2,500	2,373	1,917	1,572	(345)	-18.0%
Vehicle Operating Costs (Interfund)	10,600	11,165	15,213	16,171	958	6.3%
Electricity	61,002	54,622	67,900	70,616	2,716	4.0% 2
Rental property - Rep/maint/sup	168	-	-	-	-	-
Natural Gas	20,580	22,833	30,000	31,200	1,200	4.0% 2
Water and Sewer (Interfund)	118,300	94,403	126,370	126,370	-	0.0%
Communications and Telephone	2,754	1,868	2,800	3,412	612	21.9% 3
Professional Services	7,748	8,123	4,000	4,160	160	4.0% 2
Contract labor	-	-	10,000	10,400	400	4.0% 2
Insurance - property	34,522	35,520	45,000	49,500	4,500	10.0% 4
Miscellaneous supplies	100	226	500	520	20	4.0% 2
Miscellaneous services	169	2,126	28,000	29,120	1,120	4.0% 2
Total Operating	296,961	287,173	386,950	400,501	13,551	3.5%
Capital						
Building Improvements	114,712	23,792	30,000	31,200	1,200	4.0% 2
Contingency	-	-	30,000	30,000	-	-
Fleet Vehicle Replacement (Interfund)	10,400	19,166	11,842	13,089	1,247	10.5%
Total Capital	125,112	42,958	71,842	74,289	2,447	3.4%
TOTAL EXPENDITURES	\$ 710,239	\$ 640,219	\$ 779,662	\$ 822,634	\$ 42,972	5.5%

At a Glance:

Total Budget: \$822,634 | Full-Time Equivalent Employees: 3.70

Public Works—Facilities

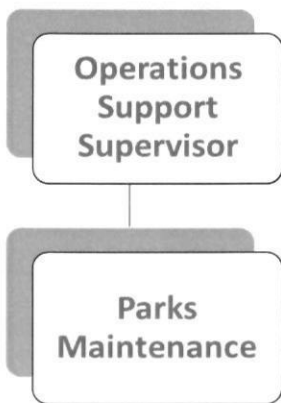
BUDGET CONTINUED

- 1** Market, COLA, & Merit Adjustments
- 2** Request-4% Inflationary Increase
- 3** Additional cell phone plan for new employee
- 4** Projected 10% increase in vehicle insurance

STAFFING

Position	FY2021	FY2022	Tentative FY2023
Fleet/Facilities Manager	0.50	0.50	0.50
Facilities Journeyman	1.00	1.00	1.00
Apprentice Mechanic	0.20	0.20	0.20
Building Custodian	2.00	2.00	2.00
TOTAL BUILDING & GROUNDS	3.70	3.70	3.70

Public Works—Parks and Cemetery



DIVISION DESCRIPTION

The Parks and Cemetery Division is responsible for the maintenance of all City owned recreational open space including the Cemetery, parks, and trails. The division is also responsible for maintaining the landscaped medians and park strips within Midvale, and for overseeing the contract with the landscape company contracted by the City. The Parks and Cemetery Division maintains and cleans all associated park facilities including: Restrooms, playground equipment, splash pad, sporting courts, and landscape irrigation maintenance. The division also performs all burials and coordinates all funerals and cemetery work.

At a Glance:

Total Budget: \$737,952 | Full-Time Equivalent Employees: 4

Public Works—Parks and Cemetery

BUDGET

Parks and Cemetery						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Personnel						
Salaries	126,201	150,095	146,473	214,774	68,301	46.6% 1
Overtime	874	1,878	3,000	4,000	1,000	33.3% 2
Benefits	49,325	46,761	65,777	110,879	45,102	68.6% 1
Uniform Allowance	1,676	1,118	2,500	3,450	950	38.0% 2
Total Personnel	178,076	199,852	217,750	333,103	115,353	53.0%
Operating						
Subscriptions and Memberships	1,578	1,938	1,200	1,664	464	38.7% 2
Education and Travel	1,629	4,579	6,900	9,200	2,300	33.3% 2
Repairs, Maintenance, and Supplies	25,465	21,666	19,000	19,760	760	4.0% 3
Soft Fall Fill	2,964	3,000	3,000	3,120	120	4.0% 3
Medical and Safety Supplies	361	932	1,250	1,300	50	4.0% 3
Information Technology Equipment (Interfund)	2,500	2,092	7,835	5,284	(2,551)	-32.6%
Vehicle Operating Costs (Interfund)	7,100	7,442	10,142	10,781	639	6.3%
Small Capital Purchases	-	-	5,000	-	(5,000)	-100.0%
Electricity	11,399	14,301	18,500	19,240	740	4.0% 3
Communications and Telephone	1,288	1,560	1,702	2,170	468	27.5% 2
Contract Labor	177,904	175,146	250,000	275,000	25,000	10.0% 4
Software	-	-	5,400	5,400	-	0.0%
Miscellaneous Supplies	48	-	500	500	-	0.0%
Miscellaneous Services	2,395	45,410	2,000	2,000	-	0.0%
Total Operating	234,631	278,066	332,429	355,419	22,990	6.9%
Capital						
Building Improvements	4,978	4,060	8,000	8,000	-	0.0%
Fleet Vehicle Replacement (Interfund)	12,100	52,997	12,817	41,430	28,613	223.2% 2
Total Capital	17,078	57,057	20,817	49,430	28,613	137.5%
TOTAL EXPENDITURES	\$ 429,785	\$ 534,975	\$ 570,996	\$ 737,952	\$ 166,956	29.2%

1 Addition of a new FTE (Half Year) and Market, COLA, & Merit Adjustments

2 Addition of new FTE (Half Year)

3 Request-4% Inflationary Increase

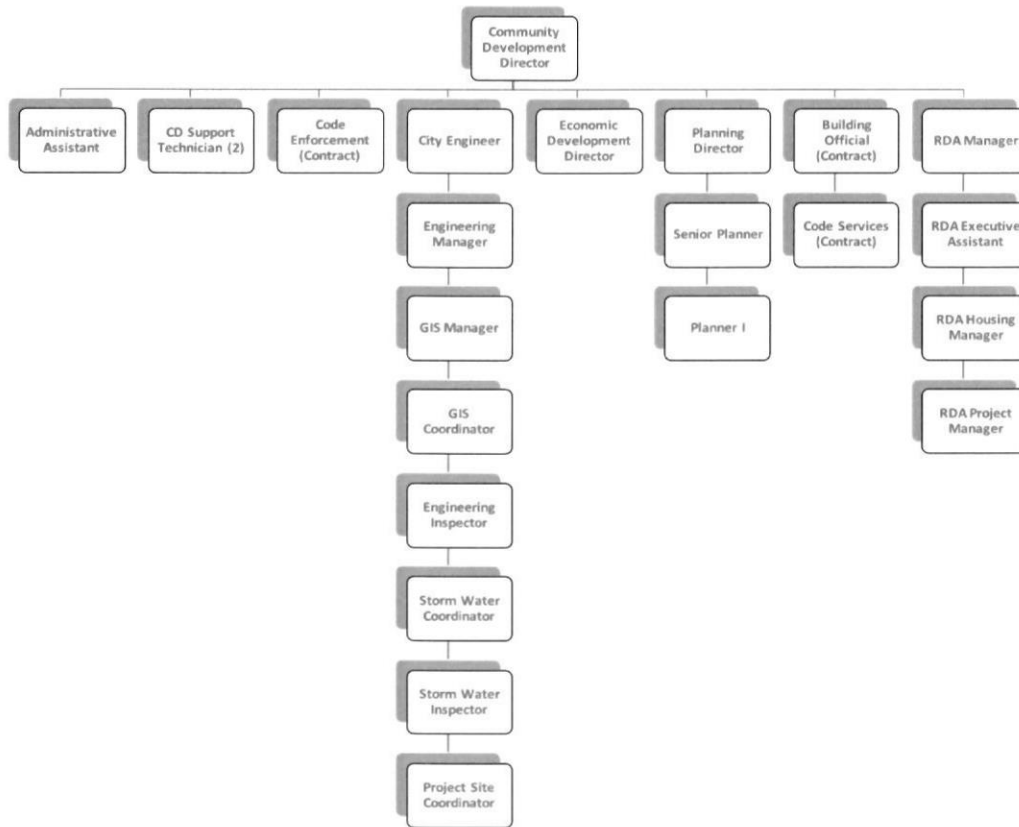
4 Request-\$25,000 increase in park maintenance contract for new parks

Public Works—Parks and Cemetery

STAFFING

Position	FY2021	FY2022	Tentative FY2023
Operations Support Supervisor	0.55	0.00	0.00
Parks Crew Lead	1.00	1.00	1.00
Parks Maintenance I	1.00	1.00	1.00
Parks Maintenance I	0.00	0.00	0.50
Equipment Operator I	1.00	1.00	1.00
TOTAL PARKS & CEMETERY	3.55	3.00	3.50

Community Development—Administration



DEPARTMENT DESCRIPTION

Community Development Administration includes overall support for the divisions within Community Development, economic development, business licensing, and a grant funded Project Site Coordinator.

At a Glance:

Total Budget: \$825,329 | Full-Time Equivalent Employees: 5.5

Community Development—Administration

BUDGET

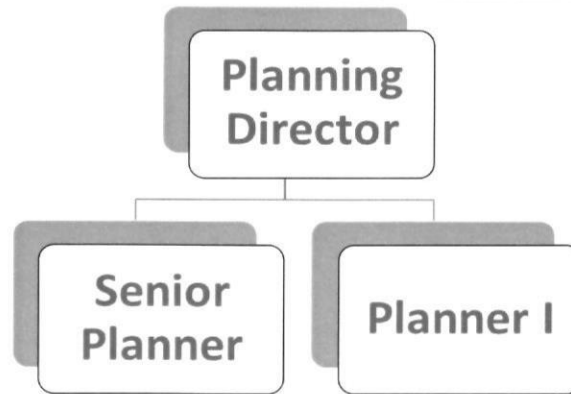
Community Development Administration						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Personnel						
Salaries	308,039	458,441	465,033	503,779	38,746	8.3%
Overtime	-	-	500	500	-	0.0%
Benefits	135,395	241,318	231,295	226,145	(5,150)	-2.2%
Car Allowance	4,673	6,000	6,000	6,000	-	0.0%
Total Personnel	448,107	705,759	702,828	736,424	33,596	4.8%
Operating						
Subscriptions and Memberships	2,821	2,377	5,200	5,200	-	0.0%
Education and Travel	-	798	6,500	6,500	-	0.0%
Bank Charges	-	-	12,820	12,820	-	0.0%
Repairs, Maintenance, and Supplies	268	-	500	500	-	0.0%
Information Technology Equipment (Interfund)	9,300	7,005	15,192	10,878	(4,314)	-28.4%
Vehicle Operating Costs (Interfund)	3,500	3,721	5,071	5,390	319	6.3%
Communications and Telephone	1,226	1,209	1,216	1,216	-	0.0%
Professional Services	-	-	21,500	21,500	-	0.0%
Special Development Projects	1,500	-	10,000	10,000	-	0.0%
Economic Development Promotions	84	35	10,000	10,000	-	0.0%
Miscellaneous Supplies	793	584	1,000	1,000	-	0.0%
Miscellaneous Services	-	7	500	500	-	0.0%
Total Operating	19,492	15,736	89,499	85,504	(3,995)	-4.5%
Capital						
Fleet Vehicle Replacement (Interfund)	2,000	2,371	2,116	3,401	1,285	60.7%
TOTAL EXPENDITURES	\$ 469,599	\$ 723,866	\$ 794,443	\$ 825,329	\$ 30,886	3.9%

1 Market, COLA, & Merit Adjustments

STAFFING

Position	FY2021	FY2022	Tentative FY2023
Community Development Director	1.00	1.00	1.00
Economic Development Director	1.00	1.00	1.00
Executive Assistant	1.00	0.50	0.50
Project Site Coordinator*	1.00	1.00	1.00
Community Development Support	2.00	2.00	2.00
TOTAL COMMUNITY DEVELOPMENT ADMIN	6.00	5.50	5.50

Community Development—Planning and Zoning



DEPARTMENT DESCRIPTION

The Planning and Zoning Division is responsible for providing effective, transparent, and efficient professional services to the public. The Division also ensures compliance with Midvale City's Municipal Code for all building plans, subdivision plans, land use and zone amendments, etc. In addition, the division is charged with creation and modification of the City's General Plans and other planning documents.

BUDGET

Planning and Zoning						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Personnel						
Salaries	256,722	216,630	231,353	270,076	38,723	16.7% 1
Overtime	405	162	1,000	1,000	-	0.0%
Benefits	85,692	81,179	101,700	129,209	27,509	27.0% 1
Car Allowance	2,308	-	-	-	-	0.0%
Total Personnel	345,127	297,971	334,053	400,285	66,232	19.8%
Operating						
Subscriptions and Memberships	1,010	674	3,000	3,000	-	0.0%
Education and Travel	-	-	10,000	10,000	-	0.0%
Repairs, Maintenance, and Supplies	-	-	500	500	-	0.0%
Information Technology Equipment (Interfund)	12,100	7,189	13,275	8,457	(4,818)	-36.3%
Communications and Telephone	87	10	1,500	1,500	-	0.0%
Professional Services	10,700	32,030	62,270	10,000	(52,270)	-83.9%
Contract Labor	-	-	400	400	-	0.0%
Special Development Projects	-	-	1,000	1,000	-	0.0%
Miscellaneous Supplies	725	273	500	2,000	1,500	300.0% 2
Miscellaneous Services	-	-	500	500	-	0.0%
Total Operating	24,622	40,176	92,945	37,357	(55,588)	-59.8%
TOTAL EXPENDITURES	\$ 369,749	\$ 338,147	\$ 426,998	\$ 437,642	\$ 10,644	2.5%

At a Glance:

Total Budget: \$437,642 | Full-Time Equivalent Employees: 3

Community Development—Planning and Zoning

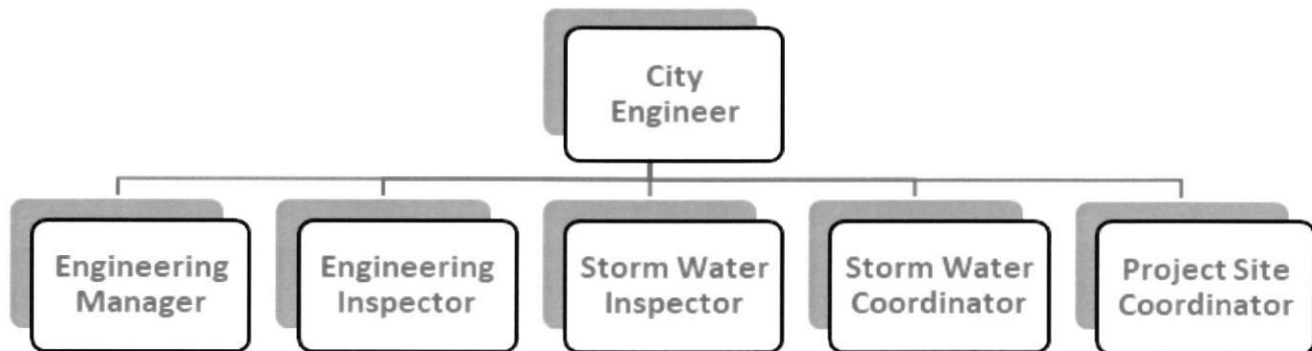
BUDGET CONTINUED

- 1 Market, COLA, & Merit Adjustments
- 2 Transfer portion of public notice budget from the Recorder's Office budget

STAFFING

Position	FY2021	FY2022	Tentative FY2023
City Planner	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00
Planner I/II	1.00	1.00	1.00
TOTAL PLANNING AND ZONING	3.00	3.00	3.00

Community Development—Engineering



BUDGET

Engineering						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Personnel						
Salaries	111,256	116,455	123,473	85,206	(38,267)	-31.0%
Benefits	40,410	42,163	44,192	23,939	(20,253)	-45.8%
Uniform Allowance	2,844	1,951	2,500	2,500	-	0.0%
Total Personnel	154,510	160,569	170,165	111,644	(58,521)	-34.4%
Operating						
Subscriptions and Memberships	1,004	820	600	600	-	0.0%
Education and Travel	6,995	757	10,600	10,600	-	0.0%
Information Technology Equipment (Interfund)	9,400	6,772	14,380	10,072	(4,308)	-30.0%
Vehicle Operating Costs (Interfund)	7,100	7,442	10,142	10,781	639	6.3%
Communications and Telephone	3,096	1,688	3,000	3,000	-	0.0%
Professional Services	25,075	28,313	39,000	39,000	-	0.0%
Engineering Supplies	-	642	1,600	1,600	-	0.0%
Computer Software	-	-	10,300	-	(10,300)	-100.0%
Miscellaneous Supplies	2,374	576	500	500	-	0.0%
Miscellaneous Services	-	50	500	500	-	0.0%
Total Operating	55,044	47,060	90,622	76,653	(13,969)	-15.4%
Capital						
Fleet Vehicle Replacement (Interfund)	11,500	13,115	13,434	22,791	9,357	69.7%
TOTAL EXPENDITURES	\$221,054	\$220,744	\$ 274,221	\$ 211,088	\$ (63,133)	-23.0%

At a Glance:

Total Budget: \$211,088 | Full-Time Equivalent Employees: .75

Community Development—Engineering

BUDGET CONTINUED

- 1** GIS moved to the Information Technology department and Market, COLA, & Merit Adjustments
- 2** GIS moved to the Information Technology department

STAFFING

Position	FY2021	FY2022	Tentative FY2023
City Engineer	0.25	0.25	0.25
Engineering Manager	0.50	0.50	0.50
GIS Manager	0.35	0.35	0.00
GIS Specialist I	0.35	0.35	0.00
TOTAL ENGINEERING	1.45	1.45	0.75

Community Development—Code Enforcement

BUDGET

Code Enforcement						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Personnel						
Salaries	-	-	-	-	-	0.0%
Benefits	10,265	2,718	-	-	-	0.0%
Total Personnel	10,265	2,718	-	-	-	0.0%
Operating						
Subscriptions and Memberships	-	-	300	300	-	0.0%
Education and Travel	-	-	500	500	-	0.0%
Information Technology Equipment (Interfund)	2,500	148	3,008	2,101	(907)	-30.2%
Vehicle Operating Costs (Interfund)	-	-	-	-	-	0.0%
Miscellaneous Supplies	744	-	1,000	1,000	-	0.0%
Miscellaneous Services	-	350	1,000	1,000	-	0.0%
Total Operating	3,244	498	5,808	4,901	(907)	-15.6%
TOTAL EXPENDITURES	\$ 13,509	\$ 3,216	\$ 5,808	\$ 4,901	\$ (907)	-15.6%

1

1

Code Enforcement services are provided by Unified Police Department, which is funded in the Public Safety budget. Benefits is for COBRA eligible former employee.

At a Glance:

Total Budget: \$4,901 | Full-Time Equivalent Employees: 0

Community Development—Building Inspection

DEPARTMENT DESCRIPTION

The City contracts out building inspection services to a professional engineering company. The department's budget includes payments to the engineering company, along with incidental costs related to the building inspection process.

BUDGET

Building Inspection						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Personnel						
Benefits	(229)	-	-	-	-	0.0%
Total Personnel	(229)	-	-	-	-	0.0%
Operating						
Repairs, Maintenance, and Supplies	572	-	1,500	1,500	-	0.0%
Information Technology Equipment (Interfund)	7,000	4	16	32	16	100.0%
Communications and Telephone	803	323	-	-	-	0.0%
Professional Services	316,303	358,949	286,900	286,900	-	0.0%
Miscellaneous Supplies	569	-	500	500	-	0.0%
Miscellaneous Services	-	-	500	500	-	0.0%
Total Operating	325,247	359,276	289,416	289,432	16	0.0%
Capital						
Fleet Vehicle Replacement (Interfund)	-	-	-	-	-	0.0%
TOTAL EXPENDITURES	\$ 325,018	\$ 359,276	\$ 289,416	\$ 289,432	\$ 16	0.0%

At a Glance:

Total Budget: \$289,432 | Full-Time Equivalent Employees: 0

Debt Service Funds



Debt Service Fund

BUDGET

Debt Service						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Revenues:						
Interest revenue	-	-	-	-	-	0.0%
Loan Payment - Developer	-	-	245,331	245,331	-	0.0%
Transfer from General Fund	-	-	1,156,098	1,157,961	1,863	0.2%
Transfer From Bingham Junction Project Area	-	-	-	-	-	0.0%
Total Personnel	-	-	1,401,429	1,403,292	1,863	0.1%
Expenditures:						
Lease payment to MBA	-	-	372,898	374,961	2,063	0.6%
Trustee and bond related fees	-	-	6,000	6,000	-	0.0%
Debt service principal	-	-	699,479	777,000	77,521	11.1%
Debt service interest	-	-	323,052	245,331	(77,721)	-24.1%
Total Operating	-	-	1,401,429	1,403,292	1,863	0.1%
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ 3,726	0.0%

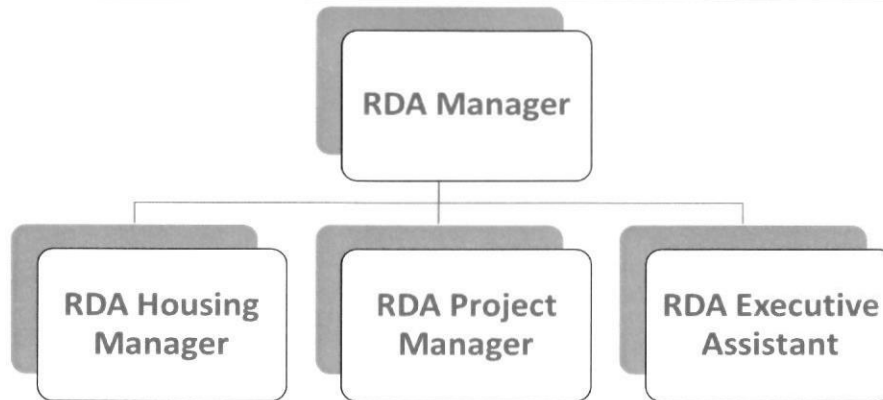
At a Glance:

Total Budget: \$1,403,292 | Full-Time Equivalent Employees: 0

Special Revenue Funds



Redevelopment Agency—Operations



BUDGET

Redevelopment Agency - Operations						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Revenues:						
Interest Earnings	4,144	3,524	2,000	2,000	-	0.0%
Miscellaneous revenue	228	200	-	-	-	0.0%
Transfer from other RDA accts	862,900	718,749	790,085	735,752	(54,333)	-6.9%
Contribution from Fund Balance	-	-	-	-	-	0.0%
Transfer from General Fund	-	-	-	-	-	0.0%
TOTAL REVENUES	\$ 867,272	\$ 722,473	\$ 792,085	\$ 737,752	\$ (54,333)	-6.9%
Expenditures:						
Personnel						
Salaries	206,638	239,540	190,606	272,646	82,040	43.0%
Benefits	114,126	149,206	121,147	146,513	25,366	20.9%
Car Allowance	635	-	564	-	(564)	-100.0%
Total Personnel	321,399	388,746	312,317	419,159	106,842	34.2%
Operating						
Subscriptions and Memberships	976	310	1,680	1,680	-	0.0%
Education and Travel	2,840	95	12,800	15,000	2,200	17.2%
Equipment, Supplies, and Maintenance	4,244	537	10,000	5,000	(5,000)	-50.0%
Information Technology Equipment (Interfund)	3,100	3,612	6,200	5,960	(240)	-3.9%
Communications and Telephone	1,122	1,232	800	800	-	0.0%
Professional Services	94,164	42,453	65,000	50,000	(15,000)	-23.1%
Administrative Fee (Interfund)	262,200	262,988	233,158	241,591	8,433	3.6%
Education	200	-	-	-	-	0.0%
Contributions to Fund Balance	-	-	150,130	-	-	-100.0%
Total Operating	368,846	311,227	479,768	320,031	(9,607)	-33.3%
TOTAL EXPENDITURES	\$ 690,245	\$ 699,973	\$ 792,085	\$ 739,190	\$ 97,235	-6.7%
NET REVENUES OVER/(UNDER) EXPENDITURES	\$ 177,027	\$ 22,500	\$ -	\$ (1,438)	\$ (151,568)	
FUND BALANCE - BEGINNING	171,232	348,259	370,759	370,759	-	0.0%
FUND BALANCE - ENDING	\$ 348,259	\$ 370,759	\$ 370,759	\$ 369,321	\$ (1,438)	-0.4%

1 .5 FTE increase of RDA Project Manager and Market, COLA, & Merit Adjustments

At a Glance:

Total Budget: \$737,752 | Full-Time Equivalent Employees: 3.4

Redevelopment Agency—Operations

STAFFING

Position	FY2021	FY2022	Tentative FY2023
RDA Manager	1.00	1.00	1.00
RDA Housing Project Manager	1.00	0.40	0.40
RDA Project Manager	1.00	0.50	1.00
Executive Assistant	1.00	0.50	0.50
CD Executive Assistant	0.00	0.50	0.50
TOTAL BUSINESS LICENSING	4.00	2.90	3.40

Redevelopment Agency—Bingham Junction

FUND DESCRIPTION

The Bingham Junction Project Area was adopted by the Redevelopment Agency of Midvale City and the Board of Directors on August 10, 2004. The project area encompasses 390 acres in the northwest corner of the City. This project area consists primarily of the Midvale Slag Superfund Site, which completed major cleanup activities by 2007.

The Bingham Junction Project Area provides for collection of 80 percent of the property tax increment generated for a period of 25 years. The primary purpose of the project area is to address the extraordinary costs imposed on the property as a former Superfund site, as well as the construction of infrastructure to prepare the area for development activities.

BUDGET

Redevelopment Agency - Bingham Junction Project Area						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Revenues:						
Tax Increment Revenue	889,722	677,947	586,421	592,800	6,379	1.1%
Contributions From Other Governments (Tax Increment)	6,541,651	7,115,557	6,893,701	7,007,200	113,499	1.6%
Interest Earnings	139,422	82,312	40,000	40,000	-	0.0%
Bond Interest Revenue	534,016	6,408	-	-	-	0.0%
IRS Debt Subsidy	387,834	-	-	-	-	0.0%
Transfer from other RDA accts	-	-	50,000	50,000	-	0.0%
Contribution from Fund Balance	-	-	1,435,640	-	(1,435,640)	-100.0%
TOTAL REVENUES	\$ 8,492,645	\$ 7,882,224	\$ 9,005,762	\$ 7,690,000	\$(1,315,762)	-14.6%
Expenditures:						
Professional Services	1,000	9,828	-	-	-	0.0%
Surrounding properities C/Y	-	-	-	-	-	0.0%
Developer reimbursement	2,219,152	1,366,573	1,242,000	1,242,000	-	0.0%
County Storm Drain contrib	15,000	-	-	-	-	0.0%
Public Art - P/Y	25,000	-	50,000	90,000	40,000	80.0%
Infrastructure imprvmnts - C/Y	193,744	6,938	4,694	-	(4,694)	-100.0%
Debt service principal	20,618,000	1,960,000	2,039,000	2,120,000	81,000	4.0%
Bond issuance costs	-	-	-	-	-	0.0%
Interest on bonds	2,710,722	1,514,685	1,439,715	1,359,992	(79,723)	-5.5%
Transfer to Administration	862,900	685,267	571,123	620,502	49,379	8.6%
Transfer to Citywide Housing	500,000	500,000	1,952,000	1,520,000	(432,000)	-22.1%
Transfer to Jordan Bluffs Proj	157,399	93,333	-	-	-	0.0%
Transfer to Main St Proj	25,000	286,750	1,631,730	50,000	(1,581,730)	-96.9%
TOTAL EXPENDITURES	\$ 27,327,917	\$ 6,423,374	\$ 8,930,262	\$ 7,002,494	\$(1,927,768)	-21.6%
NET REVENUES OVER/(UNDER) EXPENDITURES	(18,835,272)	1,458,850	75,500	687,506	612,006	
FUND BALANCE - BEGINNING	24,420,226	5,584,954	7,043,804	7,119,304	75,500	1.1%
FUND BALANCE - ENDING	\$ 5,584,954	\$ 7,043,804	\$ 7,119,304	\$ 7,806,810	\$ 687,506	9.7%

At a Glance:

Total Budget: \$7,002,494 | Full-Time Equivalent Employees: 0

Redevelopment Agency—Jordan Bluffs

FUND DESCRIPTION

The Jordan Bluffs Project Area was created to assist with redevelopment of the former Sharon Steel site. After 13 years of careful work on the part of the Redevelopment Agency, Environmental Projection Agency, and the Utah Department of Environmental Quality, construction has started on what is poised to be the center of growth and industry in Midvale.

This project area has not been “triggered” yet, meaning the Redevelopment Agency is not collecting tax increment on this project area. Once triggered, the collection period will be for 25 years, with participating entities agreeing to contribute 80 percent of their tax increment to the Project Area to assist with the extraordinary costs of developing this former Superfund site.

BUDGET

Redevelopment Agency - Jordan Bluffs Project Area						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Revenues:						
Interest revenue	-	2,953	3,000	5,000	2,000	66.7%
Transfer from other RDA funds	157,399	93,333	1,342,413	2,300,000	957,587	71.3%
Contribution from Fund Balance	-	-	6,267	-	(6,267)	-100.0%
TOTAL REVENUES	\$ 157,399	\$ 96,286	\$ 1,351,680	\$ 2,305,000	\$ 953,320	70.5%
Expenditures:						
Infrastructure	83,399	-	-	-	-	0.0%
Professional Services	112,000	127,474	125,000	112,000	(13,000)	-10.4%
Developer Reimbursement	-	-	630,000	1,100,000	470,000	74.6%
Taxing Entity Tax Payments	-	167,409	218,016	460,000	241,984	111.0%
Public Art	-	-	-	-	-	0.0%
Transfer to Administration	-	33,482	43,603	115,250	71,647	164.3%
Transfer to Citywide Housing	-	133,927	174,413	368,000	193,587	111.0%
Contribution to Fund Balance	-	-	154,381	149,750	(4,631)	-3.0%
TOTAL EXPENDITURES	\$ 195,399	\$ 462,292	\$ 1,345,413	\$ 2,305,000	\$ 959,587	71.3%
NET REVENUES OVER/(UNDER) EXPENDITURES	(38,000)	(366,006)	6,267	-	(6,267)	
FUND BALANCE - BEGINNING	87,954	49,954	(316,052)	(309,785)	6,267	-2.0%
FUND BALANCE - ENDING	\$ 49,954	\$ (316,052)	\$ (309,785)	\$ (309,785)	\$ -	0.0%

At a Glance:

Total Budget: \$2,305,000 | Full-Time Equivalent Employees: 0

Redevelopment Agency—Main Street

FUND DESCRIPTION

The Redevelopment Agency is currently working with its consultant and taxing entities to develop a strategy and budget that will lead to the success of the Main Street project area. The Redevelopment Agency's goal in this project is to strengthen this part of the community by stabilizing the housing stock, upgrading infrastructure, improving parking, and adding new commercial uses through rehabilitation of existing buildings and new development.

BUDGET

Redevelopment Agency - Main Street Project Area						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Revenues:						
Interest revenue	-	325	2,000	-	(2,000)	-100.0%
Sale of Properties Held for Resale	-	-	193,000	-	(193,000)	-100.0%
Transfer from other RDA A/C	25,000	286,750	1,631,730	50,000	(1,581,730)	-96.9%
Contribution from Fund Balance	-	-	-	-	-	0.0%
Transfer from General Fund	-	6,000	-	1,377,600	1,377,600	0.0%
TOTAL REVENUES	\$ 25,000	\$ 293,075	\$ 1,826,730	\$ 1,427,600	\$ (399,130)	0.0%
Expenditures:						
Project Area improvements	6,456	168	10,000	10,000	-	0.0%
Professional Services	-	29,121	44,000	65,000	21,000	47.7%
Miscellaneous Supplies	-	-	1,536	2,000	464	30.2%
Revolving Loan Program	-	-	250,000	1,250,000	1,000,000	400.0%
Property Acquisition	-	248,469	148	-	(148)	-100.0%
Public Art	-	-	146,730	70,600	(76,130)	-51.9%
Events and Promotion	-	-	10,000	30,000	20,000	200.0%
Contribution to Fund Balance	-	-	1,364,316	-	(1,364,316)	-100.0%
TOTAL EXPENDITURES	\$ 6,456	\$ 277,758	\$ 1,826,730	\$ 1,427,600	\$ (399,130)	0.0%
NET REVENUES OVER/(UNDER) EXPENDITURES	18,544	15,317	-	-	-	
FUND BALANCE - BEGINNING	39,818	58,362	73,679	73,679	-	0.0%
FUND BALANCE - ENDING	\$ 58,362	\$ 73,679	\$ 73,679	\$ 73,679	\$ -	0.0%

At a Glance:

Total Budget: \$1,427,600 | Full-Time Equivalent Employees: 0

Redevelopment Agency—City-Wide Housing

FUND DESCRIPTION

The Redevelopment Agency of Midvale City is charged with leading the City's housing-related efforts through the establishment of policies and the administration of programs, including the preparation and implementation of the Midvale City Housing Plan and the Neighborhood Housing Improvement Program. The Agency has assumed the lead role in housing policy and development because it is the primary funding source for moderate- to low-income housing in Midvale. These housing funds are primarily generated by a required 20 percent housing set-aside in the Bingham Junction Project Area and Jordan Bluffs Project Area.

BUDGET

Redevelopment Agency - City-Wide Housing						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Revenues:						
Interest revenue	19,368	16,190	8,000	8,000	-	0.0%
Lease revenue - Applewood	-	-	14,055	14,055	-	0.0%
Transfer from other RDA account	500,000	633,927	2,323,905	1,888,000	(435,905)	-18.8%
Contribution from Fund Balance	-	-	-	681,402	681,402	0.0%
TOTAL REVENUES	\$ 519,368	\$ 650,117	\$ 2,345,960	\$ 2,591,457	\$ 245,497	10.5%
Expenditures:						
Salaries	-	-	65,143	45,816	(19,327)	-29.7%
Benefits	-	-	32,959	17,399	(15,560)	-47.2%
Equipment, Supplies, and Maint	-	-	2,000	2,000	-	0.0%
Communications/Telephone	-	-	242	242	-	0.0%
Affordable Housing Plan	5,000	-	-	-	-	0.0%
Affordable Housing Incentives	-	83,037	1,780,000	2,000,000	220,000	12.4%
Housing Programs	870	-	-	275,000	275,000	0.0%
Recreation Amenity Program	-	-	-	100,000	100,000	0.0%
Homeownership/Landlord Education	-	-	5,000	1,000	(4,000)	-80.0%
Home Repair Loan Program	-	-	-	150,000	150,000	0.0%
Contribution to Fund Balance	-	-	460,617	-	(460,617)	-100.0%
TOTAL EXPENDITURES	\$ 5,870	\$ 83,037	\$ 2,345,961	\$ 2,591,457	\$ 245,496	10.5%
NET REVENUES OVER/(UNDER) EXPENDITURES	513,498	567,080	(1)	-	1	
FUND BALANCE - BEGINNING	916,213	1,429,711	1,996,791	1,996,790	(1)	0.0%
FUND BALANCE - ENDING	\$1,429,711	\$1,996,791	\$1,996,790	\$1,996,790	\$ -	0.0%

STAFFING

Position	FY2021	FY2022	Tentative FY2023
RDA Housing Project Manager	0.00	0.60	0.60
TOTAL BUSINESS LICENSING	-	0.60	0.60

At a Glance:

Total Budget: \$2,591,457 | Full-Time Equivalent Employees: .60

Municipal Building Authority (MBA)

FUND DESCRIPTION

The MBA issued bonds in October 2012 which provided construction funds of \$7,653,500. Midvale City contributed \$1,506,500 to the MBA from the sale of the former City Hall property (655 W Center St) and the Fire Station at 607 E 7200 S. Contributions from other City funds totaled \$606,800. Combining these funding sources, \$9,766,800 was available for three major capital projects: City Hall/Justice Court, City Park improvements, and City-wide Street Lighting. All three projects were completed in fiscal year 2015.

Debt service on the MBA bonds is paid by the MBA with lease revenue from other City funds. In 2013, the MBA acquired the building in the City Park and leased it to the Boys & Girls Club. In 2017, the MBA acquired the former Midvale Middle School seminary building on Wasatch St. and leased it to the Community Action Program. Revenue from these leases reduces the annual lease payment required from the General Fund.

BUDGET

Municipal Building Authority						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Revenues:						
Lease Revenue - Boys and Girls Club	70,308	70,308	70,308	70,308	-	0.0%
Lease Revenue - Streetlighting Fund	211,000	211,000	211,000	211,000	-	0.0%
Lease Revenue - Midvale City	361,000	370,006	372,898	374,961	2,063	0.6%
Lease Revenue - Head Start	24,000	24,000	24,000	24,000	-	0.0%
Interest revenue - Bond Proceeds	14,101	3,088	-	-	-	-
Interest Earnings	(2,974)	1,820	800	1,000	200	25.0%
TOTAL REVENUES	\$ 677,435	\$ 680,222	\$ 679,006	\$ 681,269	\$ 2,263	0.3%
Expenditures:						
Operating						
Professional Services	535	2,520	3,100	6,100	3,580	96.8%
Debt Service						
Debt Service - Principal	475,000	490,000	500,000	510,000	20,000	2.0%
Debt Service - Interest	195,456	185,806	175,906	165,169	(20,637)	-6.1%
Total Debt Service	670,456	675,806	675,906	675,169	(637)	-0.1%
TOTAL EXPENDITURES	\$ 670,991	\$ 678,326	\$ 679,006	\$ 681,269	\$ 2,943	0.3%
NET REVENUES OVER/(UNDER) EXPENDITURES						
	6,444	1,896	-	-	(680)	
FUND BALANCE - BEGINNING						
	654,916	661,360	663,256	663,256	-	0.0%
FUND BALANCE - ENDING						
	\$ 661,360	\$ 663,256	\$ 663,256	\$ 663,256	\$ -	0.0%

At a Glance:

Total Budget: \$681,269 | Full-Time Equivalent Employees: 0

Capital Projects



Capital Projects

FUND DESCRIPTION

The Capital Projects fund accounts for financial resources to be used for the acquisition of major capital facilities (other than those financed by enterprise or internal service fund activities).

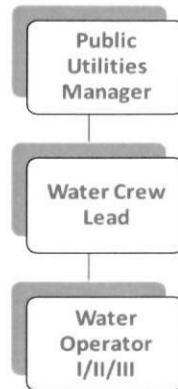
BUDGET

Capital Projects Fund						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Revenues:						
Sales tax	735,260	866,793	932,707	1,000,000	67,293	7.2%
CDBG Grant	150,000	-	242,359	-	(242,359)	-100.0%
State Transportation Funds	1,523,805	-	-	500,000	500,000	0.0%
WFRC Grant	-	-	136,000	105,000	(31,000)	-22.8%
Interest Earnings	57,252	20,514	-	-	-	0.0%
Proceeds from sale of assets	46,297	-	-	-	-	0.0%
Proceeds from borrowings	-	2,163,893	5,500,000	-	(5,500,000)	-100.0%
Transfer from GF	558,412	196,887	549,526	1,037,600	488,074	88.8%
Contribution - Highway Funds	1,523,805	-	-	-	-	0.0%
Use of Fund Balance	-	-	1,708,908	-	(1,708,908)	-100.0%
TOTAL REVENUES	\$ 4,594,831	\$ 3,248,087	\$ 9,069,500	\$ 2,642,600	\$ (6,426,900)	-70.9%
Expenditures:						
City Bldg Improvements	-	24,163	-	73,000	73,000	0.0%
Sidewalk/Curb/Gutter replace	89,780	146,220	100,000	200,000	100,000	100.0%
Traffic Calming program	14,499	-	40,000	-	(40,000)	-100.0%
Facility Maintenance	-	-	50,000	94,600	44,600	89.2%
Public Works Building Renovation	-	-	-	75,000	75,000	0.0%
Cemetery Improvements	-	-	4,500	90,000	85,500	1900.0%
Parks Master Plan/Impact Fee Study	-	-	80,000	-	(80,000)	-100.0%
Major Road CIP project	986,135	-	-	-	-	0.0%
Transportation Master Plan/Impact Fee Study	-	-	80,000	-	(80,000)	-100.0%
City Hall Overflow Parking	-	-	75,000	-	(75,000)	-100.0%
Housing Trust Fund	-	-	150,000	-	(150,000)	-100.0%
Property Acquisition	-	-	25,000	-	(25,000)	-100.0%
Crosswalk Improvements	510,012	-	-	-	-	0.0%
7200 S. Gateway Project	-	-	166,000	-	(166,000)	-100.0%
WFRC Visioning Grant Match	-	-	150,000	-	(150,000)	-100.0%
UDOT Canal Trails Grant Match	-	-	75,000	-	(75,000)	-100.0%
Fort Union Corridor Study	-	-	-	115,000	115,000	0.0%
Christmas decorations	25,203	-	4,797	25,000	20,203	421.2%
CDBG Project - Foxbridge	2,130	-	-	-	-	0.0%
Main/Wasatch intersection stud	11,368	7,796	-	-	-	0.0%
Marquee sign	71	55,905	-	-	-	0.0%
Midvale Mural Program	-	-	4,500	20,000	15,500	344.4%
Community Gardens	-	-	-	50,000	50,000	0.0%
Community swimming pool	-	-	250,000	200,000	(50,000)	-20.0%
CDBG Project - ADA Ramps	198,154	63,066	242,529	-	(242,529)	-100.0%
Parking Structure Loans	-	2,163,893	5,500,000	-	(5,500,000)	-100.0%
Bingham Junction development	1,523,805	-	-	-	-	0.0%
HB244 Transportation Projects	-	-	500,000	500,000	-	0.0%
TOTAL EXPENDITURES	\$ 7,167,824	\$ 3,686,491	\$ 9,460,641	\$ 2,642,600	\$ (6,818,041)	-72.1%
NET REVENUES OVER/(UNDER) EXPENDITURES	(2,572,993)	(438,404)	(391,141)	-	391,141	

Enterprise Funds



Public Works—Water



DIVISION DESCRIPTION

The Water Division is accountable for providing safe and reliable culinary water to the nearly 9000 metered connections within Midvale, in compliance with all state and federal standards.

The division is responsible for all water system maintenance and operations, responding to emergency calls and system needs 24 hours a day, seven days a week.

At a Glance:

Total Budget: \$11,912,530 | Full-Time Equivalent Employees: 12.10

Public Works—Water

BUDGET

Water Utility Fund						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Revenues:						
Water User Charges	5,055,765	5,535,192	2,560,725	2,881,367	320,642	12.5%
Water user charges - Consumption	-	-	3,062,833	3,737,059	674,226	22.0%
Water User Charges-City Owned	-	-	92,668	100,081	7,413	8.0%
Utility Billing Write-Offs	(28)	(194)	-	-	-	0.0%
Water Connection Fees	61,765	42,320	60,000	61,800	1,800	3.0%
Water Reconnection Fees	37,962	26,436	45,000	46,350	1,350	3.0%
Service Charges	34,318	48,172	52,587	55,790	3,203	6.1%
Impact Fees	-	-	-	152,395	152,395	0.0%
Hydrant Rental	18,527	44,975	20,000	20,600	600	3.0%
Miscellaneous	200	3,824	1,000	1,000	-	0.0%
IRS Debt Service Subsidy (Build America Bonds)	100,847	49,170	-	-	-	0.0%
Interest Revenue	22,575	15,894	8,600	8,600	-	0.0%
Interest Revenue-Bond Proceeds	56,105	3,576	-	-	-	0.0%
Bond Premium Amortization	45,319	45,319	-	-	-	0.0%
American Rescue Plan Act	-	-	2,019,299	2,019,299	-	0.0%
Proceeds from sale of bonds	-	-	-	5,300,000	5,300,000	0.0%
TOTAL REVENUES	\$ 5,433,355	\$ 5,814,684	\$ 7,922,712	\$ 14,384,341	\$ 6,461,629	81.6%
Expenditures:						
Personnel						
Salaries	619,377	669,313	715,173	787,915	72,742	10.2% 1
Overtime	17,987	10,996	25,000	20,000	(5,000)	-20.0%
Benefits	345,022	388,653	393,529	395,412	1,883	0.5% 1
Pension Expense	(1,834)	(10,693)	-	-	-	0.0%
Uniform Allowance	4,253	4,062	8,000	8,240	240	3.0% 2
Total Personnel	984,805	1,062,331	1,141,702	1,211,567	69,865	6.1%
Operating						
Subscriptions and Memberships	2,171	2,136	4,050	4,172	122	3.0% 2
Education and Travel	6,502	5,633	15,000	15,000	-	0.0%
Postage	22,381	17,369	15,000	15,450	450	3.0% 2
Bank Charges	-	-	41,689	42,940	1,251	3.0% 2
Equipment and Building - Repairs, Maintenance, and S	111,388	66,084	55,000	56,650	1,650	3.0% 2
Miscellaneous Supplies	-	449	-	-	-	0.0%
Medical and Safety Supplies	2,980	3,018	6,000	6,240	240	4.0% 2
Information Technology Equipment (Interfund)	6,800	4,179	10,607	7,910	(2,697)	-25.4%
Vehicle Operating Costs (Interfund)	60,200	63,264	86,209	91,636	5,427	6.3%
Lease of Public Works Space (Interfund)	14,000	14,000	14,000	14,000	-	0.0%
Electricity	156,240	183,442	240,000	247,200	7,200	3.0% 2
Communications and Telephone	6,455	7,386	7,564	8,867	1,303	17.2% 3
Professional Services	75,396	30,695	45,000	25,000	(20,000)	-44.4%
Administrative Charge (Interfund)	528,500	559,189	651,862	671,418	19,556	3.0%
Water Sampling	27,974	38,975	35,000	36,400	-	0.0%
Backflow Testing	175	4,118	8,000	8,000	-	0.0%
Well Equipment and Maintenance	4,068	10,071	16,000	16,000	-	0.0%
Fluoridation System Maintenance	12,128	18,870	25,000	25,750	750	3.0% 2
Chlorine equipment and maintenance	-	-	30,000	-	-	0.0%
Medical and Safety Equipment	150	-	-	-	-	0.0%
System Maintenance, Repair, and Supplies	835	95,283	125,000	28,750	(96,250)	-77.0% 2
Wholesale Water	1,344,340	1,355,892	1,500,000	1,620,000	120,000	8.0% 4
Damage Contingency	-	15,608	5,000	5,000	-	0.0%
SCADA Maintenance	-	-	6,000	6,000	-	0.0%
Generator Maintenance	-	-	3,700	3,700	-	0.0%
Miscellaneous Services	101,983	5,863	7,500	7,500	-	0.0%
Bad Debt Expense	-	-	5,000	5,000	-	0.0%
Jordan Valley Water Conservancy District Storage	-	96,000	96,000	96,000	-	0.0%
Total Operating	2,484,666	2,597,524	3,054,181	3,064,583	39,002	0.3%

Public Works—Water

BUDGET CONTINUED

Water Utility Fund Continued

	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Capital Projects						
Fleet Vehicle Replacement (Interfund)	49,100	60,100	74,758	105,495	30,737	41.1%
Vehicles	-	-	-	-	-	0.0%
Sewer System Maintenance	2,532	-	-	-	-	0.0%
Meters and Related Supplies	227,009	2,325	288,914	53,985	(234,929)	-81.3%
Water Vault Upgrades	-	-	129,625	-	(129,625)	-100.0%
Water Master Plan Projects	-	-	-	5,261,364	5,261,364	0.0%
Other Capital Projects	-	-	500,000	500,000	-	0.0%
Depreciation	948,668	995,659	-	-	-	0.0%
Total Capital Projects	1,227,309	1,058,084	993,297	5,920,844	4,927,547	496.1%
Debt Service						
Bond Issuance Costs	-	40,292	-	106,000	106,000	0.0%
Debt Service - Principal	-	-	1,020,000	1,039,400	19,400	1.9%
Debt Service - Interest	638,253	475,029	375,852	353,178	(22,674)	-6.0%
Amortization of Bond Discount and/or Premium	5,655	5,655	-	-	-	0.0%
Capitalized Interest	(32,442)	-	-	-	-	0.0%
Total Debt Service	611,466	520,976	1,395,852	1,498,578	102,726	7.4%
Transfer to Fleet Fund	35,000	100,000	-	-	-	0.0%
TOTAL EXPENDITURES	\$ 5,343,246	\$ 5,338,915	\$ 6,585,032	\$ 11,695,572	\$ 5,139,140	77.6%
NET REVENUES OVER/(UNDER) EXPENDITURES	90,109	475,769	1,337,680	2,688,769	1,322,489	
FUND BALANCE - BEGINNING*	3,200,886	3,290,995	3,766,764	5,104,444	1,337,680	35.5%
FUND BALANCE - ENDING*	\$ 3,290,995	\$ 3,766,764	\$ 5,104,444	\$ 7,793,213	\$ 2,660,169	52.7%

*Fund Balance is defined as Current Assets less Current Liabilities.

- 1** Merit, COLA, & Merit Adjustments
- 2** Request-Inflationary operating increases
- 3** Request-Two new iPads
- 4** Wholesale water increase from Jordan Valley Water Conservancy District-8%

Public Works—Water

STAFFING

Position	FY2021	FY2022	Tentative FY2023
Public Works Director	0.20	0.20	0.20
Operations Superintendent	0.25	0.25	0.25
Public Utilities Manager	0.50	0.50	0.50
City Engineer	0.25	0.25	0.25
Engineering Manager	0.10	0.10	0.10
GIS Manager	0.25	0.25	0.25
GIS Specialist I	0.25	0.25	0.25
Engineering Inspector I	0.40	0.40	0.40
Water Crew Lead	1.00	1.00	1.00
Wastewater Crew Lead	0.10	0.10	0.10
Sample Tech/Cross Connection Administrator	1.00	1.00	1.00
Water Operator I/II/III	5.50	4.50	4.50
Utility Technician I/II/III	0.00	0.00	0.00
Wastewater Operator I/II	0.30	0.30	0.30
City Treasurer	0.30	0.30	0.30
Water Meter Technician	0.00	1.00	1.00
Finance Clerk	0.70	0.70	0.70
Water Utility Construction Crew Lead	1.00	1.00	1.00
TOTAL WATER FUND	12.10	12.10	12.10

Public Works—Sewer



DIVISION DESCRIPTION

The Sewer Division provides wastewater collection service for approximately one-third of the City. The division is responsible for all maintenance and operation of the City's sewer system. The Sewer Division conducts routine video inspection of the sewer lines to identify breaks, bellies, protruding laterals, blockages, and other needed repairs.

The division also operates and maintains three sewer lift stations that pump wastewater under the Jordan River to South Valley Water Reclamation Facility. The division routinely unplugs pump blockages and replaces wear parts.

At a Glance:

Total Budget: \$3,538,110 | Full-Time Equivalent Employees: 6.35

Public Works—Sewer

BUDGET

Sewer Utility Fund

	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change	
Revenues:							
Sewer User Charges	2,568,389	2,792,422	2,264,024	2,541,893	277,869	12.3%	
Sewer User Charges-City Owned	-	-	7,469	8,067	598	8.0%	
Sewer User Charges - Consumption	-	-	735,948	763,254	27,306	3.7%	
Utility Billing Write-Offs	(10)	(194)	-	-	-	0.0%	
Sewer Connection Fees	57,900	2,900	30,000	30,900	900	3.0%	
Service Charges and Late Fees	8,746	15,751	14,000	14,853	853	6.1%	
Miscellaneous	-	-	20,000	-	(20,000)	-100.0%	
Interest Revenue	8,023	3,390	600	8,472	7,872	1312.0%	
Interest Revenue-Bond Proceeds	30,068	6,310	-	-	-	0.0%	
Bond Premium Amortization	11,397	11,397	-	-	-	0.0%	
Proceeds from bond issuance	-	-	-	1,500,000	1,500,000	0.0%	
Use of Fund Balance	-	-	437,241	-	(437,241)	-100.0%	
TOTAL REVENUES	\$ 2,684,513	\$ 2,831,976	\$ 3,509,282	\$ 4,867,439	\$ 1,358,157	38.7%	
Expenditures:							
Personnel							
Salaries	345,715	390,203	405,374	450,211	44,837	11.1%	1
Overtime	4,588	3,660	6,000	6,000	-	0.0%	
Benefits	163,562	213,933	224,904	235,337	10,433	4.6%	1
Pension Expense	(1,013)	(12,087)	-	-	-	0.0%	
Uniform Allowance	2,455	1,738	2,500	2,575	75	3.0%	2
Total Personnel	515,307	597,447	638,778	694,123	55,345	8.7%	
Operating							
Subscriptions and Memberships	185	-	500	515	15	3.0%	2
Education and Travel	1,732	3,948	4,000	7,000	3,000	75.0%	3
Postage	7,263	7,401	7,000	7,210	210	3.0%	2
Bank and card processing fees	-	-	20,300	20,909	609	3.0%	2
Maintenance, Repairs, and Supplies	4,482	10,833	16,000	16,480	480	3.0%	2
Maintenance and Supplies - Lift Stations	2,191	15,440	20,000	20,600	600	3.0%	2
Medical and Safety Supplies	1,484	1,522	3,000	3,000	-	0.0%	
Information Technology Equipment (Interfund)	5,700	4,656	6,014	3,837	(2,177)	-36.2%	
Vehicle Operating Costs (Interfund)	61,900	65,124	88,745	94,331	5,586	6.3%	
Lease of Public Works Space (Interfund)	42,000	42,000	42,000	42,000	-	0.0%	
Electricity	19,106	21,718	26,000	26,780	780	3.0%	2
Natural Gas	-	-	-	-	-	0.0%	
City-Owned Utilities	-	-	1,200	1,296	96	8.0%	
Communications and Telephone	2,229	2,481	2,000	2,580	580	29.0%	4
Professional Services	5,736	17,898	65,000	25,000	(40,000)	-61.5%	
Administrative Charge (Interfund)	289,600	327,801	341,000	351,230	10,230	3.0%	
Education and Training	3,783	-	-	-	-	0.0%	
Sewer Operations (South Valley Water Reclamation Facility)	1,130,711	1,075,143	1,100,000	1,140,000	40,000	3.6%	5
Damage Contingency	-	-	20,000	20,000	-	0.0%	
SCADA System	-	1,845	5,000	5,000	-	0.0%	
Software	-	-	-	11,952	11,952	100.0%	6
Bad Debt Expense	-	-	3,000	3,000	-	0.0%	
Miscellaneous Services	-	2,000	500	515	15	3.0%	2
Total Operating	1,578,102	1,599,810	1,771,259	1,803,235	31,976	1.8%	

Public Works—Sewer

BUDGET CONTINUED

Sewer Utility Fund Continued

	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Capital Projects						
Fleet Vehicle Replacement (Interfund)	55,800	60,900	59,510	60,796	1,286	2.2%
Infrastructure Maintenance	8,683	600	100,000	100,000	-	0.0%
Trash Pump	-	-	-	91,936	91,936	0.0%
TV Transporter	-	-	-	32,448	32,448	0.0%
Depreciation	102,153	132,789	-	-	-	0.0%
Sewer Line Replacement	-	-	104,000	108,160	4,160	4.0%
Manhole Replacement	-	-	52,000	54,080	2,080	4.0%
2018 Bond Sewer Line Projects	-	513	175,000	-	(175,000)	-100.0%
Capital contribution SVWRF	-	-	169,000	246,518	77,518	45.9%
SVWRF Phosphorous/Grit Removal	-	-	94,477	-	(94,477)	-100.0%
Total Capital Projects	166,636	194,802	753,987	693,938	(60,049)	-8.0%
Debt Service						
Bond Issuance Costs	-	-	-	30,000	30,000	0.0%
Debt Service - Principal	-	-	208,000	216,600	8,600	4.1%
Debt Service - Interest	148,529	142,233	137,258	130,214	(7,044)	-5.1%
Capitalized Interest	(626)	-	-	-	-	0.0%
Amortization of Bond Discount and/or Premium	1,077	1,077	-	-	-	0.0%
Total Debt Service	148,980	143,310	345,258	376,814	31,556	9.1%
TOTAL EXPENDITURES	\$ 2,409,025	\$ 2,535,369	\$ 3,509,282	\$ 3,568,110	\$ 58,828	1.7%
NET REVENUES OVER/(UNDER) EXPENDITURES	275,488	296,607	-	1,299,329	1,299,329	
FUND BALANCE - BEGINNING*	3,216,598	3,492,086	3,788,693	3,788,693	-	0.0%
FUND BALANCE - ENDING*	\$ 3,492,086	\$ 3,788,693	\$ 3,788,693	\$ 5,088,022	\$ 1,299,329	34.3%

- 1** Market, COLA, & Merit Adjustments
- 2** Request-Inflationary operating increases
- 3** Request-Increase for more education/certifications
- 4** Request-Additional iPad
- 5** Increase in South Valley Water Reclamation Facility Operating Contract
- 6** Request-Granite XP Software Upgrade
- 7** Increase for South Valley Water Reclamation Facility capital project needs

Public Works—Sewer

STAFFING

Position	FY2021	FY2022	Tentative FY2023
Public Works Director	0.20	0.20	0.20
Operations Superintendent	0.25	0.25	0.25
Public Utilities Manager	0.50	0.50	0.50
City Engineer	0.25	0.25	0.25
Engineering Manager	0.05	0.05	0.05
GIS Manager	0.25	0.25	0.25
GIS Specialist I	0.25	0.25	0.25
Engineering Inspector I	0.20	0.20	0.20
Wastewater Crew Lead	0.90	0.90	0.90
Water Operator I/II/III	0.50	0.50	0.50
Utility Technician I/II	0.00	0.00	0.00
Wastewater Operator I/II	2.70	2.70	2.70
City Treasurer	0.15	0.15	0.15
Finance Clerk	0.15	0.15	0.15
TOTAL SEWER FUND	6.35	6.35	6.35

Public Works—Storm Water



DIVISION DESCRIPTION

The Storm Water division is responsible for the maintenance, cleaning, and inspection of all storm water infrastructure within the City. The goal is to ensure the storm water system is working properly during storm events to mitigate flooding and any subsequent damage. This includes street sweeping, which prevents debris from entering the storm drain system, thus hindering it from functioning. The Storm Water Division, in conjunction with the Engineering Division, is also responsible for maintaining compliance with Federal and State storm water permits. Some of the activities to maintain compliance include: Public education and outreach programs, investigating and eliminating illegal discharges into the storm drain system, monitoring and enforcing runoff and erosion control processes concerning construction activities, and minimizing adverse impacts on storm water quality after construction.

At a Glance:

Total Budget: \$2,250,659 | Full-Time Equivalent Employees: 8.45

Public Works—Storm Water

BUDGET

Storm Water Utility Fund						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Revenues:						
Storm Water User Charges	1,987,306	2,041,234	2,031,291	2,091,065	59,774	2.9%
User Fees-City Owned Properties	-	-	21,373	15,346	(6,027)	-28.2%
Service fees/late charges	5,742	9,044	8,000	9,000	1,000	12.5%
Utility Billing Write-Offs	(28)	(121)	-	-	-	0.0%
Building Lease Revenue (Interfund)	84,000	84,000	84,000	84,000	-	0.0%
Sundry Revenue	-	-	6,000	-	(6,000)	-100.0%
Interest Revenue	10,964	9,365	3,600	4,500	900	25.0%
Interest Revenue-Bond Proceeds	2,114	100	-	-	-	0.0%
Contribution from Fund Balance	-	-	-	-	-	0.0%
TOTAL REVENUES	\$ 2,090,098	\$ 2,143,622	\$ 2,154,264	\$ 2,203,911	\$ 49,647	2.3%
Expenditures:						
Personnel						
Salaries	494,461	501,330	524,362	585,905	61,543	11.7% 1
Overtime	5,366	1,641	4,000	4,000	-	0.0%
Benefits	279,663	301,553	327,786	342,815	15,029	4.6% 1
Pension Expense	(1,443)	(61,273)	-	-	-	0.0%
Uniform Allowance	3,343	1,932	3,000	3,090	90	3.0% 2
Total Personnel	781,390	745,183	859,148	935,810	76,662	8.9%
Operating						
Subscriptions and Memberships	2,384	2,130	1,000	1,030	30	3.0% 2
Education and Travel	70	3,716	4,000	6,000	2,000	50.0% 3
Postage	17,525	17,757	18,000	18,540	540	3.0% 2
Bank charges	-	-	12,840	13,225	385	3.0% 2
Maintenance, Repairs, and Supplies	18,448	29,105	35,000	36,050	1,050	3.0% 2
Medical and Safety Supplies	737	1,508	2,000	2,060	60	3.0% 2
Information Technology Equipment (Interfund)	5,300	3,528	10,670	7,704	(2,966)	-27.8%
Vehicle Operating Costs (Interfund)	85,000	89,313	121,707	129,368	7,661	6.3%
Electricity	2,475	2,218	3,000	3,090	90	3.0% 2
Communications and Telephone	2,962	3,173	5,000	5,700	700	14.0% 4
Professional Services	9,950	5,500	35,000	35,000	-	0.0%
Administrative Charge (Interfund)	424,500	437,291	407,473	390,999	(16,474)	-4.0%
Education and Training	2,796	-	-	-	-	0.0%
Waste Disposal Fees	219	-	-	-	-	0.0%
UPDES	-	-	35,150	35,150	-	0.0%
Damage Contingency	-	-	6,000	6,000	-	0.0%
Bad Debt Expense	-	-	5,000	5,000	-	0.0%
Miscellaneous Services	-	178	12,500	500	(12,000)	-96.0%
Computer Software	-	-	600	600	-	0.0%
Total Operating	572,366	595,417	714,940	696,016	(18,924)	-2.6%
Capital Projects						
Fleet Vehicle Replacement (Interfund)	110,300	117,200	125,782	160,467	34,685	27.6%
Vehicles	-	-	-	-	-	0.0%
Depreciation	210,618	212,623	-	-	-	0.0%
Other Capital Outlay	-	-	35,676	-	(35,676)	-100.0%
Total Capital Projects	320,918	329,823	161,458	160,467	(991)	-0.6%
Debt Service						
Debt Service - Principal	-	-	376,000	374,000	(2,000)	-0.5%
Debt Service - Interest	97,002	63,554	42,718	37,618	(5,100)	-11.9%
Capitalized Interest	(1,382)	-	-	-	-	0.0%
Total Debt Service	95,620	63,554	418,718	411,618	(7,100)	-1.7%
TOTAL EXPENDITURES	\$ 1,770,294	\$ 1,733,977	\$ 2,154,264	\$ 2,203,911	\$ 49,647	2.3%
NET REVENUES OVER/(UNDER) EXPENDITURES	319,804	409,645	-	-	-	

Public Works—Storm Water

BUDGET CONTINUED

- 1** Market, COLA, & Merit Adjustments
- 2** Request - Inflationary operation increases
- 3** Request-Increase for more education/certifications
- 4** Request-Add additional iPad

STAFFING

Position	FY2021	FY2022	Tentative FY2023
Public Works Director	0.20	0.20	0.20
Deputy Director	0.00	0.05	0.05
Operations Superintendent	0.25	0.25	0.25
Streets and Storm Water Manager	0.50	0.50	0.50
City Engineer	0.25	0.25	0.25
Engineering Manager	0.35	0.35	0.35
GIS Manager	0.15	0.15	0.15
GIS Specialist I	0.15	0.15	0.15
Engineering Inspector I	0.40	0.40	0.40
Sample Tech/Cross Connection Administrator	0.00	0.00	0.00
Storm Water Crew Lead	1.00	1.00	1.00
Storm Water Operator I/II	2.00	2.00	2.00
Equipment Operator I/II	1.00	1.00	1.00
Storm Water Coordinator	1.00	1.00	1.00
Storm Water Inspector	1.00	1.00	1.00
City Treasurer	0.10	0.10	0.10
Finance Clerk	0.05	0.05	0.05
TOTAL STORM WATER FUND	8.40	8.45	8.45

Public Works—Sanitation

DIVISION DESCRIPTION

The Sanitation Division oversees all of the City's solid waste programs including curbside garbage and recycle pick-up, the bulky waste and glass recycling programs and manages the contract between the City and its contracted hauler.

BUDGET

Sanitation Utility Fund						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Revenues:						
Charges for Services-First Can and Recycle Pickup Fee-Second Can	1,132,844	1,252,012	1,070,465	1,119,989	49,524	4.6%
Utility Billing Write-Offs	(37)	(299)	-	-	-	0.0%
Sanitation Dumpster Fees	12,810	23,088	18,836	11,705	(7,131)	-37.9%
Service Charges and Late Fees	5,763	8,338	18,000	9,000	(9,000)	-50.0%
Interest Revenue	(576)	290	-	-	-	0.0%
Investment Gain/(Loss)	116,945	161,233	-	-	-	0.0%
Contribution from General Fund	-	-	-	8,100	8,100	0.0%
TOTAL REVENUES	\$ 1,267,749	\$ 1,444,662	\$ 1,332,029	\$ 1,356,789	\$ 24,760	1.9%
Expenditures:						
Personnel						
Salaries	15,294	16,468	13,480	14,456	976	7.2%
Benefits	7,298	7,690	7,174	7,392	218	3.0%
Pension Expense	(43)	(6,847)	-	-	-	0.0%
Total Personnel	22,549	17,311	20,654	21,848	1,194	5.8%

Sanitation Utility Fund Continued						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Operating						
Postage	13,151	13,322	14,000	14,420	420	3.0%
Bank charges	-	-	8,264	8,512	248	3.0%
Communications and Telephone	20	20	21	40	19	90.5%
Administrative Charges	88,900	75,120	80,465	82,879	2,414	3.0%
Landfill Fees	164,291	188,673	220,000	240,000	20,000	9.1%
Waste Disposal Fees	550,704	577,222	634,375	675,875	41,500	6.5%
Bulky Waste Disposal Fees	93,456	50,468	65,975	70,659	4,684	7.1%
Recycling Disposal Fees	223,810	231,507	248,675	266,331	17,656	7.1%
Recycling Tipping Fees	30,311	19,542	34,000	10,000	(24,000)	-70.6%
Bad Debt Expense	-	-	5,000	5,000	-	0.0%
Misc. Services	-	-	600	5,600	5,000	833.3%
Total Operating	1,164,643	1,155,874	1,311,375	1,379,316	67,941	5.2%
TOTAL EXPENDITURES	\$ 1,187,192	\$ 1,173,185	\$ 1,332,029	\$ 1,401,164	\$ 69,135	5.2%
NET REVENUES OVER/(UNDER) EXPENDITURES	80,557	271,477	-	(44,375)	(44,375)	

At a Glance:

Total Budget: \$1,401,164 | Full-Time Equivalent Employees: 0.15

Public Works—Sanitation

BUDGET CONTINUED

- 1** Market, COLA, & Merit Adjustments
- 2** ACE Disposal contract and tipping fee increases
- 3** Decrease to match recycling trends
- 4** Request-\$5,000 for Glass Dumpster Murals
- 5** 3.5% Fee Increase

STAFFING

Position	FY2021	FY2022	Tentative FY2023
Public Works Director	0.05	0.05	0.05
Operations Support Supervisor	0.05	0.00	0.00
City Treasurer	0.05	0.05	0.05
Finance Clerk	0.05	0.05	0.05
TOTAL SANITATION FUND	0.20	0.15	0.15

Public Works—Street Lighting

DIVISION DESCRIPTION

The Streetlight Division oversees the maintenance, repairs and installation/removal of streetlights throughout the City. This work is contracted through Salt Lake County and coordinated by the Streets Division Manager and Lead.

BUDGET

Street Lighting Utility Fund						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Revenues:						
Street Lighting User Charges	389,100	399,760	402,082	413,875	11,793	2.9%
User Fees - City Owned Properties	-	-	4,860	3,888	(972)	-20.0%
Utility Billing Write-Offs	(9)	(41)	-	-	-	0.0%
Service Charges and Late Fees	1,397	2,359	3,000	2,500	(500)	-16.7%
Interest Revenue	324	430	150	300	150	100.0%
Proceeds from Insurance	-	21,091	-	-	-	0.0%
TOTAL REVENUES	\$ 390,812	\$ 423,599	\$ 410,092	\$ 420,563	\$ 10,471	2.6%

Expenditures:						
Personnel						
Salaries	7,903	10,199	10,599	11,203	604	5.7% 1
Overtime	5	-	-	-	-	0.0%
Benefits	4,532	6,012	6,452	6,643	191	3.0% 1
Pension Expense	(21)	243	-	-	-	0.0%
Total Personnel	12,419	16,454	17,051	17,846	795	4.7%

Street Lighting Utility Fund Continued						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Operating						
Postage	18,209	18,502	19,000	19,570	570	3.0%
Bank Charges	-	-	2,543	2,619	76	3.0%
Equipment, Supplies, and Maintenance	37,991	82,756	71,686	81,686	10,000	13.9% 2
Electricity	43,362	38,220	53,100	53,100	-	0.0%
Communications/Telephone	9	20	20	40	20	100.0%
Administrative Charge (Interfund)	41,800	31,347	31,092	33,702	2,610	8.4%
Bad Debt Expense	-	-	1,000	1,000	-	0.0%
Insurance and Surety Bonds	-	-	3,600	-	(3,600)	-100.0%
Total Operating	141,371	170,845	182,041	191,717	9,676	5.3%
Debt Service						
Lease Payment to MBA (Interfund)	211,000	211,000	211,000	211,000	-	0.0%
TOTAL EXPENDITURES	\$ 364,790	\$ 398,299	\$ 410,092	\$ 420,563	\$ 10,471	2.6%
NET REVENUES OVER/(UNDER) EXPENDITURES	26,022	25,300	-	-	-	

At a Glance:

Total Budget: \$420,563 | Full-Time Equivalent Employees: 0.15

Public Works—Street Lighting

BUDGET CONTINUED

- 1** Market, COLA, & Merit Adjustments
- 2** Request-Increase to cover street light damage (such as street lights hit by cars).

STAFFING

Position	FY2021	FY2022	Tentative FY2023
Streets and Storm Water Manager	0.05	0.05	0.05
City Treasurer	0.05	0.05	0.05
Finance Clerk	0.05	0.05	0.05
TOTAL STREET LIGHTING FUND	0.15	0.15	0.15

Telecommunications

FUND DESCRIPTION

The Telecommunications Fund was established to manage revenue and expenses from UTOPIA customers. UTOPIA (short for Utah Telecommunications Open Infrastructure Agency) was formed by 16 Utah cities as a way to provide critical telecommunications infrastructure to residents. UTOPIA builds and manages a fiber-to-the-premises network, offering today's fastest technology connected directly to residents' homes or offices without having to share bandwidth with others. The user fees collected by UTOPIA users are paid directly to UTOPIA to provide infrastructure for the system.

BUDGET

Telecommunications Fund						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Revenues:						
Interest revenue	(1,666)	(107)	-	-	-	0.0%
Miscellaneous	-	-	109,400	247,500	138,100	126.2%
User fees (CUE)	20,732	21,060	15,000	14,580	(420)	-2.8%
Service charges	54	198	100	100	-	0.0%
Transfer from General Fund	850,000	805,586	820,369	702,484	(117,885)	-14.4%
TOTAL REVENUES	\$ 869,120	\$ 826,737	\$ 944,869	\$ 964,664	\$ 19,795	2.1%
Expenditures:						
Operating						
User Fee Payments to UTOPIA	21,353	21,837	14,250	13,851	(399)	-2.8%
Debt Service						
UTOPIA Pledge Payments (Debt Service)	895,972	913,892	930,619	950,813	20,194	2.2%
TOTAL EXPENDITURES	\$ 917,325	\$ 935,729	\$ 944,869	\$ 964,664	\$ 19,795	2.1%
NET REVENUES OVER/(UNDER) EXPENDITURES	(48,205)	(108,992)	-	-	-	
FUND BALANCE - BEGINNING*	48,725	520	(108,472)	(108,472)	-	0.0%
FUND BALANCE - ENDING*	520	(108,472)	(108,472)	(108,472)	\$ -	0.0%

1

1 Increase in UTOPIA distribution of member agencies

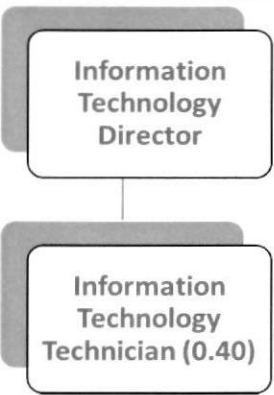
At a Glance:

Total Budget: \$964,664 | Full-Time Equivalent Employees: 0

Internal Service Funds



Internal Service Fund—Information Technology



FUND DESCRIPTION

The Information Technology Fund was established to provide maintenance for the City’s information technology hardware, software, and infrastructure. The Information Technology fund collects an annual fee for this service. The Information Technology Fund also collects replacement funds for each department in anticipation of replacing computers at the end of their useful life (four years for desktop computers, three years for laptops).

At a Glance:

Total Budget: \$191,399 | Full-Time Equivalent Employees: 0.40

Internal Service Fund—Information Technology

BUDGET

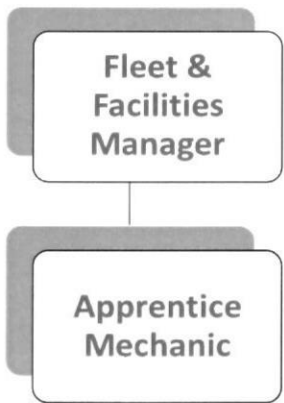
Information Technology Internal Service Fund						
	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Revenues:						
General Fund contribution	129,800	89,797	171,027	153,364	(17,663)	-10.3%
Water contribution	6,800	4,179	10,607	7,910	(2,697)	-25.4%
Storm Water contribution	5,300	3,528	10,670	7,704	(2,966)	-27.8%
RDA contribution	3,100	3,612	8,977	5,960	(3,017)	-33.6%
Sewer contribution	5,700	4,656	6,014	3,837	(2,177)	-36.2%
Fleet contribution	3,800	2,650	3,368	2,475	(893)	-26.5%
Interest Earned	1,411	1,531	-	-	-	0.0%
Proceeds from sale of assets	3,836	5,492	3,500	3,500	-	0.0%
Contribution from Fund Balance	-	-	156,125	6,649	(149,476)	-95.7%
Transfer From Capital Projects Fund	-	-	100,000	-	(100,000)	-100.0%
Transfer from General Fund	-	-	-	200,000	200,000	0.0%
TOTAL REVENUES	\$ 159,747	\$ 115,445	\$ 470,288	\$ 391,399	\$ (78,889)	-16.8%
Expenditures:						
Personnel						
Salaries	16,903	19,129	19,803	21,872	2,069	10.4%
Overtime	-	-	1,000	1,000	-	0.0%
Benefits	13,188	15,340	15,903	9,429	(6,474)	-40.7%
Total Personnel	30,091	34,469	36,706	32,301	(4,405)	-12.0%
Operating						
Communications and Telephone	143	161	161	161	-	0.0%
Capital Projects						
Hardware	18,559	181,044	150,000	64,900	(85,100)	-56.7%
Software	27,717	33,932	50,608	54,022	3,414	6.7%
City-Wide Software Initiative	-	-	200,000	200,000	-	-
Infrastructure	7,000	-	32,813	40,015	7,202	21.9%
Phone System	3,779	-	-	-	-	0.0%
Depreciation Expense	1,093	7,977	-	-	-	0.0%
Total Capital Projects	58,148	222,953	433,421	358,937	(74,484)	-17.2%
TOTAL EXPENDITURES	\$ 88,382	\$ 257,583	\$ 470,288	\$ 391,399	\$ (78,889)	-16.8%
NET REVENUES OVER/(UNDER) EXPENDITURES	71,365	(142,138)	-	-	-	

1 Request-Replacement of switches and servers

STAFFING

Position	FY2021	FY2022	Tentative FY2023
Information Technology Technician	0.40	0.40	0.40
TOTAL INFO TECHNOLOGY INTERNAL SERVICE FUND	0.40	0.40	0.40

Internal Service Fund—Fleet



FUND DESCRIPTION

The Fleet Division is responsible for providing safe and operable vehicles and equipment for use by all City Departments. This includes purchasing, maintenance and repairs, surplus and providing operator use and safety training. The division currently maintains 50 large and light duty vehicles and upwards of 45 small engine equipment.

At a Glance:

Total Budget: \$1,373,177 | Full-Time Equivalent Employees: 1.45

Internal Service Fund—Fleet

BUDGET

Fleet Internal Service Fund

	Actual FY2020	Actual FY2021	Amended FY2022	Tentative FY2023	Difference	Percent Change
Revenues:						
General Fund Charges for Services - Operations	136,200	143,273	195,237	207,528	12,291	6.3%
Water Utility Fund Charges for Services - Operations	60,200	63,264	86,209	91,636	5,427	6.3%
Sewer Utility Fund Charges for Service - Operations	61,900	65,124	88,745	94,331	5,586	6.3%
Storm Drain Utility Fund Charges for Service - Operations	85,000	89,313	121,707	129,368	7,661	6.3%
General Fund Charges for Service - Capital	152,300	392,967	158,004	214,688	56,684	35.9%
Water Utility Fund Charges for Services - Capital	49,100	60,100	74,758	105,495	30,737	41.1%
Sewer Utility Fund Charges for Services - Capital	55,800	60,900	59,510	60,796	1,286	2.2%
Storm Drain Utility Fund Charges for Services - Capital	110,300	117,200	125,782	160,467	34,685	27.6%
Miscellaneous	-	-	-	-	-	0.0%
Insurance Proceeds	-	-	-	-	-	0.0%
Sale of Fixed Assets	1,880	1,267	-	-	-	0.0%
Interest Earnings	17,491	16,044	4,800	4,800	-	0.0%
Transfer In - Water Fund	35,000	100,000	-	-	-	0.0%
Sales of Fixed Assets	177,880	247,099	476,808	257,320	(219,488)	-46.0%
TOTAL REVENUES	\$ 943,051	\$ 1,356,551	\$ 1,391,560	\$ 1,326,429	\$ (65,131)	-4.7%
Expenditures:						
Personnel						
Salaries	83,988	90,405	96,261	107,262	11,001	11.4%
Overtime	1,900	172	1,500	1,560	60	4.0%
Benefits	43,041	49,770	52,737	54,018	1,281	2.4%
Pension Expense	(266)	(1,735)	-	-	-	0.0%
Uniform Allowance	1,363	953	1,700	1,700	-	0.0%
Total Personnel	130,026	139,565	152,198	164,540	12,342	8.1%
Operating						
Administrative Charge	-	-	89,684	92,375	2,691	3.0%
Subscriptions and Memberships	185	190	2,000	2,000	-	0.0%
Tool Allowance	-	-	1,000	1,000	-	0.0%
Travel	1,629	130	4,000	4,000	-	0.0%
Information Technology Equipment (Interfund)	3,800	2,650	3,368	2,475	(893)	-26.5%
Communications and Telephone	595	2,487	3,100	3,100	-	0.0%
Education and Training	1,479	-	-	-	-	0.0%
Gasoline	30,344	41,567	60,000	62,400	2,400	4.0%
Diesel	15,716	-	-	-	-	0.0%
Oil	2,708	1,838	3,000	3,120	120	4.0%
Tires	5,817	3,455	6,000	6,240	240	4.0%
Parts	22,042	36,033	32,600	33,904	1,304	4.0%
Outside Repairs	7,229	9,137	15,000	15,600	600	4.0%
Shop Supplies	3,429	4,166	4,000	4,160	160	4.0%
Safety Equipment	206	46	750	750	-	0.0%
Operating Lease Expense	-	-	-	-	-	0.0%
Insurance	101,819	107,219	120,000	132,000	12,000	10.0%
Total Operating	196,998	208,918	344,502	363,124	18,622	5.4%
Capital Projects						
Depreciation Expense	428,622	415,313	-	-	-	0.0%
Vehicle Purchases	165,769	-	1,271,195	571,231	(699,964)	-55.1%
Contribution to Fund Balance	-	-	143,665	274,282	130,617	90.9%
Total Capital Projects	594,391	415,313	1,414,860	845,513	(569,347)	-40.2%
TOTAL EXPENDITURES	\$ 921,415	\$ 763,796	\$ 1,911,560	\$ 1,373,177	\$ (538,383)	-28.2%
NET REVENUES OVER/(UNDER) EXPENDITURES	21,636	592,755	(520,000)	(46,748)	473,252	-91.0%

Internal Service Fund—Fleet

STAFFING

Position	FY2021	FY2022	Tentative FY2023
Public Works Director	0.05	0.05	0.05
Operations Superintendent	0.10	0.10	0.10
Fleet/Facilities Manager	0.50	0.50	0.50
Apprentice Mechanic	0.80	0.80	0.80
TOTAL FLEET FUND	1.45	1.45	1.45

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